



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

CONSENT

September 16, 2008

Honorable Mayor and  
 Members of the City Council

**Title:** Purchase/Cooperative Agreement: BMW Police Motorcycles

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution:** 1) approving the use of City of San Diego contract 6757-04-Z-RFP to purchase up to five BMW motorcycles from A&S Motorcycle Parts, Inc. in an amount not to exceed \$118,620 through June 12, 2009; and 2) authorizing the City Manager or the City Manager's designee to execute purchases in the amounts specified above.

**Contacts:** Keith Leech, Fleet Manager, 808-5869

**Presenters:** Not applicable

**Department:** General Services

**Division:** Fleet Management

**Organization No:** 13001311

**Description/Analysis:**

**Issue:** The Department of General Services, Fleet Management Division, has a customer requirement to purchase patrol motorcycles for the Sacramento Police Department. These motorcycles are primarily replacements for older fleet units that will be used for law enforcement activities. In accordance with City Code 3.56.240, the City Manager may, by cooperative purchasing agreements approved by City Council, purchase supplies through contracts of other governmental jurisdictions without separate competitive bidding, where it is advantageous to the City.

**Policy Considerations:** The recommendations in this report are in accordance with the provisions of City Code Section 3.56.



**Committee/Commission Action:** Not applicable

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** The Environmental Services Manager has determined that the action of purchasing vehicles does not have the potential for causing a significant effect on the environment and is therefore exempt under CEQA Guidelines, Categorical Exemption Section 15061(b)(3).

**Sustainability Considerations:** Not applicable

**Rationale for Recommendation** In an ongoing effort to maximize cost savings and staff resources, many government agencies share contracting efforts through cooperative purchasing. This procurement approach increases pricing competitiveness and lowers operating costs through volume buying. When comparing the administrative costs of procurement, staff considers product research, source selection, specifications, advertising, staff reports, awarding, protest, and administration of the contract. It is often more cost-effective to eliminate the cost and time spent on these administrative processes and purchase items and services through a cooperative purchasing program.

The City has used both regional and national cooperative purchasing agreements to complement its own contracting initiatives. Cooperative purchasing enables City departments and the Procurement Services Division to evaluate a broader range of contracting opportunities and to share resources with other jurisdictions. Cooperative purchasing also leverages internal and external resources to maximize cost savings opportunities for the City.

In July 2004, the City of San Diego issued Request for Bid No. 6757-04-Z-RFP for the purchase of BMW motorcycles. A&S Motorcycle Parts, Inc. was awarded the contract resulting from the above stated bid on June 13, 2005.

**Financial Considerations:** Sufficient funds are available in the Department of General Services, Fleet Management Division, FY2008/09 Fleet fund to purchase up to five BMW police motorcycles in an amount not to exceed \$118,620 from A&S Motorcycle Parts, Inc.

**Emerging Small Business Development (ESBD):** Cooperative purchasing agreements are created, evaluated and awarded by other government agencies that may or may not have similar emerging and small business programs. However, the Department of General Services, Fleet Management and Procurement Services Divisions will consider other alternatives if it is determined that using cooperative contracts may have a negative impact on small businesses.

As of May 31, 2008, the Department of General Services achieved an ESBD

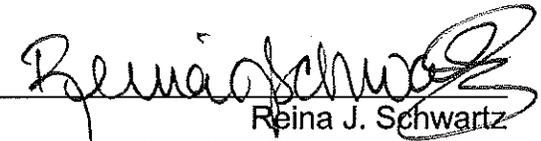
percentage of 37% for FY2007/08.

Respectfully submitted by:



Keith Leech  
Fleet Manager

Approved by:



Reina J. Schwartz  
Director, Department of General Services

Recommendation Approved:



for

Ray Kerridge  
City Manager

**Table of Contents:**

Report Pg 1

**Attachments**

1 Resolution Pg 4

**RESOLUTION NO. 2008-XXXX**

Adopted by the Sacramento City Council

**September 16, 2008**

**APPROVING THE USE OF A COOPERATIVE PURCHASING AGREEMENT FOR  
THE PURCHASE OF BMW MOTORCYCLES**

**BACKGROUND**

- A. The Department of General Services, Fleet Management Division, has a customer requirement to purchase patrol motorcycles for the Sacramento Police Department. These motorcycles are primarily replacements for older fleet units that will be used for law enforcement activities.
- B. In accordance with City Code 3.56.240, the City Manager may, by cooperative purchasing approved by City Council, purchase supplies through contracts of other governmental jurisdictions without separate competitive bidding, where it is advantageous to the City.
- C. In July 2004, the City of San Diego issued Request for Bid No. 6757-04-Z-RFP for the purchase of BMW motorcycles. A&S Motorcycle Parts, Inc. was awarded the contract resulting from the above stated bid on June 13, 2005.
- D. Using the existing cooperative agreement between the City of San Diego (Request for Bid No. 6757-04-Z-RFP) and A&S Motorcycle Parts, Inc. is advantageous to the City as the agreement meets the needs of the City's fleet equipment specifications for patrol motorcycles and utilizing this agreement will result in cost and time savings.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. The use of City of San Diego contract 6757-04-Z-RFP with A&S Motorcycle Parts, Inc. is approved for the purchase of up to five BMW motorcycles, in an amount not to exceed \$118,620 through June 12, 2009.
- Section 2. The City Manager or the City Manager's designee is authorized to execute the necessary purchases in the amount specified above.

