



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

Consent  
December 15, 2009

Honorable Mayor and  
Members of the City Council

**Title: Agreement: Counseling Services for Attendance Centers**

**Location/Council District:** Citywide

**Recommendation:** Adopt a **Resolution** to: 1) Accept \$280,000 in grant funds from the United States Department of Juvenile and Delinquency Prevention contingent upon final approval from the Committee on Appropriations to Doris Matsui's office earmarked for the Attendance Centers in 2010; 2) establish a new operating grant for the Attendance Centers for the 09/10 school year (G200500); 3) establish a \$280,000 (fund 2702) revenue and expenditure budget within the operating grant; and 4) authorize the City Manager or his designee to enter into an Agreement with Panacea Services, Inc., for an amount not to exceed \$200,000 for the period of November 1, 2009 to June 30, 2010 to provide counseling services to truant students and their families at attendance centers at Inderkum, McClatchy, and Luther Burbank High School and execute any and all necessary required documents.

**Contact:** Lyn Corbett, Director, Office of Youth Development, 808-8849

**Presenters:** Lyn Corbett, Director, Office of Youth Development, 808-8849  
Lt. William Champion, Sacramento Police Department, 808-0310

**Department:** City Manager's Office

**Division:** Office of Youth Development

**Organization No:** 02001041

### Description/Analysis

**Issue:** Truancy threatens our community's efforts to educate its youth. The Office of Youth Development would like to provide necessary counseling services for truant students and their families at the Attendance Centers at Inderkum, McClatchy and Luther Burbank High Schools for the remainder of the 2009/2010 school year by contracting with Panacea Services, Inc.

**Policy Considerations:** The purpose of the proposed contract is consistent with the goals of the Office of Youth Development as well as the City Council's

strategic plan to improve public safety throughout the City. Specifically, this recommendation will implement the City Council’s vision to prevent youth crime and gang violence and develop positive alternatives for youth.

**Environmental Considerations:** This activity is not subject to the California Environmental Quality Act (CEQA) because it does not constitute a “project” as defined in section 15378 of the CEQA Guidelines, and is otherwise exempt pursuant to Sections 15321(b) (law enforcement activities) and 15061 (b)(3) (no significant effect on the environment) of the CEQA Guidelines.

**Sustainability Considerations:** Not applicable.

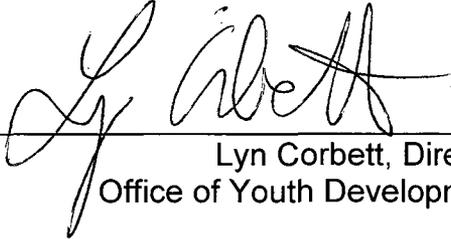
**Commission/Committee Action:** Not applicable.

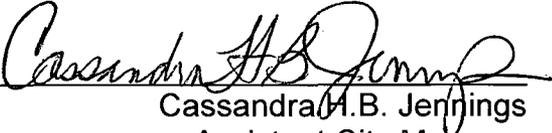
**Rationale for Recommendation:** Truancy threatens our community’s efforts to educate its youth. The counseling component has proved to be beneficial to the process as this service has provided an opportunity to delve deeper into the issues impacting the lives of youth who are perpetually truant. The primary goal for Attendance Centers is to redirect truant students toward consistent school attendance with the support they need to be successful in school in order to create a more promising future.

**Financial Considerations:** There will be one agreement to be paid from two separate funding streams within the General Fund. The contract total will be an amount not to exceed \$200,000. Funding for the operation of three Attendance Centers is provided through the Multi-family Housing Youth and Family Services Program approved by City Council on September 22, 2009 (Resolution 2009-604), and a FY2009 Congressional Earmark from Congresswoman Doris Matsui’s office. The source of the multi-family program funding comes from the Sacramento Housing and Redevelopment Agency (SHRA) administrative fees.

| Date                          | Source  | Amount    |
|-------------------------------|---|-----------|
| November 2009 – June 30, 2010 | Multi Family Housing Youth and Family Services Fund | \$60,000  |
| November 2009 – June 30, 2010 | FY2009 Congressional Earmark                        | \$140,000 |

**Emerging Small Business Development (ESBD):** Not applicable.

Respectfully Submitted by:   
Lyn Corbett, Director  
Office of Youth Development

Approved by:   
Cassandra H.B. Jennings  
Assistant City Manager

Recommendation Approved:

  
for Ray Kerridge  
City Manager

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**Attachment 1**

**Background**

In 2007, the Attendance Center team identified that counseling services would provide an added benefit to the Attendance Centers. To meet this need, the City of Sacramento has contracted with local nonprofit agencies to provide these counseling services.

The Attendance Centers operate from 9:30 a.m. to 1:30 p.m., Monday through Friday throughout the school year. During these times, officers bring in truant students to the centers. Upon arrival, the center staff members verify attendance records and other information. The student meets with a counselor to determine underlying issues causing truancy. The student's family is contacted and their involvement is encouraged. The family, student and the counselor all work together to resolve any underlying issues causing the student to be truant. Home visits are conducted when necessary.

On October 2, 2009, the Sacramento Police Department and the Office of Youth Developed worked with Procurement Services to solicit requests for proposals (RFP) for the Attendance Center counseling services for the 2009/2010 school year. A Pre-Bidders Workshop was held on October 7, 2009 to answer questions regarding the process. The deadline for the submission of bids was October 16, 2009. A total of six applicants submitted proposals which were reviewed on the basis of the criteria outlined in the RFP. Criteria included the organization's qualifications, experiences working with at-risk and truant youth, diversity of the populations they have served and their innovative counseling plan.

Panacea Services, Inc. was selected as the most responsive bidder to provide of counseling services for all three Attendance Centers for the 2009/2010 school year. Panacea Services, Inc. is part of a community services organization offering comprehensive youth and family counseling services that has provided services to over 30 schools and community organizations in the Sacramento region. Panacea will provide a variety of supportive services and case management in a holistic, strength-based model to help reduce barriers to school attendance, engagement and achievement. Due to the importance of providing Attendance Center services for youth at the three school locations, Panacea Services, Inc. began set up and operations for the Attendance Centers on November 1, 2009.

Oversight of the Attendance Centers is currently provided by the Sacramento Police Department. The Office of Youth Development will begin program administration of the Attendance Centers in January 2010.

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**ACCEPTING A FEDERAL EARMARK GRANT FOR \$280,000, ESTABLISH REVENUE AND EXPENDITURE BUDGETS AND ENTER INTO AN AGREEMENT WITH PANACEA SERVICES, INC. FOR AN AMOUNT NOT TO EXCEED \$200,000**

**BACKGROUND**

- A. In 2007, the Attendance Center team identified that counseling services would provide an added benefit to the Attendance Centers. To meet this need, the City of Sacramento has contracted with local nonprofit agencies to provide these counseling services.
- B. Funding will be provided by the Multi-Family Housing Youth and Family Services Program, a FY2009 Congressional Earmark from Congresswoman Doris Matsui's office and a FY10 Congressional Earmark from Congresswoman Doris Matsui's office contingent upon final approval from the Committee on Appropriations.
- C. On October 2, 2009, a Request for Proposals (RFP) was issued for Attendance Center Counseling Services for the 2009/2010 school year.
- D. A total of six applicants submitted proposals. Panacea Services, Inc. was selected to be the provider of counseling services for all three centers for the 2009/2010 school year and is part of a community services organization that offers comprehensive youth and family services.
- E. Oversight of the Attendance Centers is currently provided by the Sacramento Police Department. The Office of Youth Development will begin program administration of the Attendance Centers in January 2010.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Accept \$280,000 in grant funds from the United States Department of Juvenile and Delinquency Prevention contingent upon final approval from the Committee on Appropriations to Doris Matsui's office earmarked for the Attendance Centers in 2010

Section 2. Establish a new operating grant for the Attendance Centers for the 09/10 school year (G200500)

Section 3. Establish a \$280,000 (fund 2702) revenue and expenditure budget within the operating grant

Section 4. Authorize the City manager or his designee to execute an agreement with Panacea Services, Inc., for an amount not to exceed \$200,000 for the period of November 1, 2009 to June 30, 2010 to provide counseling services to truant students and their families at attendance centers at Inderkum, McClatchy, and Luther Burbank High Schools and execute any and all necessary required documents.