



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org

Information  
May 20, 2008

Honorable Mayor and  
Members of the City Council

**Title:** Informal Agreements Exceeding \$100,000: Biundo Landscape Construction

**Location/Council District:** Citywide

**Recommendation:** Receive and File.

**Contact:** J.P. Tindell, Park Planning and Development Manager, 808-1955

**Presenters:** Not applicable

**Department:** Parks and Recreation

**Division:** Park Planning & Development Services

**Organization No:** 4727

### Description/Analysis

**Issue:** The Mayor and City Council need to be notified of all aggregate informal agreements of \$100,000 or greater not approved by the governing body, as required by City Code. Based on API #48, Section 3, competitive bids are not required when selecting a contractor for projects under \$25,000; departments are encouraged to utilize Master Services Lists for routine services for financial efficiency. The Department of Parks and Recreation has acquired the following construction services from Biundo Landscape Construction in FY08:



<b>CIP Capital Improvement Program (CIP)</b>	<b>Project</b>	<b>Date</b>	<b>Contract Amount</b>
LV09 (L19100100)	24 <sup>th</sup> Street Bypass	7/6/07	\$8,900
LS98 (L19174000)	Westhampton Park	8/16/07	\$24,475
LW91 (L19142000)	North Laguna Wildlife Area Improvements	8/17/07	\$18,150
LX12 (L19176000)	Manuel Silva Park Softball	10/3/07	\$4,600
LR88 (L19192001)	Tahoe Tallac ADA Improvements	11/21/07	\$12,606
LU99 (L19115000)	Winner's Circle Park Improvements	12/11/07	\$11,950
LM96 (L19114000)	Nuevo Park Improvements	12/11/07	\$4,100
KC48 (C19001000)	Evelyn Moore Community Center Landscape Irrigation	12/14/07	\$10,150
LY06 (L19120000)	Garcia Bend Improvements	1/18/08	\$4,400
LY88 (L19197000)	North Pointe Park Improvements	2/7/08	\$15,824
LX91 (L19126000)	Johnston Park Picnic Improvements	2/7/08	\$16,720
		<b>Total</b>	<b>\$131,875</b>

**Policy Considerations:** Providing parks and recreation facilities is consistent with the City's strategic plan to enhance livability in Sacramento's neighborhoods by expanding park, recreation, and trail facilities throughout the City.

**Committee/Commission Action:** Not applicable.

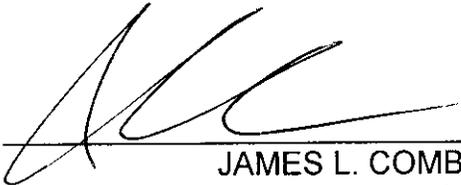
**Environmental Considerations:** This report concerns administrative activities that will not have a significant effect on the environment, and does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) [CEQA Guidelines Sections 15061(b)(3); 15378(b)(2)].

**Rationale for Recommendation:** This report has been prepared in order to notify the Mayor and City Council of all aggregate purchases over \$100,000. Although amounts of all of the individual contracts were below \$100,000, the aggregate amount of services provided by Biundo Landscape Construction exceeded \$100,000.

**Financial Considerations:** No new funds are requested. Each CIP listed in the table contains adequate funds necessary to complete each agreement.

**Emerging Small Business Development (ESBD):** The selection of Landscape Architect consultants and contractors for these projects followed City established guidelines for inclusion of ESBD firms.

Respectfully Submitted by:

  
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JAMES L. COMBS  
Director, Parks and Recreation

Recommendation Approved:

  
for RAY KERRIDGE  
City Manager

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