



# DRAFT MINUTES

## City of Sacramento

### Personnel and Public Employees Committee

#### **MEMBERS:**

**ANGELIQUE ASHBY, Chair (D-1)**

**ROBERT KING FONG (D-4)**  
*Member*

**KEVIN MCCARTY (D-6)**  
*Member*

**BONNIE PANNELL (D-8)**  
*Vice Chair*

#### **CITY STAFF:**

*Michelle Kille*  
*Director of Public Policy D-1*

*Stephanie Mizuno*  
*Assistant City Clerk*

*Katia Ligaiviu*  
*Deputy City Clerk*

*Kourtney Burdick*  
*Deputy City Attorney*

*New City Hall*  
*915 I Street, 1st Floor – Council Chambers*

***September 04, 2012 – 1:30 P.M.***

*The Personnel and Public Employees Committee is a Standing Committee, a permanent committee of the City Council established to consider subjects of a particular class. Its purpose is to review applications received for membership to various City Boards, Commissions and Committees; conduct interviews; and to make recommendations to the Mayor concerning appointment of members.*

### **NOTICE TO THE PUBLIC**

You are welcomed and encouraged to participate in this meeting. Public comment is taken (2 minutes maximum) on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard at the end of the meeting as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

**Notice to Lobbyists:** When addressing the Committee you must identify yourself as a lobbyist and announce the client/business/organization you are representing (City Code 2.15.160).

**Speaker slips are located in the rack outside the chamber and should be completed and submitted to the City Clerk.**

*Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations. The order of Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body. The Agenda provides a general description and staff recommendations; however, the legislative body may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk (10 cents per page). Live video streams and indexed archives of meetings are available via the internet. Visit [http://sacramento.granicus.com/ViewPublisher.php?view\\_id=21](http://sacramento.granicus.com/ViewPublisher.php?view_id=21).*

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

# MINUTES

**September 04, 2012**

*New City Hall  
915 I Street – First Floor, Council Chambers*

All items listed are heard and acted upon by the Personnel and Public Employees Committee unless otherwise noted.

## Call to Order – 1:30 p.m.

Regular session called to order by Chair Ashby at 1:30 p.m. on Thursday, September 4, 2012 at the Sacramento City Hall Council Chamber.

**Roll Call -** Present: Robert King Fong, Kevin McCarty, Bonnie Pannell and Angelique Ashby

## Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

### 1. **Approval of Minutes for August 09, 2012.**

**Location:** (Citywide)

**Recommendation:** Approve Committee minutes for August 09, 2012.

**Contact:** Stephanie Mizuno, Assistant City Clerk, City Clerk's Office, (916) 808-7200.

**Action:** Moved/Seconded: Members Pannell / McCarty

**Yes:** Members McCarty, Pannell and Ashby

**Absent:** Member R. Fong

**No:** None

Motion **passed** to approve the August 9, 2012 minutes.

## Discussion Calendar

Discussion or action reports include oral presentations including those recommending receive and file. Each speaker is limited to an allocated length of minutes.

### 2. **Revise P&PE September Meeting Schedule**

**Location:** (Citywide)

**Recommendation:** Pass a motion to revise the P&PE meeting schedule from Thursday, September 20 back to Tuesday, September 18, in accordance with the revised City Council meeting schedule

**Contact:** Stephanie Mizuno, Assistant City Clerk, (916) 808-7200, Office of the City Clerk.

**Action:** Moved/Seconded: Members Pannell / Ashby

**Yes:** Members McCarty, Pannell and Ashby  
**Absent:** Member R. Fong  
**No:** None

Motion **passed** to approve revised meeting schedule.

**3. Review of Applications for Animal Care Services Citizens Advisory Committee**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Kim Heckes-Martin, Administrative Officer, (916) 808-7119, Department of General Services.

**Action:** Moved/Seconded: Members Ashby / Pannell  
**Yes:** Members R. Fong, McCarty, Pannell and Ashby  
**Absent:** None  
**No:** None

Motion **passed** to nominate Stephen Bruhn-Cital (incumbent) to one (1) seat in Category A-2 (may include but not limited to a licensed veterinarian, veterinary technician, or a person actively involved in the operation of an animal control/humane society agency.)

**4. Review of Applications for Community Racial Profiling Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Mary McFadden, Program Analyst, (916) 808-0806, Sacramento Police Department.

**Action:** Re-open for additional applications.

**5. Review of Applications for the Sacramento Metropolitan Arts Commission**

**Location:** (Citywide)

**Recommendation:** Nominate candidates.

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Shelly Willis, Interim Director, (916) 808-3971, Convention, Cultural & Leisure Department.

**Action:** Moved/Seconded: Members Pannell / McCarty  
**Yes:** Members R. Fong, McCarty, Pannell and Ashby  
**Absent:** None  
**No:** None

Motion **passed** to nominate Allison Joe (incumbent) and Cheryl Holben (incumbent) to two seats in Category A (public at large.)

6. **Review of Applications and Conduct Interviews for Sacramento Disabilities Advisory Commission**

**Location:** (Citywide)

**Recommendation:** Conduct interviews and continue to next meeting for consideration

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Obi Agha, Program Specialist, (916) 808-8426, Human Resources Department.

**Action:** Moved/Seconded: Members R. Fong / Pannell

**Yes:** Members R. Fong, McCarty, Pannell and Ashby

**Absent:** None

**No:** None

Motion **passed** to nominate Debra Finch (incumbent), Joan Barden (incumbent), Michelle Barraza and Todd Patterson to four (4) seats with the qualifications that members be representative of different disability groups, have knowledge with disability issues, knowledge or experience with disability law (such as ADA), or Title 24.

7. **Review of Applications and Conduct Interviews for Utilities Rate Advisory Commission**

**Location:** (Citywide)

**Recommendation:** Conduct interviews and continue to next meeting for consideration

**Contact:** Katia Ligaiviu, Deputy City Clerk, (916) 808-7604, Office of the City Clerk; Jessica Hess, Media & communications Specialist, (916) 808-8260, Department of Utilities.

**Action:** Moved/Seconded: Members Ashby / McCarty

**Yes:** Members R. Fong, McCarty, Pannell and Ashby

**Absent:** None

**No:** None

Motion **passed** to nominate Douglas Brown (incumbent), Scott Brown (incumbent) and Christopher Butcher to three (3) seats in Category A (possess expertise or have demonstrated leadership in areas such as accounting, auditing, construction management, engineering, finance, law, sewage collection and treatment, solid waste collection and disposal, storm water collection and conveyance, water quality or water supply and distribution); and Carolyn Veal-Hunter (incumbent) to one (1) seat in Category B (public at large).

**Public Comments- Matters Not on the Agenda**

8. **None**

**Member Comments, Ideas and Questions**

9. **None**

**Adjourned at 1:58 p.m.**

This is to certify that the foregoing is a true and correct copy of the minutes of the September 4, 2012 meeting as approved by the Personnel and Public Employees Committee.

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Stephanie Mizuno  
Assistant City Clerk