



REPORT TO COUNCIL

City of Sacramento

17

915 I Street, Sacramento, CA 95814-2604

www.CityofSacramento.org

Consent

April 27, 2010

Honorable Mayor and
Members of the City Council

Title: Agreement: Labor Compliance Field Investigation & Administrative Services

Location/Council District: Sacramento Region

Recommendation: Adopt a **Resolution** authorizing the City Manager to sign a professional services agreement with Diversified Contract Management Group Inc. (DCM Group), to provide labor compliance field investigation and administrative services for City construction projects, in an amount not to exceed \$229,029.49.

Contact: Dave Brent, Engineering Services Manger, (916) 808-1420; Brett Grant, Supervising Construction Engineer, (916) 808-1413

Presenters: Not applicable

Department: Utilities

Division: Engineering Services

Organization No: 14001321

Description/Analysis

Issue: Approval of the professional services agreement is required to provide labor compliance field investigation and administrative services for City construction projects. These services are necessary to facilitate staff effort in meeting regulatory requirements relating to City construction projects. DCM Group has been selected through a RFP process to provide these services.

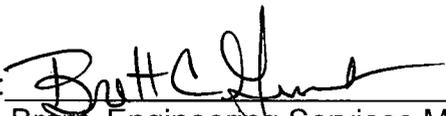
Policy Considerations: The proposed action is consistent with the City's strategic goal to achieve sustainability by implementing strategies to improve overall operational efficiency and customer service without expending additional City resources. Staff has documented that DCM Group has valid insurance policies in place as required.

Environmental Considerations: Continuing administrative activities of this nature do not constitute a "project" and are exempt from the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(2) of the CEQA guidelines.

Rationale for Recommendation: A Request for Proposal (RFP) was advertised in January 2010, and DCM Group was selected as the top-ranked firm to provide these services.

Financial Considerations: The services performed by DCM Group, Inc. will be reimbursed through the applicable Capital Improvement projects for which the services are performed. The agreement may be used to provide services for more than one Department.

Emerging Small Business Development (ESBD): DCM Group is a City-certified SBE prime consultant and is also certified as a minority and women-owned firm. Additionally, DCM Group is a DBE prime certified by Caltrans.

Respectfully Submitted by: 
for Dave Brent, Engineering Services Manger

Approved by: 
Marty Hanneman, Director of Utilities

Recommendation Approved:

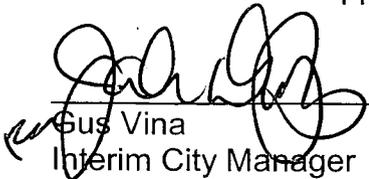

Gus Vina
Interim City Manager

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Attachment 1

Background

Various state and federal statutes, regulations and procedures require specific labor compliance field investigation, monitoring and administrative services for City construction projects subject to state or federal prevailing wage laws and apprenticeship standards. Activities include, but are not limited to: field interviews with employees at the project job site, review of certified payroll and apprenticeship documents, investigation of prevailing wage violation complaints, processing and reconciliation of contractor pay requires applications, facilitating the project closeout process and provision of technical assistance and administrative support to staff, management and contractors related to labor compliance.

To facilitate staff efforts in meeting these regulatory mandates both the Department of Transportation and Department of General Services have procured these services under prior professional service agreements. In January 2010, the Department of Utilities advertised a Request for Proposals (RFP) for professional services to conduct labor compliance field investigation and administrative services. The following six firms submitted proposals in accordance with the RFP requirements:

- 3Qc Inc.
- Affordable Designs
- Diversified Contract Management Group Inc. (DCM,Group)
- GCAP Services, Inc
- PB Inc.
- The Solis Group

A selection panel of City staff from the Department of Utilities, Engineering Services Division, the Department of Transportation Engineering Services Division, the Department of General Services, and the Department of Parks and Recreation evaluated and ranked the proposals based on experience, qualifications, and proposed work plan for the project. The highest ranked proposal was submitted by the DCM Group.

RESOLUTION NO.

Adopted by the Sacramento City Council

**PROFESSIONAL SERVICES AGREEMENT WITH DIVERSIFIED CONTRACT
MANAGEMENT GROUP INC. TO PROVIDE LABOR COMPLIANCE FIELD
INVESTIGATION & ADMINISTRATIVE SERVICES FOR VARIOUS CITY
CONSTRUCTION PROJECTS**

BACKGROUND

- A. Various state and federal statutes, regulations and procedures require specific labor compliance field investigation, monitoring and administrative services for City construction projects.
- B. In January 2010, the Department of Utilities advertised a Request for Proposals (RFP) for professional services to conduct labor compliance field investigation and administrative services. Six firms submitted proposals, and Diversified Contract Management Group Inc. was selected as the top ranked firm.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager is authorized to sign a Professional Services Agreement with Diversified Contract Management Group Inc. for Labor Compliance Field Investigation and Administrative Services, for an amount not to exceed \$ 229,029.49.