REPORT TO COUNCIL
City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
May 6, 2008

Honorable Mayor and
Members of the City Council

Title: Contract: Hydraulic Equipment Parts and Repair Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) awarding Berendsen Fluid Power, the lowest responsive and responsible bidder, a one-year contract with three one-year renewal options for the purchase of hydraulic parts and repair services in an amount not to exceed $1,081,842; and 2) authorizing the City Manager or the City Manager's designee to execute the contract specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

Contacts: Keith Leech, Fleet Manager, 808-5869

Presenters: Not applicable

Department: General Services

Division: Fleet Management

Organization No: 3259

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division, has an ongoing need for hydraulic parts and repair services for the maintenance and repair of City owned vehicles and equipment.

Policy Considerations: The recommendations in this report are in accordance with the provisions of City Code Section 3.56.

Committee/Commission Action: Not applicable

Environmental Considerations: The current proposal involves the purchasing of parts and repair services for the repair and maintenance of City vehicles and

equipment. The proposal is not a 'project' in accordance with Section 15378 of the California Environmental Quality Act Guidelines. The proposal does not have a potential for resulting in either direct or indirect physical changes in the environment. Therefore, as determined by the City's Environmental Services Planning Manager, no environmental review is necessary.

Rationale for Recommendation: In support of City departments, the Department of General Services, Fleet Management Division has an ongoing need for hydraulic parts and repair services for the maintenance and repair of City owned vehicles and equipment.

In March 2008, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B081181057 for the purchase of hydraulic equipment parts and repair services. Two responses were received. One of the respondents, Municipal Maintenance Equipment, was unable to meet the bid requirements. Therefore, the lowest responsive and responsible bidder was determined to be Berendsen Fluid Power. A summary of the bid results is provided in Attachment 1.

Financial Considerations: This report recommends awarding and executing a one-year contract with three one-year renewal options with Berendsen Fluid Power for the purchase of hydraulic equipment parts and repair services. The estimated annual amounts are as follows:

Vendor	Year 1 Estimate	Year 2 Estimate	Year 3 Estimate	Year 4 Estimate	Total Contract Amount
Berendsen Fluid Power	$251,000	$263,550	$276,728	$290,564	$1,081,842

The potential four year term of this contract will begin in FY2007/08 and conclude in FY2011/12. Pricing for years 2 – 4 will be at the original bid price plus a potential annual price increase not to exceed 5%. Sufficient funds are available in the Department of General Services, Fleet Management, FY2007/08 operating budget to purchase the required parts and repair services through June 30, 2008. Purchases after June 30, 2008 are subject to funding availability in the adopted budget of the applicable fiscal year.

Emerging Small Business Development (ESBD): Berendsen Fluid Power is not certified as an emerging/small business firm. For the most recent complete fiscal year (FY2006/07), the Department of General Services achieved an ESBD percentage of 62%.

Respectfully submitted by: _____
Keith Leech
Fleet Manager

Approved by: _____
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:

_____
for Ray Kerridge
City Manager

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Attachment 1

BID RESULTS - BID NO. B081181057

Bidders:	Berendsen Fluid Power	Municipal Maintenance Equipment
Items 1 through 22 (Includes labor, materials and sales tax)	$ 250,769.19	**No Bid** Unable to meet Bid Specifications
5% E/SBE Preference	None	None
1% City Limit Preference	None	None
Early Payment Discount	None	None
Total Bid Evaluation	**$ 250,769.19**	**No Bid**

Award of Contract To:

Berendsen Fluid Power
1730 Terminal Street
West Sacramento, CA 95691

Using Department: Department of General Services, Fleet Division

Estimated annual contract usage $251,000**

Total Contract Amount (4 years): **$1,081,842**

No. of E/SBE Bids Solicited	No. of E/SBE Responses	Award to E/SBE Vendor?
0	0	No

The lowest responsible bid amount of $ 250,769.19 represents the total for the estimated quantities selected for evaluation purposes only.

**Authorization is requested to enter into a contract in an amount not to exceed $251,000.00 per year with estimated annual increases of up to 5%, which more closely reflects the actual amount anticipated to be expended during this potential four year contract.

RESOLUTION NO. 2008-XXXX

Adopted by the Sacramento City Council

May 6, 2008

AWARD CONTRACT FOR THE PURCHASE OF HYDRAULIC PARTS AND REPAIR SERVICES

BACKGROUND

A. The Department of General Services, Fleet Management Division, has an ongoing need for hydraulic parts and repair services for the maintenance and repair of City owned vehicles and equipment.

B. In March 2008, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B081181057 for the purchase of hydraulic equipment parts and repair services. The lowest responsive and responsible bidder was determined to be Berendsen Fluid Power.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. Berendsen Fluid Power, the lowest responsive and responsible bidder, is awarded a one-year contract with three one-year renewal options for the purchase of hydraulic parts and repair services in an amount not to exceed $1,081,842.

Section 2. The City Manager or the City Manager's designee is authorized to execute the contract specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).