



REPORT TO COUNCIL 22

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
July 13, 2010

Honorable Mayor and
Members of the City Council

Title: Contract: Tree Pruning and Removal Services

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) awarding a one-year contract with four one-year renewal options to George Salinas Tree Preservation for tree pruning and removal services in a total amount not to exceed \$2,153,900 for the potential maximum five year term; and 2) authorizing the City Manager or the City Manager's designee to execute the contract and renewal options specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

Contacts: Joe Benassini, Urban Forestry Manager, 808-6258; Sonny Eboigbe, Procurement Analyst, Procurement Services, 808-7432

Presenters: Not applicable

Department: Transportation

Division: Urban Forestry Services

Organization No: 15001811

Description/Analysis

Issue: Contracted tree pruning and removal services supplement the work performed by City staff and are needed to address the maintenance needs of the urban forest in an efficient and timely manner. The recommended contract will provide scheduled and emergency tree pruning and tree removal services.

Policy Considerations: The recommendations in this report are consistent with City Code Section 3.56, and Resolution 2010-346 prohibiting the City from entering into any contract to purchase goods or services from any business or entity headquartered in Arizona. The Equal Benefits Ordinance and Living Wage Ordinance are applicable to this contract and the contractor has affirmed its intent to comply.

The recommendations are also consistent with the City's 2030 General Plan goal of a healthy public urban forest funded and maintained to ensure longevity, replanting, and safety, and with the Urban Forest Best Management Practices Implementation Plan, and the Urban Forest Enhancement Program.

Committee/Commission Action: Not applicable

Environmental Considerations:

California Environmental Quality Act (CEQA): The current proposal involves the purchasing of tree pruning and removal services. This is not a 'project' and is not subject to CEQA, in accordance with Section 15378(b)(2) of the CEQA Guidelines. Therefore, as determined by the City's Environmental Services Planning Manager, no environmental review is necessary.

Sustainability Considerations: None

Rationale for Recommendation: Contracted tree pruning and removal services supplement the work performed by City staff and are needed to address the maintenance needs of the urban forest in an efficient and timely manner. The recommended contract will provide scheduled and emergency tree pruning and tree removal services.

On March 11, 2010, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B1013106012 for the purchase of tree pruning and removal services. Six responses were received. The lowest responsive and responsible bidder was determined to be George Salinas Tree Preservation. A wholly owned tree care company located and headquartered in Yorba Linda, California. A summary of the bid results is provided in Attachment 1.

Financial Considerations: Funding for tree pruning and removal services will be provided by the departments utilizing the service. The majority of these services will be utilized by the Department of Transportation, Urban Forestry Services Division. However, other City departments occasionally have a need for these services for projects or routine maintenance work. Sufficient funding is available in the FY2010/11 operating budget for the purchase of tree pruning and removal services through June 30, 2011. Purchases made after June 30, 2011 are subject to funding availability in the adopted budget for the applicable fiscal years. The total contract amount over the potential five year term is based on an analysis of prior year work orders, and anticipated city-wide maintenance needs of the urban forest, including the aging English Elm tree population and the increasing number of trees infected with Dutch elm disease. The recommended contract is \$3.5 million less than the previous contract with no expected decrease in the level of service. Procurement Services and Urban Forestry Services met with the recommended contractor and verified that it has the ability to meet the City's service requirements.

The estimated annual expenditure amounts are as follows:

Vendor	Year 1	Year 2	Year 3	Year 4	Year 5	Total
George Salinas Tree Preservation	\$430,780	\$430,780	\$430,780	\$430,780	\$430,780	\$2,153,900

Emerging/Small Business Development (ESBD): George Salinas Tree Preservation is not certified as an emerging/small business enterprise.

Respectfully Submitted by: Craig B. Lymus
 Craig B. Lymus
 Acting Procurement Services Manager

Approved by: Reina J. Schwartz
 Reina J. Schwartz
 Director, Department of General Services

Approved by: Jerry Way
 Jerry Way
 Director, Department of Transportation

Recommendation Approved:

for Patri Bischoff
 Gus Vina
 Interim City Manager

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Attachment 1

BID RESULTS - BID NO. B10131061012

	George Salinas	West Coast Arborists	Fallen Leaf Tree	Richards Tree Services	Tree Tech Services	Arbor Plus
5 - Year Total	\$2,153,900	\$5,725,000	\$7,080,777.50	\$8,114,500	\$9,063,000	\$10,097,606.50
E/SBE Preference	None	None	Yes	Yes	Yes	None
1% City Limit Preference	None	None	None	None	None	None
Total Bid Evaluation	\$2,153,900	\$5,725,000	\$7,080,777.50	\$8,114,500	\$9,063,000	\$10,097,606.50

Award to:

George Salinas Tree Preservation
3514 Merienda Lane, Yorba Linda, CA

Total 5 year contract \$2,153,900

No. of Bids Received
6

No. of E/SBE Bids Solicited
25

No. of E/SBE responses
3

RESOLUTION NO. 2010-XXXX

Adopted by the Sacramento City Council

July 13, 2010

AWARD CONTRACT FOR TREE PRUNING AND REMOVAL SERVICES

BACKGROUND

- A. The City of Sacramento has 100,051 street and parks trees. In order to effectively manage and maintain the health of the urban forest, Urban Forestry Services issues a contract for tree pruning and removal services to supplement services provided by City staff.
- B. On March 11, 2010, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B10131061012 for the purchase of tree pruning and removal services. Six responses were received. The lowest responsive and responsible bidder was determined to be George Salinas Tree Preservation.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. George Salinas Tree Preservation is awarded a one-year contract with four one-year renewal options for the purchase of tree pruning and removal services in a total amount not to exceed \$2,153,900 for the potential five year term.
- Section 2. The City Manager or the City Manager's designee is authorized to execute the contract and renewal options specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).