



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

CONSENT
July 21, 2009

Honorable Mayor and
Members of the City Council

Title: Agreement: Valley Hi/North Laguna Library Project (B13000800)

Location/Council District: 7320 Cotton Lane, District 8

Recommendation: Adopt a **Resolution** authorizing the City Manager or the City Manager's designee to execute a memorandum of understanding between the City of Sacramento and the Sacramento Public Library Authority (Library Authority) to reimburse the Library Authority for the purchase of information technology software and hardware in an amount not to exceed \$400,000.

Contact: Jeff Blanton, Associate Architect, 808-8423; Cynthia Kranc, Facilities Manager, 808-2258

Presenters: None

Department: General Services

Division: Facilities and Real Property Management

Organization No: 13001541

Description/Analysis

Issue: The City of Sacramento has a project requirement to purchase information technology software and hardware for the Valley Hi/North Laguna Library. The IT equipment will include, but is not limited to, computers, printers, projectors, book and building security, and other technology hardware and software to provide staff and customers access to library resources such as the online catalog, full-text journal articles, word processing, as well as the Internet.

Policy Considerations: The Valley Hi/North Laguna Library Project was included in the 2006 Community Reinvestment Capital Improvement Program (CRCIP) approved by City Council on February 7, 2006.

Committee/Commission Action: None

Environmental Considerations:

California Environmental Quality Act (CEQA): The current project has been determined to be exempt from the requirements of CEQA under Section 15061(b)(3), which states that CEQA applies only to projects which have the potential for causing a significant effect on the environment. This report involves only the purchase of information technology software and hardware. Therefore, it can be seen with certainty that there is no possibility that the activity may have a significant effect on the environment.

Sustainability Considerations: None

Rationale for Recommendation: The Valley Hi/North Laguna Library is moving from 5,800 square feet in a strip mall to a new building that will offer 20,000 square feet of space for programs, services, and collections. The new Valley Hi/North Laguna Library is designed to offer additional public access computers and will include radio frequency identification equipment used to check books in and out of the library.

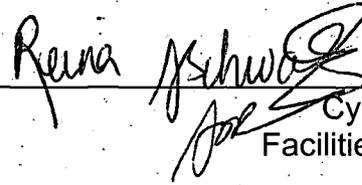
On May 26, 2009, the Governing Board of the Sacramento Public Library Authority authorized the Library Director to enter into an agreement with the City of Sacramento to reimburse the Library Authority for the purchase of information technology software and hardware in an amount not to exceed \$400,000.

Most of the hardware and software, such as Radio Frequency Identification Detection (RFID), desktop computers, etc., will be purchased based on existing contracts. Other purchases require informal bids, for which price quotes will be requested from vendors. That process started July 6, 2009.

Financial Considerations: The total approved project budget for the Valley-Hi/North Laguna Library is \$18,063,872. The purchase of the information technology software and hardware is included in that budget. Sufficient funds from the 2006 CRCIP bond issuance (Fund 3004) are available in the project budget to reimburse the Library Authority for the purchase of information technology software and hardware in an amount not to exceed \$400,000.

Emerging Small Business Development (ESBD): The Governing Board of the Sacramento Public Library has adopted a Contracts and Procurement Policy to establish standards and controls for the purchase of all goods and services, including the purchase of information technology software and hardware. As part of the purchasing process for the information technology software and hardware for the Valley Hi/North Laguna Library Project, Library Authority staff will adhere to the above policy to ensure full and open competition, cost-effective procurement, and proper accountability for all purchases.

Respectfully Submitted by:



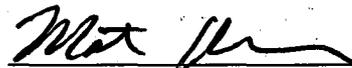
Cynthia Kranc
Facilities Manager

Approved by:



Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:



Ray Kerridge
City Manager

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Attachment 1**BACKGROUND INFORMATION**

- On October 11, 2005, City Council authorized the City Manager to identify projects for 2006 Community Reinvestment Capital Improvement Program (CRCIP) bond issuance. The Valley Hi/North Laguna Library was included in the approved 2006 CRCIP bond issuance and is funded with non-taxable bond dollars.
- On January 23, 2007 City Council adopted Resolution No. 2007-047 awarding a professional services agreement to Noll & Tam Architects for architectural services in the amount of \$1.082 million for the library. The interior design, selection, and specification of furniture consistent with the City of Sacramento's furniture guidelines were part of that agreement.
- On March 20, 2007, City Council adopted Resolution No. 2007-166, suspending competitive bidding and authorizing the implementation of a qualification and selection process to hire a design-assist team to complete construction of the library.
- On February 26, 2008, City Council adopted Resolution No. 2008-104 awarding a design-assist construction contract for the construction of the library to Sundt Construction Company for the guaranteed maximum price of \$10,043,212.
- On November 18, 2008, City Council adopted Resolution No. 2008-768 authorizing the City Manager or the City Manager's designee to execute an agreement between the City of Sacramento and STL Company for reimbursement in the amount of \$750,000 from STL Company, LLC to the City for roadway improvements necessary for construction of Cotton Lane for the Valley Hi/North Laguna Library project, and reimbursement from the City to STL Company, LLC in the amount of \$63,000 for the use of approved engineering documents for the Cotton Lane construction. Additionally, Resolution No. 2008-768 amended the revenue and expenditure budgets for the Valley Hi/North Laguna Library project to reflect the reimbursement in the amount of \$750,000 (Fund 3702).
- On February 17, 2009, City Council adopted Resolution No. 2009-087 approving the use of U.S. Communities Contract No. RQ07-878957-20 for the purchase of library furniture and related services in an amount not to exceed \$140,322.
- On April 21, 2009, City Council adopted Resolution No. 2009-228 authorizing the City Manager or the City Manager's designee to execute a memorandum of understanding between the City of Sacramento and the

Sacramento Public Library Authority to reimburse the Sacramento Public Library Authority for the purchase of opening day materials collection services in an amount not to exceed \$750,000.

- On April 30, 2009, City Council adopted Resolution No. 2009-245 suspending competitive bidding, and awarding a contract for the construction of a traffic signal at the intersection of Bruceville Road and Cotton Lane, street lighting along Cotton Lane, and related improvements for the Valley Hi/North Laguna Library in an amount not to exceed \$178,621.

RESOLUTION NO. 2009-XXXX

Adopted by the Sacramento City Council

July 21, 2009

APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF SACRAMENTO AND THE SACRAMENTO PUBLIC LIBRARY AUTHORITY FOR REIMBURSEMENT OF THE PURCHASE OF INFORMATION TECHNOLOGY SOFTWARE AND HARDWARE FOR THE VALLEY HI/NORTH LAGUNA LIBRARY PROJECT (B13000800)

BACKGROUND

- A. The City of Sacramento has a project requirement to purchase information technology software and hardware for the Valley Hi/North Laguna Library.
- B. On May 26, 2009, the Governing Board of the Sacramento Public Library Authority acknowledged the project requirement to purchase information technology for the Valley Hi/North Laguna Library project and authorized the Library Director to enter into an agreement with the City of Sacramento to reimburse the Library Authority for the purchase of information technology software and hardware in an amount not to exceed \$400,000.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager or the City Manager's designee is authorized to execute a memorandum of understanding between the City of Sacramento and the Sacramento Public Library Authority to reimburse the Sacramento Public Library Authority for the purchase of information technology software and hardware in an amount not to exceed \$400,000.

