



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
[www. CityofSacramento.org](http://www.CityofSacramento.org)

**CONSENT**  
**November 13, 2008**

**Honorable Mayor and  
 Members of the City Council**

**Title: Contract: Increase Contract Amount for Uniform Services**

**Location/Council District: Citywide**

**Recommendation:** Adopt a **Resolution** authorizing the City Manager or the City Manager's designee to execute Amendment No. 1 to City Contract 2007-274 with Mission Linen Uniform Service, increasing the contract amount from \$411,000 to a total amount not to exceed \$830,000.

**Contact:** Craig Lymus, Interim Procurement Services Manager, 808-5524

**Presenters:** None

**Department:** General Services

**Division:** Procurement Services

**Organization No:** 13001061

### **Description/Analysis**

**Issue:** The City has an ongoing requirement to provide uniform rental and cleaning services for City personnel required to wear uniforms during the course of their daily work. On November 6, 2007, City Council adopted Resolution No. 2007-790, awarding a one year contract with a one-year renewal option to Mission Linen Uniform Service in an amount not to exceed \$411,000, which was an annual estimate instead of a two year projection. Additional funds are necessary to provide these services for the final year of the contract.

**Policy Considerations:** The recommendations in this report are in accordance with City Code Section 3.56. Laundry services provided under this contract are subject to Prevailing Wage as adopted by City Council (Resolution No. 2006-851) on November 21, 2006. The current prevailing wage rate is \$11.50 per hour, which includes fringe benefits.

**Commission/Committee Action:** None



**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** Under the CEQA guidelines, continuing administrative activities such as uniform rental and cleaning services do not constitute a project and are therefore exempt from review.

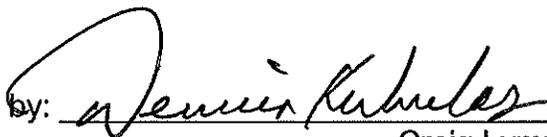
**Sustainability Considerations:** Not applicable

**Rationale for Recommendation:** In September 2007, Procurement Services solicited bids for uniform rental and laundry services. On November 6, 2007, City Council adopted Resolution No. 2007-790 awarding these services to Mission Linen Uniform Service in an amount not to exceed \$411,000. This contract, CO2007-274, is tied to some of the City's labor agreements to provide rental and laundry services to union employees who are required to wear uniforms during the course of their daily work. The original report to Council requested award of the contract reflected the first year's expenditures only. Additional funding is required to complete the final year of this service. The final year anticipated expenditure amount of \$419,000 has been adjusted by approximately two percent due to prevailing wage increases and inflation.

**Financial Considerations:** Funding for uniform services is an annual expenditure that has been budgeted in the various departmental FY2008/09 operating budgets, as required.

**Emerging Small Business Development (ESBD):** Mission Linen Uniform Service is not certified by the City of Sacramento as an emerging or small business enterprise.

As of May 31, 2008, the Department of General Services achieved an ESBD percentage of 36.84% for FY2007/08.

Respectfully Submitted by:   
Craig Lymus  
for Interim Procurement Services Manager

Approved by:   
Reina J. Schwartz  
Director, Department of General Services

Recommendation Approved:

  
\_\_\_\_\_  
6003 Ray Kerridge  
City Manager

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**RESOLUTION NO.**

Adopted by the Sacramento City Council

**November 13, 2008**

**AUTHORIZING INCREASE IN CONTRACT AMOUNT FOR  
UNIFORM SERVICES**

**BACKGROUND**

- A. The City of Sacramento has collective bargaining agreement requirements to provide uniform rental and cleaning services for those City personnel required to wear uniforms during the course of their daily work. This contract will service over 600 City personnel from many of the City's departments.
- B. On November 6, 2007, City Council adopted Resolution No. 2007-790, awarding a one year contract with a one-year renewal option to Mission Linen Uniform Service in an amount not to exceed \$411,000, which was an annual estimate instead of a two year projection in the amount of \$830,000. Additional funds in the amount of \$419,000 are required to continue service for the final year of this contract.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager or the City Manager's designee is authorized to execute Amendment No. 1 to City Contract 2007-274 with Mission Linen and Uniform Service increasing the contract amount from \$411,000 to a total amount not to exceed \$830,000 to reflect the costs for the two year contract period.

