



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
March 10, 2009

Honorable Mayor and
Members of the City Council

Title: Purchase/Cooperative Agreement: Sump Cleaning Truck

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) approving the use of Houston-Galveston Area Council (HGAC) cooperative purchasing agreement (Contract No. SC01-06) to purchase one sump cleaning truck from Vac-Con, Inc. in an amount not to exceed \$318,000; 2) authorizing the City Manager to defund \$200,000 from the Storm Drainage System Failures Project (W14002100, Fund 6011) and transfer that amount to the Storm Drainage Fund Contingency Reserve (Fund 6011); 3) authorizing the City Manager to appropriate \$200,000 from the Storm Drainage Fund Contingency Reserve (Fund 6011) to the Drainage Collection operations budget (14001431, Fund 6011); and 4) authorizing the City Manager or the City Manager's designee to execute the purchase specified above.

Contacts: Keith Leech, Fleet Manager, 808-5869; Jeff Heard, Water & Sewer Superintendent, 808-6955

Presenters: Not applicable

Departments: General Services, Utilities

Divisions: Fleet Management, Drainage Collection

Organization No: 13001311, 14001431

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division, has a customer requirement to purchase one replacement sump cleaning truck for the Department of Utilities. This sump cleaning truck will be used by the Department of Utilities in cleaning and maintaining the City's sewer and storm water drainage systems to maintain water quality and system functionality.

In accordance with City Code 3.56.240, the City Manager may, by cooperative

purchasing agreements approved by City Council, purchase supplies through contracts of other governmental jurisdictions without separate competitive bidding, where it is advantageous to the City.

Policy Considerations: The recommendations in this report are in accordance with City Code Section 3.56.240.

Committee/Commission Action: None

Environmental Considerations:

California Environmental Quality Act (CEQA): The current proposal involves the purchasing of City vehicles. The proposal is not a 'project' in accordance with Section 15378 (b) (2) of the CEQA Guidelines. The proposal involves a continuing administrative activity. Therefore, as determined by the City's Environmental Services Planning Manager, no environmental review is necessary.

Sustainability Considerations: This purchase is consistent with the City's Fleet Sustainability Policy adopted by City Council on January 27, 2009. This 2009 model year truck will be California Air Resources Board and United States Environmental Protection Agency certified. Model year 2009 heavy duty engines feature a 66 percent reduction of particulate matter and a 60 percent reduction of nitrogen oxides emissions when compared to the older truck to be replaced.

Rationale for Recommendation: In an ongoing effort to maximize cost savings and staff resources, many government agencies share contracting efforts through cooperative purchasing. This procurement method increases pricing competitiveness and lowers operating costs through volume buying. When comparing the administrative costs of procurement, staff considers product research, source selection, specifications, advertising, staff reports, awarding, protest, and administration of the contract. It is often more cost-effective to eliminate the cost and time spent on these administrative processes and purchase items and services through a cooperative purchasing program.

The City has used both regional and national cooperative purchasing agreements to complement its own contracting initiatives. Cooperative purchasing enables City departments and Procurement Services to evaluate a broader range of contracting opportunities and to share resources with other jurisdictions. Cooperative purchasing also leverages internal and external resources to maximize cost savings opportunities for the City.

The purchase recommended in this report is for one sump cleaning truck for use by the Department of Utilities in cleaning and maintaining the City's sewer and storm water drainage systems to maintain water quality and system functionality.

The vehicle being replaced by this purchase was destroyed in a fire. It is necessary to replace the vehicle now because it is used heavily during the winter months to clear drain inlets and pipes of accumulated debris that can cause blockage and street flooding.

Financial Considerations: The recommended purchase of one replacement sump cleaning truck will be made from the Department of General Services Fleet Fund (6501), and charged to the Department of Utilities, Drainage Collection operations budget (Fund 6011). This purchase is a replacement for a vehicle that was destroyed in a fire. Because this is an unscheduled replacement there was no funding budgeted for this purchase in the current fiscal year. To fund this purchase, this report recommends defunding \$200,000 from the Storm Drainage System Failures Project (W14002100, Fund 6011) and transferring that amount to the Storm Drainage Fund Contingency Reserve (Fund 6011), and appropriating \$200,000 from the Storm Drainage Fund Contingency Reserve (Fund 6011) to the Drainage Collection operating budget (14001431, Fund 6011). Upon completion of these transactions there will be sufficient funds available in the Department of Utilities, Drainage Collection operating budget to purchase one Vac-Con sump cleaning truck in a total amount not to exceed \$318,000. Sufficient funding will remain in the Storm Drainage System Failures Project after defunding \$200,000 to fund all anticipated work in that project.

Emerging Small Business Development (ESBD): Cooperative purchasing agreements are created, evaluated and awarded by other government agencies that may or may not have similar emerging and small business programs. However, the Department of General Services, Fleet Management and Procurement Services Divisions will consider other alternatives if it is determined that using cooperative contracts may have a negative impact on small businesses.

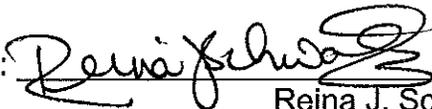
Vac-Con, Inc. is not certified as an emerging/small business.

Respectfully submitted by:



Keith Leech
Fleet Manager

Approved by:



Reina J. Schwartz
Director, Department of General Services

Approved by: 
Marty Hanneman
Assistant City Manager/
Director, Department of Utilities

Recommendation Approved:

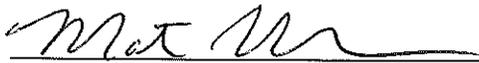
Hon 
Ray Kerridge
City Manager

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RESOLUTION NO. 2009-XXXX

Adopted by the Sacramento City Council

March 10, 2009

**APPROVING THE USE OF A COOPERATIVE PURCHASING AGREEMENT FOR
THE PURCHASE OF ONE SUMP CLEANING TRUCK**

BACKGROUND

- A. The Department of General Services, Fleet Management Division has a customer requirement to purchase one sump cleaning truck for the Department of Utilities. The sump cleaning truck will be used for cleaning and maintaining the City's sewer and storm water drainage systems to maintain water quality and system functionality.
- B. In accordance with City Code 3.56.240, the City Manager may, by cooperative purchasing approved by City Council, purchase supplies through contracts of other governmental jurisdictions without separate competitive bidding, where it is advantageous to the City.
- C. Using the existing Houston-Galveston Area Council (HGAC) cooperative purchasing agreement (Contract No. SC01-06) to purchase one sump cleaning truck from Vac-Con, Inc. is advantageous to the City as the agreement meets the needs of the City's fleet equipment specifications and will result in cost and time savings.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The use of HGAC Contract No. SC01-06 with Vac-Con, Inc. is approved for the purchase of one Vac-Con sump cleaning truck in an amount not to exceed \$318,000.
- Section 2. The City Manager is authorized to defund \$200,000 from the Storm Drainage System Failures Project (W14002100, Fund 6011) and transfer that amount to the Storm Drainage Fund Contingency Reserve (Fund 6011).
- Section 3. The City Manager is authorized to appropriate \$200,000 from the Storm Drainage Fund Contingency Reserve (Fund 6011) to the Drainage Collection operations budget (14001431, Fund 6011).
- Section 4. The City Manager or the City Manager's designee is authorized to execute the purchase specified above.