



## REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
www. CityofSacramento.org

Consent  
March 17, 2009

Honorable Mayor and  
Members of the City Council

**Title: Agreement: Weed Abatement and Debris Removal Services**

**Location/Council District: Citywide**

**Recommendation:** Adopt a **Resolution** awarding a one year contract with two one-year renewal options to Essential Design Landscape, the lowest responsible bidder, for weed abatement and debris removal services in an annual amount not to exceed \$125,000 for a total amount not to exceed \$375,000, and authorize the City Manager to enter into such extensions for the foregoing annual not to exceed amount, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year(s).

**Contact:** Troy Malaspino, Assistant Chief, Fire Marshal, 808-1620

**Presenters:** N/A

**Department:** Fire

**Division:** Fire Prevention

**Organization No:** 12001141

### **Description/Analysis**

**Issue:** The City of Sacramento Fire Department is in need of weed abatement and debris removal services in compliance with the City of Sacramento's Weed and Rubbish Abatement Program. Through this program, the City contracts with approved vendors to abate potential hazards in those cases where the property owner has received adequate notice, but failed to abate the property. For this particular solicitation, the City Clerk received seven sealed bids for the provision of weed abatement and debris removal services citywide. Attachment 2 lists bid totals and related information for each bid submitted. Staff recommends adoption of the attached Resolution approving the specifications of the bid and awarding a contract to Essential Design Landscape, 4120 Douglas Boulevard, #306-517, Granite Bay, CA 95746, in an amount not to exceed \$125,000 per contract year. The duration of this contract is one year, with the option to renew up to two additional one-year periods. The potential three-year total of this contract is \$375,000.



**Policy Considerations:** This recommendation is consistent with City requirements for competitive bidding as detailed in Sacramento City Code 3.56 and the requirement as detailed in Chapter 8.28 for Weed and Rubbish Abatement. It is also consistent with the City Council goal of enhancing and preserving neighborhoods.

The Equal Benefits Ordinance (EBO) and the Living Wage Ordinance (LWO) are applicable to these contracts. Signed Declarations of Compliance are on file in the Procurement Services Office.

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** This report concerns administrative activities that will not have a significant effect on the environment, and does not constitute a "project" as defined by the California Environmental Quality Act (CEQA) [CEQA Guidelines Sections 15061 (b)(3); 15378 (b)(2)].

Additionally, in the event the Weed Abatement Officer detects a potentially sensitive area, the condition will be reported to the Environmental Services Division to address issues under CEQA, if any. Abatement will be suspended at that location until instruction is provided. This process is similar to the approach taken when potentially hazardous materials are located at an abatement site.

**Sustainability Considerations:** There are no sustainability considerations as listed in the Sustainability Master Plan applicable to approving and awarding the contract to Essential Design Landscape.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** In compliance with the City of Sacramento's Weed and Rubbish Abatement Program, the Sacramento Fire Department requests the award and approval of a contract to Essential Design Landscape for weed abatement and debris removal services. These services are pursuant to Government Code §39560 et seq. to eliminate hazards to the health, safety and well-being of the citizens of the City of Sacramento.

**Financial Considerations:** Costs of weed abatement and debris removal services performed for the City's Weed and Rubbish Abatement Program are fully recoverable from private property owners. In addition, the City charges private property owners a fee (currently \$110.00) that helps offset the administrative and inspection costs of the Weed Abatement Program.

**Emerging Small Business Development (ESBD):** Essential Design Landscape is a Small Business Enterprise (SBE) with the City of Sacramento.



## **Background**

The City of Sacramento's Weed and Rubbish Abatement Program, administered by the Sacramento Fire Department, was initiated on July 10, 1969 and has been in effect since the City of Sacramento first adopted the standards for weeds and rubbish abatement. The program is to ensure the timely removal of weeds and rubbish from private property within the City limits. (Sacramento City Code, Chapter 8.28, Weed and Rubbish Abatement).

The City awards contracts to vendors for performance of these services when private landowners fail, following adequate notice, to remove weeds or rubbish from their property. Failure to abate properties as required poses a potential fire hazard to the community. Work orders for weed and rubbish abatement services are issued to contractors whenever such services are deemed necessary by the Sacramento Fire Department.

Since the program's inception, the City has awarded contracts for the discing and mowing of weeds and removal of rubbish and debris for approximately 2,000 privately owned parcels.

**ATTACHMENT 2**

**BID RESULTS**

**BID NO. B093246021 – WEED ABATEMENT AND DEBRIS REMOVAL SERVICES**

Bidder	Bid Total	5% E/SBE Preference	Prompt Payment Discount	Evaluation Total
Essential Design Landscape	\$306,975.00	<\$15,348.75>	None	\$291,626.25
Property Abaters	\$523,570.00	<\$26,178.50>	None	\$497,391.50
Sun Harvest Inc.	\$813,530.00	None	None	\$813,530.00
IMS	\$878,003.76	None	None	\$878,003.76
Maintenance Innovations	\$1,304,050.00	None	<\$260,810.00>	\$1,043,240.00
Labat's Tree Care	\$1,614,900.00	None	None	\$1,614,900.00
Hunter's Pest Control Inc.	\$1,802,100.00	None	None	\$1,802,100.00

**Recommend Award of Contract To:**

Essential Design Landscape  
 4120 Douglas Boulevard, #306-517  
 Granite Bay, CA 95746

**Total Amount of Award: \$125,000**

**Total Bid Amount: \$306,975**

## **RESOLUTION NO.**

Adopted by the Sacramento City Council

### **PURCHASE WEED ABATEMENT AND DEBRIS REMOVAL SERVICES IN AN AMOUNT NOT TO EXCEED \$125,000 PER CONTRACT YEAR**

#### **BACKGROUND**

- A. The City of Sacramento's Weed and Rubbish Abatement Program, administered by the Sacramento Fire Department, was initiated on July 10, 1969 and has been in effect since the City of Sacramento first adopted the standards for weed and rubbish abatement. This program is to ensure the timely removal of weeds and rubbish from private property within the City limits (Sacramento City Code, Chapter 8.28, Weed and Rubbish Abatement).
- B. The City of Sacramento contracts with vendors for performance of these services when private landowners fail, following adequate notice, to remove weeds or rubbish from their property. Failure to abate properties as required poses a potential hazard to the community.
- C. On January 5, 2009, the City issued a formal Invitation to Bid (B093246021) for weed abatement and debris removal services, and seven bidders responded. The lowest responsible and responsive bidder was submitted by Essential Design Landscape.
- D. It is recommended that a contract for weed abatement and debris removal services be awarded to Essential Design Landscape, 4120 Douglas Boulevard, #306-517, Granite Bay, CA 95746, in an amount not to exceed \$125,000 per contract year for a total amount not to exceed \$375,000.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The contract for weed abatement and debris removal services is awarded to Essential Design Landscape for an annual amount not to exceed \$125,000.

The contract agreement provides for an initial term of one year, with two one-year renewal options, up to a total contract term of three years (including the initial term and all extensions). The City Manager may authorize such extension(s) for the annual not to exceed amount specified above, provided that sufficient funds are available in the budget adopted for the applicable Fiscal Year(s).

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Exhibit A Listing of documents available for review on the City of Sacramento's website and on file with the City Clerk's Office.

**Exhibit A**

Listing of documents available for review on the City's website and on file with the City Clerk's Office:

- Non-Professional Services Agreement with Essential Design Landscape for Weed Abatement and/or Debris Removal Services

