

PERSONNEL AND PUBLIC EMPLOYEES COMMITTEE

Angelique Ashby, District 1
Allen Warren, Vice Chair, District 2
Steve Hansen, District 4
Larry Carr, Chair, District 8

COMMITTEE STAFF

Gary Lindsey, Senior Deputy City Attorney
Wendy Klock-Johnson, Assistant City Clerk



Agenda
Personnel and Public
Employees Committee

City Hall-Council Chamber
915 I Street, 1st Floor
Published by the Office of the City Clerk
(916) 808-5163

Thursday, November 10, 2016
1:30 p.m.

NOTICE TO THE PUBLIC

You are welcomed and encouraged to participate in this meeting. Public comment is taken on items listed on the agenda when they are called. Public Comment on items not listed on the agenda will be heard as noted on the agenda. Comments on controversial items may be limited and large groups are encouraged to select 3-5 speakers to represent the opinion of the group.

Notice to Lobbyists: When addressing the legislative bodies you must identify yourself as a lobbyist and announce the client/business/organization you are representing (*City Code 2.15.160*).

Speaker slips are available on the City's Website and located in racks inside the chamber and should be completed and submitted to the Assistant City Clerk.

Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The City posts Agendas at City Hall as well as offsite meeting locations.

The order and estimated time for Agenda items are listed for reference and may be taken in any order deemed appropriate by the legislative body.

The Agenda provides a general description and staff Recommendation; however, the legislative bodies may take action other than what is recommended. Full staff reports are available for public review on the City's website and include all attachments and exhibits. "To Be Delivered" and "Supplemental" reports will be published as they are received. Hard copies are available at the Office of the City Clerk and all written material received is available at the meeting for public review.

Meetings are broadcast live on Metrocable, Channel 14, AT&T Broadband Cable System and rebroadcast on the Saturday following the date of the meeting. (Check Listings)

Live videostreams and indexed archives of meetings are available via the internet. Visit the City's official website at http://sacramento.granicus.com/ViewPublisher.php?view_id=21 .

Meeting facilities are accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify the Office of the City Clerk at (916) 808-7200 at least 48 hours prior to the meeting.

General Conduct for the Public Attending Committee Meetings

- Members of the public attending Personnel and Public Employees Committee meetings shall observe the same rules and decorum applicable to the Members and staff as noted in Chapters 3 and 4 of Council Rules of Procedure.
- Stamping of feet, whistles, yells or shouting, physically threatening conduct, and/or similar demonstrations are unacceptable public behavior and will be prohibited by the Sergeant-at-Arms.
- Lobbyists must identify themselves and the client(s), business or organization they represent before speaking to the Committee.
- Members of the public wishing to provide documents to the Committee shall comply with Rule 7 D of the Council Rules of Procedure.

Members of the Public Addressing the Personnel and Public Employees Committee

Purpose of Public Comment. The City provides opportunities for the public to address the Committee as a whole in order to listen to the public's opinions regarding non-agendized matters within the subject matter jurisdiction of the City during Regular meetings and regarding items on the Agenda at all other meetings.

- Public comments should not be addressed to individual Members nor to City officials, but rather to the Personnel and Public Employees Committee as a whole regarding City business.
- While the public may speak their opinions on City business, personal attacks on Members and City officials, use of swear words, and signs or displays of disrespect for individuals are discouraged as they impede good communication with the **Committee**.
- Consistent with the Brown Act, the public comment periods on the Agenda are not intended to be "Question and Answer" periods or conversations with the **Committee** and City officials. The limited circumstances under which Members may respond to public comments are set out in Rule 8 D 2 of the Council Rules of Procedure.
- Members of the public with questions concerning Consent Calendar items may contact the staff person or the **Committee** Member whose district is identified on the report prior to the meeting to reduce the need for discussion of Consent Calendar items and to better respond to the public's questions.

Speaker Time Limits. In the interest of facilitating the Committee's conduct of the business of the City, the following time limits apply to members of the public (speakers) who wish to address the Committee during the meeting.

- **Matters not on the Agenda.** Two (2) minutes per speaker.
- **Consent Calendar Items.** The Consent Calendar is considered a single item, and speakers are therefore subject to the two (2) minute time limit for the entire Consent Calendar. Consent Calendar items can be pulled at a Committee member's request. Such pulled Consent Calendar items will be considered individually and up to two (2) minutes of public comment per speaker on those items will be permitted.
- **Discussion Calendar Items.** Two (2) minutes per speaker.

Time Limits per Meeting In addition to the above time limits per item, the total amount of time any one individual may address the **Committee** at any meeting is eight (8) minutes.

- Each speaker shall limit his/her remarks to the specified time allotment.
- The Presiding Officer shall consistently utilize the timing system which provides speakers with notice of their remaining time to complete their comments. A countdown display of the allotted time will appear and will flash red at the end of the allotted time.
- In the further interest of time, speakers may be asked to limit their comments to new materials and not repeat what a prior speaker said. Organized groups may choose a single spokesperson who may speak for the group but with no increase in time.
- Speakers shall not concede any part of their allotted time to another speaker.
- The Presiding Officer may further limit the time allotted for public comments per speaker or in total for the orderly conduct of the meeting and such limits shall be fairly applied.

City of Sacramento

Personnel and Public Employees Committee

Thursday, November 10, 2016

1:30 PM

Council Chamber

Regular Meeting Agenda

All items listed are heard and acted upon by the Sacramento Personnel and Public Employees Committee unless otherwise noted.

Open Session - 1:30 p.m.

Roll Call

Consent Calendar

All items listed under the Consent Calendar are considered and acted upon by one Motion. Anyone may request an item be removed for separate consideration.

1. Approval of Personnel and Public Employees Committee Meeting Minutes for September 13, 2016

File ID: 2016-01330

Location: Citywide

Recommendation: Pass a Motion approving the Personnel and Public Employees Committee meeting minutes for September 13, 2016.

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk.

Discussion Calendar

Discussion calendar items include an oral presentation including those recommending "receive and file".

2. Conduct Interviews for the Civil Service Board

File ID: 2016-01331

Location: Citywide

Recommendation: Conduct interviews of applicant(s) to the Civil Service Board for **Seats B and D:** A Member who is a citizen of the City and has no connection with city government and 2) continue the item to the next meeting for discussion and nomination(s).

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Melissa Chaney, Director of Human Resources (916) 808-7173, Human Resources Department.

3. Conduct Interviews for the Compensation Commission

File ID: 2016-01332

Location: Citywide**Recommendation:** 1) Conduct interviews of applicant(s) to the Compensation Commission for Seats C and D: A member representing the public at large and 2) continue the item to the next meeting for discussion and nomination(s).**Contact:** Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Howard Chan, Assistant City Manager, (916) 808-7488, Office of the City Manager.**4. Conduct Interviews for the Sacramento Disabilities Advisory Commission**

File ID: 2016-01333

Location: Citywide**Recommendation:** 1) Conduct interviews of applicant(s) to the Sacramento Disabilities Advisory Commission for **Seat B:** A member representative of a disability group such as physical, sensory, developmental or mental disabilities, who has experience with disability issues and knowledge or experience with disability law such as ADA or Title 24 of the California Code of Regulations; and 2) continue the item to the next meeting for discussion and nomination(s).**Contact:** Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Neal Albritton, Program Specialist (916) 808-8795, Human Resources Department.**5. Conduct Interviews for the Sacramento Environmental Commission**

File ID: 2016-01334

Location: Citywide**Recommendation:** 1) Conduct interviews of applicant(s) to the Sacramento Environmental Commission for **Seats A and B:** A member appointed by the Sacramento City Council who is not an elected official or employee of a government agency of Sacramento County and strive to appoint from one of the following vocational discipline areas of interest or experience; health or legal services profession, industry, engineering, transportation planning, environmental group, toxics/hazardous materials, environmental health, industrial hygiene, water quality, waste disposal, land use planning, vector control, or chemical reuse/recycling and the general public; and 2) continue the item to the next meeting for discussion and nomination(s).**Contact:** Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Jill Koehn, Executive Secretary, (916) 875-8584, County of Sacramento Environmental Management Department.

6. Conduct Interviews for the Sacramento Heritage, Inc. Board of Directors

File ID: 2016-01335

Location: Citywide**Recommendation:** 1) Conduct interviews of applicant(s) to the Sacramento Heritage, Inc. Board of Directors for **Seat C:** At large member with knowledge or experience in the field of history; and 2) continue the item to the next meeting for discussion and nomination(s).**Contact:** Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Kate Gillespie Planning Director, (916) 808-2691, Community Development Department.**Public Comments-Matters Not on the Agenda****Committee Comments- Ideas, Questions and Meeting/Conference Reports****Adjournment**