



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
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Consent
April 7, 2009

**Honorable Mayor and
 Members of the City Council**

Title: Approval to Accept Funding for PG & E's PowerPathways Program

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) Approving the Fiscal Year 2008-2009 Operating Budget for the Sacramento Employment and Training Agency in the amount of \$78,166,125 and 2) Authorizing the SETA Auditor-Controller to transfer and adjust reserve accounts in the amounts of the approved operating budget.

Contact: Robin Purdy, Deputy Director, 263-3860

Presenters: N/A

Department: Sacramento Employment and Training Agency

Division: N/A

Organization No: N/A

Description/Analysis

Issue: The Sacramento Employment and Training Agency (SETA) Governing Board has approved an action item that requires the review and approval of your body before such action is considered final and authorized. Section 21 (a) (1) of the Joint Exercise of Powers Agreement states that signatories to the Agreement must approve the acceptance of any form of financial assistance and the operation and administration by the Agency of any human service program other than those specifically authorized pursuant to the Joint Powers Agreement

The Sacramento Employment and Training Agency (SETA) has been selected to participate in the PG&E PowerPathways program to recruit, assess, interview, select and train job seekers for employment with PG&E. SETA will receive \$28,832 to:

1. Provide the staff and facilities required to provide orientation, assessment, pre-screening, and interviewing for 1,000 individuals to select 35 students to enroll in the PG&E PowerPathways program in May, 2009.

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- **Initial Assessment:** PowerPathways applicants will be enrolled in the Workforce Investment Act Adult program and receive an initial skills assessment from a career center coach. This includes an introduction to the services of the career center, an initial assessment using the QuickGuide Skills Review, and a coaching appointment to assist them in developing their career action plan.
- **Orientation:** Applicants who express an interest in employment with PG&E and whose initial assessment results show that their skills, interests and abilities are consistent with the requirements of PG&E, will be invited to an informational orientation which will include an introduction to the PowerPathways program, a description of the working conditions, training requirements, minimum qualifications and the expectations of the employer.
- **Assessment:** After the orientation, interested applicants will be scheduled for a comprehensive assessment. During this assessment interview, staff will assess employment and educational background, motivation, and coordinate background and drug tests. Each applicant will be assessed for Reading for Information, Locating Information, and Applied Mathematics using the WorkKeys Career Readiness Credential (CRC). Only applicants scoring 4 or higher on each of these assessments will be qualified for the program.
- **Interview:** All applicants who score 4 or higher on the WorkKeys Career Readiness Credential will be interviewed by a team comprised of a career center coach, an industry expert, and an instructor from American River College. Final candidates will be chosen after the interviews are complete.
- **Enrollment:** 35 candidates who are selected after the orientation, assessment, and interview process will be enrolled in the PowerPathways program at American River College.

SETA will provide case management, supportive services, follow-up and retention for 35 students while they participate in the PG&E PowerPathways program with the goal of 100% completion of the program and placement into employment with PG&E.

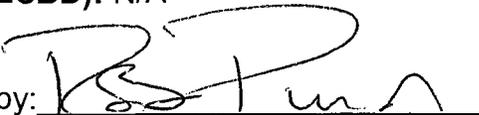
Policy Considerations: None.

Environmental Considerations: N/A

Rationale for Recommendation: City Council approval is required in accordance with the Joint Powers of Authority Agreement.

Financial Considerations: SETA's Fiscal Year 2008-2009 operating budget of \$78,166,125 will be financed by federal grants (\$68,956,299), state grants (\$8,077,814), private foundation grants and miscellaneous revenues (\$1,132,012). Approval of SETA's budget will have no fiscal impact on the city General Fund.

Emerging Small Business Development (ESBD): N/A

Respectfully Submitted by: 
Robin Purdy, Deputy Director
SETA

Recommendation Approved:


for Patti Beshant
Ray Kerridge
City Manager

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RESOLUTION NO.

APPROVAL TO ACCEPT FUNDING FOR PG & E'S POWERPATHWAYS PROGRAM

Adopted by the Sacramento City Council

Sacramento Employment and Training Agency (SETA) To Apply For And Accept Funding From The California Department Of Transportation, The State Of California Department Of Corrections And Rehabilitation, And The U.S. Department Of Justice

BACKGROUND:

- A. The SETA Governing Board has approved an action that requires the review and approval of the Mayor and City Council. Section 21 (a) (1) of the Joint Exercise of Powers Agreement that governs the Sacramento Employment and Training Agency (SETA) calls for the review and approval of the signatories to the Agreement before SETA can accept any form of financial assistance and the operation and administration of the Agency of any Human Service Program other than those specifically authorized pursuant to the Joint Powers Agreement.
- B. The Sacramento Employment and Training Agency has been selected to participate in the PG&E PowerPathways program to recruit, assess, interview, select and train job seekers for employment with PG&E. SETA will receive \$28,832 for the following services:
- Initial Assessment of applicants.
 - Orientation of applicants who express an interest in employment with PG&E.
 - Assessment of applicant skills in Reading for Information, Locating Information, and Applied Mathematics using the WorkKeys Career Readiness Credential (CRC).
 - Interview of applicants who score 4 or higher on the WorkKeys Career Readiness Credential.
 - Enrollment of 35 candidates who will be enrolled in the PowerPathways program at American River College.
- C. SETA will provide the staff and facilities required to provide orientation, assessment, pre-screening, and interviewing for 1,000 individuals to select 35 students to enroll in the PG&E PowerPathways program in May, 2009.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1: SETA is authorized to accept funding from the Pacific Gas and Electric Company.

