



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

Consent  
October 28, 2008

Honorable Mayor and  
Members of the City Council

**Title: Supplemental Agreement #2: Delta Shores-PBS&J**

**Location/Council District: Citywide**

**Recommendation:** Adopt a **Resolution** authorizing the City Manager to execute Supplemental #2 to City Agreement No. 2007-0064 in the amount of \$44,020 with PBS&J (formerly EIP Associates) to fund additional services required during the preparation of the Environmental Impact Report (EIR) and to complete the Final EIR related to the Delta Shores Project, bringing the total not to exceed amount to \$258,140.

**Contact:** Rochelle Wicky Amrhein, Associate Planner (916) 808-7601; Tom Buford, Senior Planner, (916) 808-7931

**Presenters:** Not applicable

**Department:** Development Services

**Division:** Planning

**Organization No:** 21001010

### **Description/Analysis**

**Issue:** On January 30, 2007 the City of Sacramento entered into City Agreement No. 2007-0064 PBS&J (formerly EIP Associates) to prepare an Environmental Impact Report (EIR) for the Delta Shores development project (P06-187). In October of 2007, Supplemental Agreement No. 1 to City Agreement 2007-0064 was approved for the amount of \$3,400 to fund attendance for additional meetings. The applicant and staff have agreed that the scope of work should be amended again to fund additional services required during the preparation of the EIR and to complete the Final EIR.

**Policy Considerations:** The City is utilizing PBS&J to perform consultant services in the connection with the preparation of an EIR for the Delta Shores Project. The value of the contract needs to be increased \$44,020 to provide additional services. This request to adopt the attached resolution is in accordance with the policy recommended by the Development Oversight Commission to contract out workload that cannot be performed by City employees. Additionally, it is consistent with all four of the City Council's



Strategic Plan Focus Areas.

**Committee/Commission Action:** None

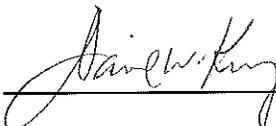
**Environmental Considerations:** Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative activities do not constitute a project and are therefore exempt from review.

**Sustainability Considerations:** There are no sustainability considerations related to the approval of supplemental agreement No. 2 of the Delta Shores project.

**Rationale for Recommendation:** The consultant will assist City staff in preparation of an EIR for the Delta Shores development project. The use of professional services contracts for consultants provides flexibility in meeting the service demand levels. In addition, these professional service agreements will allow the Development Services Department to maintain adequate service levels in plan review and building inspection services in FY09.

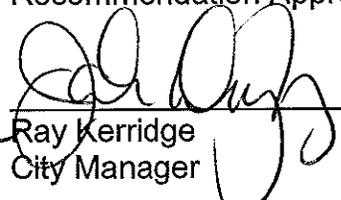
**Financial Considerations:** The initial contract with PBS&J (formerly EIP Associates) was in the amount of \$210,720. The first supplemental agreement approved an additional \$3,400 for the consultant meetings that assisted with the EIR preparation. The second proposed supplemental agreement is requesting an additional \$44,020 for additional services required during the preparation of the EIR and to complete the Final EIR. The new total contract amount will equal \$258,140. The funding will be provided from applicant fees for project #P06-187.

**Emerging Small Business Development (ESBD):** None

Respectfully Submitted by:  \_\_\_\_\_  
David Kwong  
Planning Manager

Approved by:  \_\_\_\_\_  
William A. Thomas  
Director of Development Services

Recommendation Approved:

 \_\_\_\_\_  
Ray Kerridge  
City Manager

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## Attachment 1 – Background

Review of the development proposal for Delta Shores requires consultant expertise in several different disciplines. A consultant for environmental review was identified as needed to supplement City staff resources and to work on the City's behalf. The work product will include an Environmental Impact Report. SunCal Properties and M&H Property Management LLC have agreed to fund the consultant services.

PBS&J (formally EIP Associates) has been preparing the EIR for the Delta Shores development project since January 30, 2007 under a \$210,720 contract. Work assigned reached the contract limit and an increase of \$3,400 was recommended. The additional \$3,400 was requested in relation to the consultant meetings that assisted with the EIR preparation. City Council approved the increase of \$4,300 for a total of \$214,120 to provide sufficient funding.

Work assigned has reached the \$214,120 contract limit and an increase of \$44,020 is recommended. An additional \$44,020 is requested in relation to additional services required during the preparation of the EIR and the completion of the Final EIR which includes:

Task 1

Prepare FEIR

Subtask 1: Administrative Final EIR

Subtask 2: Screencheck Final EIR

Subtask 3: Final EIR

Task 2: Mitigation Monitoring Program

Task 3: Findings of Fact

Task 4: Project Management

It is recommended that the City Council approves the increase of \$44,020 to provide sufficient funding.

Attachment 2 – Resolution

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**APPROVING SUPPLEMENTAL AGREEMENT #2 TO CITY AGREEMENT  
NO. 2007-0064 FOR PROFESSIONAL SERVICES FOR CONTINUED WORK FOR  
THE ENVIRONMENTAL IMPACT REPORT (EIR) ON DELTA SHORES  
DEVELOPMENT PROJECT**

**BACKGROUND**

- A. PBS&J (formerly EIP Associates) has been preparing the EIR for the Delta Shores development project since January 30, 2007.
- B. On October 2, 2007, Supplemental Agreement No. 1 to City Agreement 2007-0064 was approved for the amount of \$3,400 to fund attendance for meetings.
- C. Additional resources from PBS&J are necessary to meet workload requirements with assistance in preparation of the EIR.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

Section 1. The City Manager is authorized to execute supplemental agreement No. 2 to City Agreement No. 2007-0064 in the amount of \$44,020 with PBS&J for the EIR related to the Delta Shores development project.