

**Meeting Date:** 3/8/2016

**Report Type:** Staff/Discussion

**Report ID:** 2016-00209

Personnel and  
Public Employees  
**Committee** Report

915 I Street, 1<sup>st</sup> Floor  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Title:** Conduct Interviews for the Ethel Macleod Hart Trust Fund Advisory Committee

**Location:** Citywide

**Recommendation:** 1) Conduct interviews of applicant(s) to the Ethel Macleod Hart Trust Fund Advisory Committee for Seat D: A member representing the population at large and reflective of the socio-economic makeup of the older adult population, who is at least 60 years of age; and 2) continue the item to the next meeting for discussion and nomination(s).

**Contact:** Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk;  
Rosanne Bernardy, Recreation Superintendent, (916) 808-1590, Department of Parks and Recreation

**Presenter:** None

**Department:** City Clerk

**Division:** City Clerk

**Dept ID:** 04001011

**Attachments:**

- 1-Description/Analysis
- 2-Background
- 3-Board Details and Roster
- 4-Application

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**City Attorney Review**

Approved as to Form  
Sari Myers Dierking  
2/3/2016 12:45:47 PM

**Approvals/Acknowledgements**

Department Director or Designee: Wendy Klock-Johnson - 2/2/2016 3:53:48 PM

## **Description/Analysis**

**Issue Detail:** Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions.

**Policy Considerations:** None.

**Economic Impacts:** None.

**Environmental Considerations:** None.

**Sustainability:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** When a position on a City board or commission becomes available thru term expiration or resignation, the Office of the City Clerk conducts a recruitment for interested parties. When the application period has closed, the Personnel and Public Employee Committee conducts interviews of the applicants and forwards nominations to the Mayor for appointment.

**Financial Considerations:** None.

**Local Business Enterprise (LBE):** None.

## Attachment 02 – Background

### Ethel Macleod Hart Trust Fund Advisory Committee (Interviews)

**BACKGROUND:** There is one candidate applying to fill one vacant position **Seat D:** A member representing the population at large and reflective of the socio-economic makeup of the older adult population, who is at least 60 years of age on the Ethel Macleod Hart Trust Fund Advisory Committee. The following is a brief history of compliance requirements for incumbents on this Committee.

#### VACANCY INFORMATION

Seat Description	Term	Residency	Incumbent
<b>Seat D:</b> A member representing the population at large and reflective of the socio-economic makeup of the older adult population, who is at least 60 years of age.	Full	Required	Gloria Harmon (Term Maxed / Did not re-apply)

#### INCUMBENT INFORMATION

**Gloria Harmon** is the incumbent for Seat E. She was appointed to a full term on 8/16/2011 and completed her final term on 6/7/2014, making her seat available for appointment to a full term. She is not eligible for re-appointment.

#### SUMMARY OF APPLICANTS

Applicant Name	Seat	District	Interview Status
Anita Perez-Otero	D	4	Attendance confirmed.



City of Sacramento

# ETHEL MACLEOD HART TRUST FUND ADVISORY COMMITTEE

## BOARD DETAILS



**OVERVIEW**

 **SIZE** 7 Seats

 **TERM LENGTH** 3 Years

 **TERM LIMIT** 2 Term

The committee shall: (1) Assist in development of operational guidelines for utilization of the trust fund, including types of projects for funding to be allocated to (2) Evaluate projects and programs proposed for funding (3) Make recommendations concerning the ongoing composition, framework, and duties of the committee.



**CONTACT**

 Rosanne Bernardy  
 (916) 808-1590  
 Rbernardy@cityofsacramento.org



**DETAILS**

**BOARD TYPE** City Advisory

**MEMBERSHIP CATEGORIES**

Seat A - Representative of the Sacramento County Adult and Aging Commission, w ho is at least 60 years of age  
 Seat B - Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age  
 Seat C - Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age  
 Seat D - Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age  
 Seat E - Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age  
 Seat F - Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age  
 Seat G - Representative of the (A.A.R.P.), w ho is at least 60 years of age

**WEBSITE** None

**MANAGING AGENCY** City of Sacramento/Parks and Recreation Department

**MEETING LOCATION** 2921 Truxel Road So. Natomas Comm. Center Sacramento, CA 95833

**MEETING TIME** 9:30am

**MEETING FREQUENCY** Quarterly

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**STATEMENT OF ECONOMIC INTEREST (SEI)** Not Required

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**SEI CONTACT NAME** NA

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**SEI CONTACT EMAIL** NA

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**SEI CONTACT NUMBER** NA

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**FORMATION INFORMATION** Sacramento City Resolution 2008-0262, 1996-0202, 1994-0115

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**FORMATION DATE** 3/1/1994

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**ADDITIONAL DETAILS** NA

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**COMMENTS (INTERNAL)** City residency required.

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City of Sacramento

# ETHEL MACLEOD HART TRUST FUND ADVISORY COMMITTEE

## BOARD ROSTER



**DAVID FELDSTEIN**

**1 Term** Jun 10, 2014 - Jun 07, 2017

**Position** Representative of the Sacramento County Adult and Aging Commission, w ho is at least 60 years of age

**Category** Seat A

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**KATHLEEN LANE**

**2 Term** Jun 11, 2013 - Jun 07, 2016

**Position** Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age

**Category** Seat C

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**KAY MERRILL**

**1 Term** Jan 07, 2014 - Jun 07, 2016

**Position** Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age

**Category** Seat B

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**DAVID PACHECO**

**1 Term** Sep 01, 2015 - Jun 07, 2017

**Position** Representative of the American Association of Retired Persons (A.A.R.P.), w ho is at least 60 years of age

**Category** Seat G

**Appointed by** Nomination: P&PE Committee / Appointment: Mayor



**LYNNE STEVENSON**

**1 Term** Apr 07, 2015 - Jun 07, 2018

**Position** Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age

**Category** Seat E

**Appointed by** Nomination: P&PE Committee / Appointment: Mayor



**OPHELIA ZEFF**

**1 Term** Jan 07, 2014 - Jun 07, 2016

**Position** Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age

**Category** Seat F

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**VACANCY**

**Position** Member representing the population at large and reflective of the socio-economic makeup of the older adult population, w ho is at least 60 years of age

**Category** Seat D-Application Closing Period 1/29/2016

**Appointed by** Nominated by P&PE/Appointed by the Mayor

### City Advisory Body Information

Which Boards would you like to apply for?

Ethel MacLeod Hart Trust Fund Advisory Committee

Seat # and Description (please indicate all Seats in which you are qualified for):

Seat D

N/A

Name of Company/Organization being Represented (if Applicable):

### Profile

Anita

First Name

Perez-Otero

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Sacramento

City

CA

State

95818

Postal Code

Council District 4

Business Council District

[Redacted]

Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes  No

If Yes, provide the name of the meeting body and how that service supports your application:

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Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

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Yes  No

If Yes, please explain:

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## Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

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As a retired senior, I am more aware of the value that services for the Senior Citizen are of a specific nature. Sacramento is fortunate to have the Ethel MacLeod Hart Trust Fund and it's Advisory Committee to address some of those issues. Community service has been a rewarding aspect of my life for my years and would like to continue serving the community. I submit my application for your review and consideration. Volunteer Experience: President - 2014-2015 MANITOS, Spanish speaking Senior Group , Ethel Hart Center Sacramento Sacramento Food Bank El Dorado Domestic Violence Center Placerville CA San Antonio P.E.A.C.E. Domestic Violence Unit San Antonio TX San Antonio Habitat for Humanity

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## Education

San Antonio College

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Institution Name:

Management

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Area of Study:

1974-

Attended (mm/yy - mm/yy):

N/A

Degree Earned:

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Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned:

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Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned

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## Employment

11/1997 -06/30/2013

From (mm/yy) - To (mm/yy):

Dignity Health

Employer:

Rancho Cordova

Address:

## Job Duties

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Medical Financial Audit. Review of government overpayment on medical accounts. i.e., Medicare and Med-Cal. Report required quarterly to both federal agencies.

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**1999 - 2001**

From (mm/yy) - To (mm/yy):

**Internal Revenue Service**

Employer:

**Rancho Cordova CA**

Address:

**Job Duties:**

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Seasonal work. Telephone inquiries regarding need forms, specific questions on filing income tax, etc. Required entry level FBI clearance.

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**3/1984 8/30/1996**

From (mm/yy) - To (mm/yy):

**Baptist Memorial Hospital System**

Employer:

**San Antonio TX**

Address:

**Job Duties:**

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Business Office Manager - Patient Accounts Related duties to the management of patient financial accounts with a clerical staff of 12.

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**Business Enterprises**

1992- 1993

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From (mm/yy) - To (mm/yy):

Mary Kay Products

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Business Name:

San Antonio TX

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Address:

Sell of beauty products

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Type of Business or Service Rendered:

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## Felony Convictions

Have you ever been convicted of a felony?

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Yes  No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

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## Civil Actions

None

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List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

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## Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

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None

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## Demographics



Please select one:



Please select the appropriate racial/ethnic category:

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## How did you hear about the opening?

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- City of Sacramento Website
- Community Center Bulletin Board
- Channel 14
- Library Bulletin Board
- Social Media
- Employee Referral
- Other

Ethel Hart Center

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If Other, please describe.

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