



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604  
www.CityofSacramento.org

CONSENT  
June 15, 2010

Honorable Mayor and  
Members of the City Council

**Title:** Old Sacramento Maintenance District – Fiscal Year (FY) 2010/11 Annual Report

**Location/Council District:** Front and 2<sup>nd</sup> Streets between I and L Streets, Council District 1.

**Recommendation:** Adopt a **Resolution** adopting the Old Sacramento Maintenance District annual budget and establish fees for FY2010/11.

**Contact:** Jodie Vong, Administrative Analyst, (916) 808-8243; Mark Griffin, Fiscal Manager, (916) 808-8788

**Presenters:** Not Applicable

**Department:** Finance

**Division:** Public Improvement Financing

**Organization No:** 06001321

### Description/Analysis

**Issue:** The Old Sacramento Maintenance District (District) was formed on October 2, 1984. The existing District is required by the Sacramento City Code to present an annual budget for City Council approval. Approval will authorize the City to collect assessments in the amount sufficient to provide funding for the annual cost of street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades. The assessments are equal to the maximum amount authorized of \$70,060. The per parcel assessments levied range from \$171 for a small vacant lot to \$3,775 for a large lot with a four-story commercial building.

**Policy Considerations:** The annual proceedings for this District are set forth in section 3.128.210 of the Sacramento City Code. This action is consistent with the Strategic Planning Focus Area of Sustainability and Livability.

### Environmental Considerations

**California Environmental Quality Act (CEQA):** Under California Environmental

constitute a project and therefore are exempt from review.

**Sustainability Considerations:** There are no sustainability considerations applicable to the formation process or administration of an assessment district.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** The actions in the recommended Resolution are required by the Sacramento City Code, as set forth in Section 3.128.210, for annual proceedings of an existing district.

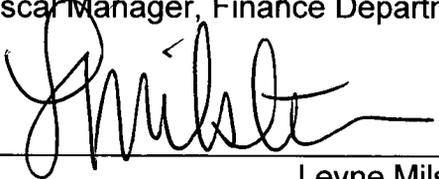
**Financial Considerations:** There will be no cost to the City or the General Fund. The property owners shall pay, through fees levied, for all costs associated with this District. The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance provided to this area.

The total assessments towards property owners for the District for FY2010/11 is projected at \$70,060 as shown on Exhibit B, page 8.

The annual operating budget will be adjusted to reflect these Council approved assessments and expenditure plans.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.

Respectfully Submitted by:   
Mark Griffin  
Fiscal Manager, Finance Department

Approved by:   
Leyne Milstein  
Director, Finance Department

Recommendation Approved:

  
Gus Vina  
Interim City Manager

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**Attachments**

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## **BACKGROUND**

On October 2, 1984, the City Council adopted Resolution No. 84-832 authorizing the formation of the Old Sacramento Maintenance District (District). The District includes 56 commercial parcels within a two and one-half service block area in Old Sacramento between Front and 2<sup>nd</sup> Streets.

Maintenance services provided include street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades, all of which are of specific benefit to the district properties. These services are above and beyond those currently provided by the City, and there is no contemplation that it will ever be provided on a citywide basis. The purpose of the maintenance district is to provide a means for recovery of costs incurred by the City for these additional services.

**RESOLUTION NO.**

Adopted by the Sacramento City Council

**ADOPTING THE FY2010/11 BUDGET FOR THE OLD SACRAMENTO  
MAINTENANCE DISTRICT AND ESTABLISHING THE FEES ASSESSED ON  
PROPERTY WITHIN THE DISTRICT**

**BACKGROUND**

- A. The Old Sacramento Maintenance District (District), as depicted in Exhibit A, was established by the City Council and approved by the property owners on October 2, 1984.
- B. The City Council established the District under Chapter 3.128 of the Sacramento City Code (Chapter 3.128), and has previously assessed fees on property in the District to pay for street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades and related services to be provided within the District, all in accordance with Chapter 3.128.
- C. The City Council is fully advised in this matter.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

**Section 1.** The City Council finds that the background statements in paragraphs A through C above are true.

**Section 2.** The City Council hereby:

- (a) Determines that the FY2010/11 costs for the additional services for the Old Sacramento Maintenance District are as shown on Exhibit B attached hereto and incorporated into this resolution;
- (b) Determines that the additional costs shall be wholly borne by the property owners in the area;
- (c) Fixes the fee for each property owner as shown on the Exhibit C attached hereto and incorporated into this resolution; and
- (d) Orders the fee be placed on the Sacramento County Assessor's tax roll for FY2010/11.

**Section 3.** Exhibits A, B and C are part of this resolution.

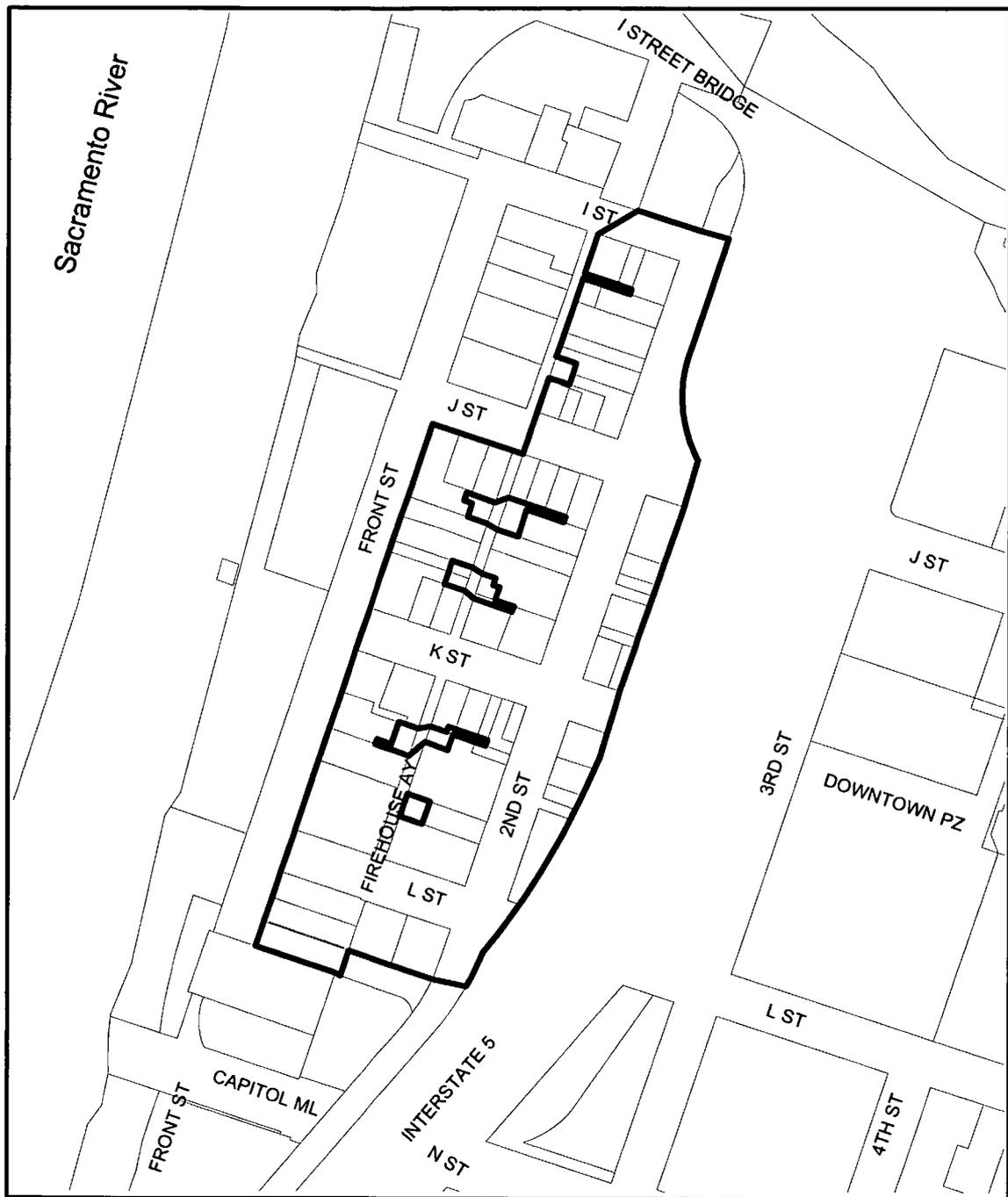
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Exhibit A: Map of District - 1 Page

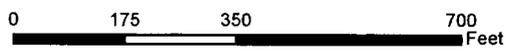
Exhibit B: District Budget - 1 Page

Exhibit C: Parcel Fee Schedule - 2 Pages

### Old Sacramento Maintenance District



B Mueller 04/11/07



**OLD SACRAMENTO MAINTENANCE DISTRICT (FUND 2208)  
FY2010/11 BUDGET**

Beginning Fund Balance	\$3,479
<b>Total Assessed to Property Owner</b>	<b>\$70,060</b>
Maintenance Contract	
Street Cleaning, Service Courts	\$67,237
Unscheduled Maintenance	-0-
Old Sacramento Management Administration	150
Administration	
Special Districts	1,500
Billing Administration	
Consultant	250
Finance	791
County	<u>111</u>
<b>Total Expenditures</b>	<b>\$70,039</b>
Ending Fund Balance (Contingency)	\$3,500

**CITY OF SACRAMENTO  
OLD SACRAMENTO MAINTENANCE DISTRICT  
PARCEL FEE SCHEDULE  
FY2010/11**

ASSMT #	PARCEL #	PARCEL AREA (square ft.)	FRONT FOOTAGE (linear ft.)	STRUCTURE AREA (square ft.)	TOTAL FEE TO PARCEL
1	00600120320000	4,692.00	61.05	11,872.00	\$1,194.20
2	00600120360000	1,918.00	25.14	7,175.00	\$623.10
3	00600120370000	5,522.00	149.71	7,143.00	\$1,315.80
4	00600120210000	5,013.00	43.81	9,862.00	\$1,028.80
5	00600120220000	9,082.00	60.30	27,720.00	\$2,358.70
6	00600120230000	4,013.00	27.04	9,911.00	\$908.70
7	00600120240000	5,292.00	39.39	11,639.00	\$1,130.20
8	00600120310000	2,520.00	40.49	10,979.00	\$937.50
9	00600120300000	1,475.00	25.00	4,425.00	\$438.20
10	00600120290000	2,856.00	39.47	0.00	\$318.30
11	00600120280000	5,322.00	131.20	17,588.00	\$1,835.40
12	00600710350000	8,933.00	181.53	19,123.00	\$2,328.20
13	00600710340000	5,100.00	56.98	11,257.00	\$1,166.00
14	00600710330000	4,138.00	43.17	13,713.00	\$1,198.80
15	00600710490000	2,558.00	33.80	0.00	\$279.00
16	00600710450000	2,734.00	36.04	7,020.00	\$703.60
17	00600710270000	2,984.00	40.15	8,400.00	\$813.70
18	00600710220000	3,467.00	125.94	6,880.00	\$1,089.70
19	00600710430000	5,373.00	48.41	15,128.00	\$1,371.80
20	00600730390000	6,856.00	167.60	1,372.00	\$1,128.80
21	00600730400000	2,756.00	40.69	6,600.00	\$698.80
22	00600730410000	1,382.00	20.04	3,600.00	\$365.80
23	00600710410000	5,825.00	38.80	12,240.00	\$1,193.20
24	00600710400000	7,091.00	46.50	17,011.00	\$1,571.60
25	00600710500000	2,416.00	21.41	6,132.00	\$576.70
26	00600710250000	8,350.00	177.42	10,193.00	\$1,762.60
27	00600710560000	6,580.00	77.26	21,502.00	\$1,922.40
28	00600710320000	5,503.00	37.28	13,140.00	\$1,220.80
29	00600710530000	11,408.00	83.35	0.00	\$980.20

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30	00600710380000	5,728.00	74.01	10,656.00	\$1,234.00
31	00600710550000	6,684.00	163.80	28,736.00	\$2,685.50
32	00600730470000	4,283.00	61.26	12,173.00	\$1,188.90
33	00600730450000	1,364.00	19.25	4,680.00	\$424.00
34	00600730480000	3,901.00	129.09	9,540.00	\$1,280.60
35	00600730490000	1,793.00	22.76	0.00	\$191.90
36	00600720470000	6,584.00	150.29	20,936.00	\$2,176.00
37	00600720390000	7,304.00	80.33	10,988.00	\$1,368.30
38	00600720460000	6,460.00	70.00	7,948.00	\$1,103.80
39	00600720240000	9,098.00	59.97	27,000.00	\$2,316.70
40	00600720250000	19,628.00	281.44	0.00	\$2,227.30
41	00600720480000	6,224.00	79.45	0.00	\$667.90
42	00600720320000	1,532.00	20.33	3,053.00	\$343.90
43	00600720330000	2,328.00	39.97	7,891.00	\$746.00
44	00600720340000	1,972.00	95.58	6,685.00	\$873.80
45	00600720350000	1,394.00	19.81	3,590.00	\$365.00
46	00600720360000	16,900.00	110.10	13,911.00	\$2,203.70
47	00600720450000	4,695.00	42.50	17,467.00	\$1,445.00
48	00600720430000	12,662.00	234.66	36,864.00	\$3,775.40
49	00600740350000	5,470.00	150.65	16,446.00	\$1,854.10
50	00600740370000	3,574.00	56.86	10,773.00	\$1,050.20
51	00600740380000	1,382.00	23.50	0.00	\$171.30
52	00600740320000	6,250.00	160.83	14,350.00	\$1,817.60
53	00601360020000	6,730.00	202.65	17,761.00	\$2,206.00
54	00601360030000	6,806.00	42.05	12,684.00	\$1,287.80
55	00601360080000	6,873.00	80.20	10,185.00	\$1,296.70
56	00601360090000	6,882.00	80.42	10,185.00	\$1,298.00
		<u>305,660.00</u>	<u>4,470.73</u>	<u>606,127.00</u>	<u>\$70,060.00</u>
		25.00%	25.00%	50.00%	70,060