Meeting Date: January 27, 2016

Report Type: Consent

City of SACRAMENTO

Utilities Rate Advisory Commission Consent Calendar

www.CityofSacramento.org

Title: Approval of Minutes for December 9, 2015

Location: Citywide

Recommendation: Approve a motion to accept the Commission minutes for December 9, 2015.

Contact: Patrick Sanger, Sr. Staff Assistant, (916) 808-1726, Department of Utilities

Presenter: N/A

Department: Utilities

Division: Business and Integrated Planning

Dept ID: 14001651

Attachments:
01 Draft Minutes

Submitted By:	/s/. Patrick Sanger Patrick Sanger Senior Staff Assistant

UTILITIES RATE ADVISORY COMMISSION

Carolyn Veal-Hunter, Chair
Timothy Horner, Vice-Chair
Andrew Day
Brian Biering
April Butcher
Ryan McManus
VACANT

COMMISSION STAFF

Erin Treadwell, Community Outreach & Media Manager
Joe Robinson, Senior Deputy City Attorney
Deanne Neighbours, Department of Utilities

City of SACRAMENTO

Minutes

Utilities Rate Advisory Commission

City Hall – Council Chamber
915 I Street, 1st Floor
Published by the
Department of Utilities (916) 808-1726 and
Department of General Services (916) 808-4934

Wednesday, December 9, 2015
5:30 p.m.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing *(City Code 2.15.160).*

Speaker slips are available on the City's Website and located in racks inside the chamber and should be completed and submitted to the Commission Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Department of Utilities and all written material received is available at the meeting for public review.

Archived indexed videostreams of meetings are available via the internet. Visit the City's official website at http://sacramento.granicus.com/ViewPublisher.php?view_id=21.

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Utilities Department at (916) 808-8260 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Utilities Rate Advisory Commission Meetings

- Members of the public attending Utilities Rate Advisory Commission meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Utilities Rate Advisory Commission

Purpose of Public Comment. The City provides opportunities for the public to address the Board as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the Utilities Rate Advisory Commission as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the Committee.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the Commitee and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

Speaker Time Limits.

In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.

- **Matters not on the Agenda.** Two (2) minutes per speaker.
- **Consent Calendar Items**. The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
- **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the Committee at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
    - The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

MINUTES

Wednesday, December 9, 2015

5:30 P.M.

915 I Street, 1st Floor, NCH

Open Session – 5:37 p.m.

Roll Call - Present: Brian Biering, Timothy Horner, Carolyn Veal-Hunter, April Butcher, Andrew Day

Absent: Ryan McManus

Consent Calendar **Estimated Time: 5 minutes**

All items listed under the Consent Calendar are considered and acted upon by one motion. Anyone may request an item be removed for separate consideration.

Action: **Moved/Seconded:** April Butcher/Brian Biering
Yes: Brian Biering, Timothy Horner, April Butcher, Andrew Day, Carolyn Veal-Hunter
No: None
Absent: Ryan McManus
Abstain: None

Motion **passed** to approve the consent calendar.

1. **Approval of Minutes for October 28, 2015**
   Location: Citywide
   Recommendation: Approve a motion to accept the Commisssion minutes for October 28, 2015.
   Contact: Patrick Sanger, Sr. Staff Assistant, (916) 808-1726, Department of Utilities

Discussion Calendar

Discussion Calendar items include an oral presentation including those recommending "receive and file".

2. **Department of Utilities Accountability Plan Update**
   Estimated Time: 20 Minutes
   Location: Citywide
   Recommendation: Receive and file.
   Contact: Bill Busath, Director, (916) 808-1434

   Summary: Quarterly update on department activities, including: the Community Engagement Plan, Bond expenditures, Drought and Water Conservation, and the Utility Rate Assistance Program.

3. **Department of Utilities - Utility Rate Development Planning Update**
Estimated Time: 30 Minutes
Location: Citywide
Recommendation: Receive and file.
Contact: Susan Goodison, Business Services Manager, (916) 808-8995

Summary: Oral staff presentation updating the Commission on the Utilities Rate Development process, including: Financial Plan Overview, Rate Proposal, and the Prop 218 Public Hearing.

Adjournment: 7:10 p.m.