



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

CONSENT
May 20, 2008

Honorable Mayor and
Members of the City Council

Title: Northside Subdivision Maintenance District – Annual Report

Location/Council District: Main Avenue between Rio Linda Boulevard and Marysville Boulevard, in Council District 2 (Exhibit A, page 6).

Recommendation: Adopt 1) a **Resolution** adopting the Northside Subdivision Maintenance District Annual Budget and Levy Assessment for FY 2008/09; and 2) a **Resolution** amending the FY 2008/09 City Budget for the Northside Subdivision Maintenance District.

Contact: Brian Wong, Program Specialist, (916) 808-5778; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenters: Not Applicable

Department: Planning Department

Division: Public Improvement Financing

Organization No: 4915

Description/Analysis

Issue: The existing district is required by the Sacramento City Code to present an annual budget to City Council for approval. Approval of the district’s annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of the wetlands and the landscaped areas adjacent to the subdivision in this district for FY2008/09.

Policy Considerations: The annual proceedings for this district are being processed as set forth in section 3.124.190 of the Sacramento City Code. This process is consistent with the City’s Strategic Plan 3-Year Goal to “achieve sustainability and enhance livability”.

Environmental Considerations: Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Commission/Committee Action: None.

Rationale for Recommendation: The actions in the recommended Resolutions are required by the Sacramento City Codes, as set forth in Section 3.124.190, for annual proceedings of an existing district.

Financial Considerations: There will be no cost to the City or the General Fund. The cost of maintenance for the Northside Subdivision Wetlands Mitigation Program, together with the landscaped area along Marysville Boulevard, will be funded through the maintenance district.

The total amount assessed to the property owners for the Northside Subdivision Maintenance District for FY 2008/09 is projected at \$5,295 with an assessment of \$47.28 per single-family home as shown on Exhibit B, page 10, and detailed in the Engineer's Report on file with the City Clerk. This assessment is well below the maximum authorized assessment of \$191.25 per single-family home.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: _____


Mark Griffin
Fiscal Manager, Planning Department

Approved by: _____


Carol Shearly
Director, Planning Department

Recommendation Approved:


Ray Kerridge
City Manager

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BACKGROUND

On June 7, 1992, City Council approved formation of the Northside Subdivision Maintenance District. This district provides funding for maintenance activities associated with the Northside Subdivision Wetlands Mitigation Program. The mitigation program is in compliance with the U. S. Army Corps of Engineers' permit issued to the developer of Northside Subdivision on June 20, 1990. Activities include cleaning of the sand and grease trap separator for the storm drain system, disposal of the contents and mowing and litter pick up. The district also funds maintenance activities for the landscaped area adjacent to Marysville Boulevard.

RESOLUTION NO.

Adopted by the Sacramento City Council

**ADOPTING THE NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT
ANNUAL BUDGET AND LEVYING ASSESSMENT FOR
FY 2008/09**

BACKGROUND

- A. The Northside Subdivision Maintenance District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on June 7, 1992.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code ("Chapter 3.124"), and has previously levied assessments on property in the District to pay for landscaping maintenance services and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. This year's assessments are more than the previous year assessments, but still below the highest authorized amount for this district shown on Exhibit B.
- D. The Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

Section 1. The City Council finds and determines that the background statements A through D are true and correct.

Section 2. The Supervising Engineer of the Department of Transportation, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.

Section 3. The City Council

- (a) adopts the annual budget set forth in the FY 2008/09 Engineer's Annual Report; and
- (b) levies the assessment set forth in the FY 2008/09 Engineer's Annual Report.

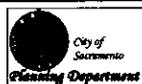
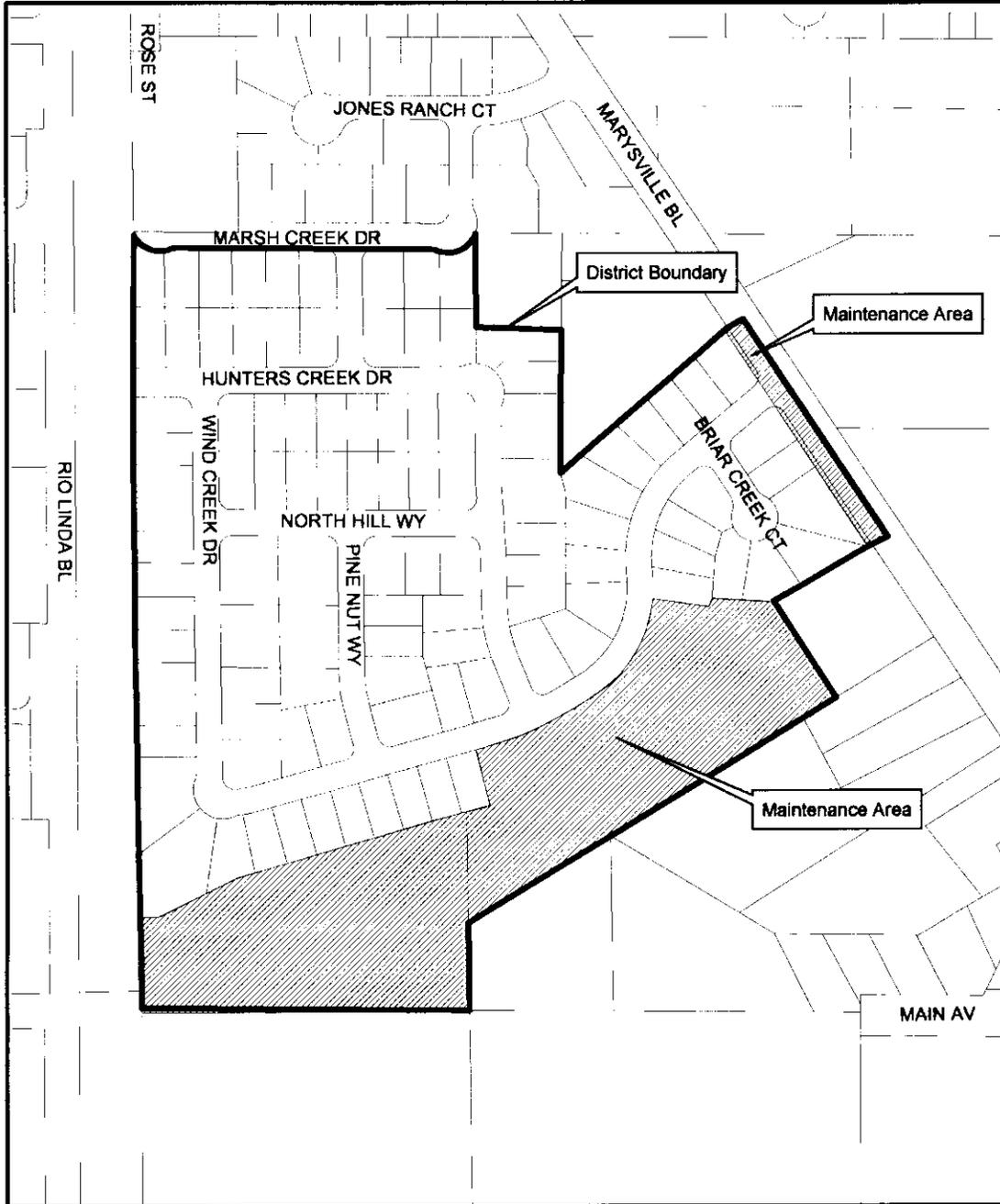
Section 4. Exhibits A and B are part of this resolution.

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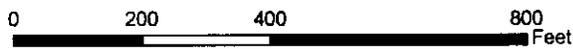
Exhibit A: District Map -1 Page

Exhibit B: FY2008/09 District & Parcel Assessment -1 Page

Northside Subdivision Maintenance District



B Mueller 04/11/07



**NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT
FY2008/09
DISTRICT AND PARCEL ASSESSMENT**

DISTRICT ASSESSMENT

Name	FY 2008/09 Budget	Surplus/ (deficit)	FY 2008/09 Assessed
Northside Subdivision Maintenance District	\$73,001	(\$67,706)	\$5,295

PARCEL ASSESSMENT

Name	Maximum Authorized	FY 2007/08	FY 2008/09
Northside Subdivision Maintenance District	\$191.25	\$46.00	\$47.28

RESOLUTION NO.

Adopted by the Sacramento City Council

**AMENDING THE CITY'S FISCAL YEAR 2008/09 BUDGET FOR THE NORTHSIDE
SUBDIVISION MAINTENANCE DISTRICT, FUND 223**

BACKGROUND:

- A. The Northside Subdivision Maintenance District ("District"), as depicted in Exhibit A, was established by the City Council and approved by the property owners on June 7, 1992.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code ("section 3.124"), and has previously levied assessments on property in the District to pay for landscaping maintenance services and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. The property owners within the boundaries of the District are assessed a fee (see Exhibit B) to cover the cost of delivering maintenance services;
- D. The Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

Section 1. The City Council finds and determines that the background statements A through D are true and correct.

Section 2. The FY2008/09 revenue \$5,295 (\$73,001 - \$67,706 beginning fund balance) and expenditure \$73,001 budgets to be amended for the District. See Exhibit B for detailed information on the budget.

Section 3. The Finance Director is authorized to amend the contingency and expenditure authority for the Transportation, Utilities, Planning and Finance Departments (see Exhibit B) necessary to provide services for the District in the amount of \$73,001 which will be reimbursed by the District.

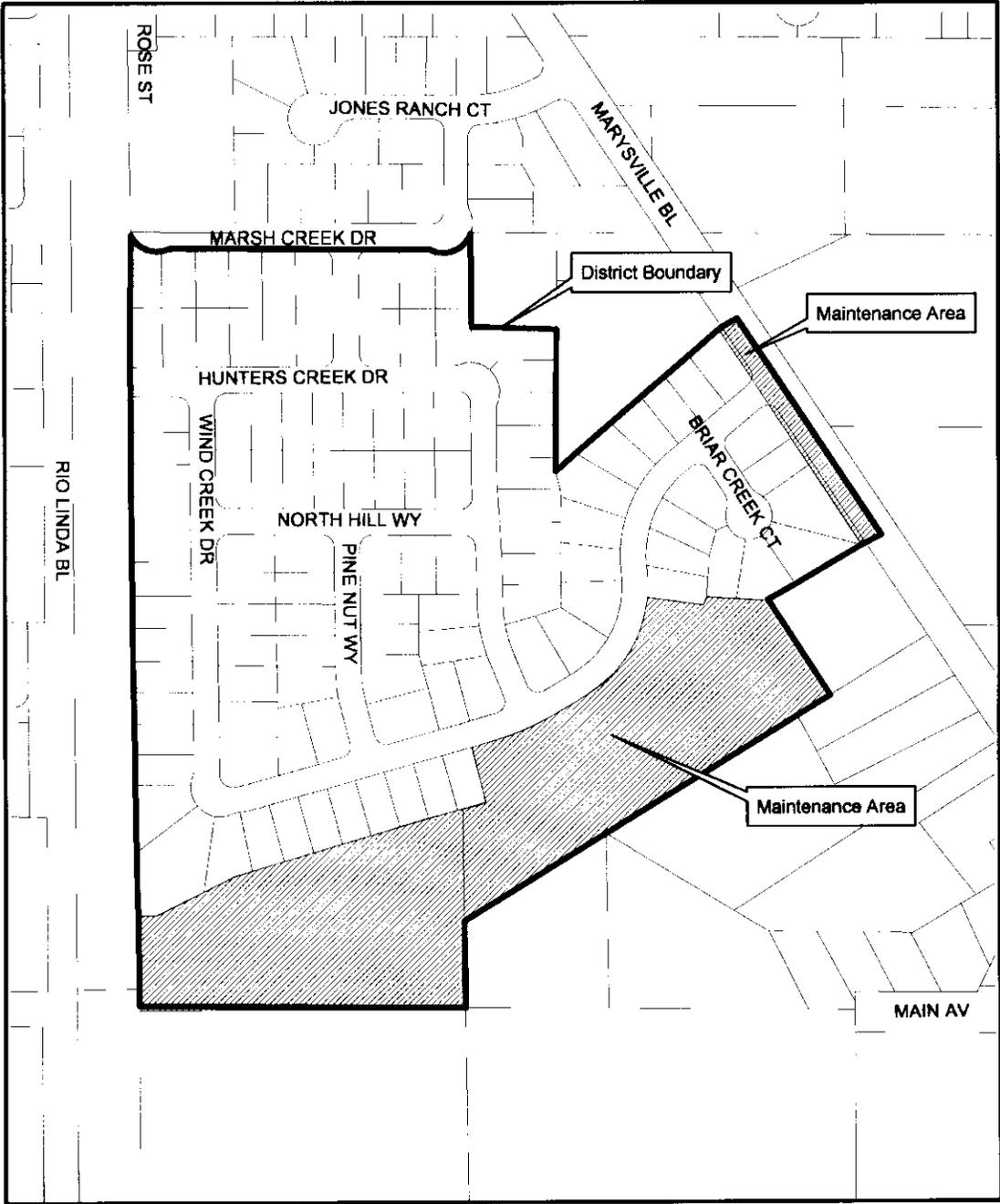
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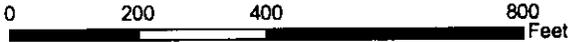
Exhibit A: District Map -1 Page

Exhibit B: FY2008/09 District Budget -1 Page

Northside Subdivision Maintenance District



B Mueller 04/11/07



**NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT
FY 2008/09 BUDGET**

Transportation Streets Costs	\$1,132
Utilities Maintenance Costs	5,000
Streets Utilities Costs	49
Transportation Streets Administration	590
Special Districts Administration	2,500
Consultant (MuniFinancial) Reporting	362
Finance Administration	1,227
County Billing Cost	141
Ending Fund Balance (Contingency)	<u>62,000</u>
Total Expenditures	\$73,001
Less Beginning Fund Balance (Surplus)	<u>(\$67,706)</u>
Total Assessed to Property Owners	\$5,295

PARCEL ASSESSMENT

Maintenance costs will be assessed to the 112 single-family lots within the district. The following is the total assessment per single-family home.

Name	Maximum Authorized	FY 2007/08	FY 2008/09
Northside Subdivision Maintenance District	\$191.25	\$46.00	\$47.28