



REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2604
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CONSENT
June 15, 2010

Honorable Mayor and
Members of the City Council

Title: 12th Street Maintenance District No. 2008-02 – Fiscal Year (FY) 2010/11
Annual Report

Location/Council District: 12th Street between C and I Streets; Council Districts 1 and 3.

Recommendation: Adopt a **Resolution** adopting the 12th Street Maintenance District No. 2008-02 annual budget and establishing the service fees for FY2010/11.

Contact: Jodie Vong, Administrative Analyst, (916) 808-8243; Mark Griffin, Fiscal Manager, (916) 808-8788

Presenter: N/A

Department: Finance

Division: Public Improvement Financing

Organization No.: 06001321

Description/Analysis:

Issue: The 12th Street Maintenance District No. 2008-02 (District) was formed on August 7, 2008, to provide funding for sidewalk cleaning and landscape maintenance within the District. The City Code requires an annual budget to be presented to the City Council for approval. Approval will authorize the City to collect service fees to provide funding for maintenance of the District in FY2010/11.

Policy Considerations: The annual proceedings for the District are set forth in accordance with City Code Chapter 3.128. This action is consistent with the Strategic Planning Focus Area of Sustainability and Livability.

Environmental Considerations

California Environmental Quality Act (CEQA): Under the California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Sustainability Considerations: There are no sustainability considerations applicable to the administration of an assessment district.

Committee/Commission: None

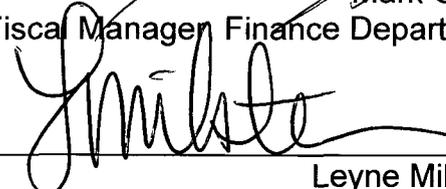
Rationale for Recommendation: The actions in the recommended Resolutions are required by City Code Chapter 3.128.

Financial Considerations: The proposed service fee will be used to defray expenses associated with the maintenance services and administration provided in the new District. The proposed service fee rate for FY2010/11 will be \$3.42 per linear foot of the property frontage on 12th Street. The total cost of the District for FY2010/11 is \$12,996. The amount charged to the property owners is proposed to be approximately \$274 per year for a typical 80 foot wide parcel. There is no impact to the General Fund.

The annual operating budget for the District will be adjusted to reflect the Council approved assessments and expenditure plans.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by: 
Mark Griffin
Fiscal Manager, Finance Department

Approved by: 
Leyne Milstein
Director, Finance Department

Recommendation Approved:

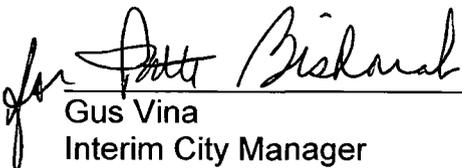

Gus Vina
Interim City Manager

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BACKGROUND

On August 7, 2008, City Council adopted Resolution No. 2008-552 approving the formation of the 12th Street Maintenance District No. 2008-02 (District). The District was formed in accordance with City Code Chapter 3.128, Section XIID of the California Constitution, and the Proposition 218 Omnibus Implementation Act for the purpose of funding services that are over and above normal services provided by the City. The maintenance services include the following:

- Weekly (one time per week) clean-up of the sidewalks and gutters, litter pick-up and weed control in the landscaped areas.
- Shrub & tree pruning (for trees less than 15 feet high) performed up to four times per year.
- Leaf collection and removal during the fall/winter seasons.

RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE FY2010/11 BUDGET FOR THE 12th STREET MAINTENANCE DISTRICT AND ESTABLISHING THE SERVICE FEES CHARGED TO OWNERS OF PROPERTY WITHIN THE DISTRICT

BACKGROUND:

- A. The 12th Street Maintenance District No. 2008-02 was established by the City Council on August 7, 2008, by Resolution No. 2008-552.
- B. Property owners within the boundaries of the District, shown on Exhibit A to this Resolution, are charged a service fee to cover the cost of delivering maintenance services that are greater than normal city services.
- C. The City Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1.** The City Council finds and determines that the background statements A through C are true and correct.
- Section 2.** The City Council has determined that the FY2010/11 costs for the 12th Street Maintenance District No. 2008-02 are as shown on Exhibit B to this resolution.
- Section 3.** The City Council has determined that the additional costs shall be wholly borne by the property owners in the area.
- Section 4.** The City Council fixes the fee for each property owner as shown on Exhibit C to this resolution and orders the fee be placed on the County Assessor's Tax Roll for FY2010/11.
- Section 5.** Exhibits A, B, and C are part of this resolution.

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- Exhibit A: District Map
- Exhibit B: FY2010/11 District Budget and Service Fee Rate
- Exhibit C: Service Fee Schedule

EXHIBIT A

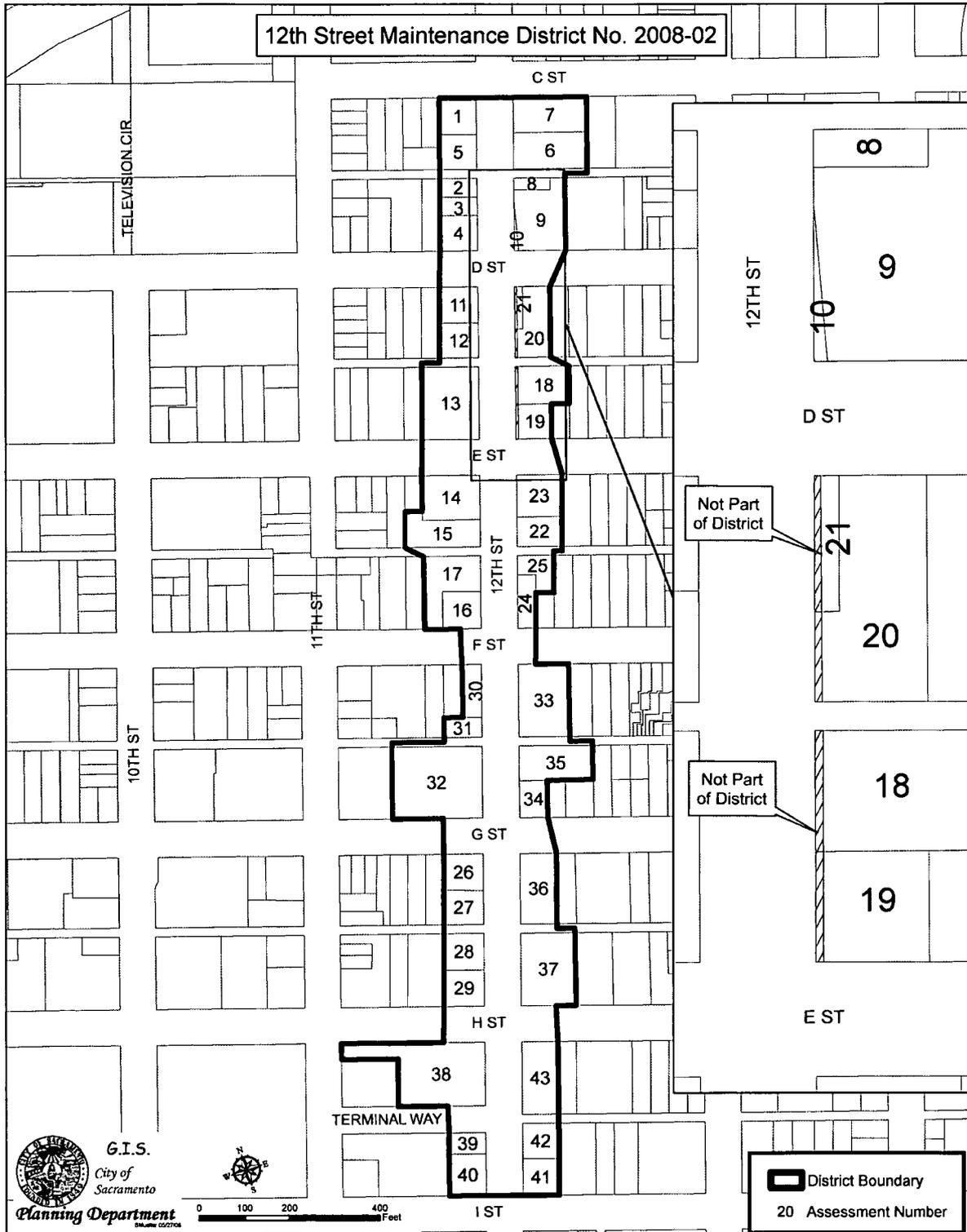


EXHIBIT B

**12TH STREET MAINTENANCE DISTRICT NO. 2008-02
FY2010/11 DISTRICT BUDGET**

Department of Transportation – Street Maintenance	
Maintenance Contract Cost	\$ 4,100
Contract Administration & Inspection	700
Accounting Administration	791
County Billing Fee	100
Parcel Recording	250
Public Improvement Financing Administration	1,800
Contingency	5,255
Subtotal	\$ 12,996
Total Service Fees Charged To Property Owners	\$ 12,996

SERVICE FEE RATE

Neighborhood	Service Fee Per Linear Foot for FY2010/11
12 th Street Maintenance District No. 2008-02	\$3.42

EXHIBIT C
12th Street Maintenance District
Service Fee Schedule FY2010/11

Assmt No.	APN	Frontage (Linear Feet)	FY2010/11 Service Fee
1	00200750110000	80	\$273.60
2	00200750140000	40	\$136.80
3	00200750150000	40	\$136.80
4	00200750160000	80	\$273.60
5	00200750240000	80	\$273.60
6	00200820010000	80	\$273.60
7	00200820020000	80	\$273.60
8	00200820160000	27	\$92.34
9	00200820240000	11	\$37.62
10	00200820250000	122	\$417.24
11	00201150110000	80	\$273.60
12	00201150120000	80	\$273.60
13	00201150130000	160	\$547.20
14	00201160080000	100	\$342.00
15	00201160090000	60	\$205.20
16	00201160110000	80	\$273.60
17	00201160580000	80	\$273.60
18	00201210320000	80	\$273.60
19	00201210340000	80	\$273.60
20	00201210360000	67	\$229.14
21	00201210380000	93	\$318.06
22	00201220010000	70	\$239.40
23	00201220020000	90	\$307.80
24	00201220240000	120	\$410.40
25	00201220250000	40	\$136.80
26	00201560110000	80	\$273.60
27	00201560120000	80	\$273.60
28	00201560130000	80	\$273.60
29	00201560140000	80	\$273.60
30	00201570070000	120	\$410.40
31	00201570080000	40	\$136.80
32	00201570130000	160	\$547.20
33	00201610010000	160	\$547.20
34	00201610190000	80	\$273.60
35	00201610200000	80	\$273.60
36	00201620010000	160	\$547.20
37	00201620200000	160	\$547.20
38	00600450020000	140	\$478.80
39	00600460010000	47	\$160.74
40	00600460070000	93	\$318.06
41	00600510160000	80	\$273.60
42	00600510170000	80	\$273.60
43	00600510210000	160	\$547.20
	Total	3,800	\$12,996.00