



REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604
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Consent
February 2, 2010

Honorable Mayor and
Members of the City Council

**Title: Agreement: Work Order and Asset Management Software License and
Maintenance**

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) suspending competitive bidding as it is in the best interest of the City and; 2) authorizing the City Manager to execute an agreement with Infor Global Solutions, Inc. for an amount not to exceed \$65,833 for annual license and maintenance support service for the period January 1, 2010 through December 31, 2010 with four optional one-year extensions, for a total five-year not to exceed amount of \$349,158. **(2/3 vote required)**

Contact: Karen Shipley, Support Services Manager, Department of Transportation, 808-7100

Presenters: None

Department: Transportation and General Services

Division: Office of the Director

Organization No: 15001021 and 13001021

Description/Analysis:

Issue: The departments of Transportation and General Services use the Infor 7i/ Enterprise Asset Management (EAM) work order and asset management system. This system is integral in day-to-day operations for the management of work orders, tracking of time and materials used, and obtaining reimbursement of the time and materials from CIP's, programs, other departments and other agencies. Additionally, the system is used to track the departments' infrastructure assets, and it interfaces with the city's eCAPS HR/Payroll system to upload timesheet data for more than 140 employees.

The current agreement expired and the departments of Transportation and General Services have an ongoing need for license renewal and software maintenance. The

Infor 7i/EAM system is a proprietary system of Infor Global Solutions, Inc., hence the need to enter into a sole-source agreement with Infor Global Solutions, Inc. for continuing license and maintenance support.

The pricing in the agreement is a result of nearly eight months of negotiations by staff in an effort to achieve a cost savings and not merely accept the vendors standard pricing. This effort resulted in the previous agreement lapsing, however it has resulted in a savings of more than \$74,000 to the City over the five-year period (see Attachment 1 – Background, Annual Support Fee Schedule).

Policy Considerations: This program is consistent with City's Strategic Plan goal to promote and support economic vitality by investing in infrastructure development to support sustainable growth. Further, obtaining cost reimbursement, when applicable, for services rendered as well as tracking infrastructure assets is prudent fiscal management.

Environmental Considerations:

California Environmental Quality Act (CEQA): Under CEQA guidelines, continuing administrative activities do not constitute a project and are therefore exempt from review.

Sustainability Considerations: None.

Other: None.

Commission/Committee Action: None.

Rationale for Recommendation: The departments of Transportation and General Services have an ongoing need for license renewal and software maintenance for their Infor 7i/EAM work order and asset management system. The Infor 7i/EAM system is a proprietary system of Infor Global Solutions, Inc., hence the need to enter into an agreement with Infor Global Solutions, Inc. for continuing license and maintenance support.

Since July 1, 2008, more than 44,000 work orders have been created to maintain streets, facilities, department specific information technology and parking services assets by 23 different work units. Work order management enables the departments to track time and materials used, and obtain reimbursement of the labor and materials from CIP's, programs, other departments and other agencies. In addition to work order management, the 7i/EAM system tracks department infrastructure assets.

Financial Considerations: The cost of the annual license and support services is shared between the departments of Transportation and General Services based on each department's number of users. Sufficient funds are available in the respective departments' operating budgets which are funded by a mix of special funds and general funds.

Emerging Small Business Development (ESBD): Infor Global Solutions, Inc. is not a City certified Emerging Small Business Enterprise (E/SBE).

Respectfully Submitted by: Karen Shipley
Karen Shipley
Support Services Manager

Approved by: Jerry Way
Jerry Way
Director of Transportation

Approved by: Reina J. Schwartz
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:

Ray Kerridge
Ray Kerridge
City Manager

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Attachment 1

Background

On September 7, 2004, City Council adopted Resolution 2004-713 authorizing an agreement with Infor Global Solutions, Inc. for an upgrade of the work management system from the MP5 version to the 7i/EAM system. Since then, several supplemental agreements were issued for continuing license renewals and support, to implement the Geographic Information System (GIS) module, and to add additional user licenses. The current agreement has expired and the departments of Transportation and General Services have an ongoing need for license renewal and software maintenance. The Infor 7i/EAM system is a proprietary system of Infor Global Solutions, Inc., hence the need to enter into an agreement with Infor Global Solutions, Inc. for continuing license and maintenance support.

Since July 1, 2008, more than 44,000 work orders have been created to maintain streets, facilities, department specific information technology and parking services assets by 23 different work units. Work order management enables the departments to track time and materials used, and obtain reimbursement of the labor and materials from CIP's, programs, other departments and other agencies.

In addition to work order management, the 7i/EAM system tracks department infrastructure assets, including GIS data for many of the asset types. Examples of the asset types tracked are:

- | | |
|------------------------------------|-----------------------------------|
| Barricades | Parking Meters |
| Bid Areas (Streetscapes) | Parking Permits |
| Bollards | Parking Spaces |
| Building Areas | Pavement |
| Concrete Surfaces | Public Landscaping (Streetscapes) |
| Crash Attenuators | Rails |
| Curbs and Gutters | Road Side Ditches (Streetscapes) |
| Department IT Assets | Sound Walls (Streetscapes) |
| Equipment - Carpenters | Speed Humps |
| Equipment - Facilities | Street Centerline |
| Equipment - Overhead Doors | Street Lighting |
| Equipment - Plumbers | Streets |
| Equipment - Stationary Engineering | Structures |
| Guardrails | Traffic Markings |
| Medians(Streetscapes) | Traffic Signals |
| Monuments (Streetscapes) | Traffic Signs |
| Parcels | Trees |

The agreement provides for support of the components and annual price as follows:

1. Support for the following Component Systems:

Software	Users
Infor EAM Enterprise Edition / DataStream 7i	61 Concurrent
Infor EAM Enterprise Edition / DataStream 7i Escrow	1
Infor EAM Enterprise Edition GIS Module	1 Unit
Infor EAM Enterprise Edition Web Services Toolkit	1 Unit
Infor EAM Enterprise Edition Web Services	1 Named

2. Annual Support Fee:

Support Contract Period		Annual Support Fee
01/01/2010	12/31/2010	\$65,833
01/01/2011	12/31/2011	\$67,808
01/01/2012	12/31/2012	\$69,483
01/01/2013	12/31/2013	\$71,938
01/01/2014	12/31/2014	\$74,096
Five-year Total:		\$349,158

The pricing listed above is a result of nearly eight months of negotiations by staff in an effort to achieve a cost savings and not merely accept the vendors standard pricing. This effort resulted in the previous agreement lapsing, however it has resulted in a savings of more than \$74,000 to the City.

Attachment 2

RESOLUTION NO.

Adopted by the Sacramento City Council

**AGREEMENT: WORK ORDER AND ASSET MANAGEMENT
SOFTWARE LICENSE AND MAINTENANCE**

BACKGROUND

- A. On September 7, 2004, City Council adopted Resolution 2004-713 authorizing an agreement with Infor Global Solutions, Inc. for an upgrade of the work management system from the MP5 version to the 7i/EAM system. Since then, several supplemental agreements were issued for continuing license renewals and support, to implement the Geographic Information System (GIS) module, and to add additional user licenses.
- B. The departments of Transportation and General Services have an ongoing need for license renewal and software maintenance. The Infor 7i/EAM system is a proprietary system of Infor Global Solutions, Inc., hence the need to enter into an agreement with Infor Global Solutions, Inc. for continuing license and maintenance support.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. It is in the best interest of the City to suspend competitive and competitive bidding is hereby suspended.
- Section 2. The City Manager is authorized to execute an agreement with Infor Global Solutions, Inc. for an amount not to exceed \$65,833 for annual license and maintenance support service for the period January 1, 2010 through December 31, 2010, with four optional one-year extensions, for a total five-year not to exceed amount of \$349,158.