



# REPORT TO COUNCIL City of Sacramento

11

915 I Street, Sacramento, CA 95814-2604  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**CONSENT**  
**June 16, 2009**

**Honorable Mayor and  
Members of the City Council**

**Title: 12<sup>th</sup> Street Maintenance District No. 2008-02 – Annual Report**

**Location/Council District:** 12<sup>th</sup> Street between C and I Streets in Council Districts 1 and 3 (Exhibit A, Page 5).

**Recommendation:** Adopt a **Resolution** adopting the 12<sup>th</sup> Street Maintenance District No. 2008-02 annual budget and establishing the service fees for FY2009/10.

**Contact:** Salina Cheung, Program Specialist, (916) 808-5236; Mark Griffin, Fiscal Manager, (916) 808-8788

**Presenter:** N/A

**Department:** Finance

**Division:** Public Improvement Financing

**Organization No.:** 06001321

**Description/Analysis:**

**Issue:** The 12<sup>th</sup> Street Maintenance District No. 2008-02 (“District”) was formed on August 7, 2008 to provide funding for sidewalk cleaning and landscape maintenance within the District. The City Code requires an annual budget to be presented to the City Council for approval. Approval of the annual budget will authorize the City to collect service fees to provide funding for maintenance of the District in FY2009/10.

**Policy Considerations:** The annual proceedings are being conducted in accordance with City Code Chapter 3.128. This process is consistent with the City’s Strategic Plan 3-Year Goal to “achieve sustainability and enhance livability.”

**Sustainability Considerations:** There are no sustainability considerations applicable to the administration of a special district.



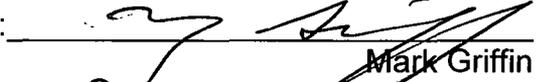
**Environmental Considerations:** Under California Environmental Quality Act (CEQA) Guidelines, administration and annual maintenance of a special district do not constitute a project and are therefore exempt from review.

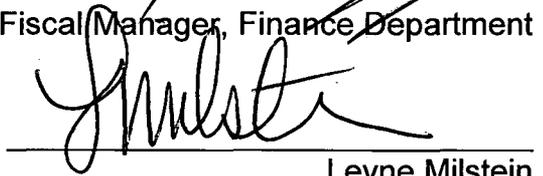
**Committee/Commission:** None

**Rationale for Recommendation:** The actions in the recommended Resolutions are required by City Code Chapter 3.128.

**Financial Considerations:** The proposed service fee will be used to defray expenses associated with the maintenance services and administration provided in the new District. The proposed service fee rate for FY2009/10 will be \$3.36 per linear foot of the property frontage on 12<sup>th</sup> Street. The total cost of the District for FY2009/10 is \$12,778. The amount charged to the property owners is proposed to be \$269 per year for a typical 80 foot wide parcel. There is no impact to the General Fund.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by:   
Mark Griffin  
Fiscal Manager, Finance Department

Approved by:   
Leyne Milstein  
Director, Finance Department

Recommendation Approved:

  
Ray Kerridge  
City Manager

**Table of Contents:**

Report .....	Pg 1
<b>Attachments</b>	
1 Background .....	Pg 3
2 Resolution, Adopting FY2009/10 Budget.....	Pg 4
Exhibit A, District Map .....	Pg 5
Exhibit B, FY2009/10 District Budget and Service Fee Rate .....	Pg 6
Exhibit C, Service Fee Schedule .....	Pg 7

## **BACKGROUND**

On August 7, 2008, City Council adopted Resolution No. 2008-552 approving the formation of the 12th Street Maintenance District No. 2008-02 (“District”). The District was formed in accordance with City Code Chapter 3.128, Section XIID of the California Constitution, and the Proposition 218 Omnibus Implementation Act for the purpose of funding services that are over and above normal services provided by the City. The maintenance services include the following:

- Weekly (one time per week) clean-up of the sidewalks and gutters, litter pick-up and weed control in the landscaped areas.
- Shrub & tree pruning (for trees less than 15 feet high) performed up to 4 times per year.
- Leaf collection and removal during the fall/winter seasons.

## **RESOLUTION NO.**

Adopted by the Sacramento City Council

### **ADOPTING THE FY2009/10 BUDGET FOR THE 12th STREET MAINTENANCE DISTRICT AND ESTABLISHING THE SERVICE FEES CHARGED TO OWNERS OF PROPERTY WITHIN THE DISTRICT**

#### **BACKGROUND:**

- A. The 12th Street Maintenance District No. 2008-02 was established by the City Council on August 7, 2008 by Resolution No. 2008-552.
- B. Property owners within the boundaries of the District, shown on Exhibit A to this Resolution, are charged a service fee to cover the cost of delivering maintenance services that are greater than normal city services.
- C. The City Council is fully advised in this matter.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1.** The City Council finds and determines that the background statements A through C are true and correct.
- Section 2.** The City Council has determined that the FY2009/10 costs for the 12th Street Maintenance District No. 2008-02 are as shown on Exhibit B to this resolution.
- Section 3.** The City Council has determined that the additional costs shall be wholly borne by the property owners in the area.
- Section 4.** The City Council fixes the fee for each property owner as shown on Exhibit C to this resolution and orders the fee be placed on the County Assessor's Tax Roll for FY2009/10.
- Section 5.** Exhibits A, B, and C are part of this resolution.

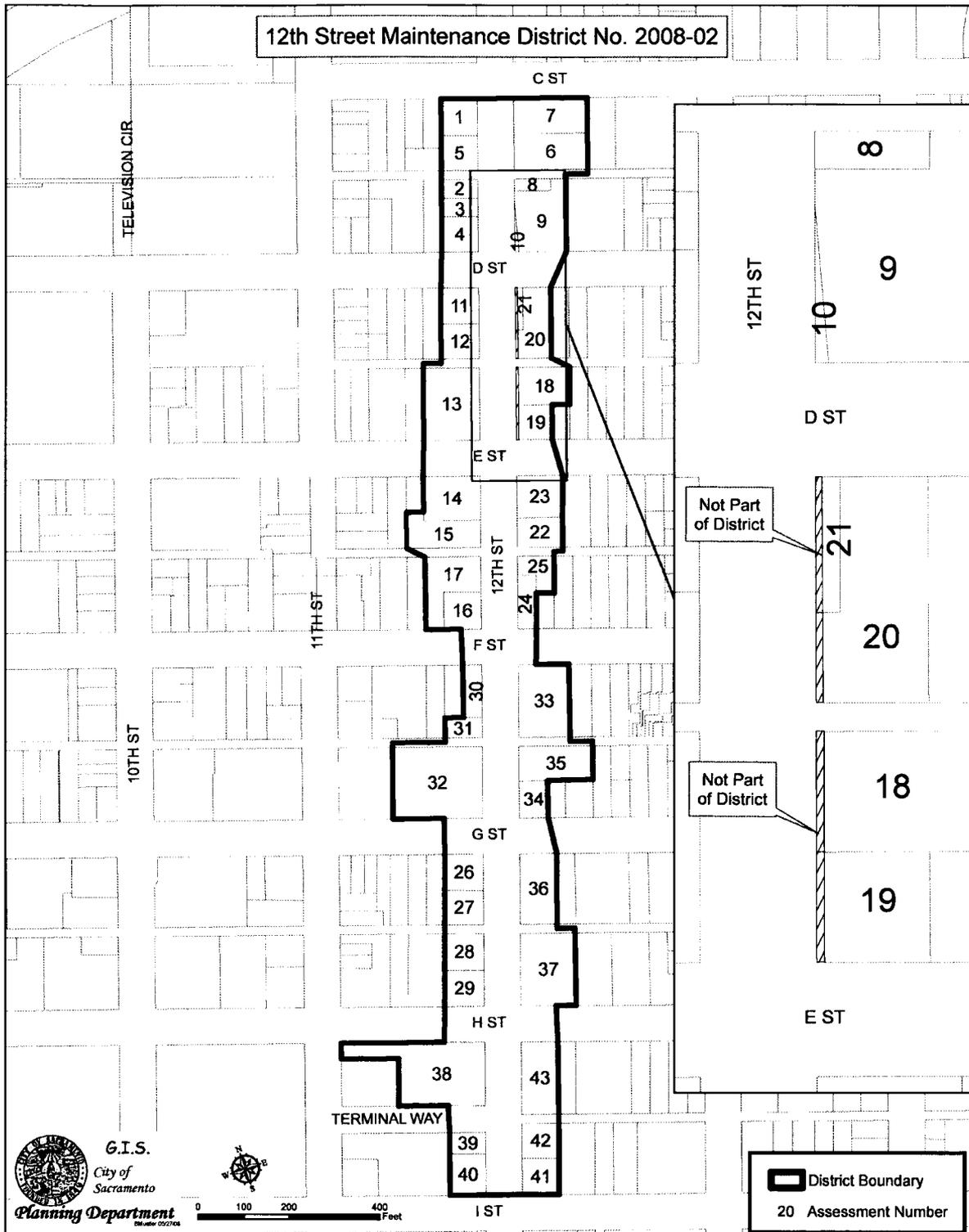
#### **Table of Contents:**

Exhibit A: District Map

Exhibit B: FY2009/10 District Budget and Service Fee Rate

Exhibit C: Service Fee Schedule

EXHIBIT A



**EXHIBIT B****12TH STREET MAINTENANCE DISTRICT NO. 2008-02  
FY2009/10 DISTRICT BUDGET**

Department of Transportation – Street Maintenance	
Maintenance Contract Cost	\$ 8,000
Contract Administration & Inspection	500
Accounting Administration	761
County Billing Fee	125
Parcel Recording	291
Public Improvement Financing Administration	2,500
Contingency	601
<b>Subtotal</b>	<b>\$ 12,778</b>
<b>Total Service Fees Charged To Property Owners</b>	<b>\$ 12,778</b>

**SERVICE FEE RATE**

<b>Neighborhood</b>	<b>Service Fee Per Linear Foot for FY2009/10</b>
12 <sup>th</sup> Street Maintenance District No. 2008-02	\$3.36

**EXHIBIT C**  
**12<sup>th</sup> Street Maintenance District**  
**Service Fee Schedule FY2009/10**

<b>Assmt No.</b>	<b>APN</b>	<b>Frontage (Linear Feet)</b>	<b>FY2009/10 Service Fee</b>
1	00200750110000	80	\$268.80
2	00200750140000	40	\$134.40
3	00200750150000	40	\$134.40
4	00200750160000	80	\$268.80
5	00200750240000	80	\$268.80
6	00200820010000	80	\$268.80
7	00200820020000	80	\$268.80
8	00200820160000	27	\$90.72
9	00200820240000	11	\$36.96
10	00200820250000	122	\$409.92
11	00201150110000	80	\$268.80
12	00201150120000	80	\$268.80
13	00201150130000	160	\$537.60
14	00201160080000	100	\$336.00
15	00201160090000	60	\$201.60
16	00201160110000	80	\$268.80
17	00201160580000	80	\$268.80
18	00201210320000	85	\$285.60
19	00201210340000	80	\$268.80
20	00201210360000	65	\$218.40
21	00201210380000	93	\$312.48
22	00201220010000	90	\$302.40
23	00201220020000	70	\$235.20
24	00201220240000	120	\$403.20
25	00201220250000	40	\$134.40
26	00201560110000	80	\$268.80
27	00201560120000	80	\$268.80
28	00201560130000	80	\$268.80
29	00201560140000	80	\$268.80
30	00201570070000	120	\$403.20
31	00201570080000	40	\$134.40
32	00201570130000	160	\$537.60
33	00201610010000	160	\$537.60
34	00201610190000	80	\$268.80
35	00201610200000	80	\$268.80
36	00201620010000	160	\$537.60
37	00201620200000	160	\$537.60
38	00600450020000	140	\$470.40
39	00600460010000	47	\$157.92
40	00600460070000	93	\$312.48
41	00600510160000	80	\$268.80
42	00600510170000	80	\$268.80
43	00600510210000	160	\$537.60
<b>Total</b>		<b>3,803</b>	<b>\$12,778.08</b>