Meeting Minutes
City of Sacramento
Preservation Commission

COMMISSION MEMBERS:
Tim Brandt, AIA, LEED AP
Jon Marshack, D.Env.
Matthew Piner

Kathleen Forrest
Chad Moffett

Eric Fuller, SE, Vice-Chair
Melissa Mourkas, ASLA, Chair

CITY STAFF:
David Kwong, AICP, Planning Director
Greg Taylor, AIA, LEED AP BD+C, Urban Design Manager
Roberta Deering, LEED AP BD+C, Preservation Director
Michael W. Voss, Senior Deputy City Attorney

New City Hall
915 I Street, 1st Floor – Council Chambers

February 20, 2013 – 5:30 P.M.

The City Preservation Commission was created by the City Council. Its powers and duties include: to develop and recommend to the City Council preservation policies appropriate for inclusion in the General Plan and other regulatory plans and programs of the City and to provide oversight relative to the maintenance and integrity of the Sacramento Register of Historic and Cultural Resources; to review, nominate, and make recommendations to the City Council on properties eligible for listing in the Sacramento Register as Landmarks, Historic Districts and Contributing Resources as set forth in Title 17, Chapter 17.134, of the City Code; to review and approve preservation development projects of major significance and appeals of Preservation Director decisions per the Historic Preservation Chapter, Title 17, Chapter 17.134, of the City Code.

NOTICE TO THE PUBLIC
You are welcomed and encouraged to participate in this meeting. Public comment is taken (3 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the Commission you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

Speaker slips are located in the lobby of the hearing room and should be completed and submitted to the Commission Secretary.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of agenda items is for reference; agenda items may be taken in any order deemed appropriate by the Commission. The agenda provides a general description and staff recommendations; however, the Commission may take action other than what is recommended. The agenda is available for public review on the Friday prior to the meeting. Hard copies of the agenda, synopsis, and staff reports are available from the Community Development Department at 300 Richards Blvd, 3rd Floor (.10 cents per page), during regular business hours or can be downloaded at www.cityofsacramento.org/dsd.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Community Development Department at (916) 264-5011 at least 48 hours prior to the meeting.
Minutes
Wednesday February 20, 2013
New City Hall
915 I Street, 1st Floor – Council Chambers

All items listed are heard and acted upon by the Preservation Commission unless otherwise noted.

Call to Order - 5:30 p.m.

Roll Call - All Commissioners present, except Commissioner Piner arrived at 5:40 p.m.

Public Hearing
Public hearings may be reordered by the Chair at the discretion of the Commission. If you challenge the decision of this Commission you may be limited to raising only those issues that are raised in this hearing or in written correspondence received by the Commission prior to the hearing.

Consent Calendar
All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request that an item be removed for separate consideration.

1. Approval of Minutes from January 16, 2013 Meeting and February 6, 2013 Special Meeting.

   Location: Citywide
   Recommendation: Approve Commission Minutes from January 16, and February 6, 2013 meetings.
   Contact: Roberta Deering, LEED AP, Preservation Director, 916-808-8259
   Action: Moved, seconded, and carried Fuller/Moffett 7:0:0 to approve minutes for the January 16, 2013 meeting and February 6, 2013 amended minutes.
**Director’s Report**

   
   Location: Citywide
   
   Recommendation: Receive and File
   
   Contact: Roberta Deering, LEED AP, Preservation Director, 916-808-8259
   
   Received and Filed

**Staff Report**

3. **LR11-006 – Title 17 Planning and Development Code.**
   
   Location: Citywide
   
   Recommendation: Forward Recommendation of approval to City Council the provisions in the Planning and Development Code (Title 17) relating to historic preservation.
   
   Contact: Teresa Haenggi Associate Planner, 916-808-7554; Tom Pace, Long Range Planning Manager, (916) 808-6848
   
   Action: Moved, seconded, and carried Marshack/Moffett 7:0:0 to forward recommendations of approval with amended sections to City Council.

4. **M13-005 Infill Guidelines Ad Hoc committee** – Appoint three commissioners to an Ad Hoc committee to propose recommendations to the Commission pertaining to design guidelines for infill new construction within historic districts.
   
   Location: Citywide
   
   Recommendation: Appoint Committee Members.
   
   Contact: Roberta Deering, LEED AP, Preservation Director, 916-808-8259
   
   Action: Appoint Committee members Tim Brandt, Eric Fuller, and Matthew Piner by Chair Mourkas to an Ad Hoc committee with instructions to report back at the Commission’s regularly scheduled meeting in September, or if cancelled, the first meeting thereafter.

**Adjournment** - 6:37 p.m.