

RESOLUTION NO. 2010-084

Adopted by the Sacramento City Council

February 16, 2010

ADMINISTRATIVE POLICIES REGULATING THE PROCUREMENT OF SUPPLIES, NON-PROFESSIONAL SERVICES; AND CONTRACTS FOR PUBLIC PROJECTS

BACKGROUND

- A. In an April 2006 internal audit report, the City's Auditor cited internal control weaknesses relative to the City's Administrative Policy Instructions for the procurement of supplies, non-professional services, and public project contracts.
- B. A multi-department collaborative effort, including department directors, legal counsel, and key procurement and contracting staff converged to revise and develop procurement policies to comply with best practices and recommendations made in response to the City's 2006 internal audit.
- C. As a result of this collaborative effort, City staff developed new policies for each type of contract. The policies incorporate a standard language that is less ambiguous and clarifies roles and responsibilities of those who are responsible for performing procurement tasks.
- D. These new policies for the procurement of supplies, non-professional services, and public project contracts have been presented to the City Council for approval, in accordance with Sections 3.56.040 and 3.60.040 of the Sacramento City Code.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The revised procurement policies for Supplies (Policy No. 10-4001), Non-Professional Services (Policy No. 10-4101) and Public Projects (Policy No. 10-4002) are approved. These procurement policies shall replace and supercede the City's prior Administrative Policy Instructions No. 1 (supplies and non-professional services) and No. 48 (public projects).

Adopted by the City of Sacramento City Council on February 16, 2010 by the following vote:

Ayes: Councilmembers Cohn, Fong, Hammond, McCarty, Pannell, Sheedy, Tretheway, Waters, and Mayor Johnson.

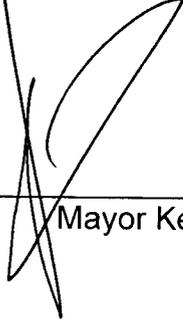
Noes: None.

Abstain: None.

Absent: None.

Attest:


Shirley Concolino
Shirley Concolino, City Clerk



Mayor Kevin Johnson