



# REPORT TO COUNCIL

## City of Sacramento 8

915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

CONSENT  
May 19, 2009

Honorable Mayor and  
Members of the City Council

**Title: Contract: Purchase of Library Dispensing Equipment - George Sim  
Community Center Expansion (L13000202)**

**Location/Council District:** 6207 Logan Street, District 6

**Recommendation:** Adopt a **Resolution:** 1) awarding a contract for the purchase of library dispensing equipment to Califa Group, the lowest responsive and responsible bidder, in an amount not to exceed \$139,158 for the George Sim Community Center Expansion Project; and 2) authorizing the City Manager or the City Manager's designee to execute the contract specified above.

**Contacts:** Cynthia Kranc, Facilities Manager, 808-2258

**Presenters:** Not applicable

**Department:** General Services

**Division:** Facilities and Real Property Management

**Organization No:** 13001541

**Description/Analysis:**

**Issue:** This report recommends the purchase of automated library equipment for the George Sim Community Center Expansion Project to support the "focused service facility" concept included in the 2007 Library Facilities Master Plan. The focused service facility concept was developed to extend library services beyond full-service branches. The equipment to be provided through the recommended contract will allow local residents the opportunity to access the library system at the George Sim Community Center to check out and return books instead of the two nearest libraries; each located approximately three miles away.

**Policy Considerations:** The recommendations in this report are consistent with the City Strategic Plan goal to improve sustainability and livability by providing improved access to regional services, and with the 2007 Library Facilities Master



Plan by expanding library services and supporting a demonstrated customer need.

**Commission/Committee Action:** None

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** The current project has been determined to be exempt from the requirements of CEQA under Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. This report involves only the purchase of library equipment. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

**Sustainability Considerations:** Not applicable

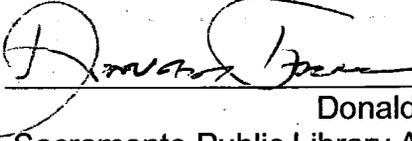
**Rationale for Recommendation:** During the initial design of the George Sim Community Center Expansion project, provisions were made to include the project in the Library system as a focused service facility because the local residents do not have close access to a community library and there are no plans to provide a new library near the community center. The nearest libraries to the George Sim Community Center are the Colonial Heights Library and Southgate Library, both of which are located approximately three miles away.

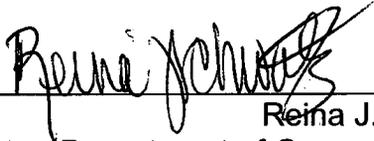
On April 2, 2009, the Department of General Services issued Invitation for Bid No. B093246042 for the purchase of library dispensing equipment. Although there were sixteen downloads of the bid from the City's Bid Center, only one bid was received. The responsive and responsible bidder was Califa Group.

**Financial Considerations:** Sufficient funds from the Capital Improvement Revenue Bond Fund (Fund 3004) and the Sacramento Housing and Redevelopment Agency Fund (Fund 3701) are available in the George Sim Community Center Project to award the contract for library dispensing equipment to Califa Group in an amount not to exceed \$139,158. The contract cost includes all equipment, software, programming, and installation. The Sacramento Public Library has agreed to pay for all books and media, as well as all technical support and on-going maintenance cost of the automated library equipment. This contract will not result in any cost to the City's General Fund.

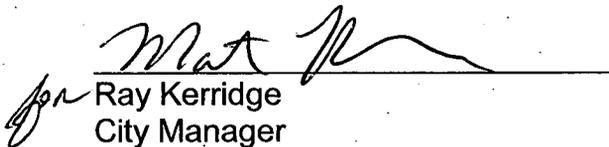
**Emerging Small Business Development (ESBD):** Califa Group is not certified by the City as an emerging/small business.

Respectfully Submitted by:   
Cynthia Kranc  
Facilities Manager

Approved by:   
Donald Tucker  
Director of Facilities, Sacramento Public Library Authority

Approved by:   
Reina J. Schwartz  
Director, Department of General Services

Recommendation Approved:

  
Ray Kerridge  
City Manager

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**Attachment 1**

**Background Information**

On March 25, 2008, City Council adopted Resolution No. 2008-197 authorizing funding for construction of Phases I – IV of the George Sim Community Center Expansion Project. Brown Construction is the Design-Build Contractor for the project. Work is proceeding on schedule and the facility will be completed in September 2009.

During the design of the George Sim Community Center Expansion Project the local residents and the Sacramento Public Library expressed a desire to improve library services to the local residents. Therefore, part of the original design for the project included a plan to include the project in the Library system as a focused service facility. The recommended contract for library dispensing equipment will allow residents, with a library card, to view up to 500 books stored in the dispenser and select any book for checkout or return. The dispenser will be linked to the Sacramento Public Library book control system to insure monitoring and control of all resources.

The Sacramento Public Library has agreed to work with local residents and schools to select resources that will be placed in the dispenser, and has also agreed to assume responsibility for support and maintenance of the dispensing equipment.

**RESOLUTION NO. 2009-XXXX**

Adopted by the Sacramento City Council

**May 19, 2009**

**AWARD CONTRACT FOR THE PURCHASE OF LIBRARY DISPENSING  
EQUIPMENT FOR THE GEORGE SIM COMMUNITY CENTER EXPANSION  
(L13000202)**

**BACKGROUND**

- A. On March 25, 2008, City Council adopted Resolution No. 2008-197 authorizing funding for construction of Phases I – IV of the George Sim Community Center Expansion
- B. The design for the George Sim Community Center Expansion Project included the focused service facility concept to improve community access to Library resources.
- C. On April 2, 2009, the Department of General Services issued Invitation for Bid No. B093246042 for the purchase of library dispensing equipment. Although there were sixteen downloads of the bid from the City's Bid Center, only one bid was received. The responsive and responsible bidder was Califa Group.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. Califa Group is awarded a contract for the purchase of library dispensing equipment for the George Sim Community Center Expansion Project in an amount not to exceed \$139,158.
- Section 2. The City Manager or the City Manager's designee is authorized to execute the contract specified above.