



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
June 17, 2008

Honorable Mayor and
Members of the City Council

Title: Resolution of Intention to Form the 12th Street Maintenance District No. 2008-02

Location/Council District: The district is located on 12th Street between "C" and "I" Streets in Council Districts 1 and 3 (Exhibit B-1, Page 11).

Recommendation: Adopt 1) a **Resolution** initiating proceedings; 2) a **Resolution** approving Boundary Map and preliminarily approving the Engineer's Report; and 3) a **Resolution** of intention establishing the 12th Street Maintenance District No. 2008-02, levying service fees, dissolving the existing Maintenance District No. 90-03 and setting a Public Hearing on August 7, 2008.

Contact: Salina Cheung, Program Specialist, (916) 808-5236; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenters: Not Applicable

Department: Planning Department

Division: Public Improvement Financing

Organization No: 4915

Description/Analysis:

Issue: The existing 12th Street Maintenance District No. 90-03 ("District") was formed on April 3, 1990 to provide funding for sidewalk cleaning and landscape maintenance within the District. Since 1997, after the passage of the Proposition 218 Omnibus Implementation Act, the annual service fee rate has remained the same without any increases. This is because this District was formed without the inclusion of an option to increase service fee each year by the consumer price index inflator. The current annual service fee rate is at the maximum authorized level, however, the total annual service fee amount has become insufficient to cover all the costs incurred by this District. In the past few years, the fund balance of the District was used to cover some of the costs. Unfortunately, the fund balance has now been completely depleted.

In order to continue the maintenance services in this District, the annual service fee rate has to be increased. This can be achieved by forming a new District to replace the existing District. The new District would allow a higher annual service fee rate to be charged and the flexibility to increase rate with consumer price index adjustments if the new district's costs increase. Otherwise, the existing District will not have enough funding to continue the services provided and it will be dissolved and property owners will be responsible for the maintenance services.

Adoption of the attached Resolutions will initiate the proceedings on the formation of the 12th Street Maintenance District No. 2008-02 ("new District"); set the time and place for the Public Hearing; and authorize staff to mail notices to all property owners within the new District.

Policy Considerations: The formation proceedings are being conducted in accordance with City Code Chapter 3.128, Section XIID of the California Constitution, and the Proposition 218 Omnibus Implementation Act,. This process is consistent with the City's Strategic Plan 3-Year Goal to "achieve sustainability and enhance livability."

Environmental Considerations: Under the CEQA guidelines, formation proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Committee/Commission: None

Rationale for Recommendation: The actions in the recommended Resolution are pursuant to Article XIID of the California Constitution, and the Proposition 218 Omnibus Implementation Act, and Chapter 3.128 of the Sacramento City Code.

Financial Considerations: The proposed service fee will be used to defray expenses associated with the maintenance services and administration provided in the new District. The proposed service fee rate for FY2008/09 will be \$3.32 per linear foot of the property frontage on 12th Street. The total cost of the District for FY2008/09 is \$12,625. The amount charged to the property owners is proposed to be \$266 for a typical 80 foot wide parcel. There is no impact to the General Fund.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager, Planning Department

Approved by: 
Carol Shearly
Director, Planning Department

Recommendation Approved:


Ray Kerridge
City Manager

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BACKGROUND

On April 3, 1990, City Council adopted Resolution No. 90-245 approving the formation of the 12th Street Maintenance District No. 90-03 ("existing District"). The existing District was formed under City Code Chapter 3.128 as a maintenance benefit area for the purpose of funding services that are over and above normal services provided by the City. The maintenance services include the following:

- Weekly (one time per week) clean-up of the sidewalks and gutters, litter pick-up and weed control in the landscaped areas.
- Shrub & tree pruning (for trees less than 15 feet high) performed up to 4 times per year.
- Leaf collection and removal during the fall/winter seasons.

The existing District has 41 commercial parcels, which include nine publicly owned parcels, within a seven block area along both sides of 12th Street from "C" Street to "I" Street. Since 1997, after the passage of the Proposition 218 Omnibus Implementation Act, the annual service fee rate has remained the same without any increases. This is because this District was formed without the inclusion of an option to increase service fee each year by the consumer price index inflator. The current annual service fee rate is at the maximum authorized level, however, the total annual service fee amount has become insufficient to cover all the maintenance and administration costs. In the past few years, the fund balance of the existing District was used to cover some of the costs. Unfortunately, the fund balance has now been completely depleted.

In order to provide funding for the remainder of the current maintenance contract, staff recommends levying the existing District for the last time in Fiscal Year (FY) 2008/09. After the current maintenance contract expires at the end of December 2008, the existing District will not have enough funding to provide services within the District area. Property owners will have to decide whether to continue the services through the City by forming a new District or to dissolve the existing District. The new District would allow a higher annual service fee rate to be charged and the flexibility to increase rate with consumer price index adjustments if the new district's costs increase.

If the property owners choose to form a new District, they will be assessed the new District's service fee rate for FY08/09 and there will be no interruption with the maintenance services. However, if the property owners choose not to form a new District, they will be responsible for the maintenance services or they may contract with private maintenance firms to continue the maintenance services beginning January 1, 2009.

Property owners were surveyed during 2006 to determine their preference for the future of the District. The result showed that 52.4% of the votes preferred to continue the maintenance services within the District area with an increased service fee. Since the majority of the owners prefer to continue the maintenance services provided through the City, staff has initiated the proceedings to form a new District, which would allow a

higher annual service fee rate and the flexibility to increase rate with consumer price index adjustments if the new district's costs increase.

**12th Street Maintenance District No. 2008-02
Schedule of Proceedings**

June 17, 2008	Resolution of Intention and Set Date for Public Hearing
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June 2008 Mailing and Publishing Public Hearing Notices

August 7, 2008 Public Hearing

If the proposed District is approved:

August 2008 New service fees are placed on County Tax Roll or hand-billed to public agency parcels.

RESOLUTION NO.

Adopted by the Sacramento City Council

**INITIATING PROCEEDINGS TO ESTABLISH THE
12TH STREET MAINTENANCE DISTRICT NO. 2008-02**

BACKGROUND

- A. The 12th Street Maintenance District No. 2008-02 is proposed to replace the existing 12th Street Maintenance District No. 90-03, which provides funding for services that are over and above normal services offered by the City.
- B. Property owners within the boundaries of the District, shown on Exhibit B-1 to this Resolution, are proposed to be charged a service fee to cover the cost of delivering maintenance services that are greater than normal city services.
- C. The Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The City Council finds and determines that the Background statements A through C are true and correct.
- Section 2. The City Council proposes to establish the territory described in Exhibit A as the proposed maintenance benefit area in accordance with Sacramento City Code Chapter 3.128. The territory to be established will be designated as the 12th Street Maintenance District No. 2008-02.
- Section 3. Exhibit B generally describes the maintenance services to be provided within the territory to be established.
- Section 4. The Supervising Engineer of the Department of Transportation is designated as the Engineer for purposes of (a) establishing the territory described in Exhibit A the proposed maintenance benefit area; and (b) fixing a service fee to be charged against each owner of the property lying in the proposed maintenance benefit area to finance the maintenance services generally described in Exhibit B, in accordance with article XIID of the California Constitution and Chapters 3.44 and 3.128 of the Sacramento City Code.
- Section 6. The Engineer is directed to prepare and file the following with the City Clerk: (a) a written Engineer's Report in accordance with section 4 in article XIID of the California Constitution, reflecting an assessment for the period of July 1, 2008, to June 30, 2009; and (b) a map of "Boundary Map

12th Street Maintenance District No. 2008-02", as required by Streets and Highways Code section 3110.

Section 7. Exhibits A, B, and B-1 are part of this resolution.

Table of Contents:

Exhibit A: Boundary Description – 1 Page

Exhibit B: Maintenance Description – 1 Page

Exhibit B-1: Map of District – 1 Page

Resolution Initiating Proceedings

EXHIBIT A

**12th Street Maintenance Benefit District No. 2008-02
Boundary Description**

All that portion of the City of Sacramento as shown on the official map or plat thereof described as follows:

Beginning at the center of the intersection of C Street and 12th Street then east along the center of C Street to a point north of the northeast corner of the parcel located at the southeast corner of C Street and 12th Street, then south along the east property line of all parcels with frontage on 12th Street or adjacent to the parcels with frontage on 12th Street between C Street and E Street, to the center of I Street, then west along the center of I Street to a point south of the southwest corner of the parcel located at the northwest corner of I Street and 12th Street, then north along the west property line of all parcels with frontage on 12th Street to the center of C Street, then east to the beginning.

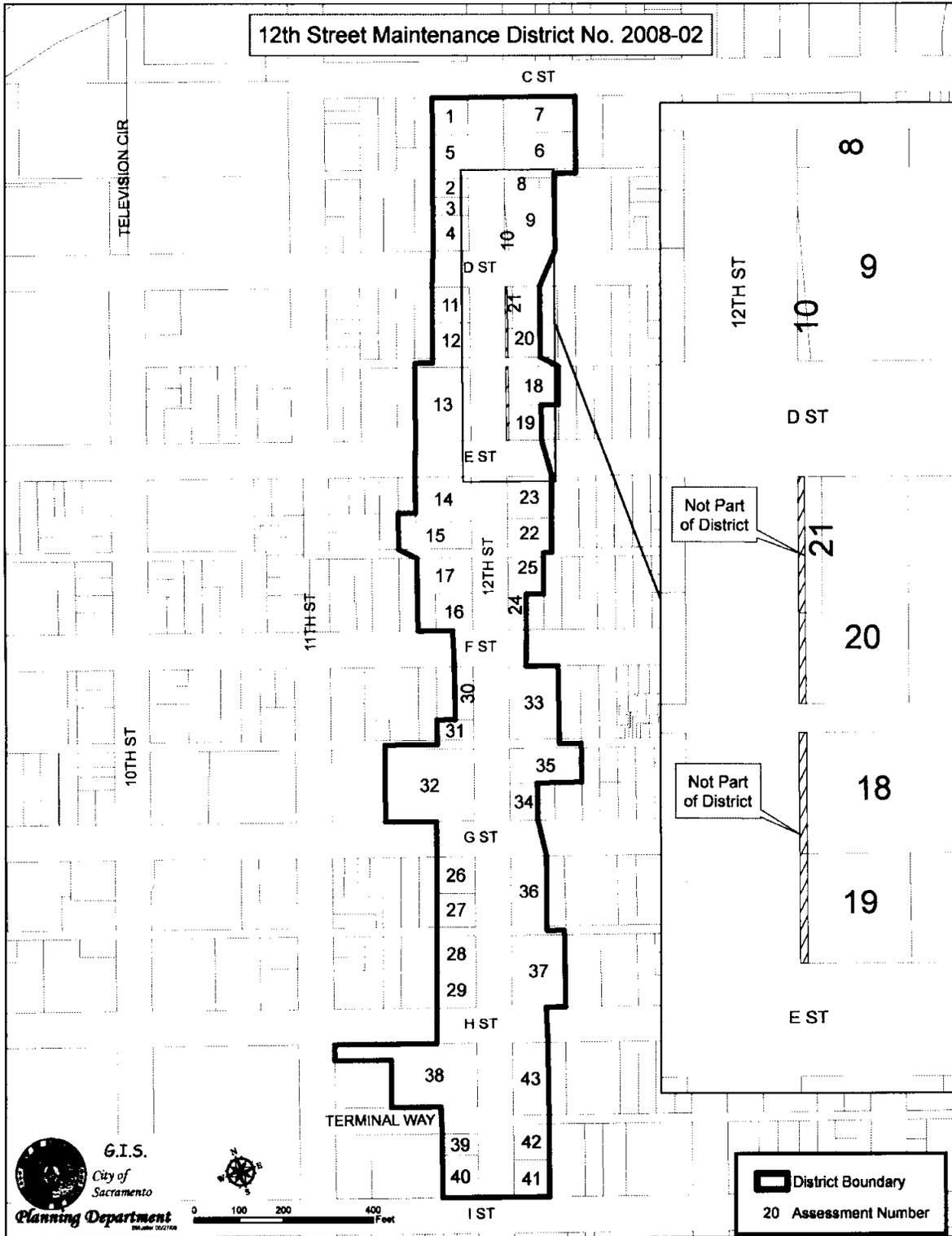
Resolution Initiating Proceedings
EXHIBIT B

12th Street Maintenance Benefit District No. 2008-02
Maintenance Description

The Services to be provided within the 12th Street Maintenance District No. 2008-02 are described as follows:

- Weekly (one time per week) clean-up of the sidewalks and gutters, litter pick-up and weed control in the landscaped areas.
- Shrub & tree pruning (for trees less than 15 feet high) performed up to 4 times per year.
- Leaf collection and removal during the fall/winter seasons.

Resolution Initiating Proceedings
EXHIBIT B-1



RESOLUTION NO.

Adopted by the Sacramento City Council

APPROVING BOUNDARY MAP OF TERRITORY TO BE ESTABLISHED AND PRELIMINARILY APPROVING ENGINEER'S REPORT TO THE 12TH STREET MAINTENANCE DISTRICT NO. 2008-02

BACKGROUND

- A. The 12th Street Maintenance District No. 2008-02 is proposed to replace the existing 12th Street Maintenance District No. 90-03, which provides funding for services that are over and above normal services offered by the City.
- B. Property owners within the boundaries of the District, shown on Exhibit B-1 to this Resolution, are proposed to be charged a service fee to cover the cost of delivering maintenance services that are greater than normal city services.
- C. By Resolution No. 2008-____, the City Council (1) initiated proceedings to establish the territory described in Exhibit A the proposed maintenance benefit area, designated as the 12th Street Maintenance District No. 2008-02; (2) designated the Supervising Engineer of the Department of Transportation to be the Engineer for purposes of (a) establishing the territory described in Exhibit A the proposed maintenance benefit area; and (b) fixing a service fee to be charged against each owner of the property lying in the proposed maintenance benefit area to finance the maintenance services generally described in Exhibit B; (3) directed the Engineer to prepare and file with the City Clerk a map of the territory to be established, as required by Streets and Highways Code section 3110; and (4) directed the Engineer to prepare and file with the City Clerk the Engineer's Report required by section 4 in article XIID of the California Constitution.
- D. As directed, the Engineer has prepared and filed with the City Clerk (1) a map entitled "Boundary Map 12th Street Maintenance District No. 2008-02" which shows the proposed boundaries of the territory to be established (the Boundary Map); and (2) an Engineer's Report prepared in accordance with section 4 in article XIID of the California Constitution. The City Clerk has presented the Boundary Map and the Engineer's Report to the City Council for consideration and the City Council has fully considered both the Boundary Map and the Engineer's Report.
- E. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Council finds and determines that the background statements A through E are true and correct.

- Section 2. The City Council approves the Boundary Map, a copy of which is attached as Exhibit C, and directs the City Clerk to endorse on the Boundary Map a certificate evidencing the date and adoption of this resolution.

- Section 3. The City Council preliminarily approves the Engineer's Report.

- Section 4. Exhibits A, B, B-1, and C are part of this resolution.

Table of Contents:

- Exhibit A: Boundary Description – 1 Page
- Exhibit B: Maintenance Description – 1 Page
- Exhibit B-1: Map of District – 1 Page
- Exhibit C: Boundary Map – 1 Page

Resolution Approving Boundary Map
EXHIBIT A

12th Street Maintenance Benefit District No. 2008-02
Boundary Description

All that portion of the City of Sacramento as shown on the official map or plat thereof described as follows:

Beginning at the center of the intersection of C Street and 12th Street then east along the center of C Street to a point north of the northeast corner of the parcel located at the southeast corner of C Street and 12th Street, then south along the east property line of all parcels with frontage on 12th Street or adjacent to the parcels with frontage on 12th Street between C Street and E Street, to the center of I Street, then west along the center of I Street to a point south of the southwest corner of the parcel located at the northwest corner of I Street and 12th Street, then north along the west property line of all parcels with frontage on 12th Street to the center of C Street, then east to the beginning.

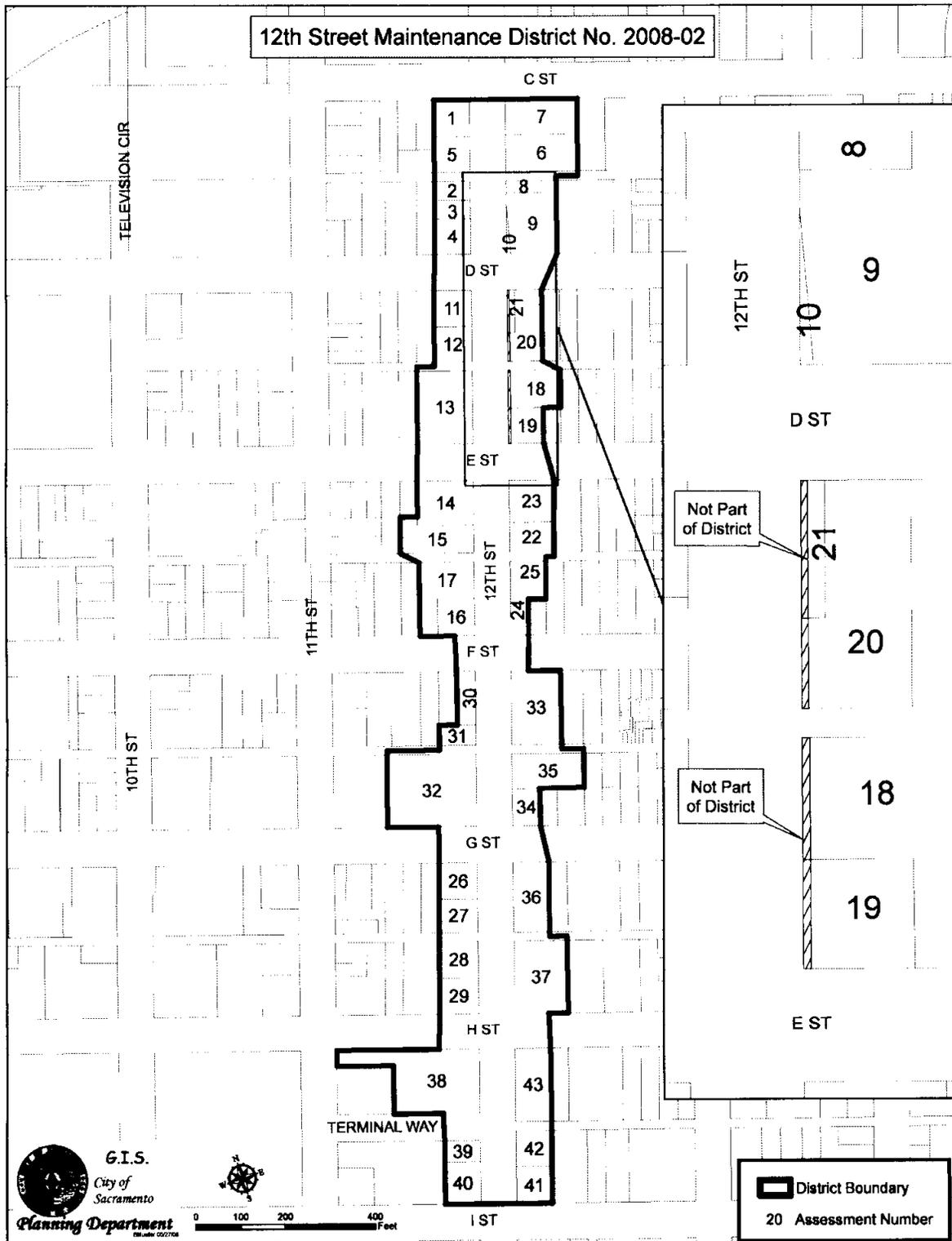
Resolution Approving Boundary Map
EXHIBIT B

12th Street Maintenance Benefit District No. 2008-02
Maintenance Description

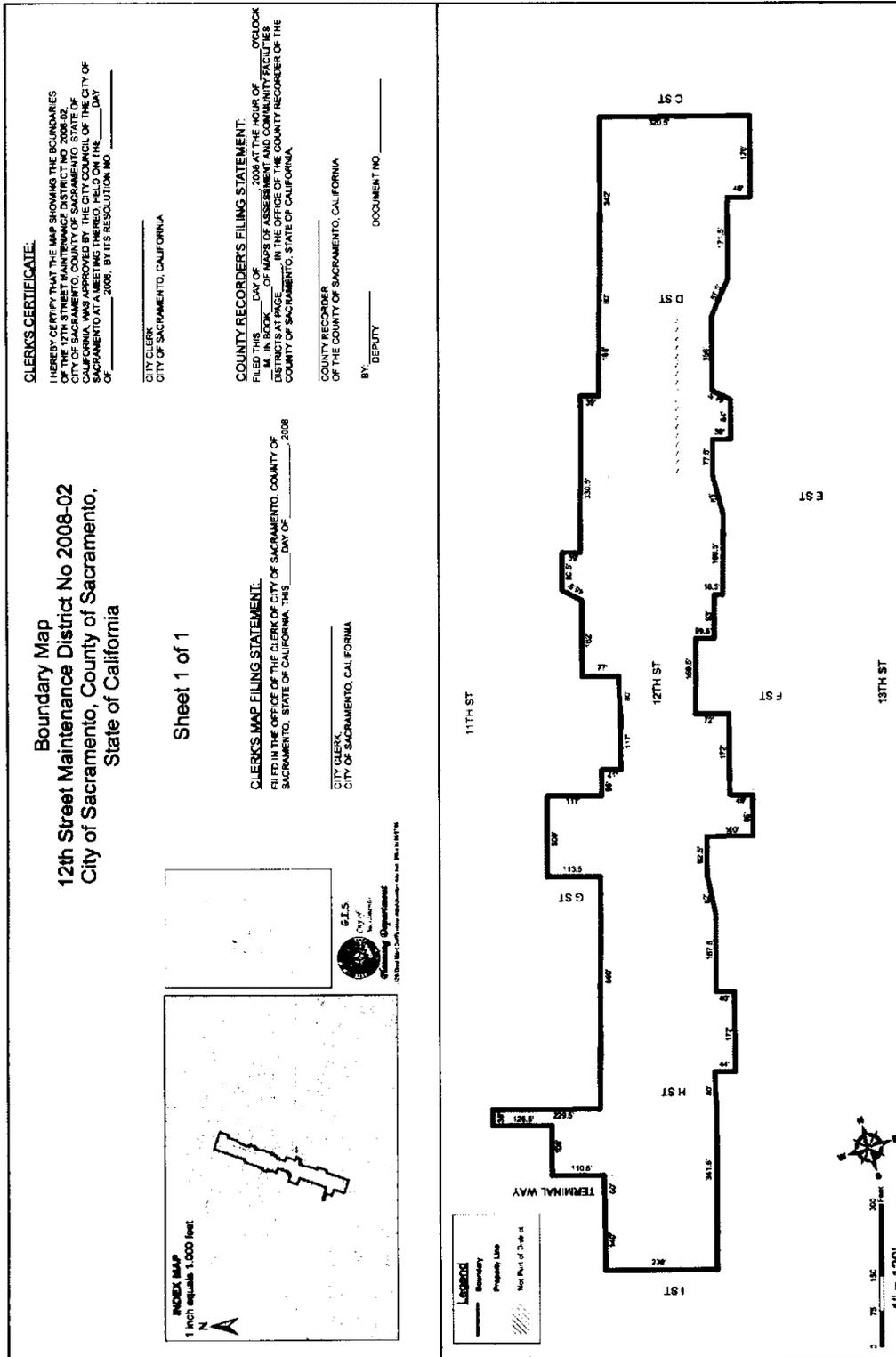
The Services to be provided within the 12th Street Maintenance District No. 2008-02 are described as follows:

- Weekly (one time per week) clean-up of the sidewalks and gutters, litter pick-up and weed control in the landscaped areas.
- Shrub & tree pruning (for trees less than 15 feet high) performed up to 4 times per year.
- Leaf collection and removal during the fall/winter seasons.

Resolution Approving Boundary Map
EXHIBIT B-1



Resolution Approving Boundary Map
EXHIBIT C



RESOLUTION NO.

Adopted by the Sacramento City Council

INTENTION TO ESTABLISH THE 12TH STREET MAINTENANCE DISTRICT NO. 2008-02; TO ORDER THE PROVISION OF MAINTENANCE SERVICES WITHIN THE ESTABLISHED DISTRICT; AND TO LEVY AN ASSESSMENT WITHIN THE DISTRICT TO PAY FOR THE MAINTENANCE SERVICES; AND TO DISSOLVE THE EXISTING MAINTENANCE DISTRICT NO. 90-03

BACKGROUND

- A. The 12th Street Maintenance District No. 2008-02 is proposed to replace the existing 12th Street Maintenance District No. 90-03, which provides funding for services that are over and above normal services offered by the City.
- B. Property owners within the boundaries of the District, shown on Exhibit B-1 to this Resolution, are proposed to be charged a service fee to cover the cost of delivering maintenance services that are greater than normal city services.
- C. By Resolution No. 2008-____, the City Council (1) initiated proceedings to establish the territory described in Exhibit A the proposed maintenance benefit area, designated as the 12th Street Maintenance District No. 2008-02; (2) designated the Supervising Engineer of the Department of Transportation to be the Engineer for purposes of (a) establishing the territory described in Exhibit A the proposed maintenance benefit area; and (b) fixing a service fee to be charged against each owner of the property lying in the proposed maintenance benefit area to finance the maintenance services generally described in Exhibit B; (3) directed the Engineer to prepare and file with the City Clerk a map of the territory to be established and (4) directed the Engineer to prepare and file with the City Clerk the Engineer's Report required by section 4 in article XIID of the California Constitution.
- D. As directed, the Engineer has prepared and filed with the City Clerk (1) a map entitled "Boundary Map 12th Street Maintenance District No. 2008-02" which shows the proposed boundaries of the territory to be established (the Boundary Map); and (2) an Engineer's Report prepared in accordance with section 4 in article XIID of the California Constitution (the Engineer's Report). The City Clerk presented the Boundary Map and the Engineer's Report to the City Council for consideration, and, after considering them, the City Council approved the Boundary Map and preliminarily approved the Engineer's Report by Resolution No. 2008-_____.

E. The City Council finds and determines that providing the maintenance services within the boundaries of the territory, as shown on the Boundary Map filed with the City Clerk, is necessary, convenient, and desirable.

F. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council finds and determines that the background statements A through F are true and correct.

Section 2. The City Council declares (a) that it intends to establish the territory described in Exhibit A in accordance with Chapter 3.128; (b) that the boundaries of the territory are described in section 3 below; (c) that the maintenance services to be provided are generally described in Exhibit B; (d) that all real property within the territory will be specially benefited by the maintenance services unless the City Council finds and determines otherwise at the public hearing; (e) that the City Council intends to pay for the maintenance services by levying annual service fees, in accordance with Chapters 3.44 and 3.128 of the Sacramento City Code and article XIID of the California Constitution, on all assessable lots and parcels within the established territory that are specially benefited by the maintenance services; and (f) the City Council intends to dissolve the existing maintenance district No. 90-03, if the new maintenance district No. 2008-02 is approved by the property owners.

Section 3. 12th Street Maintenance District No. 2008-02 includes all territory within the exterior boundaries shown on the Boundary Map that (a) was approved by Resolution No. 2008-____; (b) is entitled "Boundary Map 12th Street Maintenance District No. 2008-02" and (c) is on file in the City Clerk's office. This map will govern for all details as to the extent of 12th Street Maintenance District No. 2008-02.

Section 4. The Engineer's Report on file in the City Clerk's office contains (a) a full and detailed description of the maintenance services, including estimated costs; (b) the diagram for 12th Street Maintenance District No. 2008-02; and (c) the proposed service fees upon assessable lots and parcels within the territory to be established.

Section 5. The annual service fee described in the Engineer's Report may be increased for inflation. The amount of the increase will be computed using the prior-year annual average of the Consumer Price Index for the San Francisco-Oakland-San Jose area (All Urban Consumers) or a substitute index of a similar nature should that index be discontinued.

Section 6. A public hearing on the Engineer's Report and the proposed service fee on assessable lots and parcels within 12th Street Maintenance District No.

2008-02 and dissolution of existing maintenance district No. 09-03 will take place at:

2:00 p.m. on Tuesday, August 7, 2008, at the City Council's regular meeting place, the Council Chambers in the New City Hall, 915 "I" Street, Sacramento, California.

Section 7. The City Clerk is directed to mail notice of the date, time, and place of the public hearing in accordance with Chapter 3.44 of the Sacramento City Code to all owners of real property located within the territory to be established. Each notice must also describe the assessment-ballot procedure required by article XIID of the California Constitution and include an assessment ballot. Mailing of the notices and ballots must be done in the time, form, and manner provided by law. Upon the completion of the mailing, the City Clerk is directed to file with the City Council an affidavit setting forth the time and manner of compliance with the legal requirements for mailing. The notice and assessment ballots must be in the forms set forth in Exhibit C.

Section 8. At the hearing, the City Council will (a) hear all protests against the proposed assessment from record owners of real property within the territory to be annexed; and (b) accept testimony from all interested persons, whether or not they own real property within the territory to be established. At the conclusion of the hearing, the City Clerk will tabulate the assessment ballots submitted and not withdrawn, weighting the ballots according to the proportional financial obligations of the affected properties. The service fee will not be imposed if the ballots submitted in opposition to the service fee exceed the ballots submitted in favor of it.

Section 9. The Public Improvement Finance Manager or his designee is hereby designated to answer inquiries regarding the protest proceedings.

Section 10. Exhibits A, B, B-1, and C are part of this resolution.

Exhibit A: Boundary Description – 1 Page

Exhibit B: Maintenance Description – 1 Page

Exhibit B-1: Map of District – 1 Page

Exhibit C: Forms, Hearing Notice and Assessment Ballot – 7 Pages

Resolution of Intention
EXHIBIT A

12th Street Maintenance Benefit District No. 2008-02
Boundary Description

All that portion of the City of Sacramento as shown on the official map or plat thereof described as follows:

Beginning at the center of the intersection of C Street and 12th Street then east along the center of C Street to a point north of the northeast corner of the parcel located at the southeast corner of C Street and 12th Street, then south along the east property line of all parcels with frontage on 12th Street or adjacent to the parcels with frontage on 12th Street between C Street and E Street, to the center of I Street, then west along the center of I Street to a point south of the southwest corner of the parcel located at the northwest corner of I Street and 12th Street, then north along the west property line of all parcels with frontage on 12th Street to the center of C Street, then east to the beginning.

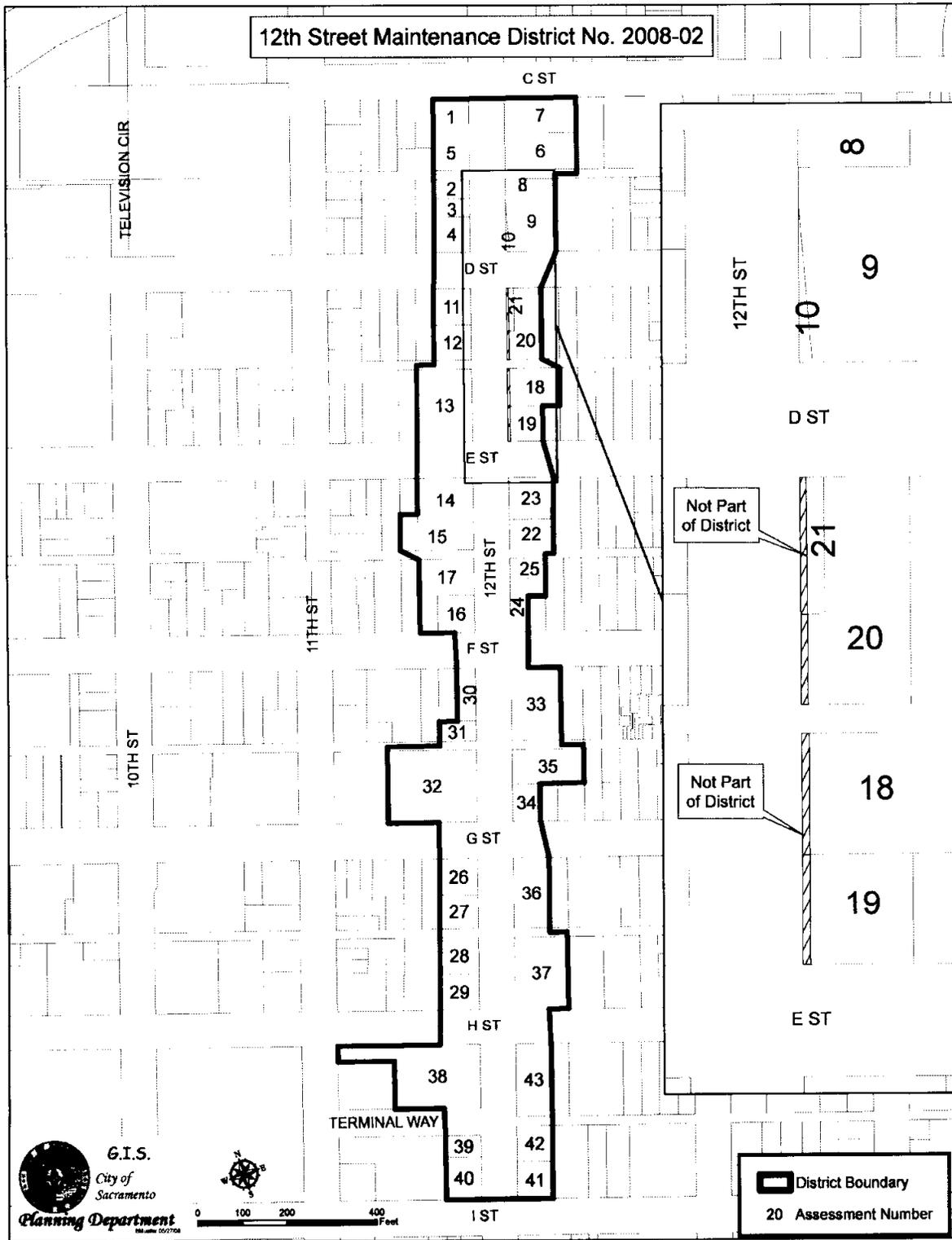
Resolution of Intention
EXHIBIT B

12th Street Maintenance Benefit District No. 2008-02
Maintenance Description

The Services to be provided within the 12th Street Maintenance District No. 2008-02 are described as follows:

- Weekly (one time per week) clean-up of the sidewalks and gutters, litter pick-up and weed control in the landscaped areas.
- Shrub & tree pruning (for trees less than 15 feet high) performed up to 4 times per year.
- Leaf collection and removal during the fall/winter seasons.

Resolution of Intention
EXHIBIT B-1



Resolution of Intention
EXHIBIT C

12TH STREET MAINTENANCE DISTRICT NO. 2008-02

Notice to Owners of Property within the 12th Street Maintenance District Area of a Public Hearing on a Proposed Service Fee to pay for Maintenance Services along the 12th Street Corridor. Summary of Procedures for Completing, Returning, and Tabulating Ballots for and against the Assessment.

BACKGROUND

On June 17, 2008, the City Council of the City of Sacramento adopted Resolution No. 2008-____ (the Resolution of Intention) declaring its intention, under the Sacramento City Code Chapter 3.128, to establish the 12th Street Maintenance District No. 2008-02 ("the District") and, if the new district is approved, to dissolve the existing maintenance district No. 90-03. The general location and boundaries of the territory to be established are shown in Attachment A-1 to this notice. Among other things, the Resolution of Intention:

- designated the territory proposed for formation as "12th Street Maintenance District No. 2008-02";
- declared the City Council's intention to order that the maintenance services described in Attachment A to this notice be provided; and
- referred to the Engineer's Report prepared by the Supervising Engineer of the Department of Transportation and filed with the City Clerk for detailed information on a proposed annual service fee on property within the District to pay for the maintenance services (the Supervising Engineer of the Department of Transportation was designated as the Engineer for purposes of establishing the District and levying the assessment).

Any interested person may review the Resolution of Intention, the Engineer's Report, and other materials pertinent to the proposed assessment at the City Clerk's office, 915 I Street, Historic Building, Sacramento, California.

DATE, TIME, AND PLACE OF PUBLIC HEARING

At 2:00 p.m. on August 7, 2008, the City Council will hold a Public Hearing on the proposed service fee at the City Council's regular meeting place: City Council Chambers, New City Hall, 1st Floor, 915 I Street, Sacramento, California.

At the Public Hearing, the City Council will hear all protests against the proposed service fee from record owners of property within the territory to be established. The City Council will also accept testimony from all interested persons, whether or not they own property within the territory to be established.

THE SERVICE FEE

The proposed service fee will be charged annually to the District so long as the maintenance services as described in Attachment A will be provided to serve the district area. The total amount of the proposed assessment to be charged to the District during Fiscal Year 2008/09 will be **\$12,625**.

According to the official records of Sacramento County, you own the real property identified by Assessor's Parcel Number in Attachment B to this notice. Attachment B also shows the amount the City Council proposes to assess against your property during Fiscal Year 2008/09.

In subsequent years, the assessment amounts shown above may be **adjusted for inflation**. Attachment C to this notice describes the basis on which the amount of the proposed assessment was calculated.

BALLOTS

As required by the California Constitution (article XIID, section 4), an assessment ballot has been enclosed with this notice, along with a self-addressed envelope for returning the ballot to the City Clerk. The owner or owners of any parcel within the District may use this ballot to express support for or opposition to the proposed service fee. The ballot must be returned by mail to the City Clerk's office (which may be done using the enclosed envelope *but requires the user to provide the required postage*), by personal delivery to the City Clerk's office, or by personal delivery at the Public Hearing. To be valid, the ballot must be received before the close of the Public Hearing. The address of the City Clerk's office is 915 I Street, Historic Building, Sacramento, California 95814.

Following the close of the Public Hearing, the City Clerk will open and tabulate all ballots that have been timely received and not rejected. Ballots will be rejected if they are not properly signed, were not timely received at the proper location, or are otherwise defective. The City Clerk will weight the ballots according to the proportional financial obligation of each affected parcel (using the maximum possible assessment for Fiscal Year 2008/09), and the results will be announced. The assessment will be imposed only if the total dollar amount submitted in favor or the assessment exceeds the total dollar amount submitted against it. The City Council may postpone the announcing of results if the City Clerk needs additional time to confirm that a ballot has been properly signed by an owner or an owner's authorized representative.

FOR FURTHER INFORMATION

For further particulars, you may refer to the Resolution of Intention and the Engineer's Report, both of which are on file with the City Clerk. Inquiries about the assessment proceedings will be answered by the Public Improvement Finance Manager or his/her designee at 915 I Street, Sacramento, California 98514, telephone (916) 808-1440.

Dated: _____, 2008

City Clerk of the City of Sacramento

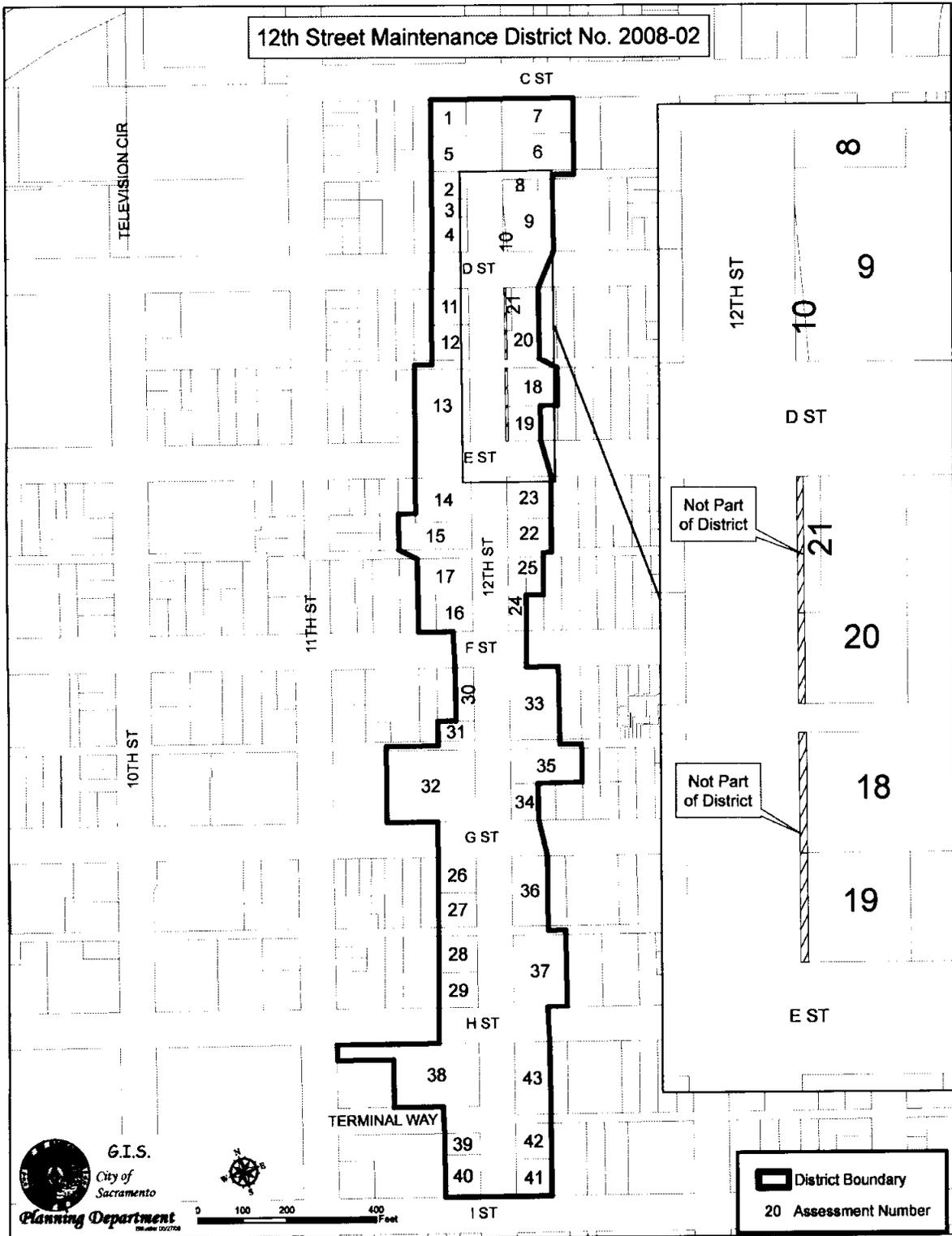
Resolution of Intention – Exhibit C
ATTACHMENT A

12th Street Maintenance Benefit District No. 2008-02
Maintenance Description

The Services to be provided within the 12th Street Maintenance District No. 2008-02 are described as follows:

- Weekly (one time per week) clean-up of the sidewalks and gutters, litter pick-up and weed control in the landscaped areas.
- Shrub & tree pruning (for trees less than 15 feet high) performed up to 4 times per year.
- Leaf collection and removal during the fall/winter seasons.

Resolution of Intention – Exhibit C
ATTACHMENT A-1



Resolution of Intention – Exhibit C
ATTACHMENT B

ASSESSOR'S PARCEL NUMBER: _____

AMOUNT OF SERVICE FEE: \$ _____

Resolution of Intention – Exhibit C
ATTACHMENT C
METHOD OF SPREADING ASSESSMENTS

Annual service fee amount for each parcel within the 12th Street Maintenance District No. 2008-02 is determined by each parcel's linear footage facing 12th Street multiplied by the annual service fee rate. The following parcels are excluded from this district: Assessor's Parcel Numbers: 002-0121-033, 035, 037 & 039. These parcels do not have landscaping and there is no sidewalk cleaning on these parcels. They are part of the Regional Transit Light Rail network and receive no benefit from the services provided by the 12th St. Maintenance District No. 2008-02.

The annual service fee rate may be increased for inflation. The amount of the increase will be computed using the prior-year annual average of the Consumer Price Index for the San Francisco-Oakland-San Jose area (All Urban Consumers) or a substitute index of a similar nature should that index be discontinued.

SERVICE FEE RATE

<u>Neighborhood</u>	Service Fee Per Lineal Foot for FY2008/09
12 th Street Maintenance District No. 2008-02	\$3.32

Resolution of Intention – Exhibit C

ASSESSMENT BALLOT

This ballot is for the use of the property owner of the parcel identified below by assessment parcel number. The parcel is located within the proposed 12th Street Maintenance District No. 2008-02. Please advise the City Clerk as soon as possible at (916) 808-7200 if the name set forth below is incorrect.

This ballot may be used to express either support for or opposition to the proposed service fee in the 12th Street Maintenance District No. 2008-02. The service fee is described in an Engineer’s Report dated June 17, 2008, which is on file with the City Clerk and available for inspection at her office. To be counted, this ballot must be signed below by an owner of the identified parcel or, if the owner is not an individual, by an authorized representative of the owner. The ballot must then be returned to the City Clerk at the Sacramento Historic City Hall, City of Sacramento, 915 I Street, Sacramento, California 95814, either by mail or in person.

Delivery by Mail: Seal the ballot in the envelope provided, affix first-class postage, and place in the mail by Thursday, July 31, 2008. Mailing later than this time creates a risk that the ballot may not be received in time to be counted.

Personal Delivery: Deliver to the City Clerk before 1:00 p.m. on August 7, 2008, at the City Clerk’s office, Sacramento Historic City Hall, City of Sacramento, 915 I Street, Sacramento, California. Or deliver to the City Clerk at the public hearing beginning at 2:00 p.m. on August 7, 2008, at the City Council Chambers, Sacramento City Hall, 1st Floor, 915 I Street, Sacramento, California.

THIS BALLOT MUST BE RECEIVED BY THE CITY CLERK BEFORE THE CLOSE OF THE PUBLIC HEARING TO BE COUNTED.

TO CAST THIS BALLOT, RETURN EITHER THIS ENTIRE PAGE
OR THE PORTION BELOW THIS LINE

BALLOT

AN “X” OR OTHER MARK WILL CAST YOUR VOTE IN THE SPACE PROVIDED

Assessment Number: _____

Assessor Parcel Number(s): _____

Owner Name(s): _____

Votes Cast (Assessment Amount): \$_____

_____ Yes, I approve of the proposed assessment amount on the parcel identified in this ballot and dissolution of the existing maintenance district.

_____ No, I do not approve of the proposed assessment on this parcel.

Owner Signature _____ Date: _____, 2008