



REPORT TO COUNCIL

City of Sacramento

12

915 I Street, Sacramento, CA 95814-2671
www.CityofSacramento.org

CONSENT
June 16, 2009

**Honorable Mayor and
Members of the City Council**

Title: Willowcreek Maintenance Assessment District – Annual Report

Location/Council District: West of Natomas Main Drain and south of I-80, in Council District 1 (Exhibit A, page 6).

Recommendation: Adopt a **Resolution** adopting the Willowcreek Maintenance Assessment District annual budget and levy assessment for FY2009/10.

Contact: Salina Cheung, Program Specialist, (916) 808-5236; Mark Griffin, Fiscal Manager (916) 808-8788.

Presenters: Not Applicable

Department: Finance

Division: Public Improvement Financing

Organization No: 06001321

Description/Analysis

Issue: According to Sacramento City Code, Section 3.124.190, the existing district is required to present an annual budget to City Council for approval. Approval of the district's annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of the Willowcreek Maintenance Assessment District Water Quality Mitigation Program in this district for FY2009/10.

Policy Considerations: The annual proceedings for this district are being processed as set forth in Section 3.124.190 of the Sacramento City Code. This process is consistent with the City's Strategic Plan 3-Year Goal to "achieve sustainability and enhance livability".

Sustainability Considerations: There are no sustainability considerations applicable to the administration of a special district.

Environmental Considerations: Under California Environmental Quality Act Guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

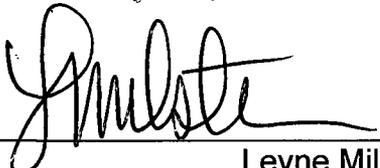
Committee/Commission Action: None

Rationale for Recommendation: The actions in the recommended Resolutions are required by the Sacramento City Codes, as set forth in Section 3.124.190, for annual proceedings of an existing district.

Financial Considerations: This district is self-supporting and has no impact on the General Fund. The cost of maintenance for the Willowcreek Maintenance Assessment District Water Quality Mitigation Program will be funded through the maintenance district. The total assessment for FY2009/10 is projected at \$28,759 as shown on Exhibit B, page 7, and detailed in the Engineer’s Report on file with the City Clerk.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager, Finance Department

Respectfully Submitted by: 
Leyne Milstein
Director, Finance Department

Recommendation Approved:

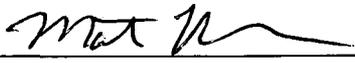

Ray Kerridge
City Manager

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BACKGROUND

On August 18, 1998, City Council approved formation of the Willowcreek Maintenance Assessment District. The maintenance district was established in Willowcreek as one of several Best Management Practices to reduce storm water pollution at the maximum extent possible as required by the Federal Clean Water Act and the City's National Pollutant Discharge Elimination System Permit. The maintenance district provides additional street sweeping during the winter months, cleaning of manholes, pipes and pump stations, and monitoring of storm water discharge and sediments. Currently there are 12 subdivisions within the existing boundaries. As other subdivisions within the Willowcreek area are approved by Council and recorded, they will be required to annex to this district.

RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT ANNUAL BUDGET AND LEVYING ASSESSMENT FOR (FY2009/10)

BACKGROUND:

- A. The Willowcreek Maintenance Assessment District (“District”), as depicted in Exhibit A, was established by the City Council and approved by the property owners on August 18, 1998.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code (“Chapter 3.124”), and has previously levied assessments on property in the District to pay for maintenance related to the water quality mitigation program and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. This year’s assessments are higher than the previous year’s assessments, but this year’s assessments are still below the highest authorized amount for this district shown on Exhibit B.
- D. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1.** The City Council finds and determines that the background statements A through D are true and correct.
- Section 2.** The Supervising Engineer of the Department of Transportation, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.
- Section 3.** The City Council:
 - (a) Adopts the annual budget set forth in the FY2009/10 Engineer’s Annual Report; and
 - (b) Levies the assessment set forth in the FY2009/10 Engineer’s Annual Report.

Section 4. Exhibits A and B are part of this resolution.

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Exhibit A: District Map -1 Page

Exhibit B: FY2009/10 District & Parcel Assessment -1 Page

EXHIBIT A

Willowcreek Maintenance Assessment District No. 98-03
Area of Work

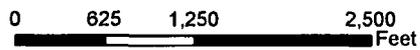
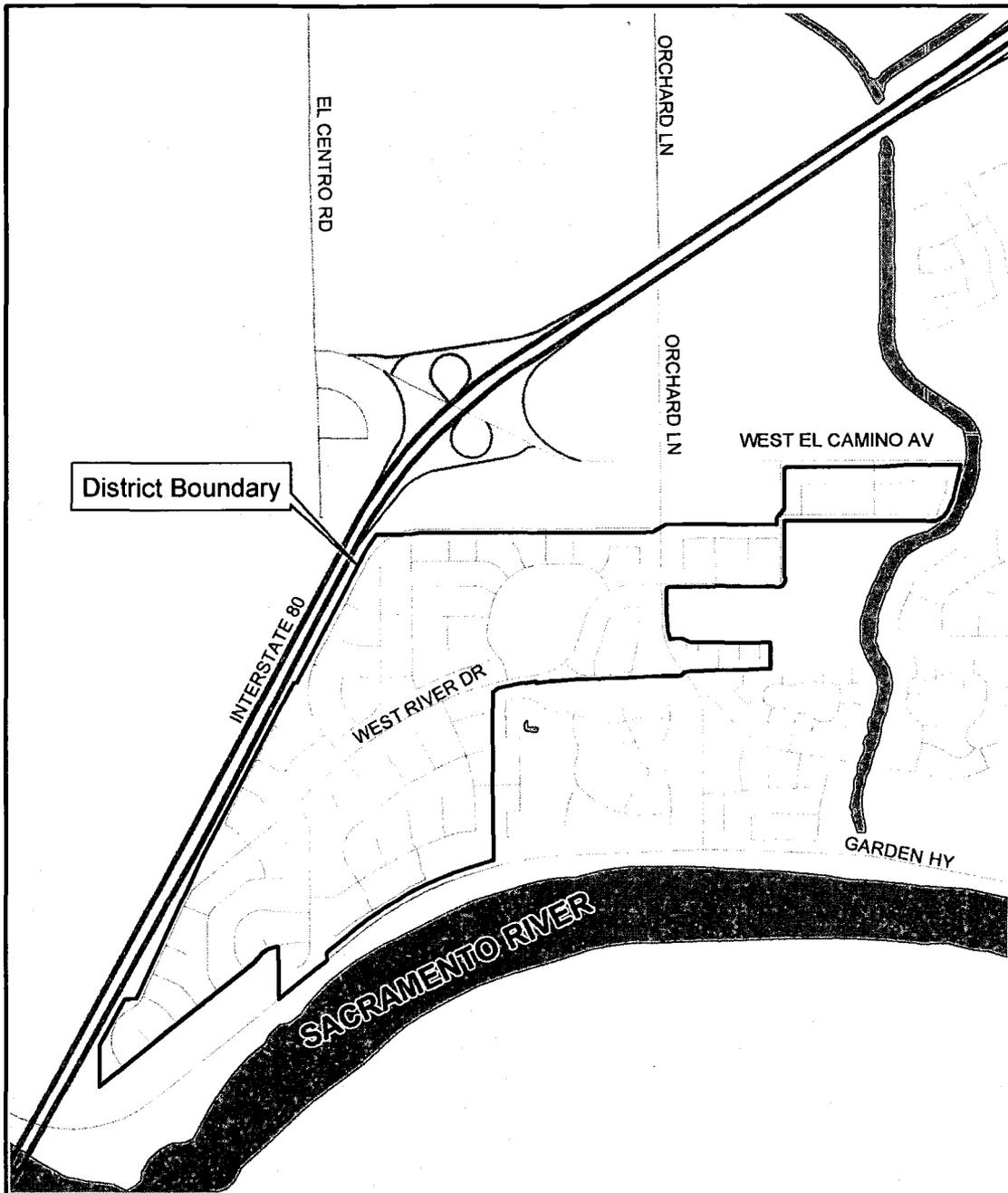


EXHIBIT B

**WILLOWCREEK MAINTENANCE ASSESSMENT DISTRICT
FY2009/2010
DISTRICT AND PARCEL ASSESSMENT**

DISTRICT ASSESSMENT

Neighborhood	FY2009/10 Budget	Surplus/ (deficit)	FY2009/10 Assessed
Willowcreek Maintenance Assessment District	\$141,966	\$113,207	\$28,759

PARCEL ASSESSMENT

Neighborhood	Maximum Authorized	FY2008/09	FY2009/10
Willowcreek Maintenance Assessment District	\$115.00	\$30.00	\$31.50