

Meeting Date: 1/12/2016

Report Type: Staff/Discussion

Report ID: 2016-00038

Personnel and
Public Employees
Committee Report

915 I Street, 1st Floor

www.CityofSacramento.org

Title: Review Applications and Make Nominations to the Administration, Investment, & Fiscal Management Board

Location: Citywide

Recommendation: 1) Review and discuss applications; and 2) pass a Motion nominating and forwarding to the Mayor for appointment, one nominee for Seat E: A member representing the public at large, and not connected with city government on the Administration, Investment, & Fiscal Management Board.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Valerie Tedrow, Administrative Analyst, (916) 808-8294, Office of the City Treasurer

Presenter: None

Department: City Clerk

Division: City Clerk

Dept ID: 04001011

Attachments:

1-Description/Analysis

2-Background

3-Board Details and Roster

4-Applications

City Attorney Review

Approved as to Form

Sari Myers Dierking

12/21/2015 6:57:49 PM

Approvals/Acknowledgements

Department Director or Designee: Wendy Klock-Johnson - 12/11/2015 12:03:27 PM

Description/Analysis

Issue Detail: After conducting interviews for open board and commission seats, the Personnel & Public Employees Committee reviews applications and forwards nominations to the Mayor for appointment.

Policy Considerations: None.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: The Personnel & Public Employees Committee conducts interviews for available positions on City advisory boards and commissions to identify the most qualified candidate(s). Subsequent to conducting interviews, the Committee reviews applications and forwards nominations to the Mayor for appointment.

Financial Considerations: None.

Local Business Enterprise (LBE): None.

Attachment 02 – Background & Interview Summaries

Administration, Investment, & Fiscal Management Board (Nominations)

BACKGROUND: There are two candidates applying to fill one vacant position **Seat E:** A member representing the public at large, and not connected with city government. The following is a brief history of compliance requirements for incumbents on this board.

VACANCY INFORMATION

Seat Description	Term	Residency	Incumbent
Seat E: A member representing the public at large, and not connected with city government.	Full	Required	Don Sperling (Term Expired / Re-Applied)

INCUMBENT INFORMATION

Don Sperling is the incumbent for Seat E. He was appointed to a full term on 3/26/2013 and will complete his term on 1/4/2016, making his seat available for appointment to a full term. He is eligible for re-appointment and has re-applied.

SUMMARY OF APPLICANTS

Applicant (photo)	Name	Seat	District	Interview Summary
	Don Sperling*	E	7	<ul style="list-style-type: none"> Retired Assistant City Treasurer 1960-1993. Feels he can still contribute to AIFM board. 1994 became official member of the Board and is current Vice-Chair.
	Manual Leon	E	4	<ul style="list-style-type: none"> Wants to serve his community. Current board member on River City Food bank. Masters degree in Public Administration studied Public Finance. 2012 while working at Orange County Transportation Authority helped implement the State Pension Reform program and was point

				person at the time.
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*Incumbent



City of Sacramento

ADMINISTRATION, INVESTMENT, & FISCAL MANAGEMENT BOARD

BOARD DETAILS



OVERVIEW

 **SIZE** 5 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** N/A

The board shall have full authority to maintain and manage retirement plans of the system, including but not limited to: (1) Adoption of investment standards (2) Fixing of contribution rates (3) Administration and investment standards (4) Administration and investment of funds (5) Selection of investment advisers (6) Crediting of interest.



CONTACT

 Valerie Tedrow

 (916) 808-8294

 vtedrow@cityofsacramento.org

 DETAILS	BOARD TYPE	City Advisory
	MEMBERSHIP CATEGORIES	Seat A - City Manager or designated representative Seat B - City Finance Director or designated representative Seat C - City Treasurer or designated representative Seat D - Member qualified by training and experience in the management and investment of funds, and not connected with city government Seat E - Member representing the public at large, and not connected with city government
	WEBSITE	None
	MANAGING AGENCY	City of Sacramento/City Treasurer's Office
	MEETING LOCATION	915 I Street Treasurer's Conference Room 2nd Floor - HCH Sacramento, CA 95814
	MEETING TIME	1:30pm
	MEETING FREQUENCY	Bi-Monthly
	STATEMENT OF ECONOMIC INTEREST (SEI)	Required

SEI CONTACT NAME Sacramento City Clerk

SEI CONTACT EMAIL clerk@cityofsacramento.org

SEI CONTACT NUMBER (916) 808-7200

FORMATION INFORMATION Sacramento [City Charter section 381-385](#)

FORMATION DATE 07/01/1921

ADDITIONAL DETAILS NA

COMMENTS (INTERNAL) City residency required for Seats D and E



City of Sacramento

ADMINISTRATION, INVESTMENT, & FISCAL MANAGEMENT BOARD

BOARD ROSTER



DAVID DECAMILLA

1 Term Feb 25, 2014 - Jan 04, 2017

Position Member qualified by training and experience in the management and investment of funds, and not connected with city government

Category Seat D

Appointed by Nominated by P&PE/Appointed by the Mayor



RUSS FEHR (AFIM)

No Term N/A

Position City Treasurer or designated representative

Category Seat C

Appointed by By virtue of position



DENNIS KAUFFMAN (AIFM)

No Term N/A

Position City Manager or designated representative

Category Seat A

Appointed by By Virtue of Position



LEYNE MILSTEIN (AFIM)

No Term N/A

Position City Finance Director or designated representative

Category Seat B

Appointed by By virtue of position



DON SPERLING

2 Term Mar 26, 2013 - Jan 04, 2016

Position Member representing the public at large, and not connected with city government

Category Seat E - Pending Appointment

Appointed by Nominated by P&PE/Appointed by the Mayor

Application for City Advisory Bodies

City Advisory Body Information

This document and its contents may be subject to the California Public Records Act, and as such therefore be subject to public disclosure unless otherwise exempt under the act.

Which Boards would you like to apply for?

Administration, Investment, & Fiscal Management Board

Seat # and Description (please indicate all Seats in which you are qualified for):

Name of Company/Organization being Represented (if Applicable):

If Company/Organization Authorization Letter is required, email to clerk@cityofsacramento.org

Profile

Don
First Name

Sperling
Last Name

[Redacted]
Email Address

Please provide your **residential** address if residency is required. Otherwise, please provide your preferred mailing address.

[Redacted]
Street Address

Suite or Apt

Sacramento
City

CA
State

95831
Postal Code

Business Council District



Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes No

If Yes, provide the name of the meeting body and how that service supports your application:

AIFM BOARD FOR OVER 30 YRS

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

Yes No

If Yes, please explain:

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

THIRTY - THREE YEARS IN THE CITY TREASURERS OFFICE AND ON THE BOARD FOR OVER THIRTY YEARS

Education

SACRAMENTO CITY COLLEGE

Institution Name:

ACCOUNTING & BUS

Area of Study:

Attended (mm/yy - mm/yy):

AA

Degree Earned:

Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned:

Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned

Employment

List work experience for the most recent five years, beginning with current (or most recent) employment.

RETIRED

From (mm/yy) - To (mm/yy):

CITY OF SACRAMENTO

Employer:

Address:

Job Duties

From (mm/yy) - To (mm/yy):

Employer:

Address:

Job Duties:

From (mm/yy) - To (mm/yy):

Employer:

Address:

Job Duties:

Business Enterprises

List business names including fictitious names of any business enterprise currently, or previously, owned or operated.

From (mm/yy) - To (mm/yy):

Business Name:

Address:

Type of Business or Service Rendered:

Felony Convictions

Have you ever been convicted of a felony?

Yes No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

A Felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

NONE

Demographics

The following information is requested in accordance with State and Federal laws for the purpose of evaluating the effectiveness of the City's equal opportunity efforts. It is voluntary, confidential, and will not be submitted with your application for review.

[REDACTED]

Please select one:

[REDACTED]

Please select the appropriate racial/ethnic category:

How did you hear about the opening?

Other

RENEWAL OF TERM

If Other, please describe.

Pursuant to City Code section 2.40, appointees have the following requirements in order to serve on a city advisory body.

Statement of Economic Interest Form 700: If a Statement of Economic Interest Form 700 is required for this position, the form must be electronically filed with the Office of the City Clerk. Failure to file by the due

date can lead to removal from the board pursuant to the City Conflict of Interest Code Resolution (available from the Office of the City Clerk). Information and instructions will be provided by the Office of the City Clerk upon appointment.

Ethics Training: All members are required to satisfy the local ethics training requirement mandated by Government Code section 53234. Information for an online training course will be provided by the Office of the City Clerk upon appointment.

Attendance: Members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings.

By selecting submit, I acknowledge that I have read and understand the disclosure and regulatory requirements and declare under penalty of Perjury that all the information provided in this application is true and correct to the best of my knowledge.

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City Advisory Body Information

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Which Boards would you like to apply for?

Administration, Investment, & Fiscal Management Board

Seat # and Description (please indicate all Seats in which you are qualified for):

Seat E for the Administration, Investment, and Fiscal Management Board.

N/A

Name of Company/Organization being Represented (if Applicable):

If Company/Organization Authorization Letter is required, email to clerk@cityofsacramento.org

Profile

Manuel

First Name

Leon

Last Name

[Redacted]

Email Address

Please provide your **residential** address if residency is required. Otherwise, please provide your preferred mailing address.

[Redacted]

Street Address

Suite or Apt

Sacramento

City

CA

State

95811

Postal Code

Council District 4

Business Council District



Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes No

If Yes, provide the name of the meeting body and how that service supports your application:

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

Yes No

If Yes, please explain:

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

I have always had a commitment and passion for public service. My entire career has been in public service - at the local, regional, and state level. Moreover, my passion and commitment extends beyond my career. Over the years, I have volunteered for city commissions and several nonprofits. I have served as a Commissioner on the City of Riverside's Human Relations Commission, as a Board member for the Second Harvest Food Bank of Riverside and San Bernardino Counties, and currently a Board member for the River City Food Bank here in Sacramento. I am interested in joining the AIFMB to continue serving my community as well providing the Board and City the opportunity to utilize my skills and experience in government and finance: I am currently a Policy Consultant with the Senate Transportation and Housing Committee where my policy portfolio encompasses transportation funding and finance, I studied public finance in graduate school, and I am currently and officer with the River City Food Bank where I also help manage the nonprofit's

finances. My previous professional experience includes working for the City of Riverside, the Orange County Transportation Authority, and both the California State Assembly and Senate. I would greatly appreciate the opportunity to further discuss my qualifications, experience, and interest in serving on the AIFMB. Thank you.

Education

Cal State Long Beach

Institution Name:

Public Administration

Area of Study:

09/02-05/04

Attended (mm/yy - mm/yy):

Masters

Degree Earned:

Cal State San Bernardino

Institution Name:

History

Area of Study:

09/98-05/01

Attended (mm/yy - mm/yy):

Bachelors

Degree Earned:

Orange Coast College

Institution Name:

General Education

Area of Study:

09/96-05/98

Attended (mm/yy - mm/yy):

Transferred to Cal State

Degree Earned

Employment

List work experience for the most recent five years, beginning with current (or most recent) employment.

10/15- present

From (mm/yy) - To (mm/yy):

California State Senate

Employer:

State Capitol Building

Address:

Job Duties

Analyze legislation, draft legislation, prepare policy recommendations, brief members and staff on committee analysis, attend meetings on behalf of committee and/or Chair of committee. Serve as a liaison between committee Chair and lobbyists, constituents, stakeholders.

02/13-10/15

From (mm/yy) - To (mm/yy):

California State Assembly

Employer:

State Capitol Building

Address:

Job Duties:

Analyze legislation, draft legislation, prepare policy recommendations, brief members and staff on committee analysis, attend meetings on behalf of committee and/or Chair of committee. Serve as a liaison between committee Chair and lobbyists, constituents, stakeholders.

05/07-02/13

From (mm/yy) - To (mm/yy):

Orange County Transportation
Authority

Employer:

550 S. Main St, Orange, CA, 92868

Address:

Job Duties:

Analyze legislation, draft sponsored legislation, prepare and present policy recommendations for Board of Directors. Meet and brief elected official's district staff on OCTA issues, policy positions, and constituent inquiries. Prepare and draft annual agency legislative platform. Serve as a liaison between various departments including OCTA's Finance and Administration department.

Business Enterprises

List business names including fictitious names of any business enterprise currently, or previously, owned or operated.

From (mm/yy) - To (mm/yy):

N/A

Business Name:

Address:

Type of Business or Service Rendered:

Felony Convictions

Have you ever been convicted of a felony?

Yes No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

A Felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Civil Actions

None N/A

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

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City of Sacramento Website

If Other, please describe.

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