

Meeting Date: 5/10/2016

Report Type: Staff/Discussion

Report ID: 2016-00546

Personnel and
Public Employees
Committee Report

915 I Street, 1st Floor

www.CityofSacramento.org

Title: Conduct Interviews for the Preservation Commission

Location: Citywide

Recommendation: 1) Conduct interviews of applicant(s) to the Preservation Commission for Seat B: An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural historians (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code; and 2) continue the item to the next meeting for discussion and nomination(s).

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk;
Roberta Deering, Senior Planner, (916) 808-8259, Community Development Department

Presenter: None

Department: City Clerk

Division: City Clerk

Dept ID: 04001011

Attachments:

- 1-Description/Analysis
- 2-Background
- 3-Board Details and Roster
- 4-Application

City Attorney Review

Approved as to Form
Gary Lindsey
5/4/2016 1:42:38 PM

Approvals/Acknowledgements

Department Director or Designee: Wendy Klock-Johnson - 5/3/2016 9:50:48 AM

Description/Analysis

Issue Detail: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions.

Policy Considerations: None.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: When a position on a City board or commission becomes available thru term expiration or resignation, the Office of the City Clerk conducts a recruitment for interested parties. When the application period has closed, the Personnel and Public Employee Committee conducts interviews of the applicants and forwards nominations to the Mayor for appointment.

Financial Considerations: None.

Local Business Enterprise (LBE): None.

Attachment 02 – Background

Preservation Commission (Interviews)

BACKGROUND: There is one candidate applying to fill one vacant position **Seats B:** An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural historians (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code on the Preservation Commission. The following is a brief history of compliance requirements for incumbents on this Commission.

VACANCY INFORMATION

Seat Description	Term	Residency	Incumbent
Seat B: An architectural historian with training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West who meets the Secretary of the Interior's qualifications for architectural historians (with preference to a city resident or owner of a business in the city) demonstrating knowledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code	Full	Not Required	Chad Moffett (Term Expired/ Re-applied)

INCUMBENT INFORMATION

Chad Moffett is the incumbent for Seat B. He was appointed to a full term on 4/8/2014 and completed his first term on 1/16/2016, making his seat eligible for appointment to a full term. He is eligible for re-appointment and has re-applied.

Requirement	Status	Comments
Ethic Training:	Current	
Conflict of Interest:	Required	
Attendance:	11 Meetings Held	1 excused absences

SUMMARY OF APPLICANTS

Applicant Name	Seat	District	Interview Status
Chad Moffett	B	1	Attendance confirmed.

Incumbent*



BOARD DETAILS



OVERVIEW



SIZE 7 Seats



TERM LENGTH 3 Years



TERM LIMIT 2 Term

The commission shall: Recommend to the city council policies and programs in support of historic preservation, including the goals and policies for the general plan and updates of the preservation program, evaluate and provide comments or recommendations on proposed plans, public and private development projects, and environmental reviews that are not subject to review under this chapter, but that may potentially affect physical development and historical preservation of the city, review and make recommendations to the State Office of Historic Preservation regarding nominations of property located within the city, assume duties assigned by the city council pursuant to the certified local government provisions of the National Historic Preservation Act, consult with, advise, and report to the city council annually on the commission's duties and functions.



DETAILS

BOARD TYPE

Advisory

MEMBERSHIP CATEGORIES

- Seat A: A licensed historical architect w ho meets the Secretary of the Interior's qualifications for historical architects (w ith preference to a city resident or ow ner of a business located in the city) demonstrating know ledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.
- Seat B: An architectural historian w ith training or experience in the architectural history of Sacramento, the Sacramento region, Northern California, or the West w ho meets the Secretary of the Interior's qualifications for architectural historians (w ith preference to a city resident or ow ner of a business in the city) demonstrating know ledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.
- Seat C: A registered structural engineer (w ith preference to a city resident or ow ner of a business in the city) demonstrating know ledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.
- Seat D: A licensed contractor w ith training or experience in historical landscapes (w ith preference to a city resident or ow ner of a business in the city) demonstrating know ledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.
- Seat E: A landscape architect, designer, or historian w ith training or experience in historical landscapes (w ith preference to a city resident or ow ner of a business in the city) demonstrating know ledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.
- Seat F: Member representing the public at large (w ith preference to an individual w ith training or experience in historic preservation or urban planning) demonstrating know ledge of the Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.
- Seat G: Member representing the public at large (w ith preference to an individual w ith training or experience in the history of Sacramento, the Sacramento region, Northern California, or the West w ho meets the Secretary of the Interior's qualifications for historians) demonstrating know ledge of Secretary of the Interior's Standards for the Treatment of Historic Properties and the California Historical Building code.

WEBSITE	None
MANAGING AGENCY	City of Sacramento/Community Development Department
MEETING LOCATION	915 I Street City Council Chambers - NCH Sacramento, CA 95814
MEETING TIME	5:30pm
MEETING FREQUENCY	Monthly
STATEMENT OF ECONOMIC INTEREST (SEI)	Required
SEI CONTACT NAME	Sacramento City Clerk
SEI CONTACT EMAIL	clerk@cityofsacramento.org
SEI CONTACT NUMBER	(916) 808-7200
FORMATION INFORMATION	Sacramento City Ordinance 2013-0008; 2007-0011; 2006-0065; 2006-0063 (City Code section 2.58)
FORMATION DATE	10/24/2006
ADDITIONAL DETAILS	NA
COMMENTS (INTERNAL)	Residency or Business Ownership in City is preferred but not required for categories A to E. Residency or Business Ownership in City is required for categories F & G.



City of Sacramento

PRESERVATION COMMISSION

BOARD ROSTER



CARU BOWNS(PRES)

1 Term Feb 25, 2014 - Jan 16, 2017

Category Seat E

Appointed by Nominated by P&PE/Appointed by the Mayor



ERIC FULLER

2 Term Feb 25, 2014 - Jan 16, 2017

Category Seat C

Appointed by Nominated by P&PE/Appointed by the Mayor



MARK HUCK

1 Term Apr 08, 2014 - Jan 16, 2017

Category Seat A

Appointed by Nominated by P&PE/Appointed by the Mayor



JON MARSHACK

2 Term Jan 05, 2016 - Jan 16, 2019

Category Seat G

Appointed by Nominated by P&PE/Appointed by the Mayor



CHAD MOFFETT

1 Term Apr 08, 2014 - Jan 16, 2016

Category Seat B-Application Closing Period 4/29/2016

Appointed by Nominated by P&PE/Appointed by the Mayor



MATTHEW PINER

1 Term Mar 26, 2013 - Jan 16, 2016

Category Seat D - Application Closing Period 6/3/2016

Appointed by Nominated by P&PE/Appointed by the Mayor



JACQUELINE WHITLAM

1 Term Jan 05, 2016 - Jan 16, 2019

Category Seat F

Appointed by Nominated by P&PE/Appointed by the Mayor

Application for City Advisory Bodies

Status: eligible

City Advisory Body Information

This document and its contents may be subject to the California Public Records Act, and as such therefore be subject to public disclosure unless otherwise exempt under the act.

Which Boards would you like to apply for?

Preservation Commission

Seat # and Description (please indicate all Seats in which you are qualified for):

Architectural Historian/Historian Seat B

N/A

Name of Company/Organization being Represented (if Applicable):

If Company/Organization Authorization Letter is required, email to clerk@cityofsacramento.org

Profile

Chad

First Name

Moffett

Last Name

[Redacted]

Email Address

Please provide your **residential** address if residency is required. Otherwise, please provide your preferred mailing address.

[Redacted]

Street Address

Suite or Apt

Sacramento

City

CA

State

95835

Postal Code

Council District 1

Business Council District


Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes No

If Yes, provide the name of the meeting body and how that service supports your application:

Preservation Commission

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

Yes No

If Yes, please explain:

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

I would like to continue to serve on the commission to perform the following: - Develop and recommend to the city council preservation policies appropriate for inclusion in the general plan and other regulatory plans and programs of the city and to provide oversight relative to the maintenance and integrity of the Sacramento Register of Historic and Cultural Resources. - Review, nominate, and make recommendations to the city council on properties eligible for listing in the Sacramento register as landmarks, historic districts and contributing resources as set forth in the Historic Preservation Chapter 17.604.C.1, Title 17, of the City Code. - Review and approve preservation development projects of major significance and appeals of Preservation Director decisions per the Historic Preservation Chapter 17.604, Title 17, of the City Code.

Education

University of Wisconsin - Madison

Institution Name:

American History; Cultural Resource
Preservation

Area of Study:

1989-1999

Attended (mm/yy - mm/yy):

B.A.; Master of Arts

Degree Earned:

Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned:

Institution Name:

Blank

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned

Employment

List work experience for the most recent five years, beginning with current (or most recent) employment.

1999-2015

From (mm/yy) - To (mm/yy):

Mead & Hunt, Inc.

Employer:

180 Promenade Circle, Suite 240,
Sacramento, CA 95835

Address:

Job Duties

Serves as project manager for historic and architectural surveys, preservation planning and historic context development. He specializes in in the development of historic contexts, National Register evaluations, and historic documentation in the fields of engineering, vernacular architecture, industrial history and landscape architecture. He specializes in managing cultural resource compliance on large state, municipal, and transportation projects. He has extensive experience in with compliance projects under Section 106 of the National Historic Preservation Act and California Environmental Quality Act and assisting local jurisdictions with meeting state and federal environmental compliance requirements. Chad exceeds the Secretary of the Interior's Standards in history and architectural history.

From (mm/yy) - To (mm/yy):

Employer:

Address:

Job Duties:

From (mm/yy) - To (mm/yy):

Employer:

Address:

Job Duties:

Business Enterprises

List business names including fictitious names of any business enterprise currently, or previously, owned or operated.

From (mm/yy) - To (mm/yy):

Business Name:

Address:

Type of Business or Service Rendered:

Felony Convictions

Have you ever been convicted of a felony?

Yes No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

N/A

A Felony conviction is not necessarily a bar to appointment. Each case is considered separately based on requirements of the position. However, failure to list felony convictions may result in disqualification.

Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

Demographics

The following information is requested in accordance with State and Federal laws for the purpose of evaluating the effectiveness of the City's equal opportunity efforts. It is voluntary, confidential, and will not be submitted with your application for review.



Please select one:



Please select the appropriate racial/ethnic category:

How did you hear about the opening?

Other

Current term ending; eligible for another term

If Other, please describe.

Pursuant to City Code section 2.40, appointees have the following requirements in order to serve on a city advisory body.

Statement of Economic Interest Form 700: If a Statement of Economic Interest Form 700 is required for this position, the form must be electronically filed with the Office of the City Clerk. Failure to file by the due date can lead to removal from the board pursuant to the City Conflict of Interest Code Resolution (available from the Office of the City Clerk). Information and instructions will be provided by the Office of the City Clerk upon appointment.

Ethics Training: All members are required to satisfy the local ethics training requirement mandated by Government Code section 53234. Information for an online training course will be provided by the Office of the City Clerk upon appointment.

Attendance: Members are required to attend meetings on a regular basis, and may be removed if a member does not attend three consecutive regularly scheduled meetings.

By selecting submit, I acknowledge that I have read and understand the disclosure and regulatory requirements and declare under penalty of Perjury that all the information provided in this application is true and correct to the best of my knowledge.