



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2604
www. CityofSacramento.org

Consent
June 1, 2010

**Honorable Mayor and
Members of the City Council**

Title: Agreements: Contract for On-Line Safety Training Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution** to: 1) award a one year agreement to CSAC Excess Insurance Authority (CSAC) for an amount not to exceed \$47,640, and; 2) authorize the City Manager or designee to execute an agreement for the period July 1, 2009 through June 30, 2010.

Contact: Barbara Brenner, Loss Prevention Manager

Presenters: N/A

Department: Human Resources

Division: Risk Management

Organization No: 08001321

Description/Analysis

Issue: Web based training is an effective and efficient way to meet regulatory requirements for employee safety training and to fulfill management's responsibility to provide a safe work place. The City is able to obtain these services through our excess insurance carrier's contract with Target Safety. In addition to classes that meet Cal OSHA requirements, Target Safety also offers the only on-line fire department safety training that is approved by the National Fire Protection Association (NFPA).

Policy Considerations: CSAC conducted a competitive process for selection of an on-line safety training provider. The contract needs to be post dated due to a delay in receipt of the invoice.

Environmental Considerations:

California Environmental Quality Act (CEQA): Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative activities do not constitute a project and are therefore exempt from review.

Sustainability Considerations: None

Commission/Committee Action: None

Rationale for Recommendation: Target Safety provides NFPA approved fire department curriculum that is not available from other on-line training providers. The City benefits from the volume pricing CSAC has been able to negotiate for all of their insurance program participants.

Financial Considerations: The total cost of on-line safety training services will not exceed \$47,640 over the term of the contract. Risk Management will provide \$1,000 from the loss prevention budget for the general safety training classes. The Fire Department will provide \$46,640 for the fire related curriculum. This amount is budgeted in FY10 from the Los Rios College reimbursement for Fire Department training hours.

Emerging Small Business Development (ESBD): Small businesses were eligible to participate in the CSAC selection process.

Respectfully Submitted by: 
Barbara Brenner, Loss Prevention Manager

Approved by: 
Geri Hamby, Director of Human Resources

Recommendation Approved:


Gus Vina, Interim City Manager

Table of Contents:

| | |
|--------------------|---------|
| Report | pg. 1-2 |
| Attachments | |
| 1 Resolution | pg. 3 |

RESOLUTION NO.

Adopted by the Sacramento City Council

**CONTRACT FOR FIRE DEPARTMENT
MEDICAL SERVICES**

BACKGROUND

- A. Web based training is an effective and efficient way to meet regulatory requirements for employee safety training and to fulfill management's responsibility to provide a safe work place. The City is able to obtain these services through our excess insurance carrier's contract with Target Safety.
- B. Target Safety offers high quality services including specialty classes needed by the Sacramento Fire Department. The City benefits from volume pricing by participating through the CSAC loss prevention program.
- C. The total cost of safety training services will not exceed \$47,640. Risk Management will provide \$1,000 from the loss prevention budget for the general safety training classes. The Fire Department will provide \$46,640 from their training budget for the fire related curriculum.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL
RESOLVES AS FOLLOWS:**

- Section 1. CSAC Excess Insurance Authority is awarded a one year contract for the purpose of providing on-line safety training services to the City of Sacramento Fire Department. The cost of safety training services will not exceed \$47,640 over the term of the contract.
- Section 2. The City Manager or designee is authorized to execute this agreement with CSAC Excess Insurance Authority.