



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604

www.cityofsacramento.org

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Consent

June 23, 2009

**Honorable Mayor and
Members of the City Council**

Title: Agreement: Personnel Services with the Sacramento Area Flood Control Agency

Location/Council District: Citywide

Recommendation: Adopt a Resolution authorizing the City Manager to execute an Agreement with the Sacramento Area Flood Control Agency (SAFCA) to establish and maintain City of Sacramento positions for SAFCA and specifying the conditions for employment, methods and amounts of reimbursement and other administrative matters.

Contact: Terrance Davis, Program Specialist, 808-4929

Presenters: Not applicable

Department: Utilities

Division: Office of the Director

Organization No: 14001011

Description/Analysis

Issue: The Sacramento Area Flood Control Agency (SAFCA) has maintained positions in the County and City of Sacramento personnel systems since being created in 1989. SAFCA has initiated a request to consolidate the agency's existing County of Sacramento positions into the City personnel system to realize administrative efficiencies and establish consistency in personnel management policies and practices.

Policy Considerations: On June 16, 2009, Council adopted the FY2009-2010 operating budget. The budget included Drainage Fund (6011) reimbursement costs for fifteen full time equivalents for SAFCA positions.

On June 8, 2009, the SAFCA Board of Directors adopted Resolution No. 09-045, authorizing the Executive Director to shift existing SAFCA staff in County of Sacramento positions into the proposed City of Sacramento positions and to take all necessary action to execute an Agreement with the City of Sacramento for the purposes of administering SAFCA positions within the City of Sacramento personnel management system.

Environmental Considerations:

California Environmental Quality Act (CEQA): The actions recommended in this report are not subject to the California Environmental Quality Act (CEQA) because they will not have any significant effect on the environment, and consist solely of continuing administrative activities that do not constitute a "project" as defined under CEQA [CEQA Guidelines Sections 15061(b)(3); 15378(b)(2), (4) and (5)].

Sustainability Considerations: There are no sustainability considerations as listed in the report applicable to approving the proposed Resolution.

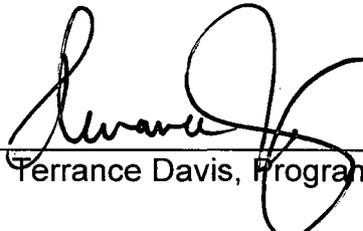
Commission/Committee Action: Not applicable.

Rationale for Recommendation: Approval of the proposed Resolution will provide SAFCA with improved administrative efficiency and simplification of personnel management. This proposal will maintain the City's partnership with SAFCA and will enable the agency to continue to operate without the costs of standalone payroll, personnel and benefit management systems. This recommendation is consistent with current cost reimbursement arrangements for existing City provided SAFCA positions.

Financial Considerations: All costs in the Drainage Fund (6011) associated with the recommended positions covered by the proposed Agreement will be reimbursed by SAFCA on a monthly basis, including applicable administrative overhead charges.

Emerging Small Business Development (ESBD): No goods or services are being purchased as a result of this agreement.

Respectfully Submitted by:


Terrance Davis, Program Specialist

Approved by:


Marty Hanneman, Assistant City Manager/
Director of Utilities

Recommendation Approved:


Ray Kerridge
City Manager

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Attachment 1

Background

Then Sacramento Area Flood Control Agency (SAFCA) was created in 1989, as a temporary local entity to provide leadership in authorizing and funding the execution of dam and levee improvements needed for flood protection. Accordingly, SAFCA was launched with positions borrowed from the City and County of Sacramento, supported by various administrative services of both agencies, with the intent that the positions would revert back to their original organizations at some point in the future.

SAFCA's leadership has become increasingly important to the Sacramento region which has enlarged the agency's scope of activities, creating long term needs for a personnel structure to support expanded flood control activities. Consequently, SAFCA has proposed to consolidate the agency's existing County of Sacramento positions into the City's personnel system to realize administrative efficiencies and establish consistency in application of personnel management policies and practices.

Per the City Council's approval of Resolution No. 99-453 in August 1999, the existing arrangement with SAFCA for staff managed through the City of Sacramento payroll system is for reimbursement of all costs plus a ten percent overhead consideration. Under the proposed new Agreement, billings to SAFCA for all positions would continue to occur on a monthly basis and would be inclusive of the actual City indirect overhead administrative costs, as calculated and adjusted on an annual basis. For administrative purposes, existing SAFCA positions are located in Flood Control within the Department of Utilities. The budget adjustments adopted in the FY2009-2010 Utilities budget to effect this arrangement reflect maximum costs. The actual appointment level for the positions may be at lower cost.

Position titles and salary ranges are included as Exhibit A to the proposed Resolution. SAFCA would maintain full management authority for the agency's positions. These positions would be subject to review by the City's Department of Human Resources to ensure consistency with the City's classification and compensation structure. Any represented positions would be subject to the Rules of the Civil Service Board and the provisions of the corresponding approved City Labor Agreement for the classification.

The proposed Agreement between the City of Sacramento and the Sacramento Area Flood Control Agency for Personnel Services is on file and available for public review in the Office of the City Clerk.

RESOLUTION NO.

Adopted by the Sacramento City Council

JUNE 23, 2009

**APPROVAL OF AGREEMENT WITH SACRAMENTO AREA
FLOOD CONTROL AGENCY FOR PERSONNEL SERVICES**

BACKGROUND

- A. The Sacramento Area Flood Control Agency (SAFCA) has maintained positions in both the Sacramento County and City of Sacramento personnel systems since being created in 1989.
- B. SAFCA has requested to consolidate all of SAFCA's positions into the City personnel system to realize administrative efficiencies and establish consistency in personnel management policies and practices, resulting in a total of fifteen full time equivalent SAFCA positions within the City's personnel management system, as identified in Exhibit A.
- C. City and SAFCA staff have drafted an Agreement specifying the conditions of employment and methods of reimbursement, for the purposes of administering these SAFCA positions within the City's personnel management system.
- D. On June 16, 2009, the City Council adopted the FY2009-2010 operating budget that included reimbursement costs for SAFCA positions in the Drainage Fund (6011), including overhead and appropriations for the direct costs.
- E. On June 8, 2009, the SAFCA Board of Directors approved Resolution No. 09-045 authorizing the SAFCA Executive Director to take all necessary actions required to enter into an Agreement with the City for the purposes of administering SAFCA positions within the City's personnel management system.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

1. The City Manager, or authorized designee, is hereby authorized to execute the Agreement between the City of Sacramento and the Sacramento Area Flood Control Agency for Personnel Services on file in the office of the City Clerk.

SACRAMENTO AREA FLOOD CONTROL AGENCY (SAFCA)
CITY POSITIONS

SAFCA Position	# of Positions	City Position	Salary Range
Executive Director	1	SAFCA Executive Director	\$136,000 - \$204,000
Agency Counsel	1	SAFCA Counsel	\$138,615 - \$187,537
Deputy Director	1	SAFCA Deputy Director	\$123,000 - \$184,000
Chief Financial & Admin Svcs Officer	1	SAFCA Chief Financial Officer	\$119,917 - \$166,318
Director of Planning	1	SAFCA Director of Planning	\$117,864 - \$176,784
Director of Engineering	2	SAFCA Director of Engineering	\$111,457 - \$150,795
Natural Resources Manager	2	Program Manager	\$57,948 - \$102,456
Accountant II	1	Senior Auditor Accountant	\$57,348 - \$86,016
Natural Resource Specialist II	1	Junior Landscape Architect	\$46,860 - \$65,940
Executive Secretary	1	Administrative Assistant	\$42,948 - \$64,416
Accounting Technician	1	Accounting Technician	\$34,392 - \$48,384
Secretary	1	Secretary	\$33,060 - \$46,524
Accounting Student Intern	1	Student Trainee	\$21,024 - \$28,536

APPROVED:

BY: _____
Stein M. Buer, Executive Director, SAFCA

Date

BY: _____
Ray Kerridge, City Manager, City of Sacramento

Date

