



# REPORT TO COUNCIL

## City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

CONSENT

April 14, 2009

Honorable Mayor and  
 Members of the City Council

**Title:** City Signatory Authority for City Properties located within the Proposed Oak Park Property and Business Improvement District #2009-01 (PBID)

**Location/Council District:** The proposed Oak Park Property and Business Improvement District is located in the Oak Park commercial corridor in Council District 5 (Exhibit A, Page 5).

**Recommendation:** Adopt a **Resolution** designating the City Manager as the signatory authority for all City-owned properties to be included in the proposed Oak Park Property and Business Improvement District.

**Contact:** Jodie Vong, Administrative Analyst, (916) 808-8243; Mark Griffin, Fiscal Manager, (916) 808-8788

**Presenters:** Not Applicable

**Department:** Planning Department

**Division:** Public Improvement Financing

**Organization No:** 22001411

### Description/Analysis

**Issue:** The property owners within the Oak Park District proposed to renew the Oak Park Property and Business Improvement District (PBID) for a seven (7) year term. The City currently owns two parcels within the proposed PBID. By authorizing the City Manager to act on behalf of the City-owned properties and by participating in the proposed PBID, the public interest in providing improvement services to enhance economic development will be served.

**Policy Considerations:** This proposed action authorizes the City Manager to sign a property owner's petition and assessment ballot on behalf of all City properties that will participate in the proposed Oak Park PBID. This process is consistent with the City's Strategic Plan 3-Year Goal to "achieve sustainability and enhance livability" and to "expand economic development throughout the City."

### Environmental Considerations

**California Environmental Quality Act (CEQA):** Under the California Environmental Quality Act (CEQA) guidelines, authorizing City Manager approval for proposed business and property improvement districts do not constitute a project, and are



therefore exempt from review.

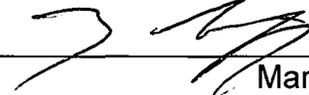
**Sustainability Considerations:** There are no sustainability considerations applicable to the formation process and administration of a special district.

**Committee/Commission:** None

**Rationale for Recommendation:** The actions in the recommended Resolution are required by part 7 (beginning with section 36600) of Division 18 in the California Streets and Highways Code.

**Financial Considerations:** If the Resolution is approved and the proposed PBID is renewed, the City of Sacramento will be participating as a property owner in the District. City-owned properties will have a total first-year annual assessment of approximately \$29,600; and assessment rates may be subject to an increase of no more than 3% annually. City funds will come from a non-departmental organization.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by:   
Mark Griffin  
Fiscal Manager

Approved by:   
Carol Shearly  
Director of Planning

Recommendation Approved:

  
Ray Kerridge  
City Manager

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## **BACKGROUND**

The Oak Park PBID was approved by City Council on August 5, 2004 (Resolution No. 2004-628), in accordance with the Property and Business Improvement District Law of 1994. The Oak Park PBID became effective on January 1, 2005 and will expire on December 31, 2009. The property owners within the District would like to renew the District for a seven (7) year term. The District will continue to provide funding for the Oak Park PBID and to provide the following services along the Broadway corridor in Oak Park:

- Security and Maintenance Enhancement
- Image Enhancement
- Advocacy/Administration

The attached resolution provides the City Manager the authority to sign a property owner's petition and assessment ballot on behalf of all City properties that will participate in the Oak Park PBID.

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**AUTHORIZING THE CITY MANAGER TO SIGN A PROPERTY OWNER'S  
PETITION AND AN ASSESSMENT BALLOT REGARDING CITY PROPERTIES  
WITHIN THE OAK PARK PROPERTY AND BUSINESS IMPROVEMENT  
DISTRICT**

**BACKGROUND**

- A. The property and business owners within the Oak Park commercial corridor propose to renew the Oak Park Property and Business Improvement District (Oak Park PBID) for a seven (7) year term under the Property and Business Improvement District Law of 1994, which is required by part 7 (beginning with section 36600) of division 18 in the California Streets and Highways Code.
- B. The City owns the following property within the Oak Park PBID:  
  
013-0251-001-0000 – McClatchy Park  
013-0251-002-0000 – Police Athletic League (PAL) Building
- C. The City Council has determined that the public interest will be served by having City properties participate in the Oak Park PBID.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

The City Manager is authorized to sign the following documents on behalf of City of Sacramento:

Section 1. A property owner's petition authorizing the City Council to initiate proceedings to renew the Oak Park PBID.

Section 2. An assessment ballot indicating the City's support for the initial assessment levied by the Oak Park PBID, but only if (a) the total first year amount to be levied annually on the City's properties within the Oak Park PBID does not exceed \$29,600; and (b) any subsequent increases in the assessment rate does not exceed 3% annually.

Section 3. Exhibit A is part of this resolution.

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Exhibit A: Map of Proposed District - City Properties

Exhibit A

# Oak Park Proposed Property & Business Improvement District

