

**Meeting Date:** 7/12/2016

**Report Type:** Staff/Discussion

**Report ID:** 2016-00678

Personnel and  
Public Employees  
Committee Report

915 I Street, 1<sup>st</sup> Floor

[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Title:** Conduct Interviews for the Sacramento Disabilities Advisory Commission

**Location:** Citywide

**Recommendation:** 1) Conduct interviews of applicant(s) to the Sacramento Disabilities Advisory Commission for Seats A, G and I: A member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations and 2) continue the item to the next meeting for discussion and nomination(s).

**Contact:** Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Neal Albritton, Program Specialist, (916) 808-8795, Human Resources Department

**Presenter:** None

**Department:** City Clerk

**Division:** City Clerk

**Dept ID:** 04001011

**Attachments:**

- 1-Description/Analysis
- 2-Background
- 3-Board Details and Roster
- 4-Applications

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**City Attorney Review**

Approved as to Form

Gary Lindsey

6/16/2016 9:57:33 AM

**Approvals/Acknowledgements**

Department Director or Designee: Wendy Klock-Johnson - 6/15/2016 7:11:11 PM

## **Description/Analysis**

**Issue Detail:** Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions.

**Policy Considerations:** None.

**Economic Impacts:** None.

**Environmental Considerations:** None.

**Sustainability:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** When a position on a City board or commission becomes available thru term expiration or resignation, the Office of the City Clerk conducts a recruitment for interested parties. When the application period has closed, the Personnel and Public Employee Committee conducts interviews of the applicants and forwards nominations to the Mayor for appointment.

**Financial Considerations:** None.

**Local Business Enterprise (LBE):** None.

## Attachment 02 – Background

### Sacramento Disabilities Advisory Commission (Interviews)

**BACKGROUND:** There are three candidates applying to fill one vacancy in **Seats A, G and I:** A member representing the population at large and reflective of the socio-economic makeup of the older adult population, who is at least 60 years of age on the Sacramento Disabilities Advisory Commission. The following is a brief history of compliance requirements for incumbents on this Commission.

#### VACANCY INFORMATION

| Seat Description   | Term | Residency | Incumbent   |
|--|------|-----------|---|
| <b>Seat A:</b> A member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations. | Full | Required  | Darlene Anderson<br>(Term Max/<br>Did not re-apply) |
| <b>Seat G:</b> A member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations. | Full | Required  | Edward Ahern<br>(Resigned/<br>Did not re-apply)     |
| <b>Seat I:</b> A member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations. | Full | Required  | Joan Barden<br>(Term Max/<br>Did not re-apply)      |

#### INCUMBENT INFORMATION

**Darlene Anderson** is the incumbent for **Seat A**. She was appointed to a full term on 5/14/2013 and completed her second and final term on 5/7/2016, making her seat eligible for appointment to a full term. She is not eligible for re-appointment and has not re-applied.

**Edward Ahern** is the incumbent for **Seat G**. He was appointed to a full term on 08/23/2014 and resigned on 1/27/2016, making his seat eligible for appointment to a full term. He is not eligible for re-appointment and has not re-applied.

**Joan Barden** is the incumbent for **Seat I**. She was appointed to a full term on 9/27/2012 and completed her second and final term on 7/27/2015, making her seat eligible for appointment to a full term. She is not eligible for re-appointment and has not re-applied.

#### SUMMARY OF APPLICANTS

| Applicant Name    | Seat    | District | Interview Status      |
|-------------------|---------|----------|-----------------------|
| Brandy Tuzon Boyd | A, G, I | 1        | Not attending.        |
| Keith Ellis       | A, G, I | 4        | Attendance confirmed. |
| Mousumi Crowley   | A, G, I | 3        | Attendance confirmed. |



City of Sacramento

# SACRAMENTO DISABILITIES ADVISORY COMMISSION

## BOARD DETAILS



**OVERVIEW**



**SIZE** 9 Seats



**TERM LENGTH** 3 Years



**TERM LIMIT** 2 Term

The commission shall: Serve as an advisory body to the City regarding compliance with federal and state disability laws, not including litigation or administrative proceedings to which the City is a party, review policies, programs and activities within the city that affect persons with disabilities, recommend procedures for city employees with disabilities to request and receive reasonable accommodations, provide information, referral and technical assistance to the city in matters pertaining to disability issues, establish a liaison with the city's ADA coordinators to assist with policies, procedures and programs as they relate to federal and state disability laws.



**DETAILS**

### BOARD TYPE

Advisory

### MEMBERSHIP CATEGORIES

- Seat A - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.
- Seat B - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.
- Seat C - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.
- Seat D - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.
- Seat E - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.
- Seat F - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.
- Seat G - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.
- Seat H - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.

California Code of Regulations.

Seat I - Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.

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**WEBSITE** <http://portal.cityofsacramento.org/HR/Divisions/Administration/HR-Boards-Commissions>

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**MANAGING AGENCY** City of Sacramento/Human Resources Department

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**MEETING LOCATION** 915 I Street 1st Floor Room 1104 - NCH Sacramento, CA 95814

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**MEETING TIME** 6:00pm

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**MEETING FREQUENCY** Monthly

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**STATEMENT OF ECONOMIC INTEREST (SEI)** Required

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**SEI CONTACT NAME** Sacramento City Clerk

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**SEI CONTACT EMAIL** clerk@cityofsacramento.org

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**SEI CONTACT NUMBER** (916) 808-7200

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**FORMATION INFORMATION** Sacramento City Ordinance 2001-0050 ([City Code section 2.53](#))

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**FORMATION DATE** 1/10/2002

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**ADDITIONAL DETAILS** City Residency is required for all seats.

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**COMMENTS (INTERNAL)** City Residency Required. Members do not have to have a disability themselves to be appointed.

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City of Sacramento

# SACRAMENTO DISABILITIES ADVISORY COMMISSION

## BOARD ROSTER



**CHARLES BANKS**

**1 Term** Aug 26, 2014 - Jul 23, 2017

**Category** Seat F

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**CHRISTINA ESPINOZA**

**2 Term** May 10, 2016 - May 07, 2019

**Category** Seat D

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**DEBRA FINCH**

**2 Term** Nov 24, 2015 - Jul 27, 2018

**Category** Seat E

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**DANIEL KYSOR**

**1 Term** Jun 24, 2014 - May 07, 2017

**Category** Seat B

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**FELICIA OROPEZA**

**2 Term** May 10, 2016 - May 07, 2019

**Category** Seat C

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**RUSSELL RAWLINGS**

**1 Term** Nov 24, 2015 - Jul 27, 2018

**Category** Seat H

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**VACANCY**

**Category** Seat A - Application Closing Period 6/13/2016

**Appointed by** Nominated by P&PE/Appointed by the Mayor



**VACANCY**

**Category** Seat I - Application Closing Period 6/13/2016

**Appointed by** Nominated by P&PE/Appointed by the Mayor



## VACANCY

**Category** Seat G-Application Closing Period 6/13/2016  
**Appointed by** Nominated by P&PE/Appointed by the Mayor

### City Advisory Body Information

Which Boards would you like to apply for?

Sacramento Disabilities Advisory Commission

Seat # and Description (please indicate all Seats in which you are qualified for):

A, G or I. I am applying for any vacant position.

Name of Company/Organization being Represented (if Applicable):

### Profile

Brandy

First Name

Tuzon Boyd

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Sacramento

City

CA

State

95835

Postal Code

Council District 1

Business Council District

[Redacted]

Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes  No

If Yes, provide the name of the meeting body and how that service supports your application:

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Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

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Yes  No

If Yes, please explain:

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## Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

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I am the parent of a child born with a genetic syndrome which affected her development and continues to impact her academically and socially and could continue to impact her life and health over time. I have also worked with children with disabilities as a parent volunteer and substitute teacher's aide in the classroom. Recently I was appointed to the Regional Advisory Committee for the California State Council on Developmental Disabilities. Currently, I work part-time for a nonprofit which provides parent-to-parent support to families with children who have disabilities, regardless of diagnosis and financial need. I am familiar with visible and invisible disabilities and want to ensure city residents - of all ages - have access to resources to support their independence and success.

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## Education

Mills College

Institution Name:

Communication/Ethnic Studies

Area of Study:

**08/87-05/91**

Attended (mm/yy - mm/yy):

**Bachelor of Arts**

Degree Earned:

---

Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned:

---

Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned

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## **Employment**

**04/15-present**

From (mm/yy) - To (mm/yy):

**WarmLine Family Resource Center**

Employer:

**2791 24th Street**

Address:

## Job Duties

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Manage media relations, parents' e-newsletter, WarmLine website and social media channels. Oversee annual Big DOG fundraising campaign. Provide parent-to-parent support and training to families who have children with disabilities, regardless of diagnosis. Supervise Event Coordinator which includes planning family events and parent workshops as well as managing team of paid community parents who work at events.

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12/07-04/16

From (mm/yy) - To (mm/yy):

The Natomas Buzz

Employer:

27 Vestry Court

Address:

### Job Duties:

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An independent, hyperlocal news website dedicated to covering news and events in the Natomas region of Sacramento. +Manage day-to-day publication of award-winning online community news website The Natomas Buzz. +Research and write articles about community news, events and trends. +Assign and edit articles written by freelance writers and interns. +Assign event coverage to volunteer photographers and interns. +Review and approve calendar listing submissions. +Oversee community engagement via social media, contests and event participation. +Manage social media outreach and content on Facebook, Twitter, G+ and Pinterest. +Track and analyze website and social media analytics and statistics. +Market the website and sell advertising to local business owners. +Collaborate with graphic artist to develop marketing materials. +Coordinate with website host, ad server staff and web designer on maintenance, appearance and search engine optimization.

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From (mm/yy) - To (mm/yy):

Employer:

Address:

### Job Duties:

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## Business Enterprises

12/07-04/16

From (mm/yy) - To (mm/yy):

The Natomas Buzz

Business Name:

P.O. Box 341062, Sacramento  
95834

Address:

News Website

Type of Business or Service Rendered:

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## Felony Convictions

Have you ever been convicted of a felony?

Yes  No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

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## Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

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## Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

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## Demographics



Please select one:



Please select the appropriate racial/ethnic category:

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## How did you hear about the opening?

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Other

Current commission member. \_\_\_\_\_

If Other, please describe.

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### City Advisory Body Information

Which Boards would you like to apply for?

Sacramento Disabilities Advisory Commission

Seat # and Description (please indicate all Seats in which you are qualified for):

Seats A, B, C, D, E, F, G, H, & I: Member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations.

Name of Company/Organization being Represented (if Applicable):

### Profile

Keith

First Name

Ellis

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Apartment #12

Suite or Apt

Sacramento

City

CA

State

95814

Postal Code

Council District 4

Business Council District

[Redacted]

Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes  No

If Yes, provide the name of the meeting body and how that service supports your application:

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n/a

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

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Yes  No

If Yes, please explain:

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n/a

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## Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

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I am an individual with a visual impairment disability (legally blind). Presently, I am a Student Personnel Assistant for Assistive Technology & Student Success with Cosumnes River College Disability Support Programs & Services. As an undergraduate student with a disability at the University of California, Merced, I advocated for expanded services to students with disabilities. Additionally, I served as an intern with Student Disability Services at UC Merced, serving as a resource to staff ensuring compliance with website accessibility as outlined in sections 504 & 508 of the Rehabilitation Act. My master's thesis: Students' with Disabilities Perceptions of Assistive Technology, the Livescribe Smartpen, Audio Recording, & Note-taking service is an example of my knowledge surrounding disabilities beyond my own personal experiences. I am well versed in the provisions of state and federal disability legislation as well as applicable precedent setting court cases.

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## Education

California State University,  
Sacramento

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Institution Name:

**Education: Higher Education  
Leadership & Policy Studies**

Area of Study:

**08/2014 - 05/2016**

Attended (mm/yy - mm/yy):

**Master of Arts**

Degree Earned:

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**University of California, Merced**

Institution Name:

**Management & Political Science**

Area of Study:

**08/2007 - 05/2012**

Attended (mm/yy - mm/yy):

**Bachelor of Science & Bachelor of  
Arts**

Degree Earned:

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Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned

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**Employment**

**11/2014 - Present**

From (mm/yy) - To (mm/yy):

**Los Rios Community College  
District at Cosumnes River College**

Employer:

8401 Center Parkway Sacramento,

CA 95823

Address:

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## Job Duties

Under general supervision of an assigned manager/supervisor, provides continuing educational support services to disabled students in Disabled Student Programs & Services; assists with program development, planning, and implementation; and performs related work as assigned. Provides training and assistance to students, faculty, and staff on the use of assistive and adaptive technology hardware and software including: CCTV's, Windows, Mac OS X, iOS, and Android applications. Provide back up support to the alternative educational media specialist. Also, provide test proctoring support for assistive technology. Serves as initial source of information and assistance to persons contacting DSP&S; orients students to the program and its resources and assists with the intake process. Assists in the interviewing, hiring, training, and oversight of student help. Assists in creating an aesthetic, warm atmosphere of acceptance; and advises students to assist in their development of educational goals. Maintains student records and confidentiality. Assists in advocating for disabled students from related agencies and campus community; establishes and maintains working relationships.

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From (mm/yy) - To (mm/yy):

Employer:

Address:

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## Job Duties:

From (mm/yy) - To (mm/yy):

Employer:

Address:

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## Job Duties:

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## Business Enterprises

From (mm/yy) - To (mm/yy):

Business Name:

Address:

Type of Business or Service Rendered:

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## Felony Convictions

Have you ever been convicted of a felony?

Yes  No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

n/a

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## Civil Actions

n/a

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed

against you, provide the trial date, the court judgement, and location of the court for each instance.

n/a

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## Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

Due to my disability receiving materials in a digital format is most ideal i.e. pdf or ms word doc

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## Demographics



Please select one:



Please select the appropriate racial/ethnic category:

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## How did you hear about the opening?

City of Sacramento Website

\_\_\_\_\_  
If Other, please describe.

### City Advisory Body Information

Which Boards would you like to apply for?

Sacramento Disabilities Advisory Commission

Seat # and Description (please indicate all Seats in which you are qualified for):

Seat A, G or I

Name of Company/Organization being Represented (if Applicable):

### Profile

Mousumi

First Name

Crowley

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Apt 21

Suite or Apt

Sacramento

City

CA

State

95819

Postal Code

Council District 3

Business Council District

[Redacted]

Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes  No

**If Yes, provide the name of the meeting body and how that service supports your application:**

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**Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?**

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Yes  No

**If Yes, please explain:**

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## **Applicant Interest Statement**

**Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.**

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My main interest in joining this advisory body is to promote an additional awareness and perspective of disabled individuals. When an individual is differently-abled, there are certain challenges that can be unsafe for the individual and their families. Having had the honor of working with disabled veterans, and now, being a mother to a disabled child, my transition to Sacramento has been challenging. Although the city may pride itself in being ADA compliant, there is a practical application of maneuvering the city, and an awareness that general public programs are not equipped to facilitate the differently abled individual to be independent in the city. I would like to be a voice on this commission that will reduce the living challenges that children and adults with disabilities face, no matter the nature of the disability, and bring more awareness through the existing bodies that work with these populations to make living in Sacramento safe and enjoyable for all. I am a Registered Nurse with over 14+ years in acute care settings, including Veterans Affairs and Special Education Centers within school districts. I am the owner of RNUMOU Health & Wellness, LLC, providing case management, health education and private duty nursing. I currently and under contract with Genesis Medical Education Center as an instructor and program director for Home Health Education, Wound Care and American Heart Association courses (BLS, ACLS, PALS). I work for Action Home Nursing and service my own medically-fragile child who is now also enrolled in Sacramento City Unified School District through the Special Education Department and Head Start inclusion preschool program at Ethyl I. Baker. I am a recent graduate of the City Management Academy (2016) and have recently devoted my community volunteer efforts to help children and families in a grass-roots initiative called Giving Back 2 Kids (GB2Kids).

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## Education

Saint Xavier University

Institution Name:

Nursing

Area of Study:

2000-2002

Attended (mm/yy - mm/yy):

Bachelor of Science

Degree Earned:

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Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned:

---

Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned

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## Employment

11/2013-present

From (mm/yy) - To (mm/yy):

**Action Home Nursing**

Employer:

1190 Suncast Ln # 6, El Dorado  
Hills, CA 95762

Address:

**Job Duties**

Registered Nurse for Home Care and School Based children. Duties include assessment, case management, ventilator and tracheostomy management, medical transport, IEP participation, monthly parent-child conferences, physician orders and updating care plans. In addition tot he above, duties also are framed within a social-emotional developmental models based on current SCUSD and State of California Teaching Pyramid philosophies.

From (mm/yy) - To (mm/yy):

Employer:

Address:

**Job Duties:**

From (mm/yy) - To (mm/yy):

Employer:

Address:

**Job Duties:**

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## Business Enterprises

03/2016-present

From (mm/yy) - To (mm/yy):

RNUMOU Health & Wellness, LLC

Business Name:

3104 O Street #363, Sacramento,  
CA 95816

Address:

instructor, private duty nursing,  
health education and wellness  
promotion

Type of Business or Service Rendered:

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## Felony Convictions

Have you ever been convicted of a felony?

Yes  No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

---

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## Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

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## Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

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## Demographics



Please select one:



Please select the appropriate racial/ethnic category:

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How did you hear about the opening?

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Other

City Management Academy \_\_\_\_\_

If Other, please describe.

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