



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

CONSENT
March 25, 2008

**Honorable Mayor and
Members of the City Council**

Title: Agreements: Phoenix Park Recreation Programs

Location/Council District: Phoenix Park, Council District 8

Recommendation: Adopt a **Resolution** authorizing the City Manager to 1) execute a Memorandum of Understanding (MOU) with the Sacramento Housing and Redevelopment Agency (SHRA) by which the City will provide staffing, services and supplies for recreational programs at Phoenix Park in return for reimbursement in an amount not to exceed \$450,000 through June 30, 2011, 2) adjust related revenue and expenditure budgets for the reimbursed funds, and 3) execute amendments to the MOU for a cumulative total amount not to exceed 10% of the original approved amount of the MOU or \$45,000, whichever is less.

Contact: Dave Mitchell, Recreation Manager, 808-6076; Laura Bjornsen, Recreation Superintendent, 808-7753; Jonathan Rewers, Parks and Recreation Analyst, 808-7590

Presenters: Not Applicable

Department: Parks and Recreation

Division: Recreation Administration

Organization No: 4715

Description/Analysis

Issue: The City of Sacramento and SHRA are working in partnership to provide recreational programming at the Phoenix Park Resident Activity Center to promote both recreational and educational enrichment activities for youth. Staff is recommending that the City Council approve an MOU with SHRA in order to receive reimbursements for providing staffing, services and supplies related to program operations at Phoenix Park. Agreements in excess of \$100,000 and service related agreements are outside of the City Manager's authority and require City Council approval.

Policy Considerations: Staff's recommendation is consistent with policies in the City Council adopted *2005-2010 Parks and Recreation Master Plan* including:

Policy 12.1: Actively pursue and formalize partnership agreements with a broad range of public and private entities,

Policy 12.7: In partnership with other agencies, promote provision of a complete continuum of care in social services for all residents, participating in varied roles in their delivery.

Support for recreation programs at Phoenix Park is consistent with the City's strategic plan to achieve sustainability and livability throughout the City.

Committee/Commission Action: There was no Park and Recreation Commission action on this item, as it is an administrative matter.

Environmental Considerations: Staff's recommendation concerns administrative activities that will not have any significant effect on the environment and that do not constitute a "project," as defined by the California Environmental Quality Act (CEQA) [CEQA Guidelines Sections 15061(b)(3); 15378(b)(2)].

Rationale for Recommendation: The City of Sacramento and SHRA have worked in partnership for many years to provide recreational programs at Phoenix Park. Recently SHRA, received a grant under the 21st Century Community Learning Centers Program from the California Department of Education.

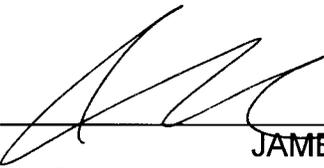
SHRA desires the Department of Parks and Recreation to facilitate the program at the Phoenix Park Resident Activity Center by hiring staff, procuring equipment and other supplies and services necessary to operate the recreation and educational enrichment program at the center, which exceeds SHRA operational capacity to do. SHRA will reimburse the City up to \$450,000 for providing these services through June 30, 2011, a pass-through eligible expense under the 21st Century Grant. A Memorandum of Understanding is necessary for the City to receive reimbursement and for SHRA to have the required contractor agreements to comply with grant requirements.

Agreements in excess of \$100,000 and agreements related to the City of Sacramento being hired to provide services are outside of the City Manager's authority. Staff is therefore recommending that the City Council approve the MOU, budgetary authority and related authority to amend the MOU if necessary.

Financial Considerations: The Department of Parks and Recreation has been providing support to SHRA for programs at Phoenix Park in the form of staffing and supplies for many years supported by the General Fund.

Fortunately, SHRA was successful in receiving a 21st Century Community Learning Center Grant, which will allow the City to continue to provide both staffing and services and supply support with no impact to the General Fund. The amount eligible for reimbursement from SHRA through June 30, 2011 is \$450,000 and should offset the City support to the program.

Emerging Small Business Development (ESBD): Not applicable. There are no ESBD considerations with this report.

Respectfully Submitted by: 
JAMES L. COMBS
Director of Parks and Recreation

Recommendation Approved:


for RAY KERRIDGE
City Manager

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ATTACHMENT 1

Background:

The City of Sacramento and the Sacramento Housing and Redevelopment Agency (SHRA) have worked in partnership for many years to provide recreational programs at Phoenix Park.

The Department of Parks and Recreation provides support to SHRA for programs at Phoenix Park in the form of staffing and supplies. For many years, this support was funded by the General Fund.

Recently SHRA, received a grant under the 21st Century Community Learning Centers Program from the California Department of Education. The 21st Century Community Learning Centers Program is meant to establish or expand before-and after-school programs that provide disadvantaged K-12 students (particularly students who attend schools in need of improvement) with academic enrichment opportunities and supportive services to help the students meet state and local standards in core content areas.

SHRA desires the Department of Parks and Recreation to facilitate the program at the Phoenix Park Resident Activity Center by both hiring staff, procuring equipment and other supplies and services necessary to operate the recreation and educational enrichment program at the center, which SHRA does not have the operational capacity to do. SHRA will reimburse the City up to \$450,000 for providing these services, a pass through eligible expense under the 21st Century Grant.

This grant will allow the City to provide both staffing, services and supply support with no impact to the General Fund. The amount eligible for reimbursement from SHRA through June 30, 2011 should offset City support to the program.

A Memorandum of Understanding is necessary for the City to receive reimbursement and for SHRA to have the required contractor agreements to comply with their grant requirements. Agreements in excess of \$100,000 and agreements related to the City of Sacramento being hired to provide services are outside of the City Manager's authority.

RESOLUTION NO. 2008-

Adopted by the Sacramento City Council

March 25, 2008

AUTHORIZING THE CITY MANAGER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE SACRAMENTO HOUSING AND REDEVELOPMENT AGENCY FOR SUPPORT OF RECREATION PROGRAMS AT PHOENIX PARK

BACKGROUND

- A. The City of Sacramento and the Sacramento Housing and Redevelopment Agency (SHRA) have worked in partnership for many years to operate after school and summer recreation programs at the Phoenix Park Resident activity Center that promote educational and enrichment opportunities for youth.
- B. SHRA received a grant from the California Department of Education for after school programs under the 21st Century Community Learning Centers Program.
- C. SHRA desires to have the City of Sacramento facilitate the program at the Phoenix Park Resident Activity Center by providing staff and procuring supplies and services necessary to operate the program.
- D. The amount eligible for reimbursement from SHRA through June 30, 2011 is \$450,000 and should offset the City support to the program.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager is authorized to execute a Memorandum of Understanding (MOU) with the Sacramento Housing and Redevelopment Agency (SHRA) by which the City will provide staffing for recreational programs at Phoenix Park in return for reimbursement in an amount not to exceed \$450,000.
- Section 2. The City Manager is authorized to adjust related revenue and expenditure budgets for the reimbursed funds.
- Section 3. The City Manager is authorized to execute amendments to the MOU for a cumulative total amount not to exceed 10% of the original approved amount of the MOU or \$45,000, whichever is less.