



Personnel and Public Employees Committee Report

915 I Street, 1st Floor, Sacramento, CA 95814

www.cityofsacramento.org

File #: 2016-01335

Discussion Item 06

Title: Conduct Interviews for the Sacramento Heritage, Inc. Board of Directors

Recommendation: 1) Conduct interviews of applicant(s) to the Sacramento Heritage, Inc. Board of Directors for **Seat C:** At large member with knowledge or experience in the field of history; and 2) continue the item to the next meeting for discussion and nomination(s).

Location: Citywide

Contact: Wendy Klock-Johnson, Assistant City Clerk, (916) 808-7509, Office of the City Clerk; Kate Gillespie Planning Director, (916) 808-2691, Community Development Department.

Presenter: None

Department: City Clerk

Attachments:

- 1-Description Analysis
- 2-Board Details and Roster
- 3-Applications

Description/Analysis

Issue Detail: Prior to forwarding nominations to the Mayor for appointment, the Personnel and Public Employees Committee conducts interviews of applicants for open board and commission positions.

Policy Considerations: None.

Economic Impacts: None.

Environmental Considerations: None.

Sustainability: None.

Commission/Committee Action: None.

Rationale for Recommendation: When a position on a City board or commission becomes available thru term expiration or resignation, the Office of the City Clerk conducts a recruitment for interested parties. When the application period has closed, the Personnel and Public Employee Committee conducts interviews of the applicants and forwards nominations to the Mayor for appointment.

Financial Considerations: None.

Local Business Enterprise (LBE): None.

Background:

Sacramento Heritage, Inc. Board of Directors (Interviews)

BACKGROUND: There are two candidates applying to one vacant position **Seat C:** At large member with knowledge or experience in the field of history. The following is a brief history of compliance requirement for incumbent on this Board.

VACANCY INFORMATION

Seat Description	Term	Residency	Incumbent
Seat C: A member representing the public at large	Full	Required	William Burg (Term Ended)/Re-applied)

INCUMBENT INFORMATION

William Burg is the incumbent for Seat C. He was appointed to a partial term on 5/10/2016 and will complete the partial term on 12/31/2016, making this seat eligible for appointment to a full term. Incumbent is eligible for re-appointment and has not re-applied.

Requirement	Status	Comments
Ethic Training:	Current	
Conflict of Interest:	Not Required	
Attendance:	11 meetings held	1 excused absence 2013

SUMMARY OF APPLICANTS

Applicant Name	Seat	District	Interview Status
William Burg*	C	4	Not attending.
Jose Esparza	C	5	Attendance confirmed.

Incumbent*



SACRAMENTO HERITAGE, INC. BOARD OF DIRECTORS

BOARD DETAILS



OVERVIEW



SIZE 9 Seats



TERM LENGTH 2 Years



TERM LIMIT 2 Term

The board shall: (1) Conduct, manage and control the affairs and business of the corporation, and make rules and regulations consistent with law (2) Borrow money and incur indebtedness for the purposes of the corporation.

BOARD TYPE

Advisory



DETAILS

MEMBERSHIP CATEGORIES

- **Seat A** - At large
member with knowledge or experience in the field of finance
- **Seat B** - At large
member with knowledge or experience in the field of housing
- **Seat C** - At large
member with knowledge or experience in the field of history
- **Seat D** - At large
member with knowledge or experience in the field of preservation
- **Seat E** - At large
member with knowledge or experience in the field of construction/development/architecture
- **Seat E** - Member
who is the chairperson (or designee) of the Sacramento Housing and Redevelopment Commission
- **Seat F** - Member
who is the chairperson (or designee) of the City Preservation Commission
- **Seat G** -Member
who is the Chairperson (or designee) of the City Planning and Design Commission
- **Seat H** - Member
who is the Chairperson (or designee) of the Sacramento Housing Code Advisory and Appeals Board

WEBSITE <http://sacramentoheritage.org/>

MANAGING AGENCY City of Sacramento/Community Development Department

MEETING LOCATION 915 I Street 1st Floor Room 1217 - NCH Sacramento, CA 95814

MEETING TIME 6:00pm

MEETING FREQUENCY Monthly

STATEMENT OF ECONOMIC INTEREST (SEI) Not Required

SEI CONTACT NAME NA

SEI CONTACT EMAIL NA

SEI CONTACT NUMBER NA

FORMATION INFORMATION Sacramento City Resolution 1983-0193, 1975-0307, Board adopted bylaws dated 05/14/2007

FORMATION DATE 7/3/1975

ADDITIONAL DETAILS Term limits apply to categories A, B, C, D & E only. City Residency not required.

COMMENTS (INTERNAL) NA



City of Sacramento

SACRAMENTO HERITAGE, INC. BOARD OF DIRECTORS

BOARD ROSTER



JOSEPH BONIWELL

1st Term Oct 13, 2015 - Nov 01, 2016

Position At large member with knowledge or experience in the field of finance

Category Seat A-Applicatoin Closing Period 11/11/2016

Appointed by Nomination: P&PE Committee / Appointment: Mayor



CARU BOWNS

1st Term Apr 16, 2014 - Jan 16, 2017

Position Member who is the chairperson (or designee) of the City Preservation Commission

Category Seat G

Appointed by By virtue of position



WILLIAM BURG

1st Term Oct 13, 2015 - Nov 01, 2016

Position At large member with knowledge or experience in the field of history

Category Seat C - Appilcation Closing Period 9/23/2016

Appointed by Nomination: P&PE Committee / Appointment: Mayor



CATHY CRESWELL

1st Term Mar 03, 2016 - Dec 31, 2017

Position Member who is the chairperson (or designee) of the Sacramento Housing and Redevelopment Commission

Category Seat F

Appointed by By Virtue of Position



MELISA GAUDREAU

2nd Term Sep 09, 2015 - Feb 28, 2020

Position Member who is the Chairperson (or designee) of the Sacramento Housing Code Advisory and Appeals Board

Category Seat I

Appointed by By virtue of position



ALAN LOFASO

1st Term Apr 02, 2013 - Dec 31, 2016

Position Member who is the Chairperson (or designee) of the City Planning Commission

Category Seat H

Appointed by By Virtue of Position



TREVOR SHANKLIN

1st Term Oct 04, 2016 - Nov 01, 2017

Position At large member with knowledge or experience in the field of housing

Category Seat B

Appointed by Nominated by P&PE/Appointed by the Mayor



VACANCY

Position At large member with knowledge or experience in the field of construction/development/architecture

Category Seat E - Application Closing Period 11/11/2016

Appointed by Sacramento City Mayor



VACANCY

Position At large member with knowledge or experience in the field of preservation

Category Seat D - Application Closing Period 11/11/2016

Appointed by Nominated by P&PE/Appointed by the Mayor

City Advisory Body Information

Which Boards would you like to apply for?

Sacramento Heritage, Inc. Board of Directors

Seat # and Description (please indicate all Seats in which you are qualified for):

Seat C, member with knowledge or experience in the field of history

Name of Company/Organization being Represented (if Applicable):

Profile

William

First Name

Burg

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Sacramento

City

CA

State

95816

Postal Code

Council District 4

Business Council District

[Redacted]

Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes No

If Yes, provide the name of the meeting body and how that service supports your application:

I have served on the Sacramento Heritage Board of Directors, Seat 3, which is the same seat I am currently re-applying for.

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

Yes No

If Yes, please explain:

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

I am the current occupant of Seat 3 on the Sacramento Heritage Board of Directors, my term has expired and I wish to continue serving in this capacity. I have a Master of Arts degree in Public History, have written six books and approximately 100 articles about Sacramento history, have designed public walking tours for Sacramento Heritage Inc., and currently serve as the Treasurer of Sacramento Heritage Inc.

Education

Sacramento State
University

Institution Name:

Public History

Area of Study:

9/07-1/10

Attended (mm/yy - mm/yy):

Master of
Arts

Degree Earned:

**Humboldt State
University**

Institution Name:

**Social Sciece (Secondary
Subjects)**

Area of Study:

9/87-5/91

Attended (mm/yy - mm/yy):

**Bachelor of
Arts**

Degree Earned:

Institution Name:

Area of Study:

Attended (mm/yy - mm/yy):

Degree Earned

Employment

**2/09 to
9/16**

From (mm/yy) - To (mm/yy):

**California Office of Historic
Preservation**

Employer:

**1725 23rd Street, Sacramento CA
95816**

Address:

Job Duties

Historian II, Registration Unit: Performed tasks related to the collection, identification, classification, evaluation and preservation of historic properties. Reviewed, edited and composed nominations for the California Register of Historical Resources, National Register of Historic Places and other California programs. Performed research and reference work regarding historic properties, including private, federally owned and Parks properties. Developed and coordinated historical and cultural resource programs with other departments, educational institutions, historical groups, and other government agencies. Provided administrative and staff support to the State Historical Resources Commission. Assisted and trained other employees and the general public in historical research methods and techniques, prepared and gave talks to interested groups. Kept necessary records and prepared reports. Collaborated with other units within the Office of Historic Preservation to evaluate environmental documents and other reports regarding cultural resources for compliance with environmental regulations and policies, prescribing mitigation measures.

From (mm/yy) - To (mm/yy):

Employer:

Address:

Job Duties:

From (mm/yy) - To (mm/yy):

Employer:

Address:

Job Duties:

Business Enterprises

6/01-9/16

From (mm/yy) - To (mm/yy):

Super Art
Media

Business Name:

PO Box
163688

Address:

Events Promotion and Freelance
Writing

Type of Business or Service Rendered:

Felony Convictions

Have you ever been convicted of a felony?

Yes No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

Demographics



Please select one:



Please select the appropriate racial/ethnic category:

How did you hear about the opening?

Other

Board of Directors and was
informed that my term had expired.

If Other, please describe.

City Advisory Body Information

Which Boards would you like to apply for?

Sacramento Heritage, Inc. Board of Directors

Seat # and Description (please indicate all Seats in which you are qualified for):

Seat C; At large member with knowledge or experience in the field of history. I possess a Masters Degree in History with an emphasis on California History.

Name of Company/Organization being Represented (if Applicable):

Profile

Jose

First Name

Esparza

Last Name

[Redacted]

Email Address

[Redacted]

Street Address

Suite or Apt

Sacramento

City

CA

State

95816

Postal Code

Council District 5

Business Council District

[Redacted]

Primary Phone

Are you currently, or have you in the past, served on a city advisory body?

Yes No

If Yes, provide the name of the meeting body and how that service supports your application:

Do you, or any immediate family member, have any relationship (professional, financial or otherwise) that may present a potential conflict of interest for the meeting body applied for?

Yes No

If Yes, please explain:

Applicant Interest Statement

Please state the reason(s) you would like to be a member of this city advisory body and share any additional experience, community activities, or other qualifications that would be helpful in evaluating your application.

I am a Sacramento native with a keen interest in Sacramento's (and California's) history. Sacramento's architectural heritage is rich and diverse accentuated with many architectural styles and influences. The preservation of Sacramento's historic landmarks is crucial to its identity as a trading and agricultural center. As a Sacramento native I find it imperative to preserve Sacramento's history for today and future generations. Sacramento is currently the nation's farm-to-fork capital and the role that its historic buildings played in its agricultural development is relevant today since they provide insight into what motivates Sacramento's current political and commercial development.

Education

Sacramento City
College

Institution Name:

German; Library and Information
Science

Area of Study:

01/2001-05/2006

Attended (mm/yy - mm/yy):

**Associate Arts
degree**

Degree Earned:

**National
University**

Institution Name:

Political Science

Area of Study:

01/2008-06/2010

Attended (mm/yy - mm/yy):

**Bachelor of
Arts**

Degree Earned:

**National
University**

Institution Name:

**History (California and western
United States)**

Area of Study:

09/2013-01/2016

Attended (mm/yy - mm/yy):

**Master of
Arts**

Degree Earned

Employment

05/1993-06/2000

From (mm/yy) - To (mm/yy):

**Vizcaya/Sterling
Hotel**

Employer:

**2019-21st Street, Sacramento,
California**

Address:

Job Duties

Located in Sacramento's historic Poverty Ridge neighborhood, my duties included preparation of the meeting rooms for weddings, business meetings and luncheons, and other social events for various clients. My duties included bartending, preparing and serving meals. Cash handling and billing.

04/2000-08/2003

From (mm/yy) - To (mm/yy):

Terminix International

Employer:

1168 National Dr Ste 70,
Sacramento, CA 95834

Address:

Job Duties:

Branch 2 - General Pest Control license Branch 3 - Wood - Destroying Organisms Policies, procedures and laws regulating the application of pesticides for commercial use.

10/2006-
present

From (mm/yy) - To (mm/yy):

Sacramento Public Library

Employer:

828-I-Street

Address:

Job Duties:

Library Services Assistant; Cash Handling and weekly deposits, checking out materials to library card holders; outreach activities throughout Sacramento; Spanish-language materials selector; serials acquisitions; Spanish-language interpreter and translator; working knowledge of Russian.

Business Enterprises

From (mm/yy) - To (mm/yy):

Business Name:

Address:

Type of Business or Service Rendered:

Felony Convictions

Have you ever been convicted of a felony?

Yes No

If yes, please provide the date of conviction, location of court conviction, and specific description of the offense for each offense resulting in conviction.

N/A

Civil Actions

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

List each civil action, if any, in which punitive or exemplary damages have been assessed against you, provide the trial date, the court judgement, and location of the court for each instance.

Accommodation Information

Please identify any special accommodations (if any) needed for equal participation

Demographics



Please select one:



Please select the appropriate racial/ethnic category:

How did you hear about the opening?

Library Bulletin Board

If Other, please describe.
