



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

CONSENT
June 9, 2009

**Honorable Mayor and
Members of the City Council**

Title: Laguna Creek Maintenance District – Annual Report

Location/Council District: North of Sheldon Road between Franklin Boulevard and Bruceville Road, Council District 8.

Recommendation: Adopt a **Resolution** adopting the Laguna Creek Maintenance District Annual Budget and levy the assessment for FY2009/10.

Contact: Brian Wong, Program Specialist, (916) 808-5778; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenters: Not Applicable

Department: Finance

Division: Public Improvement Financing

Organization No: 06001321

Description/Analysis

Issue: The Laguna Creek Maintenance District (“District”) is required by the Sacramento City Code to present an annual budget to City Council for approval. Approval of the District’s annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of the Laguna Creek Wetlands Mitigation Program and the landscaped areas in this District for FY2009/10.

Policy Considerations: The annual proceedings for this District are being processed as set forth in Section 3.124.190 of the Sacramento City Code. This process is consistent with the City’s Strategic Plan 3-Year Goal to “achieve sustainability and enhance livability.”

Environmental Considerations: Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Sustainability Considerations: There are no sustainability considerations applicable to the formation process and administration of a special district.

Committee/Commission Action: None

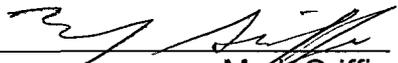
Rationale for Recommendation: The actions in the recommended Resolution are required by the Sacramento City Code, as set forth in Section 3.124.190, for annual proceedings of an existing district.

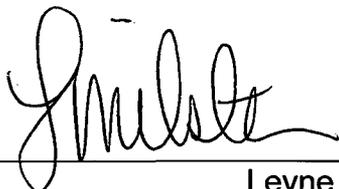
Financial Considerations: The District is self-supporting and has no impact on the General Fund. The cost of maintenance for the Laguna Creek Wetlands Mitigation Program, together with the landscaped areas, will be funded by the maintenance district. The total assessment for FY2009/10 is projected at \$164,206 as shown on Exhibit B, page 8, and detailed in the Engineer’s Report on file with the City Clerk.

The proposed total assessment in FY2009/10 represents a 6% increase in assessments over the FY2008/09 tax period and comes as a result of significant increases in Parks’ contracts and administration costs, Department of Transportation’s contract and administration costs, and associated costs of placing the assessment roll with Sacramento County. All associated costs are to be paid by property owners in this District.

Formal amendment to the City’s FY2009/10 budget will be brought under separate action after adoption of the budget.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager, Finance Department

Approved by: 
Leyne Milstein
Director, Finance Department

Recommendation Approved:


RAY KERRIDGE
City Manager

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RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE LAGUNA CREEK MAINTENANCE DISTRICT ANNUAL BUDGET AND LEVYING ASSESSMENT FOR (FY2009/10)

BACKGROUND:

- A. The Laguna Creek Maintenance District (“District”), as depicted in Exhibit A, was established by the City Council and approved by the property owners on April 16, 1991.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code (“Chapter 3.124”), and has previously levied assessments on property in the District to pay for landscaping maintenance services and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. This year’s total assessment is a 6% increase from the previous year’s total assessment, but is still below the highest authorized amount for this District shown on Exhibit B.
- D. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

Section 1. The City Council finds and determines that the background statements A through D are true and correct.

Section 2. The Supervising Engineer of the Department of Transportation, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.

Section 3. The City Council:

- (a) Adopts the annual budget set forth in the FY2009/10 Engineer’s Annual Report; and
- (b) Levies the assessment set forth in the FY2009/10 Engineer’s Annual Report.

Section 4. Exhibits A and B are part of this resolution.

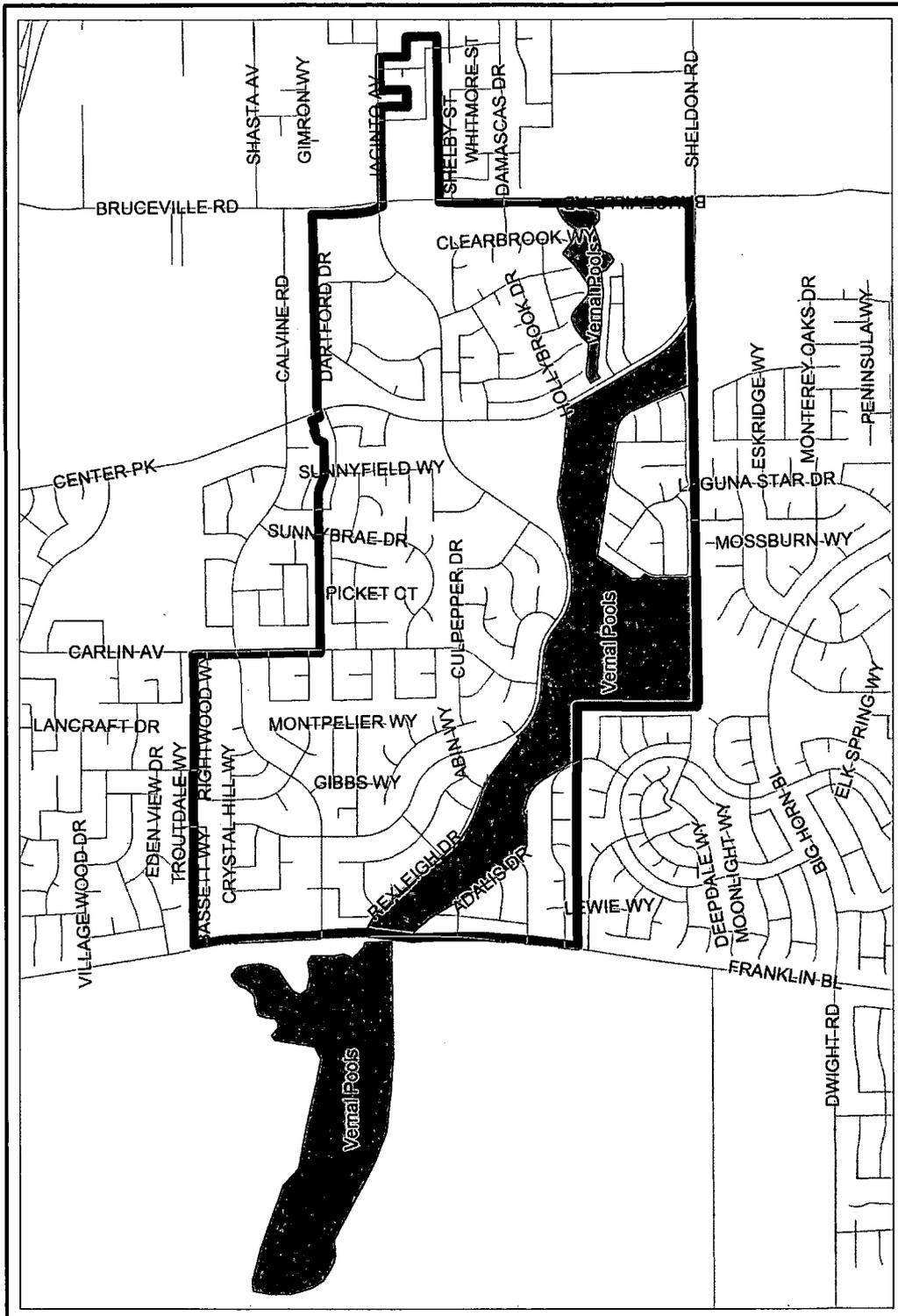
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EXHIBIT A

Laguna Creek Maintenance District



City of Sacramento
Planning Department
B. Mueller 04/24/03

EXHIBIT B

**LAGUNA CREEK MAINTENANCE DISTRICT
FY2009/10
DISTRICT AND PARCEL ASSESSMENT**

DISTRICT ASSESSMENT

<i>Estimated</i> Beginning Fund Balance	\$216,664
Total Assessed to Property Owners	\$164,206
Parks	
Contracts	50,000
In-House General Park Maintenance	42,295
Community Outreach	20,000
Administration	15,000
Department of Transportation (Streets)	
Contracts	18,618
Administration	5,829
Utilities	3,028
Finance	
Administration	1,264
County Billing Fee	1,626
Parcel Recording (consultant)	2,752
Special Districts	15,458
Total Expenditures	\$175,870
<i>Estimated</i> Ending Fund Balance (Contingency)	\$205,000

PARCEL ASSESSMENT

Annual Maintenance Assessment			
	Maximum Authorized	FY2008/09	FY2009/10
Single-Family Residential (per unit)	\$81.73	\$50.78	\$53.91
Developed Multi-Family and Condos (per unit)	58.78	35.25	37.38
Undeveloped Multi-Family (per acre)	741.72	497.69	529.63
Non-Residential (Land Area)			
0-25,000 Square Feet (per parcel)	113.04	71.98	76.48
25,000-100,000 Square Feet (per parcel)	525.45	351.24	373.73
Over 100,000 Square Feet (per parcel)	1,082.23	728.26	775.06
Churches (per parcel)	39.52	22.21	23.49

