



## REPORT TO COUNCIL City of Sacramento

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www.CityofSacramento.org

PUBLIC HEARING  
March 24, 2009

Honorable Mayor and  
Members of the City Council

Title: Citywide Fees and Charges Update

Location/Council District: All

**Recommendation:** Conduct a public hearing and upon conclusion adopt a **Resolution** approving proposed new fees and fee increases.

**Contact:** Leyne Milstein, Finance Director, 808-8491; Jason Bader, Management Analyst, 808-5817

**Presenter:** Leyne Milstein, Finance Director, 808-8491

**Department:** Finance

**Division:** Budget

**Organization No:** 06001411

### Description/Analysis

**Issue:** With the fiscal year (FY)2005/06 Midyear Report (Resolution 2006-106), the City Council formally adopted a citywide Fees and Charges Policy (Attachment 1). This policy provides the mechanism to ensure that fees and charges reflect the Council's direction related to recovery of costs to provide programs and services.

Consistent with the Fees and Charges Policy, proposed new fees and fee adjustments requiring Council approval are included in Exhibit A of the Resolution. The following departments have identified changes to the current fee schedule: City Clerk; Code Enforcement; Convention, Culture & Leisure, Finance; Fire; Parks & Recreation; Planning; Police; Transportation; and Utilities. A number of the proposals are part of department efforts to reduce General Fund net costs in the FY2009/10 budget development process.

Designated fees have been adjusted by the Consumer Price Index (CPI) to keep pace with inflation. This approach is consistent with the City Council approved Fees and Charges Policy. Two years ago when the initial fee and charge report was created, staff determined inflation adjustments for fees and charges would occur on a bi-annual basis. This reduces staff time and costs spent to produce documentation and make changes across the City. This year we will institute



inflation adjustments for select fees and charges based on CPI for calendar years 2007 and 2008. The CPI increased 2.85% in 2007 and 3.85% in 2008. Given the current economic climate, staff has chosen to round the two year adjustment down to an even 6.00% as opposed to 6.70%.

An online database and website has been developed to provide a single place to store information for all City fees and charges and provides the residents with easy access to information about departmental fees and charges. The database can be found on the City of Sacramento Finance Department website: <http://www.cityofsacramento.org/finance/fees/index.cfm>

### User Fee Study

The Mayor and Council's adopted policy requires that every five to seven years the City should conduct a comprehensive cost-of-service analysis to ensure fees and charges are set appropriately. To this end the Budget Office and operating departments, in coordination with the consulting firm MGT of America, conducted a comprehensive review of user fees within the Code Enforcement, Finance, Fire, and Police Departments. The primary goals of the study were to define the fully-burdened cost to provide fee-related services, identify existing fees that should be adjusted to recover costs, and determine opportunities for new fees to offset costs. The completed analysis is included in Attachment 2.

Analysis of the study data revealed that the General Fund is subsidizing fee activities by 40%, or approximately \$2.7 million. Taking into consideration City Council policy, market conditions and comparative fee studies, the General Fund subsidy is recommended to be reduced to 25%, or \$1.7 million. The resulting fee increases and additions will result in a General Fund savings of approximately \$1 million in FY2009/10 for the four departments included in the fee study. While many of the proposed fee changes result in increases, some user fees have been reduced to reflect the actual cost of providing that service. In addition, some fees that were included in the study have been omitted from this report and will be considered at a later date because they require a change to an existing ordinance. Summaries of recommended fee adjustments are included in Exhibit A and can be identified by the term "User Fee Study" in the fee name field.

**Policy Considerations:** Maintaining the objectives outlined in the citywide Fees and Charges Policy is consistent with the Council's adopted budget principle to maintain a fiscally sustainable, balanced budget.

**Committee/Commission Action:** None.

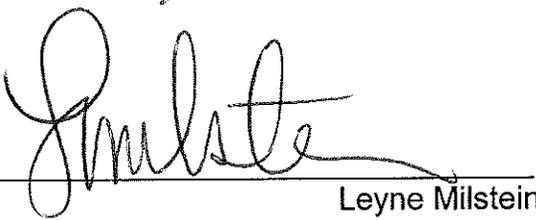
**Environmental Considerations:** Approval of fees and the development of a website does not constitute a "project" and is therefore exempt from the California Environmental Quality Act (CEQA) according to Section 15601(b)(3) of

the CEQA guidelines.

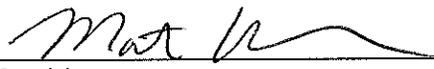
**Rationale for Recommendation:** The annual review of citywide fees and charges helps to ensure that the City's fees and charges keep pace with changes in the cost-of-living index, as well as changes in methods or levels of service delivery.

**Financial Considerations:** The City continues to face significant challenges with FY2009/10 budget development. The continued economic downturn, coupled with multi-year commitments, has created a growing gap between revenues and expenses. As stated earlier, a number of these are integral to Departments' efforts to reduce General Fund net costs in the FY2009/10 budget year. Therefore, staff is recommending approval of the fees and charges as outlined in Exhibit A. Consistent with the City Council's adopted Fees and Charges Policy, the review, and adjustment of and addition to citywide cost recovery through fees and charges is an appropriate mechanism to offset General Fund expenditures.

**Emerging Small Business Development (ESBD):** There are no ESBD considerations with this report.

Approved by:   
Leyne Milstein  
Finance Director

Recommendation Approved:

  
Ray Kerridge  
City Manager

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## Attachment 1

**CITY OF SACRAMENTO FEES AND CHARGES POLICY**

The City of Sacramento has the ability to determine the extent to which fees should be used to fund City facilities, infrastructure and services.

There are five main categories of fees that the City currently implements<sup>1</sup>:

- ✓ **Impact/development fees** are typically one-time charges levied by the City against new development to generate revenue for the construction of infrastructure and capital facilities needed to offset the impacts of the new development.
- ✓ **Service fees** are charges imposed on persons or property that are designed to offset the cost of providing a government service. Sometimes these services are elective, such as fees for processing voluntary development permit applications, or providing service/recreation programs, while other service fees are not, such as mandatory service fees for trash or utility services. Such fees are typically reasonably related to the cost of providing the service for which the fee is imposed. Otherwise, the fee may constitute a special tax for which voter approval is required by Propositions 13, 62, and 218.
- ✓ **Regulatory fees** are imposed to offset the cost of a regulatory program, such as business regulatory fees, or to mitigate the past, present or future adverse impact of a fee payer's operations. While payment of a regulatory fee does not necessarily provide any direct benefit from payment of the fee, there must be a "nexus" between the activity and the adverse consequences addressed by the fee. Common examples of regulatory fees include inspection fees and business license fees designed to reimburse a local agency for the cost of monitoring the business and enforcing compliance with City code.
- ✓ **Rental fees** are charged for the rental of public property and include the rental of real property, parking spaces in a public parking lot, or the rental of community facilities such as a recreation or community room or picnic area. Rental fees are not subject to the general rule that the fee must bear a direct relationship to the reasonable cost of providing the service for which the fee is charged, however, rental fees must be fair and reasonable.
- ✓ **Penalties/Fines** are payment required for non-compliance or failure to adhere to specific rules and/or requirements.

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1. League of California Cities Website: Spring Meeting May 13-15, 1998 Laurence S. Wiener, Esq. City Attorney of Beverly Hills and Westlake Village *THE CITY ATTORNEY'S ROLE IN EVALUATING FEE STUDIES.*

This document sets forth guidelines for:

- Establishing cost recovery goals;
- Determining the categories of cost recovery levels in which to categorize/organize fees;
- Methods for determining which category a fee falls under; and
- Establishment and modification of fees and charges.

### **A. Cost Recovery Goals**

In setting user fees and cost recovery levels, the following factors will be considered<sup>2</sup>:

- 1) The amount of a fee should not exceed the overall cost of providing the facility, infrastructure or service for which the fee is imposed. In calculating that cost, direct and indirect costs may be included. That is:
  - Costs which are directly related to the provision of the service; and,
  - Support costs which are more general in nature but provide support for the provision of the service. For example, service fees can include reimbursement for the administrative costs of providing the service. Development fees can include the cost of administering the program to construct public facilities that are necessary to serve new development.
- 2) The method of assessing and collecting fees should be as simple as possible in order to reduce the administrative cost of collection.
- 3) Fees should be sensitive to the “market” for similar services.  
In addition, in setting enterprise fund fees and cost recovery levels, the following factors will be considered:
- 4) The City will set fees and rates at levels which fully cover the total direct and indirect costs, including operations, capital outlay and debt service of the enterprise programs.
- 5) The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

### **B. Categories of Cost Recovery Levels in Which to Categorize/Organize Fees**

There are five categories of cost recovery levels in which to classify fees:

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<sup>2</sup> Government Finance Officers Association Website, Best Practices in Public Budgeting, City of San Luis Obispo: User Fee Cost Recovery Goals, 2005.

1. **Enterprise:** Full direct and indirect cost recovery (100% of total costs) for enterprise services such as water, sewer and solid waste, as well as impact/development fees.
2. **High:** Full direct cost recovery (81-100% of total costs).
3. **Medium:** Recovery between 41-80% of direct costs.
4. **Low:** Recovery between 0-40% of direct costs.
5. **Other:** Fees based on market, geography, assessment, project specific, legal limits or specific Council policy.

The City may choose, for policy reasons, to set fees at less than full recovery. For example, fees based on market, geography, assessment, project specific, statutory/legal limits or specific Council policy. In some cases, the City will acknowledge that a subsidy is acceptable, or even necessary to ensure program access and viability.

### **C. Methods for Determining Which Category a Fee Falls Under**

Implementation of higher cost recovery levels is appropriate under the following conditions (up to 100% of the cost of the service or program):

- The service is regulatory in nature (i.e. building permits, plan check fees);
- The service is similar to services provided through the private sector;
- Other private or public sector alternatives could or do exist for the delivery of the service; and
- The use of the service is specifically discouraged (i.e., police responses to disturbances or false alarms might fall into this category).
- The service or facility is a specialized use that could be provided at a lower cost if not for specific nature or service (i.e. lighted fields).

Lower cost recovery levels are appropriate under the following conditions:

- There is no intended relationship between the amount paid and the benefit received. (It is likely that some recreation and human service programs fall into this category as it is expected that these programs will be subsidized by funds);
- Collecting fees is not cost-effective or will significantly impact the accessibility to the service;
- The service is non-recurring, generally delivered on a peak demand or emergency basis, cannot be planned for and is not readily available from a private sector source (i.e. public safety services);
- Collecting fees would discourage compliance with regulatory requirements and adherence is primarily self-identified, and as such, failure to comply would not be readily detected by the City.

Other:

- Market pricing requires that there be a direct relationship between the amount paid and the level and cost of the service received or a direct relationship to actual prices being charged for the service in the current market.
- Legal specifications and/or limitations to the amount that is charged.
- Adopted Council Policy setting specific fee.

**Factors to Consider**

The extent to which the total cost of service should be recovered through fees depends upon the following factors:

- ✓ The nature of the facilities, infrastructure or services;
- ✓ The nature and extent of the benefit to the fee payer;
- ✓ The effect of pricing on the demand for services; and
- ✓ The feasibility of collection and recovery.

The chart below reflects these factors and the potential options for higher or lower cost recovery<sup>3</sup>:

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<sup>3</sup> Government Finance Officers Association Website, Best Practices in Public Budgeting, City of Fort Collins, CO: User Fee Policies, 2005.

	<b>The Nature of the Facilities, Infrastructure or Services</b>	<b>The Nature and Extent of the Benefit to The Fee Payers</b>	<b>Effect of Pricing on the Demand for Services</b>	<b>Feasibility of Collection and Recovery</b>
Higher Cost Recovery	In the case of fees for facilities, infrastructure and proprietary services <sup>4</sup> , total cost recovery may be warranted.	When a particular facility or service results in substantial, immediate and direct benefit to fee payers, a higher percentage of the cost of providing the facility or service should be recovered by the fee.	Because the pricing of services can significantly affect demand, full cost recovery for services is more appropriate when the market for the services is strong and will support a high level of cost recovery.	In the case of impact fees, which can be collected at the time of issuance of a building permit, ease of collection is generally not a factor.
Lower Cost Recovery	In the case of governmental services <sup>5</sup> , it may be appropriate for a substantial portion of the cost of such services to be borne by the City's taxpayers, rather than the individual users of such services.	When a particular facility or service benefits not only the fee payer but also a substantial segment of the community, lower cost recovery is warranted.	If high levels of cost recovery affect accessibility to or negatively impact the delivery of services to lower income groups, this should be considered based on the overall goals of the program being implemented.	Some fees may prove to be impractical for the City to utilize if they are too costly to administer.

**D. Establishment and Modification of Fees and Charges**

Fees will be reviewed and updated on an ongoing basis as part of the annual budget process to ensure that they keep pace with changes in the cost-of-living as well as changes in methods or levels of service delivery. At the beginning of the budget process each department will submit a list of proposed adjustments to their section of the master fee schedule. Each service must be assigned a target cost recovery level as defined above.

Maintaining competitive status and comparability with other cities should be

<sup>4</sup> Proprietary services are those which are provided for the benefit and enjoyment of the residents of the City

<sup>5</sup> Governmental services are those which are provided by the City for the public good such as regulating land use, maintaining streets, and providing police and fire protection.

considered when determining new fee levels. Those fees that are proposed for adjustment should be benchmarked against neighboring jurisdiction fee schedules or appropriate service markets. The benchmark analysis should be taken into consideration when making final pricing decisions.

However, the City may choose, for policy reasons, to set fees at less than full recovery. For example, fees based on market, geography, assessment, project specific, statutory/legal limits or specific Council policy. As stated above, in some cases, the City will acknowledge that a subsidy is acceptable, or even necessary to ensure program access and viability. Where appropriate, fees that have not been increased in some time should have increases phased in over several years to avoid 'sticker shock' increases.

If a particular fee is not adjusted in the budget process, to the extent feasible and/or appropriate, it should be increased bi-annually by a CPI factor to keep pace with inflation. For CPI adjustments the City will use the Employee Cost Index for State and Local Government Employees, Total Compensation as published by the Bureau of Labor Statistics. Bi-annually, the Finance Department shall determine the percentage change in this index and apply the increase or decrease to the master fee schedule, rounding up to the nearest whole dollar. Certain fees are exempt from an index adjustment, such as fees set by the State of California, percentage based fees or those that have been identified as inappropriate for indexed fee increases (i.e. feasibility or fees that are based on market for services). Exempt fees are noted in the master fee schedule. Council may consider fee issues outside of the annual budget process on a case by case basis.

Every five to seven years the City should conduct a comprehensive cost of service analysis to ensure fees and charges are set appropriately. Generally, fees may be adjusted based on supplemental analysis whenever there have been significant changes in the method, level or cost of service delivery. For example, changes in processes and technology change the staff time required to provide services to the public. A cost of service study will identify and quantify these changes.

**MGT**  
OF AMERICA, INC.

USER FEE STUDY FINDINGS  
FOR:  
CODE ENFORCEMENT, FINANCE (REVENUE), FIRE,  
AND POLICE

CITY OF SACRAMENTO

MARCH, 2009

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## I. EXECUTIVE SUMMARY

### INTRODUCTION

MGT of America (MGT) is pleased to present the City of Sacramento with this summary of findings for the cost of service study for General Fund fee-related activities.

Many of the City's user fees have not been adjusted for some time. The city is interested in more accurately understanding and reporting the true cost of providing various fee-related services, and exploring the possibilities of modifying current fees to better recover the fully burdened cost of providing services. Otherwise, the general taxpayer will continue to subsidize fee related services. The cost analysis was completed utilizing the fiscal year (FY) 2007/08 budget and staffing information. The FY 2008/09 budget was not incorporated due to uncertainties at the time the analysis was performed.

This report is the culmination of several months of work between MGT and city management and staff. MGT would like to take this opportunity to acknowledge all city management and staff who participated on this project for their efforts and coordination. Their responsiveness and continued interest in the outcome of this study contributed greatly to the success of this study.

### STUDY SCOPE AND OBJECTIVES

This study included a review of fee-for-service activities within the following departments:

- Code Enforcement
- Finance - Revenue
- Fire
- Police

The study was performed under the general direction of the Department of Finance with the participation of the above-mentioned departments. The primary goals of the study were to:

Define and understand what it costs the city to provide various fee-related services.

Determine whether there are any opportunities to implement new fees.

Identify service areas where the city might adjust fees based on the full cost of services and other economic or policy considerations.

The information summarized in this report addresses each of these issues and provides the City of Sacramento with the tools necessary to make informed decisions about possible fee adjustments and the resulting impact on General Fund revenues.

## METHODOLOGY

A cost of service study analyzes two components of costs: the direct costs associated with providing each fee-for-service activity, and the indirect costs that support these activities. A brief discussion of each of these components follows.

Direct Costs. The direct costs associated with fee-for-service activities were analyzed in great detail in this study. MGT worked closely with staff and management within each of the four departments to develop the analysis that is summarized in the following sections of this report. FY 2007/2008 budget estimates were used to identify direct costs.

The first step in the process was to identify staff time spent directly on each of the user fee activities. Each staff person that participates in the user fee services identified time spent to complete each task associated with all user fee services. Annual volume statistics were also gathered in order to develop total annual workload information. Salary and benefit dollars were assigned to the time estimates to come up with the direct staff costs.

Indirect Costs. A proportionate share of other operating expenses and internal department administrative costs were layered onto the direct costs as a departmental overhead. Citywide overhead costs coming from the cost allocation plan (described below) were also added in as indirect overhead. Finally, crossover direct costs were added in as necessary (e.g. some Engineering staff costs were added to Planning staff costs to assist with various applications.). These four components of costs: 1) direct salary and benefits, 2) departmental overhead, 3) citywide overhead, and 4) crossover direct costs total up to the full cost of providing each service. The cost of each activity is then compared to the fee currently charged, and an under- or over-recovery of costs is identified.

## STUDY FINDINGS

While the purpose of this study is to identify the cost of fee-related activities, one of the outcomes of the analysis is a complete picture of the full cost of all services provided. It's necessary to identify *all* costs, whether fee-related or not, so that there is a fair distribution of all citywide and departmental overhead costs (discussed in the following section of this report) across all activities, ensuring a clear relationship between the cost of the service and the fee that is charged. No service should be burdened with costs that cannot be directly or indirectly associated with that service.

Therefore the first task in this study is to separate the fee-for-service activities from the non-fee activities. Some non-fee related activities are appropriately funded by General Fund monies (or other special revenue sources), such as Capital Improvement Project work performed by the Engineering division. The costs of these other services are identified and set aside from the user fee services.

Exhibit I below displays the split of the total costs of each department or program into either user fee-related or other service costs. It may be seen that of the \$477 million in total costs analyzed, \$6.7 million (or 1.4%) of that total is related to user fee services. It is this \$6.7 million that is the focus of this study and this represents the total potential of user fee-related revenues for the City of Sacramento.

**City of Sacramento  
Total Costs by User Fee Area**

<i>Department</i>	<i>Total Costs</i>	<i>Costs, User Fee Services</i>		<i>Costs, Non-Fee Services<sup>1</sup></i>	
Code Enforcement	\$12,172,285	\$2,516,778	21%	\$9,655,507	79%
Finance - Revenue	\$4,603,503	\$699,065	15%	\$3,904,438	85%
Fire	\$181,803,303	\$992,357	1%	\$180,810,946	99%
Police	\$278,279,264	\$2,518,104	1%	\$275,761,160	99%
<b>Grand Total:</b>	<b>\$476,858,355</b>	<b>\$6,726,304</b>	<b>1.4%</b>	<b>\$470,132,051</b>	<b>99%</b>

*1 Non-fee services are calculated by identifying staff hours and budgeted expenses not directly or indirectly related to a fee-for-service activity.*

The next step in the process is to identify the source of funds for the user fee services. Exhibit II below breaks down the \$6.7 million in user fee services between costs that are recovered through current user fee charges and costs that are subsidized by the General Fund. Overall, the city is experiencing a 60% cost recovery level for its fee-related services. For each department, cost recovery levels range from 31% for Revenue to 97% for Fire. At the individual program or service level, individual fee recoveries range from 0% to a slight over-recovery of costs for selected fees. The information about individual fees may be found in subsequent sections of this report.

**City of Sacramento  
Source of Funds  
- User Fee Activities -**

<i>Department</i>	<i>Costs, User Fee Services</i>	<i>Current Fees</i>		<i>Not Funded by User Fees</i>	
Code Enforcement	\$2,516,778	\$1,531,213	61%	\$985,565	39%
Finance - Revenue	\$699,065	\$215,363	31%	\$483,702	69%
Fire	\$992,357	\$963,472	97%	\$28,885	3%
Police	\$2,518,104	\$1,307,565	52%	\$1,210,539	48%
<b>Grand Total:</b>	<b>\$6,726,304</b>	<b>\$4,017,613</b>	<b>60%</b>	<b>\$2,708,691</b>	<b>40%</b>

Exhibit II indicates that the General Fund is subsidizing fee activities by \$2,708,691. This amount represents a “window of opportunity” for the city to reduce costs and/or increase fees and General Fund revenues, with a corresponding decrease in the subsidization of services. The study's primary objective is to provide the city's decision-makers with basic data needed for setting fees.

Exhibit III

### City of Sacramento User Fee Revenue Analysis

Department	Costs, User Fee Services	Not Funded By User Fees	Revenues @			
			Current Fees	Cost Recovery Policy		Increased (Decreased) Revenue
Code Enforcement	\$2,516,778	\$985,565	\$1,531,213	\$1,754,242	70%	\$223,029
Finance - Revenue	\$699,065	\$483,702	\$215,363	\$493,669	71%	\$278,306
Fire	\$992,357	\$28,885	\$963,472	\$976,038	98%	\$12,566
Police	\$2,518,104	\$1,210,539	\$1,307,565	\$1,789,366	71%	\$481,801
<b>Grand Total:</b>	<b>\$6,726,304</b>	<b>\$2,708,691</b>	<b>\$4,017,613</b>	<b>\$5,013,315</b>	<b>75%</b>	<b>\$995,702</b>

Exhibit III above summarizes the report's financial analysis of the city's user fee program.

**Cost Allocation Plan.** Many of the costs that support *all* city programs and services are budgeted in centralized activities such as 1) City Finance, which provides payroll and accounting support, 2) City Clerk, which provides support to the Council and other departments, and 3) Human Resources, which provides human resource services. The costs of these activities and other centralized services are considered indirect overhead that support fee-for-service activities as well as other programs and functions within the city.

In a separate study, MGT developed an indirect cost allocation plan that identifies and distributes these indirect costs to all operating programs and functions within the city's organizational structure. The cost allocation plan takes a detailed approach to analyzing indirect costs. MGT interviewed staff and analyzed data within each central service activity to determine:

- What indirect support functions are provided (e.g. payroll, legal services, civic center maintenance, etc),
- How to allocate centrally budgeted personnel and other operating expenses into these functions,
- Which departments receive benefit from these services (e.g. payroll services benefit all departments that have budgeted staff, benefits all departments), and

- What is the best method of allocating these costs to the users (e.g. payroll services are allocated based on the number of full time employee equivalents (FTE's) per department).

The end result of this analysis is the allocation of all indirect costs to all operating departments and programs. The indirect costs are then added to the direct costs to determine the full cost of all city operations – whether fee-related or not. This accounting exercise is important in that it can result in an increase in General Fund revenues for reimbursement of support to non-General Funds, state or federally funded programs, and user fee services.

## ECONOMIC & POLICY CONSIDERATIONS

Calculating the true cost of providing city services is a critical step in the process of establishing user fees and corresponding cost recovery levels. But although it is the most important factor, others must also be given consideration. City decision-makers must also consider the effects that establishing fees for services will have on the individuals purchasing those services as well as the community as a whole. The following economic and policy issues help illustrate these considerations.

- It may be a desired policy to establish fees at a level that permits lower income groups to participate in services that they might not otherwise be able to afford.
- A consideration of community-wide benefit versus specific benefit should be considered for certain services.
- In conjunction with the second point above, the issue of who is the service *recipient* versus the service *driver* should also be considered. For example, code enforcement activities benefit the community as a whole, but the service is driven by the individual or business owner that violates city code.
- Elasticity of demand is a factor in pricing certain city services; increasing the price of some services results in a reduction of demand for those services, and vice versa.
- Pricing services can encourage or discourage certain behaviors. An example of this would be to establish a high false alarm fee (proposed for both Fire and Police) to encourage homeowners and business owners to fix the circumstances which cause false alarms.
- It is estimated that adoption of the recommended cost recovery policy would increase the specified fee revenue by \$995,702 in a typical year (a 25% increase over the current revenue total). This would bring the overall cost recovery level up to 75%.

# *Code Enforcement*

# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Code Enforcement

	Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
								Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
a	1 Admin Fee-Dangerous Bldgs/Hsg Insp	Fee	505	20%	46.23%	\$266.21	\$266.01	46.23%	20%	\$143.15
a	2 Admin Fee-Code Enf Abate	Fee	132	20%	99.14%	\$219.89	\$219.69	99.14%	20%	\$1.89
b	3 Audio Cassette Duplication per hearing	Fee	5	\$25.00	n/a	n/a	n/a	n/a	\$25.00	n/a
b	4 Cert. Document Copies per pg (Vol. 0)	Fee	1	\$1.00	n/a	n/a	n/a	n/a	\$1.00	n/a
	5 Entertainment - 1 Day	Fee	12	\$0.00	0.00%	\$2,809.26	\$2,809.26	24.99%	\$702.00	\$2,107.26
	6 Entertainment Permit Appl	Fee	11	\$756.00	21.95%	\$3,444.80	\$2,688.80	41.45%	\$1,428.00	\$2,016.80
	7 Entertainment Permit Renewal	Fee	11	\$103.00	3.87%	\$2,661.86	\$2,558.86	27.91%	\$743.00	\$1,918.86
	8 Graffiti Abatement	Fee	7	\$373.00	72.55%	\$514.16	\$141.16	72.55%	\$373.00	\$141.16
	9 Housing Permit Processing	Fee	478	\$150.00	77.12%	\$194.51	\$44.51	77.12%	\$150.00	\$44.51
b	10 Non-certified Document Copies	Fee	2,000	\$0.25	n/a	n/a	n/a	n/a	\$0.25	n/a
	11 N&O Appeal Processing	Fee	58	\$400.00	32.72%	\$1,222.50	\$822.50	32.72%	\$400.00	\$822.50
	12 N&O - Public Nuisance	Fee	716	\$746.00	87.42%	\$853.39	\$107.39	94.00%	\$800.00	\$53.39
	13 N&O - Rpr/Rehab/Demo (1st & 2 unit)	Fee	330	\$1,048.00	56.54%	\$1,853.69	\$805.69	75.50%	\$1,400.00	\$453.69
	14 N&O - Rpr/Rehab/Demo (3rd unit)	Fee	6	\$1,404.00	65.13%	\$2,155.69	\$751.69	65.00%	\$1,400.00	\$755.69
	15 N&O - Rpr/Rehab/Demo (unit cost > 3)	Fee	18	\$38.00	17.27%	\$219.98	\$181.98	17.27%	\$38.00	\$181.98
	16 Pedicab Appeal Fee	Fee	1	\$400.00	229.74%	\$174.11	-\$225.89	100.00%	\$175.00	-\$0.89
	17 Taxicab Permit Appeal Fee	Fee	7	\$400.00	79.73%	\$501.70	\$101.70	79.73%	\$400.00	\$101.70
	18 Tenant Relocation	Fee	4	\$362.00	62.12%	\$582.74	\$220.74	85.00%	\$500.00	\$82.74
	19 Termination of Declarations	Fee	1,456	\$85.00	75.02%	\$113.30	\$28.30	88.00%	\$100.00	\$13.30
	20 Tobacco Retailer License Application	Fee	78	\$324.00	87.15%	\$371.79	\$47.79	100.00%	\$370.00	\$1.79
	21 Tobacco Retailer License Renewal	Fee	418	\$324.00	87.15%	\$371.79	\$47.79	100.00%	\$370.00	\$1.79
	22 Vacant Building Enforcement Response	Fee	8	\$150.00	38.73%	\$387.32	\$237.32	38.73%	\$150.00	\$237.32
	23 Vacant Building Monthly Monitoring Fee	Fee	1,008	\$150.00	31.29%	\$479.31	\$329.31	31.29%	\$150.00	\$329.31
	24 Vehicle Abatement	Fee	5	\$422.00	69.09%	\$610.80	\$188.80	82.00%	\$500.00	\$110.80

a) Actual fee is a percentage of the abatement contract.

b) These fees are set as per City Clerk policy.

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Code Enforcement

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Revenue Change
1 Admin Fee-Dangerous Bldgs/Hsg Insp	Fee	\$62,145	46.23%	\$134,436	\$72,291	46.23%	\$62,145	\$0
2 Admin Fee-CodeEnf Abate	Fee	\$28,776	99.14%	\$29,025	\$249	99.14%	\$28,776	\$0
3 Audio Cassette Duplication per hearing	Fee	\$125	100.00%	\$125	\$0	100.00%	\$125	\$0
4 Cert. Document Copies per pg (Vol. 0)	Fee	\$1	100.00%	\$1	\$0	100.00%	\$1	\$0
5 Entertainment - 1 Day	Fee	\$0	0.00%	\$33,711	\$33,711	24.99%	\$8,424	\$8,424
6 Entertainment Permit Appl	Fee	\$8,316	21.95%	\$37,893	\$29,577	41.45%	\$15,708	\$7,392
7 Entertainment Permit Renewal	Fee	\$1,133	3.87%	\$29,280	\$28,147	27.91%	\$8,173	\$7,040
8 Graffiti Abatement	Fee	\$2,611	72.55%	\$3,599	\$988	72.55%	\$2,611	\$0
9 Housing Permit Processing	Fee	\$71,700	77.12%	\$92,977	\$21,277	77.12%	\$71,700	\$0
10 Non-certified Document Copies	Fee	\$500	100.00%	\$500	\$0	100.00%	\$500	\$0
11 N&O Appeal Processing	Fee	\$23,200	32.72%	\$70,905	\$47,705	32.72%	\$23,200	\$0
12 N&O - Public Nuisance	Fee	\$534,136	87.42%	\$611,031	\$76,895	94.00%	\$572,800	\$38,664
13 N&O - Rpr/Rehab/Demo (1st & 2 unit)	Fee	\$345,840	56.54%	\$611,716	\$265,876	75.50%	\$462,000	\$116,160
14 N&O - Rpr/Rehab/Demo (3rd unit)	Fee	\$8,424	65.13%	\$12,934	\$4,510	65.00%	\$8,400	-\$24
15 N&O - Rpr/Rehab/Demo (unit cost>3)	Fee	\$684	17.27%	\$3,960	\$3,276	17.27%	\$684	\$0
16 Pedicab Appeal Fee	Fee	\$400	229.74%	\$174	-\$226	100.00%	\$175	-\$225
17 Taxicab Permit Appeal Fee	Fee	\$2,800	79.73%	\$3,512	\$712	79.73%	\$2,800	\$0
18 Tenant Relocation	Fee	\$1,448	62.12%	\$2,331	\$883	85.00%	\$2,000	\$552
19 Termination of Declarations	Fee	\$123,760	75.02%	\$164,960	\$41,200	88.00%	\$145,600	\$21,840
20 Tobacco Retailer License Application	Fee	\$25,272	87.15%	\$29,000	\$3,728	100.00%	\$28,860	\$3,588
21 Tobacco Retailer License Renewal	Fee	\$135,432	87.15%	\$155,408	\$19,976	100.00%	\$154,660	\$19,228
22 Vacant Building Enforcement Response	Fee	\$1,200	38.73%	\$3,099	\$1,899	38.73%	\$1,200	\$0
23 Vacant Building Monthly Monitoring Fee	Fee	\$151,200	31.29%	\$483,147	\$331,947	31.29%	\$151,200	\$0
24 Vehicle Abatement	Fee	\$2,110	69.09%	\$3,054	\$944	82.00%	\$2,500	\$390

# USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Sacramento  
Code Enforcement

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Revenue Change
Total User Fees		\$1,531,213		\$2,516,778	\$985,565		\$1,754,242	\$223,029
% of Full Cost		60.84%		100.00%	39.16%		69.70%	8.86%
Total Other Services		\$0		\$9,655,507	\$9,655,507		\$0	\$0
% of Full Cost		0.00%		100.00%	100.00%		0.00%	0.00%
Department Totals		\$1,531,213		\$12,172,285	\$10,641,072		\$1,754,242	\$223,029
% of Full Cost		12.58%		100.00%	87.42%		14.41%	1.83%

# *Finance - Revenue*

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Finance - Revenue Division

Service Name	Annual Volume	Current Fee	% of Full Cost	Compliance Costs			Processing Costs			Recommendations			
				Code Enforcement	Police Dept	Code Enforcement	Revenue Division (a)	TOTAL	Current Subsidy	Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level	
25 Amusement Device Location (ADL) <3 NEW	21	\$30.00	44.37%				\$67.62	\$67.62	\$37.62	63.59%	\$43.00	\$24.62	
26 Amusement Device Location (ADL) <3 RENEW	30	\$30.00	51.54%				\$58.21	\$58.21	\$28.21	75.59%	\$44.00	\$14.21	
27 Astrology Permit NEW	4	\$100.00	28.96%		\$163.00		\$182.26	\$345.26	\$245.26	52.71%	\$182.00	\$163.26	
28 Astrology Permit RENEW	1	\$25.00	7.78%		\$163.00		\$158.21	\$321.21	\$286.21	30.82%	\$99.00	\$222.21	
29 Billiards/Pool Permit	21	\$550.00	80.68%		\$274.95		\$406.77	\$681.72	\$131.72	100.00%	\$682.00	-\$0.28	
30 Bingo Permit NEW	1	\$50.00	2.44%		\$163.00		\$1,882.30	\$2,045.30	\$1,995.30	26.84%	\$549.00	\$1,496.30	
31 Bingo Permit RENEW	4	\$50.00	3.63%		\$163.00		\$1,214.22	\$1,377.22	\$1,327.22	27.74%	\$382.00	\$995.22	
32 Cardroom Business	1	\$1,000.00	29.28%		\$163.00		\$3,252.10	\$3,415.10	\$2,415.10	52.85%	\$1,805.00	\$1,610.10	
33 Christmas Tree Lot	8	\$80.00	55.38%				\$144.47	\$144.47	\$64.47	77.53%	\$112.00	\$32.47	
34 Curb Painting	1	\$80.00	185.88%				\$43.04	\$43.04	-\$36.96	100.00%	\$43.00	\$0.04	
35 Fireworks Booth	144	\$40.00	25.72%				\$155.51	\$155.51	\$115.51	50.80%	\$79.00	\$76.51	
36 Funeral Escort - NEW	5	\$20.00	16.61%		\$67.97		\$52.45	\$120.42	\$100.42	37.37%	\$45.00	\$75.42	
37 Funeral Escort - RENEW	26	\$12.00	9.97%		\$67.97		\$52.45	\$120.42	\$108.42	32.39%	\$39.00	\$81.42	
38 Mobile Food Driver w/ co permit	12	\$10.00	6.43%		\$67.97		\$87.62	\$155.59	\$145.59	34.71%	\$54.00	\$101.59	
39 Mobile Food Driver w/o co permit	109	\$20.00	12.85%		\$67.97		\$87.62	\$155.59	\$135.59	34.71%	\$54.00	\$101.59	
40 Mobile Food Vehicle w/ co permit	12	\$20.00	10.40%		\$90.75	\$18.24	\$83.27	\$192.26	\$172.26	60.85%	\$117.00	\$75.26	
41 Mobile Food Vehicle w/o co permit	107	\$80.00	41.61%		\$90.75	\$18.24	\$83.27	\$192.26	\$112.26	60.85%	\$117.00	\$75.26	
42 Pedicab Driver NEW	4	\$75.00	27.32%		\$45.00		\$66.56	\$274.56	\$199.56	51.72%	\$142.00	\$132.56	
43 Pedicab Driver RENEW	1	\$75.00	28.80%		\$45.00		\$52.45	\$260.45	\$185.45	52.60%	\$137.00	\$123.45	
44 Pedicab Bike NEW	2	\$150.00	225.37%				\$66.56	\$66.56	-\$83.44	100.00%	\$67.00	-\$0.44	
45 Pedicab Bike RENEW	1	\$150.00	286.01%				\$52.45	\$52.45	-\$97.55	100.00%	\$52.00	\$0.45	
46 Pedicab Company NEW	2	\$300.00	130.69%		\$163.00		\$66.56	\$229.56	-\$70.44	100.00%	\$230.00	-\$0.44	
47 Pedicab Company RENEW	1	\$150.00	286.01%				\$52.45	\$52.45	-\$97.55	100.00%	\$52.00	\$0.45	
48 Somatic Establishment NEW	4	\$756.00	31.32%		\$356.06		\$2,058.01	\$2,414.07	\$1,658.07	54.22%	\$1,309.00	\$1,105.07	
49 Somatic Establishment RENEW	1	\$103.00	6.56%		\$356.06		\$1,214.22	\$1,570.28	\$1,487.28	29.93%	\$470.00	\$1,100.28	

USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Finance - Revenue Division

Service Name	Annual Volume	Current Fee	% of Full Cost	Compliance Costs			Processing Costs			TOTAL	Current Subsidy	Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
				Code Enforcement	Police Dept	Code Enforcement	Revenue Division (a)							
50 Somatic Practitioner RENEW	70	\$200.00	73.34%		\$179.91			\$92.78	\$272.69	\$72.69	86.91%	\$237.00	\$35.69	
51 Somatic Practitioner RENEW	280	\$75.00	30.72%		\$179.91			\$64.21	\$244.12	\$169.12	53.66%	\$131.00	\$113.12	
52 Street Vendor permit RENEW	1	\$250.00	192.05%					\$130.17	\$130.17	-\$119.83	100.00%	\$130.00	\$0.17	
53 Street Vendor permit RENEW	3	\$250.00	384.10%					\$65.09	\$65.09	-\$184.91	100.00%	\$65.00	\$0.09	
54 Street Vendor add'l location	1	\$35.00	75.92%					\$46.10	\$46.10	\$11.10	100.00%	\$46.00	\$0.10	
55 Street Vendor Application (Lotto)	15	\$175.00	21.01%					\$832.95	\$832.95	\$657.95	100.00%	\$833.00	-\$0.05	
56 Taxi Assoc 1st	3	\$2,500.00	52.85%					\$4,730.74	\$4,730.74	\$2,230.74	76.44%	\$3,616.00	\$1,114.74	
57 Taxi Assoc RENEW	5	\$1,000.00	21.14%					\$4,730.74	\$4,730.74	\$3,730.74	40.86%	\$1,933.00	\$2,797.74	
58 Taxi Driver 1st	82	\$75.00	43.78%	\$23.28	\$67.97			\$90.08	\$171.33	\$96.33	62.45%	\$107.00	\$64.33	
59 Taxi Driver RENEW	498	\$75.00	42.21%	\$23.28	\$67.97			\$86.43	\$177.67	\$102.67	61.35%	\$109.00	\$68.67	
60 Taxi Vehicle NEW	104	\$150.00	179.52%			\$21.70		\$61.85	\$83.55	-\$66.45	100.00%	\$84.00	-\$0.45	
61 Taxi Vehicle RENEW	310	\$150.00	139.19%			\$21.70		\$86.08	\$107.78	-\$42.22	100.00%	\$108.00	-\$0.22	
62 Tow Driver Permit	323	\$34.50	26.57%		\$67.97			\$61.85	\$129.82	\$95.32	50.84%	\$66.00	\$63.82	
63 Tow Vehicle Permit- 1st	70	\$100.00	134.87%			\$21.70		\$52.45	\$74.15	-\$25.85	100.00%	\$74.00	\$0.15	
64 Tow Vehicle Permit- Add'l Vehicles	261	\$10.00	15.61%			\$21.70		\$42.35	\$64.05	\$54.05	100.00%	\$64.00	\$0.05	
65 Tow Vehicle Inspections (w/o CHP)	5	\$80.00	281.52%			\$21.70		\$6.72	\$28.42	-\$51.58	100.00%	\$28.00	\$0.42	
In-house Collection - Delinquency:														
66 Payment Plan Setup & Administration	360	\$0.00	0.00%					\$28.42	\$28.42	\$28.42	100.00%	\$28.00	\$0.42	
67 Defaulted Payment Plans	720	\$0.00	0.00%					\$20.61	\$20.61	\$20.61	100.00%	\$21.00	-\$0.39	
68 Returned Checks	3,672	\$0.00	0.00%					\$26.42	\$26.42	\$26.42	100.00%	\$26.00	\$0.42	
69 Unpaid Invoices	3,000	\$0.00	0.00%					\$18.68	\$18.68	\$18.68	100.00%	\$19.00	-\$0.32	
70 Bankruptcy Accounts	1,500	\$0.00	0.00%					\$28.70	\$28.70	\$28.70	100.00%	\$29.00	-\$0.30	
71 Collections for Other Departments	1,080	\$0.00	0.09%					\$17.26	\$17.26	\$17.26	100.00%	\$17.00	\$0.26	

a Revenue services figures include support from Development Services (Current Planning and Building) and Fire Prevention.  
 b Change of fee requires an ordinance.  
 c The proposed fee for these services is a combined charge of \$833.

# USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Sacramento

Finance - Revenue Division

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Annual Cost Figures				Recommendations			
				Police Dept	Code Enforcement	Revenue Division (a)	Revenue @ 100% Full Cost	Current Subsidy	Cost Recovery Policy Level	Revenue @ Policy Level	Revenue Change
25 Amusement Device Location (ADL) <3 NEW	Permit	\$630	44.37%	\$0	\$0	\$1,420	\$1,420	\$790	63.59%	\$903	\$273
26 Amusement Device Location (ADL) <3 RENEW	Permit	\$900	51.54%	\$0	\$0	\$1,746	\$1,746	\$846	75.59%	\$1,320	\$420
27 Astrology Permit NEW	Permit	\$400	28.96%	\$652	\$0	\$729	\$1,381	\$881	52.71%	\$728	\$328
28 Astrology Permit RENEW	Permit	\$25	7.78%	\$163	\$0	\$158	\$321	\$296	30.82%	\$99	\$74
29 Billiards/Pool Permit	Permit	\$11,550	80.68%	\$5,774	\$0	\$8,542	\$14,316	\$2,766	100.00%	\$14,322	\$2,772
30 Bingo Permit NEW	Permit	\$50	2.44%	\$163	\$0	\$1,882	\$2,045	\$1,995	26.84%	\$549	\$499
31 Bingo Permit RENEW	Permit	\$200	3.63%	\$652	\$0	\$4,857	\$5,509	\$5,309	27.74%	\$1,528	\$1,328
32 Cardroom Business	Permit	\$1,000	29.28%	\$163	\$0	\$3,252	\$3,415	\$2,415	52.85%	\$1,805	\$805
33 Christmas Tree Lot	Permit	\$640	55.38%	\$0	\$0	\$1,156	\$1,156	\$516	77.53%	\$896	\$256
34 Curb Painting	Permit	\$80	185.88%	\$0	\$0	\$43	\$43	-\$37	100.00%	\$43	-\$37
35 Fireworks Booth	Permit	\$5,760	25.72%	\$0	\$0	\$22,393	\$22,393	\$16,633	50.80%	\$11,376	\$5,616
36 Funeral Escort - NEW	Permit	\$100	16.61%	\$340	\$0	\$262	\$602	\$502	37.37%	\$225	\$125
37 Funeral Escort - RENEW	Permit	\$312	9.97%	\$1,767	\$0	\$1,364	\$3,131	\$2,819	32.39%	\$1,014	\$702
38 Mobile Food Driver w/ co permit	Permit	\$120	6.43%	\$816	\$0	\$1,051	\$1,867	\$1,747	34.71%	\$648	\$528
39 Mobile Food Driver w/o co permit	Permit	\$2,180	12.85%	\$7,409	\$0	\$9,551	\$16,959	\$14,779	34.71%	\$5,886	\$3,706
40 Mobile Food Vehicle w/ co permit	Permit	\$240	10.40%	\$0	\$1,308	\$999	\$2,307	\$2,067	60.85%	\$1,404	\$1,164
41 Mobile Food Vehicle w/o co permit	Permit	\$8,560	41.61%	\$0	\$11,662	\$8,910	\$20,572	\$12,012	60.85%	\$12,519	\$3,959
42 Pedicab Driver NEW	Permit	\$300	27.32%	\$652	\$180	\$266	\$1,098	\$798	51.72%	\$568	\$268
43 Pedicab Driver RENEW	Permit	\$75	28.80%	\$163	\$45	\$52	\$260	\$185	52.60%	\$137	\$62
44 Pedicab Bike NEW	Permit	\$300	225.37%	\$0	\$0	\$133	\$133	-\$167	100.00%	\$134	-\$166
45 Pedicab Bike RENEW	Permit	\$150	286.01%	\$0	\$0	\$52	\$52	-\$98	100.00%	\$52	-\$98
46 Pedicab Company NEW	Permit	\$600	130.69%	\$326	\$0	\$133	\$459	-\$141	100.00%	\$460	-\$140
47 Pedicab Company RENEW	Permit	\$150	286.01%	\$0	\$0	\$52	\$52	-\$98	100.00%	\$52	-\$98
48 Somatic Establishment NEW	Permit	\$3,024	31.32%	\$1,424	\$0	\$8,232	\$9,656	\$6,632	54.22%	\$5,236	\$2,212
49 Somatic Establishment RENEW	Permit	\$103	6.56%	\$356	\$0	\$1,214	\$1,570	\$1,467	29.93%	\$470	\$367
50 Somatic Practitioner NEW	Permit	\$14,000	73.34%	\$12,594	\$0	\$6,495	\$19,088	\$5,088	86.91%	\$16,590	\$2,590

# USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Sacramento  
Finance - Revenue Division

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Annual Cost Figures					Recommendations			
				Police Dept	Code Enforcement	Revenue Division (a)	Revenue @ 100% Full Cost	Current Subsidy	Cost Recovery Policy Level	Revenue @ Policy Level	Revenue Change	
51 Somatic Practitioner RENEW	Permit	\$21,000	30.72%	\$50,375	\$0	\$17,978	\$68,353	\$47,353	53.66%	\$36,680	\$15,680	
52 Street Vendor permit NEW	Permit	\$250	192.05%	\$0	\$0	\$130	\$130	-\$120	100.00%	\$130	-\$120	
53 Street Vendor permit RENEW	Permit	\$750	384.10%	\$0	\$0	\$195	\$195	-\$555	100.00%	\$195	-\$555	
54 Street Vendor addl location	Permit	\$35	75.92%	\$0	\$0	\$46	\$46	\$11	100.00%	\$46	\$11	
55 Street Vendor Application (Lotto)	Permit	\$2,625	21.01%	\$0	\$0	\$12,494	\$12,494	\$9,869	100.00%	\$12,495	\$9,870	
56 Taxi Assoc 1st	Permit	\$7,500	52.85%	\$0	\$0	\$14,192	\$14,192	\$6,692	76.44%	\$10,848	\$3,348	
57 Taxi Assoc RENEW	Permit	\$5,000	21.14%	\$0	\$0	\$23,654	\$23,654	\$18,654	40.86%	\$9,665	\$4,665	
58 Taxi Driver 1st	Permit	\$6,150	43.78%	\$5,574	\$1,909	\$6,567	\$14,049	\$7,899	62.45%	\$8,774	\$2,624	
59 Taxi Driver RENEW	Permit	\$37,350	42.21%	\$33,849	\$11,591	\$43,042	\$88,482	\$51,132	61.35%	\$54,282	\$16,932	
60 Taxi Vehicle NEW	Permit	\$15,600	179.52%	\$0	\$2,257	\$6,433	\$8,690	-\$6,910	100.00%	\$8,736	-\$6,864	
61 Taxi Vehicle RENEW	Permit	\$46,500	139.18%	\$0	\$6,727	\$26,684	\$33,411	-\$13,089	100.00%	\$33,480	-\$13,020	
62 Tow Driver Permit	Permit	\$11,144	26.57%	\$21,954	\$0	\$19,979	\$41,933	\$30,790	50.84%	\$21,318	\$10,175	
63 Tow Vehicle Permit- 1st	Permit	\$7,000	134.87%	\$0	\$1,519	\$3,671	\$5,190	-\$1,810	100.00%	\$5,180	-\$1,820	
64 Tow Vehicle Permit- Addl Vehicles	Permit	\$2,610	15.61%	\$0	\$5,664	\$11,053	\$16,717	\$14,107	100.00%	\$16,704	\$14,094	
65 Tow Vehicle Inspections (w/o CHP)	Permit	\$400	281.52%	\$0	\$109	\$34	\$142	-\$258	100.00%	\$140	-\$260	
In-house Collection - Delinquency:												
66 Payment Plan Setup & Administration	Proposed	\$0	0.00%	\$0	\$0	\$10,233	\$10,233	\$10,233	100.00%	\$10,080	\$10,080	
67 Defaulted Payment Plans	Proposed	\$0	0.00%	\$0	\$0	\$14,843	\$14,843	\$14,843	100.00%	\$15,120	\$15,120	
68 Returned Checks	Proposed	\$0	0.00%	\$0	\$0	\$97,032	\$97,032	\$97,032	100.00%	\$95,472	\$95,472	
69 Unpaid Invoices	Proposed	\$0	0.00%	\$0	\$0	\$56,035	\$56,035	\$56,035	100.00%	\$57,000	\$7,000	
70 Bankruptcy Accounts	Proposed	\$0	0.00%	\$0	\$0	\$43,048	\$43,048	\$43,048	100.00%	\$0	\$0	
71 Collections for Other Departments	Proposed	\$0	0.00%	\$0	\$0	\$18,642	\$18,642	\$18,642	100.00%	\$18,360	\$18,360	

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Finance - Revenue Division

Service Name	Service Type	Annual Cost Figures						Recommendations			
		Revenue @ Current Fee	% of Full Cost	Police Dept	Code Enforcement	Revenue Division (a)	Revenue @ 100% Full Cost	Current Subsidy	Cost Recovery Policy Level	Revenue @ Policy Level	Revenue Change
Total User Fees		\$215,363		\$145,165	\$42,970	\$510,930	\$699,065	\$483,703		\$493,669	\$278,307
% of Full Cost		30.81%		20.77%	6.15%	73.09%	100.00%	69.19%		70.62%	39.81%
Total Other Services		\$0		\$0	\$0	\$3,904,438	\$3,904,438	\$3,904,438		\$0	\$0
% of Full Cost		0.00%		0.00%	0.00%	100.00%	100.00%	100.00%		0.00%	0.00%
Department Totals		\$215,363		\$145,165	\$42,970	\$4,415,368	\$4,603,503	\$4,388,141		\$493,669	\$278,307
% of Full Cost		4.68%		3.15%	0.93%	95.91%	100.00%	95.32%		10.72%	6.05%

a Revenue services figures include support from Development Services (Current Planning and Building) and Fire Prevention.

# *Fire*

# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
72. Aerosol Products	Fee	1	\$226.00	93.91%	\$240.66	\$14.66	100.00%	\$241.00	\$0.00
73. Alternate Means & Methods	Fee	25	\$65 + hr rate	n/a	\$696.20	n/a	100.00%	\$65 + hr rate	\$0.00
74. Apt Bldgs (3-8/SI)	Fee	1604	\$40.00	92.08%	\$43.44	\$3.44	100.00%	\$43.00	\$0.00
75. Apt Bldgs (9-16/SI)	Fee	357	\$53.00	114.38%	\$46.34	-\$6.66	100.00%	\$46.00	\$0.00
76. Apt Inspections (Annual) - 17-30	Fee	86	\$226.00	105.51%	\$214.20	-\$11.80	100.00%	\$214.00	\$0.00
77. Apt Inspections (Annual) - 31-60	Fee	40	\$226.00	105.51%	\$214.20	-\$11.80	100.00%	\$214.00	\$0.00
78. Apt Inspections (Annual) - 61-100	Fee	29	\$274.00	127.92%	\$214.20	-\$59.80	100.00%	\$214.00	\$0.00
79. Apt Inspections (Annual) - 101-150	Fee	37	\$274.00	127.92%	\$214.20	-\$59.80	100.00%	\$214.00	\$0.00
80. Apt Inspections (Annual) - 151-200	Fee	14	\$322.00	113.07%	\$284.77	-\$37.23	100.00%	\$285.00	\$0.00
81. Apt Inspections (Annual) - 201-250	Fee	8	\$322.00	113.07%	\$284.77	-\$37.23	100.00%	\$285.00	\$0.00
82. Apt Inspections (Annual) - 251-300	Fee	13	\$371.00	115.92%	\$320.05	-\$50.95	100.00%	\$320.00	\$0.00
83. Apt Inspections (Annual) - 301-350	Fee	4	\$371.00	115.92%	\$320.05	-\$50.95	100.00%	\$320.00	\$0.00
84. Apt Inspections (Annual) - 351-400	Fee	5	\$419.00	107.26%	\$390.62	-\$28.38	100.00%	\$391.00	\$0.00
85. Apt Inspections (Annual) - 401-450	Fee	2	\$515.00	131.84%	\$390.62	-\$124.38	100.00%	\$391.00	\$0.00
86. Apt Inspections (Annual) - 451-500	Fee	3	\$515.00	120.92%	\$425.91	-\$89.09	100.00%	\$426.00	\$0.00
87. Apt Inspections (Annual) - 501-550	Fee	1	\$515.00	120.92%	\$425.91	-\$89.09	100.00%	\$426.00	\$0.00
88. Apt Inspections (Annual) - 551-600	Fee	2	\$611.00	123.07%	\$496.47	-\$114.53	100.00%	\$496.00	\$0.00
89. Apt Inspections (Annual) - 601-650	Fee	1	\$611.00	123.07%	\$496.47	-\$114.53	100.00%	\$496.00	\$0.00
90. Apt Inspections (Annual) - 651-700	Fee	1	\$611.00	114.90%	\$531.76	-\$79.24	100.00%	\$532.00	\$0.00
91. Apt Inspections (Annual) - 701-750	Fee	1	\$709.00	133.33%	\$531.76	-\$177.24	100.00%	\$532.00	\$0.00
92. Apt Inspections (Annual) - 751-800	Fee	1	\$709.00	127.01%	\$558.22	-\$150.78	100.00%	\$558.00	\$0.00
93. Apt Inspections (Annual) - 800+	Fee	1	\$709.00	127.01%	\$558.22	-\$150.78	100.00%	\$558.00	\$0.00
94. Artists Live & Work	Fee	2	\$226.00	93.91%	\$240.66	\$14.66	100.00%	\$241.00	\$0.00
95. Aviation Facilities	Fee	1	\$226.00	93.91%	\$240.66	\$14.66	100.00%	\$241.00	\$0.00
96. Carnivals & Fairs	Fee	4	\$379.00	92.46%	\$409.91	\$30.91	100.00%	\$410.00	\$0.00

# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations			
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level	Cost Recovery Policy Level (%)
97 Carnivals & Fairs (one day)	Fee	12	\$30 + Insp Fee	n/a	\$282.92	N/A	100.00%	\$283.00	\$0.00	
98 Cellulose Nitrate Film	Fee	1	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
99 Comb Dust Prod Ops	Fee	21	\$334.00	113.76%	\$293.59	-\$40.41	100.00%	\$294.00	\$0.00	
100 Comb Storage (Fiber)	Fee	6	\$274.00	70.48%	\$388.74	\$114.74	100.00%	\$389.00	\$0.00	
101 Community Care Facility <25	Fee	1	\$50.00	n/a	n/a	n/a	100.00%	\$50.00	\$0.00	
102 Community Care Facility >25	Fee	1	\$100.00	n/a	n/a	n/a	100.00%	\$100.00	\$0.00	
103 Compressed Gases	Fee	51	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
104 Copies of reports (each document)	Fee	1	\$3.50	72.51%	\$4.83	\$1.33	100.00%	\$5.00	\$0.00	
105 Cryo Fluids	Fee	12	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
106 Day Care (7-12)	Fee	71	\$274.00	203.24%	\$134.81	-\$139.19	100.00%	\$135.00	\$0.00	
107 Day Care (13-49)	Fee	55	\$274.00	113.85%	\$240.66	-\$33.34	100.00%	\$241.00	\$0.00	
108 Day Care (50-99)	Fee	21	\$371.00	126.37%	\$293.59	-\$77.41	100.00%	\$294.00	\$0.00	
109 Day Care (100+)	Fee	12	\$419.00	92.62%	\$452.37	\$33.37	100.00%	\$452.00	\$0.00	
110 Dry Clean Plants	Fee	22	\$334.00	96.42%	\$346.42	\$12.42	100.00%	\$346.00	\$0.00	
111 Explosives	Fee	1	\$555.00	92.44%	\$600.38	\$45.38	100.00%	\$600.00	\$0.00	
112 Fire Alarm System	Fee	15	\$274.00	113.85%	\$240.66	-\$33.34	100.00%	\$241.00	\$0.00	
113 Fire Inspection Fee (development)	Fee	1	\$0.038/ sq ft.	n/a	\$252.12	n/a	100.00%	\$0.038/ sq ft.	\$0.00	
114 Fireworks storage	Fee	1	\$401.00	97.83%	\$409.91	\$8.91	100.00%	\$410.00	\$0.00	
115 Flammable/Combustible Liquid	Fee	578	\$177.00	94.28%	\$187.74	\$10.74	100.00%	\$188.00	\$0.00	
116 Fruit & Crop Ripening	Fee	1	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
117 Fumigation (SE)	Fee	1	\$0.00	0.00%	\$14.48	\$14.48	0.00%	\$0.00	\$14.48	
118 Garages (Repair)	Fee	259	\$226.00	93.91%	\$240.66	\$14.66	100.00%	\$241.00	\$0.00	
119 Hazardous materials	Fee	213	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
120 Hellport/Helitop	Fee	3	\$214.00	97.52%	\$219.43	\$5.43	100.00%	\$219.00	\$0.00	
121 Helistop-Und (SE)	Fee	6	\$214.00	97.52%	\$219.43	\$5.43	100.00%	\$219.00	\$0.00	

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# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations			
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level	
122 HI-Piled Storage	Fee	64	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
123 Hot Work Operations	Fee	347	\$178.00	110.37%	\$161.28	-\$16.72	100.00%	\$161.00	\$0.00	
124 Hotel Motel (3-8)	Fee	3	\$154.00	98.75%	\$155.94	\$1.94	100.00%	\$156.00	\$0.00	
125 Hotel Motel (9-16)	Fee	7	\$214.00	97.52%	\$219.43	\$5.43	100.00%	\$219.00	\$0.00	
126 Hotel Motel (17-30)	Fee	12	\$214.00	97.52%	\$219.43	\$5.43	100.00%	\$219.00	\$0.00	
127 Hotel Motel (31-60)	Fee	16	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
128 Hotel Motel (61+)	Fee	27	\$514.00	95.74%	\$536.89	\$22.89	100.00%	\$537.00	\$0.00	
129 Inspections/ hr	Fee	30	\$95.00	79.95%	\$118.82	\$23.82	92.58%	\$110.00	\$8.82	
130 Inspections-After Hours (SE)	Fee	280	\$142.50	77.00%	\$185.07	\$42.57	100.00%	\$185.00	\$0.00	
131 Institution (<14)	Fee	2	\$141.00	59.33%	\$237.64	\$96.64	100.00%	\$238.00	\$0.00	
132 Institution (15-49)	Fee	7	\$250.00	88.36%	\$282.92	\$32.92	100.00%	\$283.00	\$0.00	
133 Institution (50+)	Fee	15	\$477.00	88.85%	\$536.89	\$59.89	100.00%	\$537.00	\$0.00	
134 Institution / Hosp Acute Care	Fee	5	\$699.00	53.82%	\$1,298.78	\$599.78	100.00%	\$1,299.00	\$0.00	
135 Liquid/Gas Equip in Assy	Fee	2	\$225.00	365.18%	\$61.61	-\$163.39	100.00%	\$62.00	\$0.00	
136 LPG	Fee	138	\$226.00	105.51%	\$214.20	-\$11.80	100.00%	\$214.00	\$0.00	
137 LumberYard/Woodwork	Fee	14	\$334.00	96.42%	\$346.42	\$12.42	100.00%	\$346.00	\$0.00	
138 Magnesium	Fee	1	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
139 Mail Bldgs (Covered)	Fee	2	\$699.00	88.39%	\$790.85	\$91.85	100.00%	\$791.00	\$0.00	
140 Marinas	Fee	1	\$394.00	96.12%	\$409.91	\$15.91	100.00%	\$410.00	\$0.00	
141 Multi Story (75' +) per sqft	Fee	25	\$0.0055/sq ft	100.00%	\$2,060.67	\$0.00	68.58%	\$0.0055/sq ft	\$0.00	
142 Open Flames/Candles	Fee	21	\$154.00	82.05%	\$187.69	\$33.69	100.00%	\$188.00	\$0.00	
143 Organic Coating Application	Fee	1	\$214.00	97.52%	\$219.43	\$5.43	100.00%	\$219.00	\$0.00	
144 Ovens (Ind)	Fee	17	\$214.00	97.52%	\$219.43	\$5.43	100.00%	\$219.00	\$0.00	
145 Places of Assembly (A-1)	Fee	55	\$155.00	114.97%	\$134.81	-\$20.19	100.00%	\$135.00	\$0.00	
146 Places of Assembly (A-2 & A-3)	Fee	417	\$155.00	114.97%	\$134.81	-\$20.19	100.00%	\$135.00	\$0.00	

# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations			
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level	Cost Recovery Policy Level (%)
147 Places of Assembly (A-4 & A-5)	Fee	2	\$314.00	58.49%	\$536.89	\$222.89	100.00%	\$537.00	\$0.00	
148 Plan Review - per hour	Fee	6	\$95.00	67.77%	\$140.17	\$45.17	100.00%	\$140.00	\$0.00	
149 Pyro Spec Effects	Fee	24	\$394.00	139.26%	\$282.92	-\$111.08	100.00%	\$283.00	\$0.00	
150 Pyro Public Display	Fee	4	\$394.00	147.59%	\$266.95	-\$127.05	100.00%	\$267.00	\$0.00	
151 Radioactive Materials	Fee	2	\$433.00	86.23%	\$502.16	\$69.16	100.00%	\$502.00	\$0.00	
152 Refrigeration Equipment	Fee	16	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
153 Residential Care Facility preinsp <25	Fee	10	\$50.00	n/a	n/a	n/a	100.00%	\$50.00	\$0.00	
154 Residential Care Facility preinsp >25	Fee	20	\$100.00	n/a	n/a	n/a	100.00%	\$100.00	\$0.00	
155 Spraying & Dipping	Fee	130	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
156 Subpoena - Records (each)	Fee	300	\$15.00	100.00%	\$15.00	\$0.00	100.00%	see footnote	\$0.00	
157 Temporary membrane structures	Fee	15	\$226.00	120.38%	\$187.74	-\$38.26	100.00%	\$188.00	\$0.00	
158 Tire (Storage)	Fee	1	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
159 Weed Abatement (2nd insp.)	Fee	800	Cost + \$110	n/a	\$100.23	n/a	100.00%	Cost + \$100	\$0.00	
160 Wood Products	Fee	1	\$274.00	96.85%	\$282.92	\$8.92	100.00%	\$283.00	\$0.00	
161 Amusement Buildings	Proposed	1	\$0.00	0.00%	\$282.92	\$282.92	100.00%	\$283.00	\$0.00	
162 Exh/Trade Shows	Proposed	6	\$0.00	0.00%	\$567.64	\$567.64	100.00%	\$568.00	\$0.00	
163 Floor Finish	Proposed	10	\$0.00	0.00%	\$134.81	\$134.81	100.00%	\$135.00	\$0.00	
164 HPM Facilities	Proposed	1	\$0.00	0.00%	\$409.91	\$409.91	100.00%	\$410.00	\$0.00	
165 Open Burning	Proposed	12	\$0.00	0.00%	\$134.81	\$134.81	100.00%	\$135.00	\$0.00	
166 Admin Fee	Proposed	6	\$0.00	0.00%	\$153.57	\$153.57	100.00%	\$154.00	\$0.00	
167 Failure to Prep/Canc	Proposed	15	\$0.00	0.00%	\$322.36	\$322.36	100.00%	\$322.00	\$0.00	

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# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
							Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
168 Late Payment Fee	Proposed	350	\$0.00	0.00%	\$84.21	\$84.21	100.00%	\$84.00	\$0.00

- a *These fees are set by the State of California.*
- b *Includes "FFP" & "Ticket" program inspections*
- c *Subpoena duces tecum fees are set as per California Evidence Code section 1563 as follows:*
  - o *8.5 x 11 photocopies: \$0.10*
  - o *Photocopies from Microfilm: \$0.20*
  - o *Oversized Documents actual cost*
  - o *Clerical research/retrieval \$6 per 15 minutes; \$24 per hour*
  - o *Postage Actual cost*

# USER FEE STUDY SUMMARY SHEET

- TOTAL PROGRAM INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
72 Aerosol Products	Fee	\$226	93.91%	\$241	\$15	100.00%	\$241	\$15
73 Alternate Means & Methods	Fee	\$17,405	n/a	\$17,405	n/a	100.00%	\$17,405	\$0
74 Apt Bldgs (3-8/SI)	Fee	\$64,160	92.08%	\$69,680	\$5,520	100.00%	\$69,680	\$5,520
75 Apt Bldgs (9-16/SI)	Fee	\$18,921	114.38%	\$16,542	-\$2,379	100.00%	\$16,542	-\$2,379
76 Apt Inspections (Annual) - 17-30	Fee	\$19,436	105.51%	\$18,421	-\$1,015	100.00%	\$18,421	-\$1,015
77 Apt Inspections (Annual) - 31-60	Fee	\$9,040	105.51%	\$8,568	-\$472	100.00%	\$8,568	-\$472
78 Apt Inspections (Annual) - 61-100	Fee	\$7,946	127.92%	\$6,212	-\$1,734	100.00%	\$6,212	-\$1,734
79 Apt Inspections (Annual) - 101-150	Fee	\$10,138	127.92%	\$7,925	-\$2,213	100.00%	\$7,925	-\$2,213
80 Apt Inspections (Annual) - 151-200	Fee	\$4,508	113.07%	\$3,987	-\$521	100.00%	\$3,987	-\$521
81 Apt Inspections (Annual) - 201-250	Fee	\$2,576	113.07%	\$2,278	-\$298	100.00%	\$2,278	-\$298
82 Apt Inspections (Annual) - 251-300	Fee	\$4,823	115.92%	\$4,161	-\$662	100.00%	\$4,161	-\$662
83 Apt Inspections (Annual) - 301-350	Fee	\$1,484	115.92%	\$1,280	-\$204	100.00%	\$1,280	-\$204
84 Apt Inspections (Annual) - 351-400	Fee	\$2,095	107.26%	\$1,953	-\$142	100.00%	\$1,953	-\$142
85 Apt Inspections (Annual) - 401-450	Fee	\$1,030	131.84%	\$781	-\$249	100.00%	\$781	-\$249
86 Apt Inspections (Annual) - 451-500	Fee	\$1,545	120.92%	\$1,278	-\$267	100.00%	\$1,278	-\$267
87 Apt Inspections (Annual) - 501-550	Fee	\$515	120.92%	\$426	-\$89	100.00%	\$426	-\$89
88 Apt Inspections (Annual) - 551-600	Fee	\$1,222	123.07%	\$993	-\$229	100.00%	\$993	-\$229
89 Apt Inspections (Annual) - 601-650	Fee	\$611	123.07%	\$496	-\$115	100.00%	\$496	-\$115
90 Apt Inspections (Annual) - 651-700	Fee	\$611	114.90%	\$532	-\$79	100.00%	\$532	-\$79
91 Apt Inspections (Annual) - 701-750	Fee	\$709	133.33%	\$532	-\$177	100.00%	\$532	-\$177
92 Apt Inspections (Annual) - 751-800	Fee	\$709	127.01%	\$558	-\$151	100.00%	\$558	-\$151
93 Apt Inspections (Annual) - 800+	Fee	\$709	127.01%	\$558	-\$151	100.00%	\$558	-\$151
94 Artists Live & Work	Fee	\$452	93.91%	\$481	\$29	100.00%	\$481	\$29
95 Aviation Facilities	Fee	\$226	93.91%	\$241	\$15	100.00%	\$241	\$15
96 Carnivals & Fairs	Fee	\$1,516	92.46%	\$1,640	\$124	100.00%	\$1,640	\$124

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
97 Carnivals & Fairs (one day)	Fee	\$3,395	100.00%	\$3,395	\$0	100.00%	\$3,395	\$0
98 Cellulose Nitrate Film	Fee	\$274	96.85%	\$283	\$9	100.00%	\$283	\$9
99 Comb Dust Prod Ops	Fee	\$7,014	113.76%	\$6,165	-\$849	100.00%	\$6,165	-\$849
100 Comb Storage (Fiber)	Fee	\$1,644	70.48%	\$2,332	\$688	100.00%	\$2,332	\$688
101 Community Care Facility <25	Fee	\$50	n/a	n/a	n/a	100.00%	\$50	\$0
102 Community Care Facility >25	Fee	\$100	n/a	n/a	n/a	100.00%	\$100	\$0
103 Compressed Gases	Fee	\$13,974	96.85%	\$14,429	\$455	100.00%	\$14,429	\$455
104 Copies of reports (each document)	Fee	\$4	72.51%	\$5	\$1	100.00%	\$5	\$2
105 Cryo Fluids	Fee	\$3,288	96.85%	\$3,395	\$107	100.00%	\$3,395	\$107
106 Day Care (7-12)	Fee	\$19,454	203.24%	\$9,572	-\$9,882	100.00%	\$9,572	-\$9,882
107 Day Care (13-49)	Fee	\$15,070	113.85%	\$13,237	-\$1,833	100.00%	\$13,237	-\$1,833
108 Day Care (50-99)	Fee	\$7,791	126.37%	\$6,165	-\$1,626	100.00%	\$6,165	-\$1,626
109 Day Care (100+)	Fee	\$5,028	92.62%	\$5,428	\$400	100.00%	\$5,428	\$400
110 Dry Clean Plants	Fee	\$7,348	96.42%	\$7,621	\$273	100.00%	\$7,621	\$273
111 Explosives	Fee	\$555	92.44%	\$600	\$45	100.00%	\$600	\$45
112 Fire Alarm System	Fee	\$4,110	113.85%	\$3,610	-\$500	100.00%	\$3,610	-\$500
113 Fire Inspection Fee (development)	Fee	\$252	100.00%	\$252	\$0	100.00%	\$252	\$0
114 Fireworks storage	Fee	\$401	97.83%	\$410	\$9	100.00%	\$410	\$9
115 Flammable/Combustible Liquid	Fee	\$102,306	94.28%	\$108,513	\$6,207	100.00%	\$108,513	\$6,207
116 Fruit & Crop Ripening	Fee	\$274	96.85%	\$283	\$9	100.00%	\$283	\$9
117 Fumigation (SE)	Fee	\$0	0.00%	\$14	\$14	0.00%	\$0	\$0
118 Garages (Repair)	Fee	\$58,534	93.91%	\$62,332	\$3,798	100.00%	\$62,332	\$3,798
119 Hazardous materials	Fee	\$58,362	96.85%	\$60,263	\$1,901	100.00%	\$60,263	\$1,901
120 Heliport/Helistop	Fee	\$642	97.52%	\$658	\$16	100.00%	\$658	\$16
121 Helistop-Und (SE)	Fee	\$1,284	97.52%	\$1,317	\$33	100.00%	\$1,317	\$33

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
122 Hi-Piled Storage	Fee	\$17,536	96.85%	\$18,107	\$571	100.00%	\$18,107	\$571
123 Hot Work Operations	Fee	\$61,766	110.37%	\$55,963	-\$5,803	100.00%	\$55,963	-\$5,803
124 Hotel Motel (3-8)	Fee	\$462	98.75%	\$468	\$6	100.00%	\$468	\$6
125 Hotel Motel (9-16)	Fee	\$1,498	97.52%	\$1,536	\$38	100.00%	\$1,536	\$38
126 Hotel Motel (17-30)	Fee	\$2,568	97.52%	\$2,633	\$65	100.00%	\$2,633	\$65
127 Hotel Motel (31-60)	Fee	\$4,384	96.85%	\$4,527	\$143	100.00%	\$4,527	\$143
128 Hotel Motel (61+)	Fee	\$13,878	95.74%	\$14,496	\$618	100.00%	\$14,496	\$618
129 Inspections/ hr	Fee	\$2,850	79.95%	\$3,565	\$715	92.58%	\$3,300	\$450
130 Inspections-After Hours (SE)	Fee	\$39,900	77.00%	\$51,819	\$11,919	100.00%	\$51,819	\$11,919
131 Institution (<14)	Fee	\$282	59.33%	\$475	\$193	100.00%	\$475	\$193
132 Institution (15-49)	Fee	\$1,750	88.36%	\$1,980	\$230	100.00%	\$1,980	\$230
133 Institution (50+)	Fee	\$7,155	88.85%	\$8,053	\$898	100.00%	\$8,053	\$898
134 Institution / Hosp Acute Care	Fee	\$3,495	53.82%	\$6,494	\$2,999	100.00%	\$6,494	\$2,999
135 Liquid/Gas Equip in Assy	Fee	\$450	365.18%	\$123	-\$327	100.00%	\$123	-\$327
136 LPG	Fee	\$31,188	105.51%	\$29,560	-\$1,628	100.00%	\$29,560	-\$1,628
137 LumberYard/Woodwork	Fee	\$4,676	96.42%	\$4,850	\$174	100.00%	\$4,850	\$174
138 Magnesium	Fee	\$274	96.85%	\$283	\$9	100.00%	\$283	\$9
139 Mall Bldgs (Covered)	Fee	\$1,398	88.39%	\$1,582	\$184	100.00%	\$1,582	\$184
140 Marinas	Fee	\$394	96.12%	\$410	\$16	100.00%	\$410	\$16
141 Multi Story (75' +) per sqft	Fee	\$51,517	100.00%	\$51,517	\$0	68.58%	\$35,329	-\$16,188
142 Open Flames/Candles	Fee	\$3,234	82.05%	\$3,941	\$707	100.00%	\$3,941	\$707
143 Organic Coating Application	Fee	\$214	97.52%	\$219	\$5	100.00%	\$219	\$5
144 Ovens (Ind)	Fee	\$3,638	97.52%	\$3,730	\$92	100.00%	\$3,730	\$92
145 Places of Assembly (A-1)	Fee	\$8,525	114.97%	\$7,415	-\$1,110	100.00%	\$7,415	-\$1,110
146 Places of Assembly (A-2 & A-3)	Fee	\$64,635	114.97%	\$56,217	-\$8,418	100.00%	\$56,217	-\$8,418

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
147 Places of Assembly (A-4 & A-5)	Fee	\$628	58.49%	\$1,074	\$446	100.00%	\$1,074	\$446
148 Plan Review - per hour	Fee	\$570	67.77%	\$841	\$271	100.00%	\$841	\$271
149 Pyro Spec Effects	Fee	\$9,456	139.26%	\$6,790	-\$2,666	100.00%	\$6,790	-\$2,666
150 Pyro Public Display	Fee	\$1,576	147.59%	\$1,068	-\$508	100.00%	\$1,068	-\$508
151 Radioactive Materials	Fee	\$866	86.23%	\$1,004	\$138	100.00%	\$1,004	\$138
152 Refrigeration Equipment	Fee	\$4,384	96.85%	\$4,527	\$143	100.00%	\$4,527	\$143
153 Residential Care Facility preinsp <25	Fee	\$500	100.00%	\$500	\$0	100.00%	\$500	\$0
154 Residential Care Facility preinsp >25	Fee	\$2,000	100.00%	\$2,000	\$0	100.00%	\$2,000	\$0
155 Spraying & Dipping	Fee	\$35,620	96.85%	\$36,780	\$1,160	100.00%	\$36,780	\$1,160
156 Subpoena - Records (each)	Fee	\$4,500	100.00%	\$4,500	\$0	100.00%	\$4,500	\$0
157 Temporary membrane structures	Fee	\$3,390	120.38%	\$2,816	-\$574	100.00%	\$2,816	-\$574
158 Tire (Storage)	Fee	\$274	96.85%	\$283	\$9	100.00%	\$283	\$9
159 Weed Abatement (2nd Insp.)	Fee	\$88,000	109.75%	\$80,183	-\$7,817	100.00%	\$80,183	-\$7,817
160 Wood Products	Fee	\$274	96.85%	\$283	\$9	100.00%	\$283	\$9
161 Amusement Buildings	Proposed	\$0	0.00%	\$283	\$283	100.00%	\$283	\$283
162 Extn/Trade Shows	Proposed	\$0	0.00%	\$3,406	\$3,406	100.00%	\$3,406	\$3,406
163 Floor Finish	Proposed	\$0	0.00%	\$1,348	\$1,348	100.00%	\$1,348	\$1,348
164 HPM Facilities	Proposed	\$0	0.00%	\$410	\$410	100.00%	\$410	\$410
165 Open Burning	Proposed	\$0	0.00%	\$1,618	\$1,618	100.00%	\$1,618	\$1,618
166 Admin Fee	Proposed	\$0	0.00%	\$921	\$921	100.00%	\$921	\$921
167 Failure to Prep/Canc	Proposed	\$0	0.00%	\$4,835	\$4,835	100.00%	\$4,835	\$4,835

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Fire Department

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
168 Late Payment Fee	Proposed	\$0	0.00%	\$29,474	\$29,474	100.00%	\$29,474	\$29,474
<b>Total User Fees</b>		\$963,472		\$992,357	\$29,035		\$976,038	\$12,566
% of Full Cost		97.09%		100.00%	2.93%			1.27%
<b>Total Other Services</b>		\$0		\$180,810,946	\$180,810,946		\$0	\$0
% of Full Cost		0.00%		100.00%	100.00%		0.00%	0.00%
<b>Department Totals</b>		\$963,472		\$181,803,303	\$180,839,981		\$976,038	\$12,566
% of Full Cost		0.53%		100.00%	99.47%		0.54%	0.01%

# *Police*

# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Police Department

	Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Recommendations		
								Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
169	Adult Related Entertainer (new/renew)	Fee	49	\$50.00	17.81%	\$280.72	\$230.72	38.47%	\$108.00	\$172.72
170	Antique - Permit	Fee	4	\$120.00	62.88%	\$190.84	\$70.84	81.74%	\$156.00	\$34.84
171	Antique - Permit Renewal (2yr)	Fee	30	\$75.00	39.30%	\$190.84	\$115.84	59.74%	\$114.00	\$76.84
172	Arcade	Fee	5	\$550.00	84.91%	\$647.78	\$97.78	100.00%	\$648.00	\$0.00
173	Arrest Report Summary	Fee	115	\$49.00	18.24%	\$268.58	\$219.58	100.00%	\$269.00	\$0.00
174	Audio Cassette Tapes - Subpoenas	Fee	11	\$25.00	13.03%	\$191.85	\$166.85	100.00%	\$192.00	\$0.00
175	Burglar Alarm Permits (New Annuals)	Fee	15,000	\$40.00	90.47%	\$44.22	\$4.22	90.47%	\$40.00	\$4.22
176	Canvas/Solicit - Permit	Fee	2	\$45.00	33.92%	\$132.67	\$87.67	55.78%	\$74.00	\$58.67
177	Card Room Employees - New Permit	Fee	100	\$64.00	50.14%	\$127.63	\$63.63	69.73%	\$89.00	\$38.63
178	Card Room Employees - Renewal	Fee	106	\$40.00	31.34%	\$127.63	\$87.63	69.73%	\$89.00	\$38.63
179	Crime Report Copies (pp over 50 pp)	Fee	14	\$0.10	100.00%	\$0.10	\$0.00	100.00%	\$0.10	\$0.00
a	CWP - Filing Fee	Fee	not avail.	\$3.00	n/a	n/a	n/a	n/a	\$20.00	n/a
b	CWP - Permit	Fee	not avail.	\$73.00	n/a	n/a	n/a	n/a	\$80.00	n/a
b	CWP - Renewal - Processing	Fee	not avail.	\$25.00	n/a	n/a	n/a	n/a	\$25.00	n/a
c	DUI Fee (emergency response recovery)	Fee	not avail.	\$300.00	60.96%	\$492.16	\$192.16	100.00%	\$492.00	\$0.00
	Fingerprinting - All	Fee	4,650	\$59.50	70.58%	\$84.30	\$24.80	100.00%	\$84.00	\$0.00
	Gun Dealer - Business Owner Permit	Fee	2	\$138.00	50.31%	\$274.31	\$136.31	100.00%	\$275.00	\$0.00
	Gun Dealer - Employee Permit	Fee	30	\$135.00	135.80%	\$99.41	-\$35.59	100.00%	\$100.00	\$0.00
	No Criminal Record letters	Fee	307	\$10.00	17.38%	\$57.55	\$47.55	100.00%	\$58.00	\$0.00
	Pay Phones - Application	Fee	2	\$129.00	47.03%	\$274.31	\$145.31	100.00%	\$275.00	\$0.00
	Pay Phones - Renewal	Fee	5	\$33.00	15.55%	\$212.16	\$179.16	100.00%	\$212.00	\$0.00
	Photo CD Fee - more than one	Fee	29	\$4.00	72.10%	\$5.55	\$1.55	100.00%	\$6.00	\$0.00
	Photo CD Fee - one	Fee	242	\$26.00	98.24%	\$26.47	\$0.47	100.00%	\$26.00	\$0.00
	Searchlight Service	Fee	3	\$15.00	22.12%	\$67.81	\$52.81	100.00%	\$68.00	\$0.00

# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

City of Sacramento  
Police Department

							<i>Recommendations</i>				
	Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level	
d	193 Sound w/ mobile food vendor	Fee	41	\$25.00	36.87%	\$67.81	\$42.81	57.52%	\$39.00	\$28.81	
e	194 Tow Referral (Contract Admin)	Fee	12,000	\$7.00	30.93%	\$22.63	\$15.63	30.93%	\$7.00	\$15.63	
f	195 Vehicle Repossession Fee	Fee	700	\$7.00	36.49%	\$19.18	\$12.18	78.19%	\$15.00	\$4.18	
g	196 Vehicle Tow Release Fee-Release	Fee	4,500	\$67.00	29.04%	\$230.73	\$163.73	56.34%	\$130.00	\$100.73	
h	197 Video Tapes - Subpoenas	Fee	2	\$35.00	91.22%	\$38.37	\$3.37	100.00%	\$38.00	\$0.00	
i	198 Off Duty/Reserve Security Fees- Sergeant	Fee	not avail.	\$83.00	28.05%	\$295.95	\$212.95	28.05%	\$83.00	\$212.95	
	199 Off Duty/Reserve Security Fees- Officer	Fee	not avail.	\$68.00	36.84%	\$184.56	\$116.56	36.84%	\$68.00	\$116.56	
	200 Bingo Manager Permit	Proposed	2	\$0.00	0.00%	\$67.81	\$67.81	100.00%	\$68.00	\$0.00	
	201 Factual Innocence Petition Fee	Proposed	23	\$0.00	0.00%	\$95.92	\$95.92	100.00%	\$96.00	\$0.00	
	202 Gun Dealer - Business Owner Renewal	Proposed	9	\$0.00	0.00%	\$274.31	\$274.31	100.00%	\$275.00	\$0.00	
	203 Gun Dealer - Employee Permit Renewal	Proposed	8	\$0.00	0.00%	\$113.44	\$113.44	88.15%	\$100.00	\$13.44	
	204 No Record Notary Fee	Proposed	56	\$0.00	0.00%	\$19.18	\$19.18	100.00%	\$19.00	\$0.00	
	205 Security Guard Permit (PrivPatrOp)	Proposed	55	\$0.00	0.00%	\$274.31	\$274.31	100.00%	\$275.00	\$0.00	
	206 Subpoena fee per Evidence Code 1563	Proposed	67	\$0.00	0.00%	\$19.18	\$19.18	100.00%	\$19.00	\$0.00	

- a) *The current fee is \$0.10 per page, with the first 50 pages free. The proposed fee is \$0.10 per page, including the first 50 pages. This fee complies with the California Public Records Act, which states that only the direct cost of duplication may be charged for copies of public records. If research or redacting is required, hourly rates should be charged in addition.*
- b) *Concealed weapon permit fees are set by Penal Code section 12054.*
- c) *\$32 of the fee amount is collected on behalf of the Department of Justice.*
- d) *Fee mandated by contract.*
- e) *Repossession fees are restricted to \$15 as per California Government Code section 41612.*
- f) *"fee @ policy level" based on an average of 11 local law enforcement agencies.*
- g) *Fee to be refunded if determined factual.*
- h) *The proposed fee reflects an hourly rate at time and a half.*

# USER FEE STUDY SUMMARY SHEET

- PER UNIT INFORMATION -

\_\_\_\_\_  
 City of Sacramento  
 \_\_\_\_\_  
 Police Department  
 \_\_\_\_\_

							<i>Recommendations</i>		
Service Name	Service Type	Annual Volume	Current Fee	% of Full Cost	100% of Full Cost	Current Subsidy	Cost Recovery Policy Level (%)	Fee @ Policy Level	Subsidy @ Policy Level
i) <i>Subpoena duces tecum fees are set as per California Evidence Code section 1563 as follows:</i>									
	o	8.5 x 11 photocopies:			\$0.10				
	o	Photocopies from Microfilm:			\$0.20				
	o	Oversized Documents			actual cost				
	o	Clerical research/retrieval			\$6 per 15 minutes; \$24 per hour				
	o	Postage			Actual cost				

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Police Department

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
169 Adult Related Entertainer (new/renew)	Fee	\$2,450	17.81%	\$13,755	\$11,305	38.47%	\$5,292	\$2,842
170 Antique - Permit	Fee	\$480	62.88%	\$763	\$283	81.74%	\$624	\$144
171 Antique - Permit Renewal (2yr)	Fee	\$2,250	39.30%	\$5,725	\$3,475	59.74%	\$3,420	\$1,170
172 Arcade	Fee	\$2,750	84.91%	\$3,239	\$489	100.00%	\$3,240	\$490
173 Arrest Report Summary	Fee	\$5,635	18.24%	\$30,887	\$25,252	100.00%	\$30,935	\$25,300
174 Audio Cassette Tapes - Subpoenas	Fee	\$275	13.03%	\$2,110	\$1,835	100.00%	\$2,112	\$1,837
175 Burglar Alarm Permits (New Annuals)	Fee	\$600,000	90.47%	\$663,237	\$63,237	90.47%	\$600,000	\$0
176 Canvas/Solicit - Permit	Fee	\$90	33.92%	\$265	\$175	55.78%	\$148	\$58
177 Card Room Employees - New Permit	Fee	\$6,400	50.14%	\$12,763	\$6,363	69.73%	\$8,900	\$2,500
178 Card Room Employees - Renewal	Fee	\$4,240	31.34%	\$13,529	\$9,289	69.73%	\$9,434	\$5,194
179 Crime Report Copies (pp over 50 pp)	Fee	\$1	100.00%	\$1	\$0	100.00%	\$1	\$0
180 CWP - Filing Fee	Fee	\$3	n/a	n/a	n/a	n/a	n/a	\$17
181 CWP - Permit	Fee	\$73	n/a	n/a	n/a	n/a	n/a	\$7
182 CWP - Renewal - Processing	Fee	\$25	n/a	n/a	n/a	n/a	n/a	\$0
183 DUI Fee (emergency response recovery)	Fee	\$300	60.96%	\$492	\$192	100.00%	\$492	\$192
184 Fingerprinting - All	Fee	\$276,675	70.58%	\$391,981	\$115,306	100.00%	\$390,600	\$113,925
185 Gun Dealer - Business Owner Permit	Fee	\$276	50.31%	\$549	\$273	100.00%	\$550	\$274
186 Gun Dealer - Employee Permit	Fee	\$4,050	135.80%	\$2,982	-\$1,068	100.00%	\$3,000	-\$1,050
187 No Criminal Record letters	Fee	\$3,070	17.38%	\$17,669	\$14,599	100.00%	\$17,806	\$14,736
188 Pay Phones - Application	Fee	\$258	47.03%	\$549	\$291	100.00%	\$550	\$292
189 Pay Phones - Renewal	Fee	\$165	15.55%	\$1,061	\$896	100.00%	\$1,060	\$895
190 Photo CD Fee - more than one	Fee	\$116	72.10%	\$161	\$45	100.00%	\$174	\$58
191 Photo CD Fee - one	Fee	\$6,292	98.24%	\$6,405	\$113	100.00%	\$6,292	\$0
192 Searchlight Service	Fee	\$45	22.12%	\$203	\$158	100.00%	\$204	\$159
193 Sound w/ mobile food vendor	Revenue	\$1,025	36.87%	\$2,780	\$1,755	57.52%	\$1,599	\$574

# USER FEE STUDY SUMMARY SHEET

## - TOTAL PROGRAM INFORMATION -

City of Sacramento  
Police Department

Service Name	Service Type	Revenue @ Current Fee	% of Full Cost	Revenue @ 100% Full Cost	Current Subsidy	Recommendations		
						Cost Recovery Policy Level (%)	Revenue @ Policy Level	Increased Revenue
194 Tow Referral (Contract Admin)	Fee	\$84,000	30.93%	\$271,544	\$187,544	30.93%	\$84,000	\$0
195 Vehicle Repossession Fee	Fee	\$4,900	36.49%	\$13,429	\$8,529	78.19%	\$10,500	\$5,600
196 Vehicle Tow Release Fee-Release	Fee	\$301,500	29.04%	\$1,038,299	\$736,799	56.34%	\$585,000	\$283,500
197 Video Tapes - Subpoenas	Fee	\$70	91.22%	\$77	\$7	100.00%	\$76	\$6
198 Off Duty/Reserve Security Fees- Sergeant	Fee	\$83	28.05%	\$296	\$213	28.05%	\$83	\$0
199 Off Duty/Reserve Security Fees- Officer	Fee	\$68	36.84%	\$185	\$117	36.84%	\$68	\$0
200 Bingo Manager Permit	Proposed	\$0	0.00%	\$136	\$136	100.00%	\$136	\$136
201 Factual Innocence Petition Fee	Proposed	\$0	0.00%	\$2,206	\$2,206	100.00%	\$2,208	\$2,208
202 Gun Dealer - Business Owner Renewal	Proposed	\$0	0.00%	\$2,469	\$2,469	100.00%	\$2,475	\$2,475
203 Gun Dealer - Employee Permit Renewal	Proposed	\$0	0.00%	\$908	\$908	88.15%	\$900	\$800
204 No Record Notary Fee	Proposed	\$0	0.00%	\$1,074	\$1,074	100.00%	\$1,064	\$1,064
205 Security Guard Permit (PrivPatrOp)	Proposed	\$0	0.00%	\$15,087	\$15,087	100.00%	\$15,125	\$15,125
206 Subpoena fee per Evidence Code 1563	Proposed	\$0	0.00%	\$1,285	\$1,285	100.00%	\$1,273	\$1,273
<b>Total User Fees</b>		<b>\$1,307,565</b>		<b>\$2,518,104</b>	<b>\$1,210,639</b>		<b>\$1,789,366</b>	<b>\$481,801</b>
<b>% of Full Cost</b>		<b>51.93%</b>		<b>100.00%</b>	<b>48.08%</b>		<b>71.06%</b>	<b>19.13%</b>
<b>Total Other Services</b>		<b>\$0</b>		<b>\$275,761,160</b>	<b>\$275,450,583</b>		<b>\$0</b>	<b>\$0</b>
<b>% of Full Cost</b>		<b>0.00%</b>		<b>100.00%</b>	<b>99.89%</b>		<b>0.00%</b>	<b>0.00%</b>
<b>Department Totals</b>		<b>\$1,307,565</b>		<b>\$278,279,264</b>	<b>\$276,661,222</b>		<b>\$1,789,366</b>	<b>\$481,801</b>
<b>% of Full Cost</b>		<b>0.47%</b>		<b>100.00%</b>	<b>99.42%</b>		<b>0.64%</b>	<b>0.17%</b>

**RESOLUTION NO. 2009-XXX**

Adopted by the Sacramento City Council  
March 24, 2009

**NEW CITYWIDE FEES AND FEE ADJUSTMENTS**

**BACKGROUND:**

- A. On February 7, 2006, the City Council adopted the Citywide Fees and Charges policy (Resolution No. 2006-106).
- B. Implementation of the policy requires a necessary mechanism to ensure that the City's fees and charges reflect the City's current costs and that those fees and charges are reviewed on an annual basis by City Council. Staff has conducted the required annual review and recommends certain new fees and fee increases.
- C. Proposed new fees and fee increases are set forth in Exhibit A.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Proposed new fees and fee adjustments are hereby approved, as set forth in Exhibit A.
- Section 2. Exhibit A is part of this resolution.

Exhibits:

Exhibit A - Proposed New Fees and Fee Increases

**EXHIBIT A**

**FEE AND CHARGE ADDITIONS/MODIFICATIONS/DELETIONS**

**CITY CLERK'S OFFICE**

**Fee Name:** Passport Processing Fee

**Current Fee:** \$30.00

**Proposed Fee:** \$25.00

**Justification:** This rate is established by the Federal Government.

**Fee Name:** Photographs [Passport/Other]

**Current Fee:** \$10.00 (per set of 2)

**Proposed Fee:** \$15.00 (per set of 2)

**Justification:** Competitive rate to recover cost of photographic supplies. No increase for two years. Discount retailers charge up to \$11.00 with many photos unusable due to not meeting Federal Government standards. Professional photography rates from \$15.00 to \$21.00.

**Fee Name:** Photographs [Passport/Other] Duplicates

**Current Fee:** \$5.00 (set)

**Proposed Fee:** Eliminate Service

**Justification:** Eliminate the subsidized rate for duplicate photographs. No customer demand for second set of photographs.

**CODE ENFORCEMENT**

**Fee Name:** Entertainment – 1 Day (User Fee Study – Item 5)

**Current Fee:** None

**Proposed Fee:** \$702.00 (plus \$702.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** A significant amount of review and coordination is necessary before issuing an entertainment permit to ensure the health and safety of the public at a special event. The actual cost to issue a special entertainment permit has been calculated at \$2,809.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years.

**Fee Name:** Entertainment – 2 Year New (User Fee Study – Item 6)

**Current Fee:** \$756.00

**Proposed Fee:** \$1,428.00 (plus \$672.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** A significant amount of review and coordination is necessary before issuing an entertainment permit to ensure the health and safety of the public at an establishment. The actual cost to issue a new entertainment permit has been

calculated at \$3,445.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years. It should also be noted that this does not include ongoing compliance costs from the Police and Code Enforcement departments calculated at \$10,000 per year for each permit.

**Fee Name:** Entertainment 2 Year – Renew (User Fee Study – Item 7)

**Current Fee:** \$103.00

**Proposed Fee:** \$743.00 (plus \$640.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** A significant amount of review and coordination is necessary before reissuing an entertainment permit to ensure the health and safety of the public at an establishment. The actual cost to issue an entertainment permit renewal has been calculated at \$2,662.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years. It should also be noted that this does not include ongoing compliance costs from the Police and Code Enforcement departments calculated at \$10,000 per year for each permit.

**Fee Name:** Notice & Order to Abate Public Nuisance (User Fee Study – Item 12)

**Current Fee:** \$746.00

**Proposed Fee:** \$800.00

**Justification:** The proposed fee increase is necessary to recover 94% of the cost of the enforcement activity related to gaining compliance with City codes related to public nuisance.

**Fee Name:** Notice & Order to Repair, Rehabilitate or Demolish, 1-2 Units (User Fee Study – Item 13)

**Current Fee:** \$1,048.00

**Proposed Fee:** \$1,400.00

**Justification:** The proposed fee increase is necessary to recover 75.5% of the cost of the enforcement activity related to gaining compliance with City codes related to public nuisance, substandard/dangerous buildings, and environmental health for property with one to two housing units.

**Fee Name:** Notice & Order to Repair, Rehabilitate or Demolish, 3<sup>rd</sup> Unit (User Fee Study – Item 14)

**Current Fee:** \$1,404.00

**Proposed Fee:** \$1,400.00

**Justification:** The proposed fee increase is necessary to recover 65% of the cost of the enforcement activity related to gaining compliance with City codes related to public nuisance, substandard/dangerous buildings, and environmental health for property with 3 housing units.

**Fee Name:** Pedicab Appeal Fee (User Fee Study – Item 16)

**Current Fee:** \$400.00

**Proposed Fee:** \$175.00

**Justification:** The proposed fee recommendation reflects the actual cost of administering appeals of enforcement activity related to pedicabs.

**Fee Name:** Tenant Relocation (User Fee Study – Item 18)

**Current Fee:** \$362.00

**Proposed Fee:** \$500.00

**Justification:** The proposed fee increase is necessary to recover 85% of the administrative cost to relocate tenants being displaced due to dangerous conditions in an existing housing unit.

**Fee Name:** Termination of Declarations (User Fee Study – Item 19)

**Current Fee:** \$85.00

**Proposed Fee:** \$100.00

**Justification:** The proposed fee increase is necessary to recover 88% of the cost associated with terminating a notice of pending enforcement proceeding or action on the title of a property that was filed with the County Recorder's Office.

**Fee Name:** Tobacco Retailer License Application (User Fee Study – Item 20)

**Current Fee:** \$324.00

**Proposed Fee:** \$370.00

**Justification:** The proposed fee increase is necessary to recover the fully burdened cost of processing an application for license to sell tobacco products in the city and the cost of compliance checks and administration of the program.

**Fee Name:** Tobacco Retailer License Renewal Application (User Fee Study – Item 21)

**Current Fee:** \$324.00

**Proposed Fee:** \$370.00

**Justification:** The proposed fee increase is necessary to recover the fully burdened cost of processing a renewal application for license to sell tobacco products in the city and the cost of compliance checks and administration of the program.

**Fee Name:** Vehicle Abatement (User Fee Study – Item 24)

**Current Fee:** \$422.00

**Proposed Fee:** \$500.00

**Justification:** The proposed fee increase is necessary to recover 82% of the cost of the enforcement activity related to gaining compliance with City codes related to the repair or removal of nuisance vehicles on private property.

**CONVENTION, CULTURE & LEISURE****Fee Name:** Commercial Vessel Overnight Docking Fee**Current Fee:** None**Proposed Fee:** \$100.00**Justification:** Fee will be applied to commercial vessels (charter boats, tour boats) that wish to dock at the Old Sacramento dock system overnight. Purpose of fee is to recover cost for electricity and water used by commercial vessels docking overnight at Old Sacramento dock, as well as staff time associated with dock services for the vessels.**Fee Name:** Boat Dock Utility Hookup Fee**Current Fee:** \$15.00 for Day Use Only (Boat Dock - Day Use Power Fee)**Proposed Fee:** \$15.00 for day use and overnight boaters**Justification:** Recover cost for recreational boats that wish to hook-up to City electricity and water connections at the public recreational boat dock in Old Sacramento**FINANCE (Revenue – In-House Collections)****Fee Name:** Payment Plan Set-up/Administration (Effective 4/1/09) (User Fee Study – Item 66)**Current Fee:** None**Proposed Fee:** \$28.00 (plus annual CPI adjustments for future years)**Justification:** In-house charge to recoup Revenue Enforcement and Collections unit costs to set up and administer customer payment plans. The proposed fee is necessary to recover the fully burdened cost of setting up and administering customer payment plans.**Fee Name:** Defaulted Payment Plans (Effective 4/1/09) (User Fee Study – Item 67)**Current Fee:** None**Proposed Fee:** \$21.00 (plus annual CPI adjustments for future years)**Justification:** In-house collection charge on payment plans where the debtor has defaulted on an existing payment plan. The proposed fee is necessary to recover the fully burdened cost of processing defaulted payment plans. This is in accordance with City Code 1.28.040, which states that costs incurred for collection of unpaid accounts owed to the City shall be borne by the debtor, regardless of whether the City pursues such collections through litigation, or by any other means; and whether those costs are generated by City staff, or third parties.**Fee Name:** Returned Checks (Effective 4/1/09) (User Fee Study – Item 68)**Current Fee:** None**Proposed Fee:** \$26.00 (plus annual CPI adjustments for future years)**Justification:** In-house collection charge on delinquent accounts where the debtors' checks have been returned (dishonored), and are being pursued by the Revenue Enforcement and Collections staff. The proposed fee is necessary to recover the fully burdened cost of those that do not respond to the city's first collection letter on a bad

check. This is in accordance with City Code 1.28.040, which states that costs incurred for collection of unpaid accounts owed to the City shall be borne by the debtor, regardless of whether the City pursues such collections through litigation, or by any other means; and whether those costs are generated by City staff, or third parties.

**Fee Name:** Unpaid Invoices (Effective 4/1/09) (User Fee Study – Item 69)

**Current Fee:** None

**Proposed Fee:** \$19.00 (plus annual CPI adjustments for future years)

**Justification:** In-house collection charge on delinquent invoices being pursued by the Revenue Enforcement and Collections staff. The proposed fee is necessary to recover the fully burdened cost of processing delinquent invoices. This is in accordance with City Code 1.28.040, which states that costs incurred for collection of unpaid accounts owed to the City shall be borne by the debtor, regardless of whether the City pursues such collections through litigation, or by any other means; and whether those costs are generated by City staff, or third parties.

**Fee Name:** Bankruptcy Accounts (Effective 4/1/09) (User Fee Study – Item 70)

**Current Fee:** None

**Proposed Fee:** \$29.00

**Justification:** In-house collection charge on court-dismissed (cancelled) bankruptcy accounts. The proposed fee is necessary to recover the fully burdened cost of administering and re-establishing court-dismissed bankruptcy accounts. This is in accordance with City Code 1.28.040, which states that costs incurred for collection of unpaid accounts owed to the City shall be borne by the debtor, regardless of whether the City pursues such collections through litigation, or by any other means; and whether those costs are generated by City staff, or third parties.

**Fee Name:** Collections for Other City Departments (Effective 4/1/09) (User Fee Study – Item 71)

**Current Fee:** None

**Proposed Fee:** \$17.00 (plus annual CPI adjustments for future years)

**Justification:** In-house collection charge on delinquent accounts turned over to the Revenue Enforcement and Collections unit by another City department (e.g., 4<sup>th</sup> R, Marina). The proposed fee is necessary to recover the fully burdened cost of processing delinquent accounts. This is in accordance with City Code 1.28.040, which states that costs incurred for collection of unpaid accounts owed to the City shall be borne by the debtor, regardless of whether the City pursues such collections through litigation, or by any other means; and whether those costs are generated by City staff, or third parties.

### **FINANCE (Revenue – Permits)**

**Fee Name:** Amusement Device Location - New (User Fee Study – Item 25)

**Current Fee:** \$30.00

**Proposed Fee:** \$43.00 (plus \$12.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Amusement Device locations are public places that offer for a fee operation of video games or pinball machines. The cost to issue and administer this permit is actually \$68.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

**Fee Name:** Amusement Device Location - Renew (User Fee Study – Item 26)

**Current Fee:** \$30.00

**Proposed Fee:** \$44.00 (plus \$14.00 next year and annual CPI adjustments for future years)

**Justification:** Amusement Device locations are public places that offer for a fee operation of video games or pinball machines. The cost to issue and administer this permit is actually \$58.00. Given the increase it is recommended that this fee be incrementally increased over 2 years.

**Fee Name:** Billiards/Pool Permit (User Fee Study – Item 29)

**Current Fee:** \$550.00

**Proposed Fee:** \$682.00 (plus annual CPI adjustments for future years)

**Justification:** Billiards permits are issued to locations that offer pool play for a fee. Persons under the age of 18 are not allowed to play at these locations. The background checks and permits are issued to help mitigate potential nuisances in locations where loitering occurs. This fee has not been adjusted in over 10 years. The proposed fee covers the city's cost of issuing the permit.

**Fee Name:** Cardroom Business License (User Fee Study – Item 32)

**Current Fee:** \$1,000.00

**Proposed Fee:** \$1,805.00 (plus \$805.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Extensive background and outreach is performed upon a Cardroom license application. The cost to issue this permit is actually \$3,415.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years. It should also be noted that cardrooms pay a quarterly fee of \$225.00 per table for ongoing city administration and compliance costs related to cardrooms. This quarterly fee was not included in the Revenue Fee study.

**Fee Name:** Christmas Tree Lot Permit (User Fee Study – Item 33)

**Current Fee:** \$80.00

**Proposed Fee:** \$112.00 (plus \$32.00 next year and annual CPI adjustments for future years)

**Justification:** Christmas tree lots permits are issued to ensure fire safety and avoid nuisances from temporary Christmas tree sales. The cost to issue this permit is actually \$144.00. Given the increase it is recommended that this fee be incrementally increased over 2 years.

**Fee Name:** Curb painting permit (User Fee Study – Item 34)

**Current Fee:** \$80.00

**Proposed Fee:** \$43.00 (plus annual CPI adjustments for future years)

**Justification:** Curb painting permits are issued to individuals who have a business painting addresses on curbs. A background check and liability insurance is required to protect property owners. This fee is recommended to be reduced to actual cost.

**Fee Name:** Fireworks Booth Permit (User Fee Study – Item 35)

**Current Fee:** \$40.00

**Proposed Fee:** \$79.00 (plus \$38.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Fireworks booth permits are issued to non-profit organizations to ensure public safety while storing and selling fireworks. The cost to issue this permit is actually \$156.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

**Fee Name:** Funeral Escort Permit – New (User Fee Study – Item 36)

**Current Fee:** \$20.00

**Proposed Fee:** \$45.00 (plus \$25.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** The Police Department issues Funeral Escort Permits to qualified individuals so that they can control traffic during a funeral progression. The actual cost to issue a new permit has been calculated at \$120.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years.

**Fee Name:** Funeral Escort Permit – Renew (User Fee Study – Item 37)

**Current Fee:** \$12.00

**Proposed Fee:** \$39.00 (plus \$27.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** The Police Department issues Funeral Escort Permits to qualified individuals so that they can control traffic during a funeral progression. The processing efforts for the renewal are almost the same for a new permit. The actual cost to issue a new permit has been calculated at \$120.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years.

**Fee Name:** Mobile Food Vendor Driver Permit (User Fee Study – Item 38 & 39)

**Current Fee:** \$10.00 - \$20.00

**Proposed Fee:** \$54.00 (plus \$34.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** Drivers of mobile food vehicles go through a permit process to ensure that they have a valid driver's license and do not have a prior history of illegal activity involving drugs or unsafe situations. The current fee schedule has a \$10.00 discount if the applicant already has a valid Sacramento county vending permit. However, the City's costs are the same whether they have a county permit or not. The actual cost to issue a new permit has been calculated at \$156.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years.

**Fee Name:** Mobile Food Vehicle Permit (User Fee Study – Item 40 & 41)

**Current Fee:** \$20.00 - \$80.00

**Proposed Fee:** \$117.00 (plus \$38.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Mobile food vehicles go through a permit process to ensure that they have valid insurance and comply with requirements of city code. The current fee schedule has a \$60.00 discount if the applicant already has a valid Sacramento county vending permit. However, the City's costs are the same whether they have a county permit or not. The actual cost to issue a new permit has been calculated at \$192.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years. It also should be noted that this fee includes \$90.00 for Code Enforcement compliance efforts.

**Fee Name:** Pedicab Driver Permit - New (User Fee Study – Item 42)

**Current Fee:** \$75.00

**Proposed Fee:** \$142.00 (plus \$66.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Pedicab drivers are issued permits to ensure the public safety related to the operation of pedicabs. The actual cost to issue a new permit has been calculated at \$275.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years. It should also be noted that this fee includes \$45.00 for Code Enforcement compliance efforts.

**Fee Name:** Pedicab Driver Permit - Renew (User Fee Study – Item 43)

**Current Fee:** \$75.00

**Proposed Fee:** \$137.00 (plus \$61.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Pedicab drivers are issued permits to ensure the public safety related to the operation of pedicabs. The actual cost to issue a new permit has been calculated at \$260.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years. It should be noted that this fee includes \$45.00 for Code Enforcement compliance efforts.

**Fee Name:** Pedicab Bike Permit - New (User Fee Study – Item 44)

**Current Fee:** \$150.00

**Proposed Fee:** \$67.00 (plus annual CPI adjustments for future years)

**Justification:** Pedicab bikes are a human pedal powered bikes that transport customers for a fee. The permits are issued to ensure the public safety related to the operation of pedicabs.

**Fee Name:** Pedicab Bike Permit - Renew (User Fee Study – Item 45)

**Current Fee:** \$150.00

**Proposed Fee:** \$52.00 (plus annual CPI adjustments for future years)

**Justification:** Pedicab bikes are a human pedal powered bikes that transport customers for a fee. The permits are issued to ensure the public safety related to the operation of pedicabs.

**Fee Name:** Pedicab Company - New (User Fee Study – Item 46)

**Current Fee:** \$300.00

**Proposed Fee:** \$230.00 (plus annual CPI adjustments for future years)

**Justification:** Pedicab bikes are a human pedal powered bikes that transport customers for a fee. A permit is issue to the company to ensure the publics safety and that all requirements for pedicab operations are adhere to

**Fee Name:** Pedicab Company - Renew (User Fee Study – Item 47)

**Current Fee:** \$150.00

**Proposed Fee:** \$52.00 (plus annual CPI adjustments for future years)

**Justification:** Pedicab bikes are a human pedal powered bikes that transport customers for a fee. A permit is issue to the company to ensure the publics safety and that all requirements for pedicab operations are adhered to.

**Fee Name:** Somatic Establishment - New (User Fee Study – Item 48)

**Current Fee:** \$756.00

**Proposed Fee:** \$1,309.00 (plus \$552.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Somatic Establishments employ somatic practitioners who perform massage on customers. This differs from “Adult related” massage parlors due to the amount of education, training, professional affiliation and surety bonds required. The actual cost to issue a new somatic establishment permit has been calculated at \$2,414.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

**Fee Name:** Somatic Establishment - Renew (User Fee Study – Item 49)

**Current Fee:** \$103.00

**Proposed Fee:** \$470.00 (plus \$367.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** Somatic Establishments employee somatic practitioners who perform massage on customers. This differs from “Adult related” massage parlors due to the amount of education, training, professional affiliation and surety bonds required. The actual cost to reissue a somatic establishment permit has been calculated at \$1,570.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years.

**Fee Name:** Somatic Practitioner - New (User Fee Study – Item 50)

**Current Fee:** \$200.00

**Proposed Fee:** \$237.00 (plus \$36.00 next year and annual CPI adjustments for future years)

**Justification:** Somatic practitioners perform massage on customers. This differs from “Adult related” massage technicians due to the amount of education, training, professional affiliation and insurance required. The cost to issue this permit is actually \$273.00. Given the increase it is recommended that this fee be incrementally increased over 2 years. It should also be noted that this does not include ongoing compliance costs from the Police department calculated at \$281.00 for each permittee.

**Fee Name:** Somatic Practitioner - Renew (User Fee Study – Item 51)

**Current Fee:** \$75.00

**Proposed Fee:** \$131.00 (plus \$57.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Somatic practitioners perform massage on customers. This differs from “Adult related” massage technicians due to the amount of education, training, professional affiliation and insurance required. The actual cost to issue this permit has been calculated at \$244.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years. It should also be noted that this does not include ongoing compliance costs from the Police department calculated at \$281.00 for each permittee.

**Fee Name:** Street Vendor Permit – Application (User Fee Study – Item 52 & 55)

**Current Fee:** \$250.00 and \$175.00

**Proposed Fee:** \$833.00 (plus annual CPI adjustments for future years)

**Justification:** Street corner vendors are allowed on certain corners in the City’s central business district. The administration of this process is quite elaborate including a lottery process for interested vendors. The cost for the application process (fee currently \$175.00) and new permit fee (currently \$250.00) has been combined into one fee category. The proposed cost is \$833.00 which covers the City’s efforts.

**Fee Name:** Street Vendor Annual Fee (User Fee Study – Item 53)

**Current Fee:** \$250.00

**Proposed Fee:** \$65.00 (plus annual CPI adjustments for future years)

**Justification:** Street corner vendors are allowed on certain corners in the City’s central business district. Even though the set up of street vendors is quite laborious, the renewal process is straight forward and the recommendation is to lower the current fee to only cover actual costs.

**Fee Name:** Street Vendor Permit Additional location – Application (User Fee Study – Item 54)

**Current Fee:** \$35.00

**Proposed Fee:** \$46.00 (plus annual CPI adjustments for future years)

**Justification:** Street corner vendors are allowed on certain corners in the City’s central business district. The administration of this process is quite elaborate including a lottery process for interested vendors. The majority of expense to the city is for administration of the program. There is some investigative savings for vendors having additional corners; therefore a lower application fee has been established.

**Fee Name:** Taxi Association – New (User Fee Study – Item 56)

**Current Fee:** \$2,500.00

**Proposed Fee:** \$3,616.00 (plus \$1,115.00 next year and annual CPI adjustments for future years)

**Justification:** Taxi associations have been set up to help the industry regulate itself and provide better coordination with city officials. The process has been working very well but does take a great deal of time and effort to get an association established. The actual cost

to issue a new association permit has been calculated at \$4,731.00. Given the increase it is recommended that this fee be incrementally increased over 2 years.

**Fee Name:** Taxi Association – Renew (User Fee Study – Item 57)

**Current Fee:** \$1,000.00

**Proposed Fee:** \$1,933.00 (plus \$933.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** Taxi associations have been set up to help the industry regulate itself and provide better coordination with city officials. The process has been working very well but does take a great deal of time to coordinate with the associations established. The actual cost to administrate the association permit on an ongoing basis has been calculated at \$4,731.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years.

**Fee Name:** Taxi Driver Permit – New (User Fee Study – Item 58)

**Current Fee:** \$75.00

**Proposed Fee:** \$107.00 (plus \$32.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Taxi drivers are permitted to ensure that they have a valid driver's license, do not have criminal history that would endanger the public and will abide by the requirements of the city's taxicab code. The actual cost to issue this permit has been calculated at \$171.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years. It should also be noted that this does include ongoing compliance costs of \$23.00 from Code Enforcement each driver.

**Fee Name:** Taxi Driver Permit – Renew (User Fee Study – Item 59)

**Current Fee:** \$75.00

**Proposed Fee:** \$109.00 (plus \$35.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Taxi drivers are permitted to ensure that they have a valid driver's license, do not have criminal history that would endanger the public and will abide by the requirements of the city's taxicab code. The actual cost to issue this permit has been calculated at \$178.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years. It should be noted that this does include ongoing compliance costs from Code Enforcement calculated at \$23.00 for each driver. Due to ongoing complaints regarding the taxi drivers, permit renewal costs are actually higher than issuing a new taxi driver permit.

**Fee Name:** Taxi Vehicle – New (User Fee Study – Item 60)

**Current Fee:** \$150.00

**Proposed Fee:** \$84.00 (plus annual CPI adjustments for future years)

**Justification:** Taxicabs are permitted to ensure that they carry proper insurance, are safe and comply with the city taxi code. The vehicles are also physically inspected by a city approved facility that charges a \$100.00 inspection fee per vehicle.

**Fee Name:** Taxi Vehicle – Renew (included in User Fee Study – Item 61)

**Current Fee:** \$150.00

**Proposed Fee:** \$108.00 (plus annual CPI adjustments for future years)

**Justification:** Taxicabs are permitted to ensure that they carry proper insurance, are safe and comply with the city tax code. The vehicles are also physically inspected by a city approved facility that charges a \$100.00 inspection fee per vehicle. Due to ongoing complaints regarding the taxi industry, permit renewal costs are actually higher than issuing a new taxi vehicle permit.

**Fee Name:** Taxi Delinquent Penalty for Drivers and Vehicles

**Current Fee:** \$50.00

**Proposed Fee:** \$100.00

**Justification:** The current penalty has not proven to be an effective incentive to get applications turned in on time.

**Fee Name:** Taxi Association Delinquent Penalty

**Current Fee:** \$50.00

**Proposed Fee:** \$500.00 (plus annual CPI adjustments for future years)

**Justification:** The current penalty has not proven to be an effective incentive to get applications turned in on time. Late taxi association applications affect the city's ability to process the renewal before the current permit expires.

**Fee Name:** Tow Driver Permit (User Fee Study – Item 62)

**Current Fee:** \$34.50

**Proposed Fee:** \$66.00 (plus \$32.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Tow drivers are permitted to ensure that they have a valid driver's license, do not have criminal history that would endanger the public and will abide by the requirements of the city's tow car code. The actual cost to issue this permit has been calculated at \$130.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

**Fee Name:** Tow Vehicle Permit 1<sup>st</sup> (User Fee Study – Item 63)

**Current Fee:** \$100.00

**Proposed Fee:** \$74.00 (plus annual CPI adjustments for future years)

**Justification:** Tow vehicles are permitted to ensure that they carry proper insurance, are safe and comply with the city tow car code.

**Fee Name:** Tow Vehicle Permit – Additional (User Fee Study – Item 64)

**Current Fee:** \$10.00

**Proposed Fee:** \$64.00 (plus annual CPI adjustments for future years)

**Justification:** Tow vehicles are permitted to ensure that they carry proper insurance, are safe and comply with the city tow car code. The cost to permit additional vehicles for a tow company is essentially the same as for the 1<sup>st</sup> vehicle.

**Fee Name:** Tow Vehicle Inspections – No CHP Inspection (User Fee Study – Item 65)

**Current Fee:** \$80.00

**Proposed Fee:** \$28.00 (plus annual CPI adjustments for future years)

**Justification:** Tow vehicles that are not currently permitted by the CHP are required to submit a “brake and lamp” certificate and can require an additional inspection by city staff.

**FIRE (Emergency Medical Services EMS)**

**Fee Name:** Basic Life Support (BLS) Transport Bundle Fee

**Current Fee:** \$879.70

**Proposed Fee:** \$1,055.60

**Justification:** Previously, this rate was \$879.70 plus any treatments and supplies associated with the transport. For the ease of billing this fee is proposed to be bundled.

**Fee Name:** Advanced Life Support (ALS) 1 Transport Bundle Fee

**Current Fee:** \$1,008.96

**Proposed Fee:** \$1,210.80

**Justification:** Previously, this rate was \$1,008.96 plus any treatments and supplies associated with the transport. For the ease of billing this fee is proposed to be bundled.

**Fee Name:** ALS 2 Transport Fee

**Current Fee:** \$1,008.96

**Proposed Fee:** \$1,210.80

**Justification:** This fee is not bundled due to it being a higher level of service. ALS 2 transports require more complex treatments and multiple supplies. See other fees associated with ALS 2 transports below.

**Fee Name:** ALS 2 Cardioversion Fee

**Current Fee:** \$66.77

**Proposed Fee:** \$128.10

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 Chest Decompression

**Current Fee:** \$91.50

**Proposed Fee:** \$109.80

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 Cricothyrotomy

**Current Fee:** \$58.95

**Proposed Fee:** \$180.00

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 Continuous Positive Airway Pressure (CPAP)

**Current Fee:** \$0

**Proposed Fee:** \$150.00

**Justification:** New procedure per protocol from County of Sacramento. Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 Defibrillation Manual

**Current Fee:** \$66.77

**Proposed Fee:** \$128.10

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 External Pacing

**Current Fee:** \$66.77

**Proposed Fee:** \$128.10

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 Intubation, Nasotracheal

**Current Fee:** \$88.49

**Proposed Fee:** \$106.20

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 Intubation, Orotracheal

**Current Fee:** \$88.49

**Proposed Fee:** \$106.20

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** ALS 2 IO - Intraosseous

**Current Fee:** \$215.77

**Proposed Fee:** \$258.90

**Justification:** Fee associated with ALS 2 transports which covers the treatment and price of disposable supplies used during this procedure.

**Fee Name:** Treated/Non-Transport Fee

**Current Fee:** \$80.00

**Proposed Fee:** \$96.00

**Justification:** Re-coup funds for service rendered and supplies used on patients.

**Fee Name:** Medical Oxygen

**Current Fee:** \$92.35

**Proposed Fee:** \$110.80

**Justification:** Re-coup funds for service rendered and supplies used on patients.

**Fee Name:** Mileage Charge

**Current Fee:** \$22.19

**Proposed Fee:** \$26.60

**Justification:** Due to instability of cost for fuel, this increase is necessary to cover the cost.

**FIRE (Prevention)**

**Fee Name:** Aerosol Products (User Fee Study – Item 72)

**Current Fee:** \$226.00/yr

**Proposed Fee:** \$241.00/yr

**Justification:** Recover costs of inspection for required operational permit of amounts over 500 pounds net weight.

**Fee Name:** Apartment Buildings 3-8 Units (User Fee Study – Item 74)

**Current Fee:** \$40.00/yr

**Proposed Fee:** \$43.00/yr

**Justification:** Recover administrative costs related to self-inspection program of small apartment complexes. Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 9-16 units (User Fee Study – Item 75)

**Current Fee:** \$53.00/yr

**Proposed Fee:** \$46.00/yr

**Justification:** Recover administrative costs related to self-inspection program of small apartment complexes. Inspection required by Health & Safety Code. Reduced fee reflects streamlining of administrative processes.

**Fee Name:** Apartment Buildings 17-30 units (User Fee Study – Item 76)

**Current Fee:** \$226.00/yr

**Proposed Fee:** \$214.00/yr

**Justification:** Recover costs of inspection of apartment complex. Inspection required by Health & Safety Code. All apartment inspections greater than 17 units include dynamic testing of fire alarm systems

**Fee Name:** Apartment Buildings 31-60 units (User Fee Study – Item 77)

**Current Fee:** \$226.00/yr

**Proposed Fee:** \$214.00/yr

**Justification:** Recover costs of inspection of apartment complex. Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 61-100 units (User Fee Study – Item 78)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$214.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 101-150 units (User Fee Study – Item 79)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$214.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 151-200 units (User Fee Study – Item 80)

**Current Fee:** \$332.00/yr

**Proposed Fee:** \$285.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 201-250 units (User Fee Study – Item 81)

**Current Fee:** \$322.00/yr

**Proposed Fee:** \$285.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 251-300 units (User Fee Study – Item 82)

**Current Fee:** \$371.00/yr

**Proposed Fee:** \$320.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 301-350 units (User Fee Study – Item 83)

**Current Fee:** \$371.00/yr

**Proposed Fee:** \$320.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 351-400 units (User Fee Study – Item 84)

**Current Fee:** \$419.00/yr

**Proposed Fee:** \$391.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 401-450 units (User Fee Study – Item 85)

**Current Fee:** \$515.00/yr

**Proposed Fee:** \$391.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 451-500 units (User Fee Study – Item 86)

**Current Fee:** \$515.00/yr

**Proposed Fee:** \$426.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 501-550 units (User Fee Study – Item 87)

**Current Fee:** \$515.00/yr

**Proposed Fee:** \$426.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 551-600 units (User Fee Study – Item 88)

**Current Fee:** \$611.00/yr

**Proposed Fee:** \$496.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 601-650 units (User Fee Study – Item 89)

**Current Fee:** \$611.00/yr

**Proposed Fee:** \$496.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 651-700 units (User Fee Study – Item 90)

**Current Fee:** \$611.00/yr

**Proposed Fee:** \$532.00/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 701-750 units (User Fee Study – Item 91)

**Current Fee:** \$709/yr

**Proposed Fee:** \$532/yr

**Justification:** Recover costs of inspection of apartment complex.  
Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 751-800 units (User Fee Study – Item 92)

**Current Fee:** \$709.00/yr

**Proposed Fee:** \$558.00/yr

**Justification:** Recover costs of inspection of apartment complex. Inspection required by Health & Safety Code.

**Fee Name:** Apartment Buildings 800+ units (User Fee Study – Item 93)

**Current Fee:** \$709.00/yr

**Proposed Fee:** \$558.00/yr

**Justification:** Recover costs of inspection of apartment complex. Inspection required by Health & Safety Code.

**Fee Name:** Artists Live & Work (User Fee Study – Item 94)

**Current Fee:** \$226.00/yr

**Proposed Fee:** \$241.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Aviation Facilities (User Fee Study – Item 95)

**Current Fee:** \$226.00/yr

**Proposed Fee:** \$241.00/yr

**Justification:** Recover costs of inspection as required by fire code

**Fee Name:** Carnivals and Fairs (User Fee Study – Item 96)

**Current Fee:** \$379.00/yr

**Proposed Fee:** \$410.00/yr

**Justification:** Recover costs of inspection as required by fire code. This fee is for static facility or traveling carnivals and/or fairs.

**Fee Name:** Carnivals and Fairs - One Day (User Fee Study – Item 97)

**Current Fee:** \$30 + Inspection Fee

**Proposed Fee:** \$283.00/ea

**Justification:** Recover costs of inspection as required by fire code. This fee is for static facility or traveling carnivals and/or fairs.

**Fee Name:** Cellulose Nitrate Film (User Fee Study – Item 98)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$283.00/yr

**Justification:** Recover costs of inspection as required by fire code for storage, use or handling in an assembly occupancy.

**Fee Name:** Combustible Dust Producing Operations (User Fee Study – Item 99)

**Current Fee:** \$334.00/yr

**Proposed Fee:** \$294.00/yr

**Justification:** Recover costs of inspection as required by fire code for operations that use or produce a combustible dust (i.e. aluminum powder, magnesium, flour starch, etc.)

**Fee Name:** Combustible Storage (Fiber) (User Fee Study – Item 100)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$389.00/yr

**Justification:** Recover costs of inspection as required by fire code for amounts stored or handled in quantities greater than 100 cubic feet

**Fee Name:** Compressed Gases (User Fee Study – Item 103)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$283.00/yr

**Justification:** Recover costs of inspection as required by fire code for amounts ranging from any amount to 6,000 cubic feet, based on hazard severity of specific product.

**Fee Name:** Copies of Reports (User Fee Study – Item 104)

**Current Fee:** \$3.50

**Proposed Fee:** \$5.00

**Justification:** Recover costs of copying reports as requested by the public.

**Fee Name:** Cryogenic Fluids (User Fee Study – Item 105)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$283.00/yr

**Justification:** Recover costs of inspection as required by fire code for producing, using, or dispensing amounts ranging from any amount to 500 gallons, based on hazard severity of specific product.

**Fee Name:** Day Care 7-12 Children/Adult (User Fee Study – Item 106)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$135.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Day Care 13-49 Children/Adult (User Fee Study – Item 107)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$241.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Day Care 50-99 Children/Adults (User Fee Study – Item 108)

**Current Fee:** \$371.00/yr

**Proposed Fee:** \$294.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Day Cares 100+ Children/Adults (User Fee Study – Item 109)

**Current Fee:** \$419.00/yr

**Proposed Fee:** \$452.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Dry Chemical Plants (User Fee Study – Item 110)

**Current Fee:** \$334.00/yr

**Proposed Fee:** \$346.00/yr

**Justification:** Recover costs of inspection as required by fire code for locations where dry cleaning is performed.

**Fee Name:** Explosives (User Fee Study – Item 111)

**Current Fee:** \$555.00/yr

**Proposed Fee:** \$600.00/yr

**Justification:** Recover costs of inspection as required by fire code for any amounts stored, sold or used. This fee exempts smokeless powder and primers in residential occupancies in amounts for personal use.

**Fee Name:** Fire Alarm System (User Fee Study – Item 112)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$241.00/yr

**Justification:** Recover costs of inspection as required by fire code for fire alarm systems in commercial occupancies. This fee does not apply to single or two-family dwellings.

**Fee Name:** Fireworks Storage (User Fee Study – Item 114)

**Current Fee:** \$401.00/yr

**Proposed Fee:** \$410.00/yr

**Justification:** Recover costs of inspection as required by fire code for storage of fireworks. This applies to warehouse storage and not individual firework booth use.

**Fee Name:** Flammable & Combustible Liquids (User Fee Study – Item 115)

**Current Fee:** \$177.00/yr

**Proposed Fee:** \$188.00/yr

**Justification:** Recover costs of inspection as required by fire code for various amounts depending on hazard of specific product

**Fee Name:** Fruit & Crop Ripening (User Fee Study – Item 116)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$283.00/yr

**Justification:** Recover costs of inspection as required by fire code for use of ethylene gas for commercial ripening.

**Fee Name:** Repair Garages & Motor Fuel Dispensing Facilities  
(User Fee Study – Item 118)

**Current Fee:** \$226.00/yr

**Proposed Fee:** \$241.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Hazardous Materials (User Fee Study – Item 119)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$283.00/yr

**Justification:** Recover costs of inspection as required by fire code for storage, use or production of amounts that vary due to hazard of specific product.

**Fee Name:** Heliport/Helistop (User Fee Study – Item 120)

**Current Fee:** \$214.00/yr

**Proposed Fee:** \$219.00/yr

**Justification:** Recover costs of inspection as required by fire code for fixed-facilities where helicopters are housed or used.

**Fee Name:** Helistop Non-Designated (User Fee Study – Item 121)

**Current Fee:** \$214.00 ea

**Proposed Fee:** \$219.00 ea

**Justification:** Recover costs of inspection as required by fire code for helicopter landings at sites not designated as a fixed-facility (i.e. schools, parks, etc).

**Fee Name:** Hi-Piled Storage (User Fee Study – Item 122)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$283.00/yr

**Justification:** Recover costs of inspection as required by fire code for storage over 12 feet high in amounts exceeding 500 square feet.

**Fee Name:** Hot Work Operations (User Fee Study – Item 123)

**Current Fee:** \$178.00/yr

**Proposed Fee:** \$161.00/yr

**Justification:** Recover costs of inspection as required by fire code for use of welding and/or hot application devices for commercial purposes

**Fee Name:** Hotel/Motel 3-8 Units (User Fee Study – Item 124)

**Current Fee:** \$154.00/yr

**Proposed Fee:** \$156.00/yr

**Justification:** Recover costs of inspection as required by Health & Safety Code

**Fee Name:** Hotel/Motel 9-16 Units (User Fee Study – Item 125)

**Current Fee:** \$214.00/yr

**Proposed Fee:** \$219.00/yr

**Justification:** Recover costs of inspection as required by Health & Safety Code

Citywide Fees and Charges Update

**Fee Name:** Hotel/Motel 17-30 Units (User Fee Study – Item 126)  
**Current Fee:** \$214.00/yr  
**Proposed Fee:** \$219.00/yr  
**Justification:** Recover costs of inspection as required by Health & Safety Code

**Fee Name:** Hotel/Motel 31-60 Units (User Fee Study – Item 127)  
**Current Fee:** \$274.00/yr  
**Proposed Fee:** \$283.00/yr  
**Justification:** Recover costs of inspection as required by Health & Safety Code

**Fee Name:** Hotel/Motel 61+ Units (User Fee Study – Item 128)  
**Current Fee:** \$514.00/yr  
**Proposed Fee:** \$537.00/yr  
**Justification:** Recover costs of inspection as required by Health & Safety Code

**Fee Name:** Inspections – Hourly Day Rate (User Fee Study – Item 129)  
**Current Fee:** \$95.00/hr  
**Proposed Fee:** \$110.00/hr  
**Justification:** Recover costs of inspections requested without permit. Proposed fee is modified from 100% recovery rate to reflect current market rates of other fire departments in the Sacramento area.

**Fee Name:** Inspections – Hourly After-Hours (User Fee Study – Item 130)  
**Current Fee:** \$142.00/hr  
**Proposed Fee:** \$185.00/hr  
**Justification:** Recover costs of inspections requested to be performed after normal business hours and on weekends. These are typically requested to test alarm systems at a time that will not disrupt building occupants.

**Fee Name:** Institutions <14 Patients (User Fee Study – Item 131)  
**Current Fee:** \$141.00/yr  
**Proposed Fee:** \$238.00/yr  
**Justification:** Recover costs of inspection as required by fire code

**Fee Name:** Institutions 15-49 Patients (User Fee Study – Item 132)  
**Current Fee:** \$250.00/yr  
**Proposed Fee:** \$283.00/yr  
**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Institutions 50+ Patients (User Fee Study – Item 133)  
**Current Fee:** \$477.00/yr  
**Proposed Fee:** \$537.00/yr  
**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Institutions Hospitals/Acute Care (User Fee Study – Item 134)  
**Current Fee:** \$699.00/yr  
**Proposed Fee:** \$1,299.00/yr  
**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Liquid/Gas Filled Vehicles or Equipment in Assembly Building (User Fee Study – Item 135)  
**Current Fee:** \$225.00/yr  
**Proposed Fee:** \$62.00/yr  
**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Liquefied Petroleum Gas (User Fee Study – Item 136)  
**Current Fee:** \$226.00/yr  
**Proposed Fee:** \$214.00/yr  
**Justification:** Recover costs of inspection as required by fire code for amounts exceeding 500 gallons or used in commercial applications.

**Fee Name:** Lumber Yard/Woodworking (User Fee Study – Item 137)  
**Current Fee:** \$334.00/yr  
**Proposed Fee:** \$346.00/yr  
**Justification:** Recover costs of inspection as required by fire code for amounts stored or used in excess of 100,000 board feet.

**Fee Name:** Magnesium (User Fee Study – Item 138)  
**Current Fee:** \$274.00/yr  
**Proposed Fee:** \$283.00/yr  
**Justification:** Recover costs of inspection as required by fire code for amounts used in excess of 10 pounds.

**Fee Name:** Mall Buildings – Covered (User Fee Study – Item 139)  
**Current Fee:** \$699.00/yr  
**Proposed Fee:** \$791.00/yr  
**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Marinas (User Fee Study – Item 140)  
**Current Fee:** \$394.00/yr  
**Proposed Fee:** \$410.00/yr  
**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Open Flames and Candles (User Fee Study – Item 142)  
**Current Fee:** \$154.00/yr  
**Proposed Fee:** \$188.00/yr  
**Justification:** Recover costs of inspection as required by fire code for use of open flame devices to remove paint or the use of candles in an assembly, dining or drinking establishment.

**Fee Name:** Organic Coating Applications (User Fee Study – Item 143)

**Current Fee:** \$214.00/yr

**Proposed Fee:** \$219.00/yr

**Justification:** Recover costs of inspection as required by fire code for amounts manufactured in excess of one gallon per day.

**Fee Name:** Ovens – Industrial (User Fee Study – Item 144)

**Current Fee:** \$214.00/yr

**Proposed Fee:** \$219.00/yr

**Justification:** Recover costs of inspection as required by fire code for industrial ovens classified as furnaces.

**Fee Name:** Places of Assembly (A1) (User Fee Study – Item 145)

**Current Fee:** \$155.00/yr

**Proposed Fee:** \$135.00/yr

**Justification:** Recover costs of inspection as required by fire code for theaters, concert halls, etc. Lower fee reflects definition changes from previous versions of the fire code.

**Fee Name:** Places of Assembly (A2 & A3) (User Fee Study – Item 146)

**Current Fee:** \$155.00/yr

**Proposed Fee:** \$135.00/yr

**Justification:** Recover costs of inspection as required by fire code for night clubs, restaurants, etc. Fee reflects definition changes from previous versions of the fire code.

**Fee Name:** Places of Assembly (A4 & A5) (User Fee Study – Item 146)

**Current Fee:** \$314.00/yr

**Proposed Fee:** \$537.00/yr

**Justification:** Recover costs of inspection as required by fire code for arenas, stadiums, etc. Fee reflects definition changes from previous versions of the fire code.

**Fee Name:** Plan Review (User Fee Study – Item 148)

**Current Fee:** \$95.00/hr

**Proposed Fee:** \$140.00/hr

**Justification:** Recover costs of plan review of buildings. Fee is reduced from 100% recovery to reflect local area fire department averages for fire plan review. Fee is also applied to inspections for "FPP" and "Ticket" program inspections.

**Fee Name:** Pyrotechnic – Special Effects (User Fee Study – Item 149)

**Current Fee:** \$394.00

**Proposed Fee:** \$283.00

**Justification:** Recover costs of initial setup review and inspection as required by fire code. Typically applied to effects used within buildings. Lower fee reflects streamlining of the process. Review may indicate standby is needed, which is reimbursed at the inspection hourly rate.

**Fee Name:** Pyrotechnic – Public Display (User Fee Study – Item 150)

**Current Fee:** \$394.00

**Proposed Fee:** \$267.00

**Justification:** Recover costs of initial setup review and inspection as required by fire code. Typically applied to exterior displays. Lower fee reflects streamlining of the process. Review may indicate additional standby is needed, which is reimbursed at the inspection hourly rate.

**Fee Name:** Radioactive Materials (User Fee Study – Item 151)

**Current Fee:** \$433.00/yr

**Proposed Fee:** \$502.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Refrigeration Equipment (User Fee Study – Item 152)

**Current Fee:** \$274.00/yr

**Proposed Fee:** \$283.00/yr

**Justification:** Recover costs of inspection as required by fire code.

**Fee Name:** Spraying & Dipping (User Fee Study – Item 155)

**Current Fee:** \$274.00

**Proposed Fee:** \$283.00

**Justification:** Recover costs of inspection as required by fire code for use of flammable or combustible liquids or combustible powders as a part of the operation.

**Fee Name:** Temporary Membrane Structures (User Fee Study – Item 157)

**Current Fee:** \$226.00

**Proposed Fee:** \$188.00

**Justification:** Recover costs of inspection as required by the fire code for tent structures exceeding 200 square feet or canopies exceeding 400 square feet. Fee reflects estimate of cost as the fire code decreased the minimum size of structure from previous versions.

**Fee Name:** Tire Rebuilding Plants & Storage of Scrap Tires  
(User Fee Study – Item 158)

**Current Fee:** \$274.00

**Proposed Fee:** \$283.00

**Justification:** Recover costs of inspection as required by fire code.

Citywide Fees and Charges Update

**Fee Name:** Weed Abatement (Each Abatement) (User Fee Study – Item 159)  
**Current Fee:** Cost + \$110.00 administrative fee  
**Proposed Fee:** Cost + \$100.00 administrative fee  
**Justification:** Recover costs of city contractor-performed abatement. Fees remain static as improvements to data retrieval and billing promise to streamline workload.

**Fee Name:** Wood Products (User Fee Study – Item 160)  
**Current Fee:** \$274.00  
**Proposed Fee:** \$283.00  
**Justification:** New permit required by fire code this year. Recovers estimated cost of inspection as required by fire code for chips, lumber or plywood in excess of 200 cubic feet.

**Fee Name:** Amusement Buildings (User Fee Study – Item 161)  
**Current Fee:** None  
**Proposed Fee:** \$283.00  
**Justification:** New permit required by fire code this year. Recovers estimated cost of inspection as required by fire code.

**Fee Name:** Exhibit/Trade Shows (User Fee Study – Item 162)  
**Current Fee:** None  
**Proposed Fee:** \$568.00  
**Justification:** New permit required by fire code this year. Recovers estimated cost of inspection as required by fire code

**Fee Name:** Floor Finish (User Fee Study – Item 163)  
**Current Fee:** None  
**Proposed Fee:** \$135.00  
**Justification:** New permit required by fire code this year. Recovers estimated cost of inspection as required by fire code for areas in excess of 350 square feet using a flammable or combustible liquid.

**Fee Name:** Hazardous Production Material (HPM) Facilities (User Fee Study – Item 164)  
**Current Fee:** None  
**Proposed Fee:** \$410.00  
**Justification:** New permit required by fire code this year. Recovers estimated cost of inspection as required by fire code for facilities that use hazardous production materials (i.e. semi-conductor industry).

**Fee Name:** Open Burning (User Fee Study – Item 165)  
**Current Fee:** None  
**Proposed Fee:** \$135.00

March 24, 2009

## Citywide Fees and Charges Update

**Justification:** New permit required by fire code this year. Recovers estimated cost of site review and inspection as required by fire code for a fire on public or private ground

**Fee Name:** Administrative Fee (User Fee Study – Item 166)

**Current Fee:** None

**Proposed Fee:** \$154.00 ea

**Justification:** Recovers estimated cost of research of lost permits, intake of plans, scheduling of phased project inspections, etc.

**Fee Name:** Failure to Prepare/Cancellation of Inspection (User Fee Study – Item 167)

**Current Fee:** None

**Proposed Fee:** \$322 ea occurrence

**Justification:** New fee for contractors that cancel two or more inspections for a single project, or that are conclusively not prepared for the inspection when the inspector arrives.

**Fee Name:** Late Fee (User Fee Study – Item 168)

**Current Fee:** None

**Proposed Fee:** \$84.00

**Justification:** New fee to be charged when payment of permit, plan or inspection fees are in excess of 15 days past due.

### PARKS & RECREATION (All fees and charges are effective 5/1/09)

**Fee Name:** Park Picnic Area Reservations

**Current Fee:** \$23/50 persons uncovered picnic areas, Neighborhood and Community Parks

**Proposed Fee:** \$25/50 persons uncovered picnic areas, Neighborhood and Community Parks

**Estimated additional annual revenue: \$6,000**

**Justification:** This fee increase will help mitigate further reductions to Park Safety services.

(19001526) Park Safety Services

**Fee Name:** Park Picnic Reservation - Application Fee

**Current Fee:** None

**Proposed Fee:** \$5.00

\*\*\*Add New Non-Refundable Application Fee of \$5.00 for all park picnic applications.\*\*\*

**Estimated additional annual revenue: \$12,800**

**Justification:** Significant staff time is spent with customers requesting changes to previously paid reservations. A non-refundable fee would be an efficiency and help staff address as many customer needs as possible. This fee will also help mitigate further reductions to Customer Service staffing.

(19001526) Park Safety Services

Citywide Fees and Charges Update

March 24, 2009

**Fee Name:** Park Facility Rental Special Permit (Sound, Special Equip, BBQ, etc.)

**Current Fee:** \$15 - \$110

**Proposed Fee:** \$15 - \$140 (Fees for wedding permits will be increased from \$110 to \$140)

**Estimated additional annual revenue:** \$1,500

**Justification:** Help mitigate further reductions to Park Safety services.  
(19001526) Park Safety Services

**Fee Name:** Community Recreation Lap Swim

**Current Fee:** \$4

**Proposed Fee:** \$5

**Estimated Additional Annual Revenue:** \$2,870

**Justification:** This increase will help mitigate further reductions to Aquatic operations.  
(4734-19001521) Aquatics

**Fee Name:** Children's Services Core Programming

**Current Fee:** \$40

**Proposed Fee:** \$45

**Estimated Additional Annual Revenue:** \$7,125

**Justification:** Help mitigate further reductions in services to children.  
Based on 500 participants in Flag Football, a \$5 increase in fees from \$40 per participant to \$45 per participant will increase revenue by \$2,500. For Basketball, with 625 participants, a \$5 increase in fees from \$40 per participant to \$45 per participant will increase revenue by \$3,125. For Pee Wee Football and Basketball, with 300 participants, a \$5 increase in fees from \$40 per participant to \$45 per participant will increase revenue by \$1,500.  
(4714-19001611) Children's Services

**Fee Name:** Children's Services Non-Core Programming – Club Camps

**Current Fee:** \$600 for 8 weeks of camp

**Proposed Fee:** \$650 for 8 weeks of camp

**Estimated Additional Annual Revenue:** \$10,500

**Justification:** Help mitigate further reductions in services to children.  
Based on 210 participants at three Club Camp locations, a \$50 increase in fees from \$600 per participant for 8 weeks of camp to \$650 per participant for 8 weeks of camp will increase revenue by \$10,500. At the new rate of \$650 per participant for 8 weeks of camp, the price equates out to \$1.63 per hour of supervised child care, a \$.13 increase over the cost of the prior year.  
(4714-19001611) Children's Services

**Fee Name:** Community Center Room Rental

**Current Fee:** \$30 - 150

**Proposed Fee:** \$30 – 150 (same, increased within the range as follows: increasing medium size rooms by \$5 per hour and large rooms by \$10 per hour)

**Estimated Additional Annual Revenue:** \$7,000

**Justification:** Help mitigate further reductions in community center operations.  
(4716-19001641) Community Centers

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**Fee Name:** City Safari Tours

**Current Fee:** \$83 - 600

**Proposed Fee:** \$45 - \$2,975

**Estimated Additional Annual Revenue:** \$6,000

**Justification:** Help mitigate further reductions to special event services. Tours range from one-day trips to San Francisco, Lake Tahoe and the Wine Country as well as multi-day trips to Reno, Yosemite, Tucson, Boston and other locations. The number of registrations for Safari Tours may decline; however, because of the popularity of the Safari Tour program, even a 10% increase allows for a very competitive program. (4717-19001511) Special Events

**Fee Name:** Swim Lessons

**Current Fee:** \$44

**Proposed Fee:** \$46

**Estimated Additional Annual Revenue:** \$6,800

**Justification:** This increase will help mitigate reductions to aquatics. (4734-19001521) Aquatics

**Fee Name:** Swim Team Championship Entry Fee

**Current Fee:** \$0

**Proposed Fee:** \$10

**Estimated additional annual revenue:** \$3,400

**Justification:** This increase will help mitigate reductions to aquatics. (4734-19001521) Aquatics

**Fee Name:** Southside Jogging Center

**Current Fee:** \$3

**Proposed Fee:** \$5

**Estimated additional annual revenue:** \$2,800

**Justification:** This increase will help mitigate further reductions in recreation services. (4734-19001521) Aquatics

**Fee Name:** Mangan Rifle Range

**Current Fee:** \$5

**Proposed Fee:** \$7

**Estimated additional annual revenue:** \$2,600

**Justification:** This increase will help mitigate further reductions in recreation services. (4734-19001521) Aquatics

**Fee Name:** Adult Sports League Teams

**Current Fee:** \$460

**Proposed Fee:** \$470

**Estimated additional revenue:** \$2,500

**Justification:** This increase will help mitigate further reductions in Recreation services. This fee proposal is common practice at similar venues and should not affect attendance. Each of 250 sports league teams that we serve will be charged an

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additional \$10 per league sign up.  
(19001531) Community Recreation

**Fee Name:** Access Leisure Core Programming for Adults

**Current Fee:** Small Events - \$4

Large Events - \$14

**Proposed Fee:** Small Events - \$8

Large Events - \$18

**Estimated additional revenue: \$4,800**

**Justification:** This increase will help mitigate further reductions in Access Leisure services.

(19001541) Access Leisure

## PLANNING

**Fee Name:** Neighborhood Park Maintenance Community Facilities District (CFD) No. 2002-02 Annexation Application Fee

**Current Fee:** \$7,500 for each annexation application

**Proposed Fee:** \$50 per single family residential lot or multi-family/condo/townhouse unit, not to exceed \$7,500 for each annexation application

**Justification:** Currently the City of Sacramento charges \$7,500 for the application fee of non-bond special districts to cover staff and miscellaneous costs prior to actual formation of a district or an annexation to a district. One of the City's final map conditions requires that all new residential projects to be annexed to the Neighborhood Park Maintenance CFD No. 2002-02. Since these new residential projects are typically small and the annexation process involves multiple projects, a fee of \$50 per single family residential lot or multi-family/condo/townhouse unit, not to exceed \$7,500 for each annexation application, is charged instead for each annexation application. The County of Sacramento currently charges an annexation fee of \$3,500 plus \$50 per single-family residential parcel created by the final map up to a maximum fee of \$7,500.

**Fee Name:** Sphere of Influence Fee

**Current Fee:** None

**Proposed Fee:**

- Base Fee: \$10,000
- Additional Charges: Applications requiring more staff time than has been allocated by the fees charged per this schedule will be assessed for the additional staff time at \$140 per hour.

**Effective Date:** July 1, 2009

**Justification:** Staff time: project review and analysis, prepare documents, research, site visits, neighborhood outreach, and attend hearings. The Sphere of Influence (SOI) activity review of a "municipal service review", "meet and confer" with the County, coordination with outside agencies including special districts, and preparation for LAFCo hearings.

**Detailed Analysis & Justification:** The paragraphs that follow highlight the categories of sphere of influence, and specific work efforts required for SOI.

Citywide Fees and Charges Update

SOIs within the City tend to fall into one of three categories:

- Large developed areas not yet in City's Sphere
- Large undeveloped land-owner requested (Camino Norte, Natomas Joint Vision)
- Small to mid-size undeveloped land-owner requested (Aspen 1).

**Sphere of Influence Amendment Process Summary**

The following is a brief overview of the Sphere of Influence Amendment process for the City of Sacramento.

- **Council Initiation of Sphere of Influence Amendment.** This effort requires preparation of staff report including drafting a Resolution and presentation to the Council. The Resolution would identify the affected territory, acreage, and the rationale for the proposed amendment. [Estimated Work Effort: 16 hours - Basic]
- **Review of Municipal Service Review:** When a local agency submits a resolution of application for SOI Amendment, it shall include a municipal service review which describes the level and provider of those services, and which provider would likely provide services to the affected territory upon future annexation. (Cortese-Knox-Hertzberg, §56430). Typically, the Municipal Service Review is prepared by a consultant, but requires City staff routing, coordination and oversight. [Estimated Work Effort - Basic: 16 hours]
  - **City Preparation of a Municipal Services Review:** An optional task (for additional cost) is City preparation of the MSR. The City has successfully prepared MSR's for Aspen 1 and Camino Norte. {Supplemental Cost – to be negotiated}
- **Submittal of Application to LAFCo:** Following Council initiation of the SOI Amendment, the Planning Department will prepare the LAFCo application. The application has the following components: [Estimated Work Effort - Basic: 20 hours]
  - Application Form: Property and project description, proposed actions, legal description of property, rationale for SOI Amendment (pursuant to Government Code § 56425), present and probable need for public facilities and current capacity of public facilities and adequacy of public services, and a justification for the SOI Amendment.
  - Supplemental letter responding to LAFCo issues raised during MSR review.
  - Transmittal of Certified Resolutions and Ordinances, staff reports, MSR, and all other relevant documents.
- **LAFCo Commission Hearings:** LAFCo staff analyzes all issues, writes the staff report and recommendation to Commission, and sets the matter for hearing before the Commission. Planning staff collaborate with LAFCo to prepare the staff report. Planning staff, as Chief Petitioner, testify before the LAFCo Commission. Typically, this involves preparation of a PowerPoint presentation. [Estimated Work Effort - Basic: 16 hours]
- **Follow-Up Actions:** Modify GIS maps and history files [Estimated Work Effort - Basic: 4 hours]

**Summary of Required Effort:**

- Sphere of Influence Initiated. [16 hours]
- Municipal Services Review: [16 hours]
  - City Preparation of MSR [to be negotiated]

## Citywide Fees and Charges Update

- Submittal of LAFCo Application Form: [20 hours]
- LAFCo Commission Hearings: [16 hours]
- Follow-Up Actions: [4 hours]

**TOTAL BASIC EFFORT = 72 hours \* \$140/hour = \$10,000**

Circumstances where Actual Fee is likely to be Higher

- Larger geographic area
- Multiple special districts – especially if potentially impacted by service provider changes and revenue loss during tax exchange at annexation
- LAFCo delays in processing application

### POLICE DEPARTMENT

**Fee Name:** Adult-Related Entertainer (User Fee Study – Item 169)

**Current Fee:** \$50.00

**Proposed Fee:** \$108.00 (plus \$58.00 a year for 3 more years and annual CPI adjustments for future years)

**Justification:** Exotic dancers in "strip" clubs are examples of the adult entertainers for this permit process. The Police Department spends significant efforts on background investigations for this permit process. The cost to issue and administer this permit is actually \$281.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 4 years.

**Fee Name:** Antique/2<sup>nd</sup> Hand Dealer – New (User Fee Study – Item 170)

**Current Fee:** \$120.00

**Proposed Fee:** \$156.00 (plus \$35.00 next year and annual CPI adjustments for future years)

**Justification:** Antique/2<sup>nd</sup> hand dealers are permitted because of concerns with the resale of stolen property. City staff process applications and remit information as required to the State Department of Justice (DOJ) for license issuance. The City also collects a \$195.00 check payable to DOJ at the time of application. The cost to issue and administer this permit is actually \$191.00. Given the increase it is recommended that this fee be incrementally increased over 2 years.

**Fee Name:** Antique/2<sup>nd</sup> Hand Dealer – Renew (User Fee Study – Item 171)

**Current Fee:** \$75.00

**Proposed Fee:** \$114 (plus \$38.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** Antique/2<sup>nd</sup> hand dealers are permitted because of concerns with the resale of stolen property. The city fee was last adjusted 7/1/07. The cost to issue and administer this permit is actually \$191.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

**Fee Name:** Arcade Permit (User Fee Study – Item 172)

**Current Fee:** \$550.00

**Proposed Fee:** \$648.00 (plus annual CPI adjustments for future years)

**Justification:** Permits are issued to Arcades to help mitigate potential nuisances in locations where loitering occurs. This fee has not been adjusted in over 10 years. The proposed fee covers the city's cost of issuing the permit.

**Fee Name:** Arrest Report Summary (User Fee Study – Item 173)

**Current Fee:** \$49.00

**Proposed Fee:** \$269.00

**Justification:** Current fee unchanged in approximately ten (10) years, significant staff time required to search microfiche, paper archives, and two electronic data bases.

**Fee Name:** Audio Recording - Subpoenas (User Fee Study – Item 174)

**Current Fee:** \$25.00

**Proposed Fee:** \$192.00

**Justification:** Current fee unchanged in approximately ten (10) years, significant staff time required to search for audio of described event and make recordings. Increased number of recorded telephone lines and radio channels complicates effort required.

**Fee Name:** Burglar Alarm Permits (New and Renewals) (User Fee Study – Item 175)

**Current Fee:** \$40.00 Every 3 Years (or \$13.33 per year)

**Proposed Fee:** \$40.00 Annually

**Justification:** This fee has not been changed in approximately ten (10) years. This charge is comparable to other law enforcement agencies.

**Fee Name:** Canvassing & Solicitors License (User Fee Study – Item 176)

**Current Fee:** \$45.00

**Proposed Fee:** \$74.00 (plus \$30.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** The Canvassing and Solicitors license is mainly for individuals that go "door to door" and take orders for items to be delivered at a future date. A background check is performed to ensure that applicants do not have prior convictions for fraud or related "confidence" crimes. The cost to issue and administer this permit is actually \$133.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

**Fee Name:** Cardroom Employee Permit - New (User Fee Study – Item 177)

**Current Fee:** \$64.00

**Proposed Fee:** \$89.00 (plus \$39.00 next year and annual CPI adjustments for future years)

**Justification:** A background check is performed on new and renewal cardroom applicants to check against prior history of illegal gambling, drug charges or prostitution. The cost to issue and administer this permit is actually \$128.00. Given the increase it is recommended that this fee be incrementally increased over 2 years.

**Fee Name:** Cardroom Employee Permit - Renew (User Fee Study – Item 178)

**Current Fee:** \$40.00

**Proposed Fee:** \$89.00 (plus \$39.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** A background check is performed on new and renewal cardroom applicants to check against prior history of illegal gambling, drug charges or prostitution. The processing efforts for the renewal are almost the same for a new permit. The cost to issue this permit is actually \$128.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

**Fee Name:** Concealed Weapon Permit - Filing Fee (User Fee Study – Item 180)

**Current Fee:** \$3.00

**Proposed Fee:** \$20.00

**Justification:** Concealed weapon permit fees are set by Penal Code section 12054.

**Fee Name:** Concealed Weapon Permit Fee (User Fee Study – Item 181)

**Current Fee:** \$73.00

**Proposed Fee:** \$80.00

**Justification:** Concealed weapon permit fees are set by Penal Code section 12054.

**Fee Name:** DUI (Driving Under the Influence) Fee (Emergency response recovery) (User Fee Study – Item 183)

**Current Fee:** \$300.00

**Proposed Fee:** \$492.00

**Justification:** Fee only charged for response to DUI related traffic collisions. Proposed fee is per incident and includes police labor for response, arrest, and investigation. Fee not updated in approximately ten (10) years.

**Fee Name:** Fingerprinting (All) (User Fee Study – Item 184)

**Current Fee:** \$59.50

**Proposed Fee:** \$84.00

**Justification:** \$32 of the fee amount is collected on behalf of the Department of Justice to offset use of Livescan. The remainder of fee is used to reimburse staff time and equipment.

**Fee Name:** Gun Dealer - Business Owner Permit (User Fee Study – Item 185)

**Current Fee:** \$138.00

**Proposed Fee:** \$275.00

**Justification:** Fee not updated in approximately ten (10) years. Significant staff time to research and investigate permit requests.

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**Fee Name:** Gun Dealer - Employee Permit (User Fee Study – Item 186)

**Current Fee:** \$135.00

**Proposed Fee:** \$100.00

**Justification:** Fee not updated in approximately ten (10) years. Significant staff time to research and investigate permit requests. Ordinance also allows DOJ "Certificate of Firearms Eligibility" as another option.

**Fee Name:** No Criminal Record Letters (User Fee Study – Item 187)

**Current Fee:** \$10.00

**Proposed Fee:** \$58.00

**Justification:** Fee not updated in approximately ten (10) years. Significant staff time consumed and other public counter services delayed. Alternative information can be provided from California DOJ.

**Fee Name:** Pay Phones - Application (User Fee Study – Item 188)

**Current Fee:** \$129.00

**Proposed Fee:** \$275.00

**Justification:** Significant staff investigation and review required.

**Fee Name:** Pay Phones - Renewal (User Fee Study – Item 189)

**Current Fee:** \$33.00

**Proposed Fee:** \$212.00

**Justification:** Significant staff investigation and review required.

**Fee Name:** Photo CD Fee - More Than One (1) (User Fee Study – Item 190)

**Current Fee:** \$4.00

**Proposed Fee:** \$6.00

**Justification:** Proposed fee is additional per unit cost after initial purchase of one (1) unit. Increased labor cost.

**Fee Name:** Searchlight Service (User Fee Study – Item 192)

**Current Fee:** \$15.00

**Proposed Fee:** \$68.00

**Justification:** Fee not adjusted in approximately ten (10) years, increased staff labor expenses

**Fee Name:** Sound Permit – Mobile Food Vending (User Fee Study – Item 193)

**Current Fee:** \$25.00

**Proposed Fee:** \$39.00 (plus \$15.00 a year for 2 more years and annual CPI adjustments for future years)

**Justification:** The Police department issues sound permits for the amplification/broadcasting of sound from vehicles. The permits are issued to ensure the equipment and noise levels do not create a nuisance. The actual cost to issue this permit has been calculated at \$68.00. Given the dramatic increase it is recommended that this fee be incrementally increased over 3 years.

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**Fee Name:** Vehicle Repossession Fee (User Fee Study – Item 195)

**Current Fee:** \$7.00

**Proposed Fee:** \$15.00

**Justification:** Fee not increased in approximately ten (10) years, increased labor expenses

**Fee Name:** Vehicle Tow Release Fee-Release (User Fee Study – Item 196)

**Current Fee:** \$67.00

**Proposed Fee:** \$130.00

**Justification:** Fee not increased in approximately ten (10) years. Fee based on average fee of eleven (11) local Law Enforcement agencies. The proposed fee is 56% cost recovery.

**Fee Name:** Video Tapes - Subpoenas (User Fee Study – Item 197)

**Current Fee:** \$35.00

**Proposed Fee:** \$38

**Justification:** Increased staff expenses.

**Fee Name:** Bingo Manager Permit (User Fee Study – Item 200)

**Current Fee:** None

**Proposed Fee:** \$68.00

**Justification:** Expense of records checks and staff time.

**Fee Name:** Factual Innocence Petition Fee (User Fee Study – Item 201)

**Current Fee:** None

**Proposed Fee:** \$96.00

**Justification:** Significant staff time to review case documentation. Fee to be refunded if determined factually innocent.

**Fee Name:** Gun Dealer - Business Owner Renewal (User Fee Study – Item 202)

**Current Fee:** None

**Proposed Fee:** \$275.00

**Justification:** Renewal Fee equal to initial permit fee.

**Fee Name:** Gun Dealer - Employee Permit Renewal (User Fee Study – Item 203)

**Current Fee:** None

**Proposed Fee:** \$100.00

**Justification:** Renewal Fee equal to initial permit fee.

**Fee Name:** No Record Notary Fee (User Fee Study – Item 204)

**Current Fee:** None

**Proposed Fee:** \$19.00

**Justification:** Expenses related to having notary services and staff time

Citywide Fees and Charges Update

**Fee Name:** Security Guard Permit (Owner/Operator) (User Fee Study – Item 205)  
**Current Fee:** None  
**Proposed Fee:** \$275.00  
**Justification:** Staff time to review qualifications and regulate companies pursuant to City ordinance requirements.

**Fee Name:** Subpoena fee (User Fee Study – Item 206)  
**Current Fee:** None  
**Proposed Fee:** \$19.00  
**Justification:** Subpoena duces tecum fees are set as per California Evidence Code section 1563.

**TRANSPORTATION**

**Fee Name:** Discounted Employee Parking Program (DEPP) Administrative Card Fee  
**Current Fee:** \$5.00; not previously in the schedule  
**Proposed Fee:** \$5.00  
**Justification:** Fee covers cost of issuing a new or replacement permit card

**Fee Name:** Part-Time Employee Parking (P-TEP) Administrative Card Fee  
**Current Fee:** \$5.00; not previously in the schedule  
**Proposed Fee:** \$5.00  
**Justification:** Fee covers cost of issuing a new or replacement permit card

**Fee Name:** Bicycle Enclosure Administrative Card Fee  
**Current Fee:** \$10.00; not previously in the schedule  
**Proposed Fee:** \$10.00  
**Justification:** Fee covers cost of issuing a new or replacement permit card

**Fee Name:** Bicycle Locker Key Deposit (For lockers with City-issued keys only)  
**Current Fee:** \$25.00; not previously in the schedule  
**Proposed Fee:** \$25.00  
**Justification:** Fee covers cost of replacement keys and installation of new key lock

**Fee Name:** Alternative Mode Commuter Option  
**Current Fee:** \$78.00 for 12 passes per quarter; not previously in the schedule  
**Proposed Fee:** \$78.00  
**Justification:** Fee covers cost of discounted parking for the following garages: Memorial Garage, Old Sacramento Garage, Tower Garage, City Hall Garage, Downtown Plaza West Garage, and Downtown Plaza East Garage.

Citywide Fees and Charges Update

**Fee Name:** Alternative Mode Commuter Option (Capitol Garage)  
**Current Fee:** \$96.00 for 12 passes per quarter; not previously in the schedule

**Proposed Fee:** \$96.00

**Justification:** Fee covers cost of discounted parking for Capitol Garage

**Fee Name:** Final Parcel and Subdivision Maps

**Current Fee:** 2-20 lots \$1,250 + \$50 per lot  
Over 20 lots \$2,250 + \$10 per lot

**Proposed Fee:** 1-4 lots \$2,200  
5 or more lots \$2,800 + \$25 per lot

**Justification:** Fee has not been increased since 1998; increased fee will cover most or all City costs. New structure is simpler to interpret.

**Fee Name:** Map Review, Multiple Cycle Review

**Current Fee:** None

**Proposed Fee:** \$300 for each review after three cycles of map review have been completed.

**Justification:** Addresses City costs for reviews above what would typically be expected.

**Fee Name:** Map Review Reactivation Fee

**Current Fee:** None

**Proposed Fee:** \$500 applied each time map submission has six months or more of inactivity after receipt of City written comments.

**Justification:** After six months of inactivity, new title reports and other information is required and must be reviewed, adding City costs.

**Fee Name:** Certificate of Compliance – Lot Mergers

**Current Fee:** \$1,555

**Proposed Fee:** \$1,700

**Justification:** To include \$200 in costs to cover Department of Utilities' review time.

**Fee Name:** Certificate of Compliance – Lot Line Adjustments, 2-3 parcels

**Current Fee:** \$1,805

**Proposed Fee:** \$2,000

**Justification:** To include \$200 in costs to cover Department of Utilities' review time.

**Fee Name:** Certificate of Compliance – Lot Line Adjustments, 4 parcels

**Current Fee:** \$2,055

**Proposed Fee:** \$2,200

**Justification:** To include \$200 in costs to cover Department of Utilities' review time.

Citywide Fees and Charges Update

**Fee Name:** Certificate of Compliance – Lot Splits

**Current Fee:** \$1,000

**Proposed Fee:** \$1,800

**Justification:** Fee has not increased since 1998 and costs have increased. Also includes \$200 in costs to cover Department of Utilities' review time.

**Fee Name:** Hourly Rate: Miscellaneous Activities, Private Development Review

**Current Fee:** Varies by individual staff rate.

**Proposed Fee:** \$140/hr

**Justification:** Some miscellaneous activities are not covered by fee schedule and are collected at an hourly rate. Last year, the Development Services Department adopted a uniform hourly fee rate of \$140 for greater predictability. Enacting the same hourly rate for Department of Transportation staff for miscellaneous private development requests for activities not covered by fee schedule improves predictability, eases implementation, and is consistent with average costs for reviews and research by staff.

**UTILITIES – ALL FUNDS**

**Fee Name:** Administrative Processing Fee\*

**Justification:** Full cost recovery based on recent cost analysis

**Current Fee:** \$0 – New Fee proposed

**Proposed Fee:** \$24 Fee effective 4/27/09 upon Council adoption

\*This fee is shared by all four funds, Water, Sewer, Drainage and Solid Waste.

**UTILITIES – WATER FUND**

**Fee Name:** Installation Charges – Water Tap: Paved Streets/Alleys

**Justification:** Full cost recovery based on recent cost analysis

Nom. Dia.:	Current Fee:	Proposed Fee:
1"	\$2,309	\$3,205
1½"	\$2,449	\$3,490
2"	\$2,586	\$3,762
4"	\$4,621	\$5,949
6"	\$4,769	\$6,188
8"	\$5,076	\$6,507
10"	\$7,893	\$10,203
12"	\$8,372	\$10,971
12" (tie in)	\$8,287	Full Cost Recovery

**Fee Name:** Installation Charges – Water Tap: Unpaved Easements  
**Justification:** Full cost recovery based on recent cost analysis

Nom. Dia.:	Current Fee:	Proposed Fee:
1"	\$1,293	\$1,881
1½"	\$1,433	\$2,166
2"	\$1,569	\$2,438
4"	\$2,432	\$3,088
6"	\$2,580	\$3,327
8"	\$2,887	\$3,646
10"	\$4,355	\$6,026
12"	\$4,834	\$6,794
12" (tie in)	\$5,219	Full Cost Recovery

**Fee Name:** Installation Charges – Meters: Charge for Meter Only  
**Justification:** Full cost recovery based on recent cost analysis

Size:	Current Fee:	Proposed Fee:
3"	\$1,236	\$1,594
4"	\$1,957	\$2,495
6"	\$2,728	\$3,384
8"	\$3,749	\$4,978
10"	\$2,857	\$5,038
12"	\$3,517	\$7,189

**Fee Name:** Installation Charges – Meters:  
**Justification:** Charge for Meter and Installation by City  
 Full cost recovery based on recent cost analysis

Size:	Current Fee:	Proposed Fee:
1"	\$462	\$679
1½"	\$560	\$678
2"	\$617	\$741
3"	\$1,615	\$2,099
4"	\$2,336	\$3,000
6"	\$3,395	\$4,262
8"	\$4,416	\$5,856
10"	\$3,524	\$5,916
12"	\$4,184	\$8,068

**Fee Name:** Water Service Fee:  
**Justification:** Restoration of service following discontinuance  
 Full cost recovery based on recent cost analysis

<b>Current Fee:</b>	\$140
<b>Proposed Fee:</b>	\$181

Citywide Fees and Charges Update

**Fee Name:** Water Service Fee: Vacancy credit service fee  
**Justification:** Full cost recovery based on recent cost analysis  
**Current Fee:** \$115  
**Proposed Fee:** \$181

**Fee Name:** Replacement of Lost or Damaged Water Lock Box  
**Justification:** Full cost recovery based on recent cost analysis

Description	Current Fee:	Proposed Fee:
Water lock box removed	\$75	\$95
Water lock box removed, chain cut OR lock missing	\$95	\$115
Water lock box, chain, AND lock missing	\$173	\$214

**Fee Name:** Fire Hydrant Installation and Use Fee  
**Justification:** Limited Periodic Use – Service Charge  
 Full cost recovery based on recent cost analysis

Description	Current Fee:	Proposed Fee:
1 – 10 days	\$35	\$37
11 – 30 days	\$92	\$98
31 – 60 days	\$178	\$189

**Fee Name:** Fire Hydrant Installation and Use Fee  
**Justification:** Water Truck Use – Annual Fee  
 Full cost recovery based on recent cost analysis

Truck Capacity	Current Fee:	Proposed Fee:
1,000 gallons or less	\$173	\$183
2,000 gallons	\$351	\$372
3,000 gallons or more	\$535	\$567

**Fee Name:** Fire Hydrant Installation: Standard Complete  
**Justification:** Full cost recovery based on recent cost analysis  
**Current Fee:** \$7,002  
**Proposed Fee:** \$8,040

**Fee Name:** Backflow Prevention Assemblies  
**Justification:** Full cost recovery based on recent cost analysis

Description	Current Fee:	Proposed Fee:
Installation/Testing - 2"	\$165	\$211
Installation/Testing - 4"	\$562	\$725

**Fee Name:** Water Supply for Fire Protection  
**Justification:** Full cost recovery based on recent cost analysis

Description	Current Fee:	Proposed Fee:
Engineering Analysis	\$90	\$113
Field Test	\$493	\$640

<b>Fee Name:</b>	Water Service Abandonment		
<b>Justification:</b>	Full cost recovery based on recent cost analysis		
	<b>Description</b>	<b>Current Fee:</b>	<b>Proposed Fee:</b>
	1" – 3" Taps	\$901	\$1,085
	4" – 12" Taps	\$1,666	\$2,112

**UTILITIES - SEWER FUND**

<b>Fee Name:</b>	Installation Charges – Sewer Tap		
<b>Justification:</b>	Full cost recovery based on recent cost analysis		
	<b>Description</b>	<b>Current Fee:</b>	<b>Proposed Fee:</b>
	Streets/Alleys	\$154.00	\$227.95
	Easements	\$401.74	594.67
	Larger – Streets	\$7.70	11.40
	Larger - Easements	\$32.46	\$48.05

