



**REPORT TO CITY COUNCIL AND
REDEVELOPMENT AGENCY
City of Sacramento**

4

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

Consent
March 2, 2010

**Honorable Mayor and Members of the City Council and
Honorable Chair and Members of the Board**

**Title: On-Call Environmental Consultant Services List for the City of Sacramento
Economic Development Department and Redevelopment Agency of the City
of Sacramento for the Merged Downtown, Railyards and River District
Project Areas**

Location/Council District: Citywide

Recommendation: Adopt a Redevelopment Agency Resolution: 1) approving the On-Call Environmental Consultant Services List for the Redevelopment Agency of the City of Sacramento (Agency) for environmental site assessment and remediation oversight, National Environmental Policy Act (NEPA) and California Environmental Quality Act (CEQA) consulting services for the Merged Downtown, Railyards and River District Project Areas for a period of one year (March 2010 to March 2011); and, 2) authorizing the Executive Director or her designee to renew the list for up to four additional years .

Adopt a City Resolution: 1) approving the On-Call Environmental Consultant Services List for the City of Sacramento Economic Development Department for environmental site assessment and remediation oversight, NEPA and CEQA consulting services for a period of one year (March 2010 to March 2011); and, 2) authorizing the City Manager or his designee to renew the list for up to four additional years.

Contact: Diana Sasser, Project Manager, (916) 808-5519; Jim Rinehart, Economic Development Director, (916) 808-5054

Presenters: Not applicable

Department: Economic Development

Division: Citywide

Organization No:

Description/Analysis

Issue: The purpose of this report is to establish an On-Call Environmental Consultant Services List for the City and Agency for professional services related to environmental site assessment and remediation oversight, and preparing environmental reports in compliance with NEPA and CEQA. . This action would

allow for expedited contracting for consulting services on an as-needed basis.

Policy Considerations: This action is consistent with Sacramento City Code Chapter 3.64 and complies with existing policies regarding professional service agreements and Administrative Policy Instruction 47.

Environmental Considerations:

California Environmental Quality Act (CEQA): This report concerns administrative activities that do not constitute a "project" as defined by the CEQA [CEQA Guidelines Sections 15061(b)(3); 15378(b)(2)].

National Environmental Policy Act (NEPA): Activities related to contracts for on-call environmental services are exempt from NEPA pursuant to 58.34(a)(9), which exempts technical assistance and training

Sustainability Considerations: The On-Call Environmental Consultant Services List has been reviewed for consistency with the goals, policies, and targets of the City's Sustainability Master Plan (SMP).

Rationale for Recommendation: It is in the best interest of the City to approve the establishment of an On-Call Environmental Consultant Services List for the following reasons:

- the proposed list will be cost effective and efficient in the delivery of professional environmental consulting services;
- the proposed list will expedite the environmental review process by readily having accessibility to six on-call environmental site assessment and remediation consultants and four on-call NEPA and CEQA consultants;
- the proposed list will create a competitive environment to establish shorter schedules, and will improve the quality and consistency in services; and
- the City was awarded three U.S. Environmental Protection Agency (U.S. EPA) grants, two Community-wide Assessment grants and one Cleanup grant, creating a need for environmental site assessment consultants with experience working with Federal laws and funding requirements.

Firms were selected through a competitive, qualifications-based selection process. The selection criteria included the firm's previous experience in other urban areas, the firm's experience coordinating with various public and regulatory agencies, the quality of the approach to managing a project, the quality of experience of the key team members, the quality of experience of their subconsultants and the quality of the overall submittal package.

The six environmental site assessment and remediation oversight firms are:

1. Environmental Resource Management (ERM)
2. Geocon, Inc.
3. Ninyo & Moore Geotechnical and Environmental Sciences Consultants
4. Wallace Kuhl & Associates
5. Engeo Incorporated

6. Nichols Consulting Engineers, Chtd.

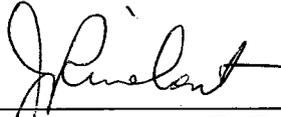
The four NEPA and CEQA environmental firms are:

1. PBS&J
2. Analytical Environmental Services (AES)
3. ICF Jones and Stokes
4. Stantec

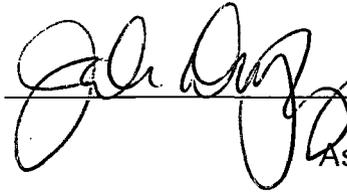
Financial Considerations: The proposed action has no financial impacts. A professional service agreement would be required for each project and if any agreement exceeded \$100,000, the contract would be subject to City Council approval.

Emerging Small Business Development (ESBD): Not applicable.

Respectfully Submitted by: 
James R. Rinehart
Economic Development Director

Respectfully Submitted by: 
James R. Rinehart
Economic Development Director

on behalf of the Redevelopment Agency of the City of Sacramento

Approved by: 
John Dangberg
Assistant City Manager

Recommendation Approved:


RAY KERRIDGE
City Manager

Table of Contents:

Report	pg. 1
Attachments	
1 Background	pg. 4
2 City Resolution	pg. 5
Exhibit A – On-Call Master Consultant Services List	pg. 6
3 Agency Resolution	pg. 7
Exhibit A – On-Call Master Consultant Services List	pg. 8

Background Information

The Economic Development Department (EDD) solicited the professional services of consultant firms with expertise in environmental consulting, specifically Environmental Site Assessments, Remediation Oversight, NEPA and CEQA. The Request for Qualifications (RFQ) was advertised between November 11 and December 4, 2009. Forty-four firms submitted their qualifications to be considered for the on-call list. The 44 firms were reviewed and the top 18 were selected to be evaluated by the selection committee. The 18 firms were reviewed and ranked by a Senior Economic Development Project Manager, a Senior Redevelopment Project Manager, a Parks and Recreation Principal Planner and the Real Estate Environmental Program Manager from General Services. Of the 44 firms that submitted proposals, ten were selected (six environmental assessment and remediation consulting firms and four NEPA and CEQA consulting firms).

This list eliminates the need to follow a consultant selection process for each individual project that requires environmental assessment, remediation oversight, or NEPA or CEQA review and streamlines the analysis process by pre-qualifying environmental consultants. Having an on-call list will allow staff to be more proactive and responsive.

Firms were recommended for approval based on the following criteria:

- Experience with environmental assessments, remediation, NEPA and CEQA in other urban areas;
- Experience coordinating with various public and regulatory agencies;
- Quality of approach to managing a project;
- Quality of experience of key team members;
- Quality of experience of sub consultants with similar projects;
- Quality of overall submittal package

The proposed list would be good for one year from the date of the approved City Council's resolution. The City Manager may opt to extend the list for four additional one-year terms, for a total of five years.

RESOLUTION NO. 2010-

Adopted by the Sacramento City Council

**APPROVING THE ON-CALL ENVIRONMENTAL CONSULTANT SERVICES LIST
FOR THE CITY OF SACRAMENTO ECONOMIC DEVELOPMENT DEPARTMENT**

BACKGROUND

- A. On November 13, 2009, the Economic Development Department released a Request for Qualifications for on-call professional environmental consultant services for the City of Sacramento (City). The document was advertised on the City's Internet site.
- B. As a result of this competitive, qualifications-based selection process, a total of ten firms are being placed on the On-Call Environmental Consultant Services List based on the firm's previous experience with City projects, approach to and planning for projects, typical methods proposed to accomplish work, overall team qualifications and location of work to be performed.
- C. The environmental consultant services will be used by the City's Economic Development Department on an as-needed basis for a period of one year with four options to continue with the list for one additional year each. Funding for each contract will be provided for by various sources, including federal grants. Consultants may have multiple assignments in a given fiscal year.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The On-Call Environmental Consultant Services List for the City of Sacramento Economic Development Department for professional environmental site assessment, remediation oversight, and NEPA and CEQA consulting services for a period of one year from the date of this resolution is approved. Exhibit A is incorporated into and made part of this resolution.
- Section 2. The City Manager or his designee is authorized to renew the list for up to four additional years, for a total of five years.

Table of Contents:

Exhibit A – City's Economic Development Department On-Call Environmental
Consultant Services List

EXHIBIT A
**City's Economic Development Department On-Call Environmental Consultant
Services List**

The environmental site assessment and remediation oversight firms are:

1. Environmental Resource Management (ERM)
2. Geocon, Inc.
3. Ninyo & Moore Geotechnical and Environmental Sciences Consultants
4. Wallace Kuhl & Associates
5. Engeo Incorporated
6. Nichols Consulting Engineers, Chtd.

The four NEPA and CEQA environmental firms are:

1. PBS&J
2. Analytical Environmental Services (AES)
3. ICF Jones and Stokes
4. Stantec

RESOLUTION NO. 2010-

Adopted by the Redevelopment Agency of the City of Sacramento

on date of

**APPROVING ON-CALL ENVIRONMENTAL CONSULTANT SERVICES LIST FOR
THE REDEVELOPMENT AGENCY OF THE CITY OF SACRAMENTO FOR THE
MERGED DOWNTOWN, RAILYARDS AND RIVER DISTRICT PROJECT AREAS**

BACKGROUND

- A. On November 13, 2009, the City's Economic Development Department released a Request for Qualifications for on-call professional environmental consultant services. The document was advertised on the City's Internet site.
- B. A Redevelopment Agency pursuant to Health and Safety Code Section 33125 (c) is authorized to enter into professional service contracts. The Redevelopment Agency of the City of Sacramento desires to utilize a list of firms selected through a competitive, qualifications-based selection process.
- C. As a result of this competitive, qualifications-based selection process, a total of ten firms are being placed on the On-Call Environmental Consultant Services List based on the firm's previous experience with City and Agency projects, approach to and planning for projects, typical methods proposed to accomplish work, overall team qualifications, and location of work to be performed.
- D. The environmental consultant services will be used by the Agency for the Merged Downtown, Railyards and River District Redevelopment Project Areas on an as-needed basis for a period of one year with four options to continue with the list for one additional year each. Funding for each contract will be provided for by various sources, including federal grants. Consultants may have multiple assignments in a given fiscal year.
- E. These activities are administrative in nature and do not constitute a "project" as defined by the CEQA [CEQA Guidelines Sections 15061(b)(3); 15378(b)(2)]. Therefore, environmental review under CEQA is not required.
- F. Activities related to contracts for on-call environmental services are exempt from NEPA pursuant to 58.34(a)(9), which exempts technical assistance and training.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE
REDEVELOPMENT AGENCY RESOLVES AS FOLLOWS:**

- Section 1. All of the evidence presented having been duly considered, the findings, including the environmental findings, as stated above, are approved and adopted.
- Section 2. The On-Call Environmental Consultant Services List for the Redevelopment Agency of the City of Sacramento for professional environmental site assessment, remediation oversight, and NEPA and CEQA consulting services for the Merged Downtown, Railyards and River District Redevelopment Project Areas for a period of one year from the date of this resolution is approved. Exhibit A is incorporated into and made part of this resolution.
- Section 3. The Executive Director or her designee is authorized to renew the list for up to four additional years, for a total of five years.
- Section 4. The Executive Director, or her designee, is authorized to enter into professional service contracts from the attached list of qualified consultants through an Agency contract approved as to form by Agency Counsel.

Table of Contents:

Exhibit A – Agency’s Merged Downtown, Railyards and River District On-Call Environmental Consultant Services List

EXHIBIT A
**Agency's Merged Downtown, Railyards and River District On-Call Environmental
Consultant Services List**

The environmental site assessment and remediation oversight firms are:

1. Environmental Resource Management (ERM)
2. Geocon, Inc.
3. Ninyo & Moore Geotechnical and Environmental Sciences Consultants
4. Wallace Kuhl & Associates
5. Engeo Incorporated
6. Nichols Consulting Engineers, Chtd.

The four NEPA and CEQA environmental firms are:

1. PBS&J
2. Analytical Environmental Services (AES)
3. ICF Jones and Stokes
4. Stantec