

RESOLUTION NO. 2008-432

Adopted by the Sacramento City Council

June 24, 2008

AWARD OFFICE SUPPLIES CONTRACT

BACKGROUND

- A. The City Council approved the sheltered market program in February 1999, with the establishment of the Small Business Development Program.
- B. On December 4, 2007, City Council adopted Resolution No. 2007-867 suspending competitive bidding and authorizing the use of a sheltered market approach in soliciting formal bids for commonly used office supplies. This program restricted bidding to small and emerging businesses certified by the City of Sacramento sheltered market program in order to enhance the utilization of small businesses in city contracting.
- C. On April 21, 2008, the City issued Invitation to Bid No. B081181053 for office supplies. Seven bidders responded, however, five were found to be non-responsive, non-responsible, or both. The lowest responsive and responsible bidder was determined to be Burkett's Office Supply, Inc.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Burkett's Office Supply, Inc. is awarded a one year contract with a one year renewal option in a total amount not to exceed \$348,000 for the purchase of office supplies.
- Section 2. The City Manager or the City Manager's designee is authorized to execute the contract specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

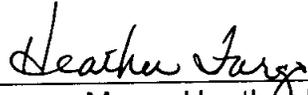
Adopted by the City of Sacramento City Council on June 24, 2008 by the following vote:

Ayes: Councilmembers Cohn, Fong, Hammond, McCarty, Pannell, Sheedy, Waters, and Mayor Fargo.

Noes: None.

Abstain: None.

Absent: Councilmember Tretheway.



 Mayor Heather Fargo

Attest:



 Shirley Concolino, City Clerk