



# MINUTES

## City of Sacramento

### Personnel and Public Employees Committee

#### **MEMBERS:**

**ANGELIQUE ASHBY, Chair (D-1)**

**ROBERT KING FONG (D-4)**  
*Member*

**KEVIN MCCARTY (D-6)**  
*Member*

**BONNIE PANNELL (D-8)**  
*Member*

#### **CITY STAFF:**

*Michelle Kille*  
*Director of Public Policy D-1*

*Stephanie Mizuno*  
*Assistant City Clerk*

*Katia Ligaiviu*  
*Deputy City Clerk*

*Larry Duran*  
*Sr. Deputy City Attorney*

*New City Hall*  
*915 I Street, 1st Floor – Council Chambers*

*January 18, 2011 – 1:30 P.M.*

*The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.*

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit [http://sacramento.granicus.com/ViewPublisher.php?view\\_id=21](http://sacramento.granicus.com/ViewPublisher.php?view_id=21).*

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

# MINUTES

**January 18, 2011**

*New City Hall  
915 I Street – First Floor, Council Chambers*

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

## Call to Order – 1:30 p.m.

Regular session called to order by Chair Ashby at 1:37 p.m. on Tuesday, January 18, 2011 at the Sacramento City Hall Council Chamber.

**Roll Call** - Present: Kevin McCarty, Bonnie Pannell and Angelique Ashby  
Absent: Robert King Fong

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

### 1. **Approval of Minutes for November 16, 2010.**

**Location:** (Citywide)

**Recommendation:** Approve Committee minutes for November 16, 2010.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member Pannell/Member McCarty

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to approve the November 16, 2010 meeting minutes.

## Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

### 2. **Approval of Committee Meeting Schedule for 2011.**

**Location:** (Citywide)

**Recommendation:** Approve 2011 Committee Meeting Schedule.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member Pannell/Member Ashby

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to adopt the 2011 meeting schedule to hold Committee meetings on the first and third Tuesday of each month at 1:30 p.m., except when Council is on summer and winter recess, and on those dates when a Tuesday meeting is moved to a Thursday (April 21, 2011 and August 4, 2011).

**3. Selection of Vice-Chair for 2011.**

**Location:** (Citywide)

**Recommendation:** Select Vice-Chair for 2011.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Member Ashby/Member Pannell

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to select Kevin McCarty as vice-chair of the Committee for 2011.

**4. Review of Applications for Ann Land/Bertha Henschel Memorial Fund Commission.**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Ilee Muller, Administrative Assistant, (916) 808-7213, Office of the City Manager.

**Action:** Moved/Seconded: Member McCarty/Member Ashby

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate James Sobolewski (incumbent) to one seat in Category B (public at large) and re-open for additional applications for the second available seat.

**5. Review of Applications for Design Commission.**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Frances Chong, Program Manager, (916) 808-5010, Community Development Department.

**Action:** Moved/Seconded: Member Ashby/Member Pannell

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate James Fong (incumbent) to one seat in Category A (licensed architect with training/experience in mid and high-rise urban, commercial, institutional and mixed-use projects); Todd Rudd (incumbent) to one seat in Category D (licensed contractor with training/experience in mid and high-rise urban, commercial,

institutional and mixed-use projects); and Scott Hooker to one seat in Category E (licenses engineer with training/experience in mid and high-rise urban, commercial, institutional and mixed-use projects, with a preference for a structural engineer).

**6. Review of Applications for Hearing Examiner.**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Ron O'Connor, Chief of Housing & Dangerous Buildings, (916) 808-8183, Community Development Department.

**Action:** Moved/Seconded: Member McCarty/Member Pannell

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate Art Gee to one seat for an individual with two years of legal or quasi-judicial experience.

**7. Review of Applications for Administrative, Investment & Fiscal Management Board.**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Tosha Cherry, Support Services Manager, (916) 808-5498, Human Resources Department.

**Action:** Moved/Seconded: Member Pannell/Member McCarty

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate David DeCamilla (incumbent) to one seat in Category A (qualified by training and experience in management and investment of funds).

**8. Review of Applications for Paratransit, Inc. Board of Directors.**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Colleen Johnson, Administrative Services Director, (916) 429-2009, Paratransit Inc.

**Action:** Moved/Seconded: Member Pannell/Member McCarty

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate Scott Leventon (incumbent) to one seat in Category B (public at large who is a user of Paratransit services).

**9. Review of Applications for Preservation Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Roberta Deering, Senior Planner, (916) 808-8259, Community Development Department.

**Action:** Moved/Seconded: Member Ashby/Member McCarty

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate Timothy Brandt (incumbent) to one seat in Category A (licensed historical architect who meets the Secretary of Interior's qualifications for historical architects); and Eric Fuller to one seat in Category C (registered structural engineer); and schedule for interview at the Committee's next meeting with Melissa Mourkas and William Roach under category E (landscape architect, designer or historian with training/experience in historical landscapes).

**10. Review of Applications for Sacramento-Yolo Mosquito & Vector Control District**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; David Brown, Manager, (916) 685-1022, Sacramento-Yolo Mosquito & Vector Control District.

**Action:** Moved/Seconded: Member McCarty/Member Pannell

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate David Tamayo (incumbent) to one seat in Category A (public at large).

**11. Review of Applications for Small Business Development & Employment Advisory Board**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Susan Edmonson, Equal Employment Specialist, (916) 808-8177, Office of Civil Rights.

**Action:** Moved/Seconded: Member Pannell/Member Ashby

**Yes:** Members McCarty, Pannell and Ashby

**No:** None

**Absent:** Fong

Motion **passed** to nominate Edward Williams to one seat in Category A (represents the small business sector and/or possess substantial knowledge and experience concerning the operation of small businesses in the Sacramento area); and Anita Johnson (incumbent) to one seat in Category B (actively involved in employment issues and/or possess substantial knowledge and experience concerning employment issues, and equal employment opportunity in the Sacramento area).

**12. Review of Boards and Commissions Vacancy Status**

**Location:** (Citywide)

**Recommendation:** Review and file.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7200, Office of the City Clerk; Stephanie Mizuno, Assistant City Clerk, Office of the City Clerk, (916) 808-7200.

**Action:** Received and filed.

**Public Comments- Matters Not on the Agenda**

**13. None.**

**Member Comments, Ideas and Questions**

14. Member Ashby –
- a) Initiate a review of the City's boards and commissions to find efficiencies and/or potential consolidation.
  - b) Asked that committee members assist in outreach/recruitment.
  - c) Staff will create summary packets of interviewed candidates to aid in nomination process.

Member McCarty -

- a) Asked Clerk's Office to bring back to the Committee the board cost analysis data provided to the Council in October, and the Management Partner recommendations for board consolidations and/or disbandment.

**Adjourned at 2:06 p.m.**

This is to certify that the foregoing is a true and correct copy of the minutes of the January 18, 2011 meeting as approved by the Personnel and Public Employees Committee.

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Stephanie Mizuno, Assistant City Clerk