

REPORT TO COUNCIL

City of Sacramento

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915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org



CONSENT
August 31, 2010

**Honorable Mayor and
Members of the City Council**

Title: Contract: College/Howe Streetscapes Maintenance

Location/Council District: District 3.

Recommendation: Adopt a **Resolution** awarding a one-year non-professional services agreement for the maintenance of the College/Howe Streetscapes with Dominguez Landscape for an amount not to exceed \$75,500 with options to extend the agreement for up to two additional one-year periods, with the total amount of the agreement including the optional two one-year extensions not to exceed \$232,000.

Contact: Juan Montanez, Street Services Manager, 808-2254; Erick Talavera, Program Specialist, 808-2272

Presenters: None

Department: Transportation

Division: Street Services

Organization No: 15001681

Description/Analysis

Issue: The Street Services Division of the Department of Transportation has an ongoing need to maintain the landscaping along the transportation corridors within the City of Sacramento. Invitation for Bid No. B103497028 was issued for maintenance of the College/Howe Streetscapes. City Council approval is necessary to award a non-professional services agreement to Dominguez Landscape.

Policy Considerations: The recommendations in this report are consistent with Sacramento City Code Section 3.56, Purchasing of Supplies and Services, as well as API 4101, Procurement of Non-Professional Services.

Environmental Considerations:

California Environmental Quality Act (CEQA): Under the California Environmental Quality Act (CEQA) guidelines, continuing administrative or

maintenance activities do not constitute a project and are therefore exempt from review.

Sustainability Considerations: The streetscape maintenance services purchased under this contract will support the goals of the City of Sacramento's Sustainability Master Plan by improving and optimizing the transportation infrastructure. Further, maintenance of streetscapes contributes to the quality of life by promoting "greening" within the City.

Rationale for Recommendation: Five companies submitted responsive bids in response to Invitation for Bid No. B103497028 (see Attachment 2). Dominguez Landscape is the lowest responsive and responsible bidder.

Financial Considerations: Streetscape maintenance is funded out of the department's Streetscape Maintenance operating budget. Streetscape maintenance contracts are primarily funded by funds from the Citywide Landscaping & Lighting District (Fund 2232) and 15 special districts. There are no General Funds planned for these services. There is sufficient funding available in the operating budget to support the projected maintenance requirements for Fiscal Year 2010/11. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for each fiscal year.

The approval of this project will support 6.3 jobs in the City of Sacramento based upon the model provided by the Federal Highway Administration (FHWA) of one new job for every \$35,000 of transportation project investment.

Emerging Small Business Development (ESBD): Dominguez Landscape is certified by the City of Sacramento as an Emerging/Small Business Enterprise.

Respectfully Submitted by:



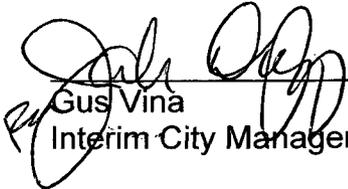
Juan Montanez
Street Services Manager

Approved by:



Jerry Way
Director of Transportation

Recommendation Approved:



Gus Vina
Interim City Manager

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In May, 2010, Invitation for Bid No. B103497028 was issued to procure streetscape maintenance services. Seven bidders responded to the solicitation. Two of the seven bid proposals were found to be non-responsive for failure to submit complete bids and, hence, were rejected.

Based upon the results of that competitive solicitation, which may be found in Attachment 2, staff recommends award of a one-year non-professional services agreement, with two optional extensions, to the lowest responsive and responsible bidder, Dominguez Landscape. The amount of the initial one-year purchase agreement will not exceed \$75,500. The total amount of the agreement, with two optional one-year extensions, will not exceed \$232,000. Dominguez Landscape currently has four additional contracts with the City for streetscape maintenance services, all of which were bid separately and competitively. In each bid, Dominguez Landscape was determined to be the lowest responsive and responsible bidder, in accordance with City Code and policies.

The total amount of the agreement, \$232,000, includes \$11,236 for additional maintenance and repairs not included in the agreement's scope of work. The amount is based upon the amount of additional work typically required to address damage caused by vandalism, pest infestations, unseasonably high or low temperatures, and other unforeseen causes.

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BID No. 103497028 -- COLLEGE/HOWE STREETSCAPES

<u>Bid Item</u>	ARBOR PLUS TREE SERVICE	FALLEN LEAF LANDSCAPE	DOMINGUEZ LANDSCAPE	ROUSH LANDSCAPE	TRU GREEN LANDSCAPE CARE	PROCADIA LANDSCAPE	SIERRA LANDSCAPE AND MAINTENANCE
First Year			\$71,778.72	\$96,672.00	\$89,190.00	\$126,725.88	\$277,706.00
Second Year			\$73,572.96	\$96,672.00	\$89,190.00	\$129,259.80	\$286,080.00
Third Year			\$75,412.32	\$96,672.00	\$89,190.00	\$132,812.52	\$296,280.00
Repair Crew Rates			\$7,615.00	\$5,850.00	\$10,200.00	\$7,600.00	\$9,500.00
Bid Total			\$228,379.00	\$295,866.00	\$277,770.00	\$396,398.20	\$869,566.00
E/SBE 5% Pref			\$11,417.95	\$13,671.00	\$0.00	\$0.00	\$0.00
Prompt Pay Discount			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bid Evaluation Total	NON-RESPONSIVE	NON-RESPONSIVE	\$216,961.05	\$282,195.00	\$277,770.00	\$396,398.20	\$869,566.00

The bid amounts represent the totals for the estimated quantities selected for evaluation purposes only.

Authorization is requested for a one-year non-professional services agreement, with two optional one-year extensions, for a total not to exceed \$232,000. The amount requested includes \$11,236 for additional maintenance and repairs not included in the agreement's scope of work, based upon the amount of additional work typically required to address damage caused by vandalism, pest infestations, unseasonably high or low temperatures, and other unforeseen causes.

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Attachment 3

RESOLUTION NO.

Adopted by the Sacramento City Council

CONTRACT: COLLEGE/HOWE STREETSCAPES MAINTENANCE

BACKGROUND

- A. The City has an ongoing need to maintain the streetscapes along its transportation corridors.
- B. In May 2010, the City issued Invitation for Bid No. B103497028 for streetscape maintenance services, and seven bidders responded. Dominguez Landscape was determined to be the lowest responsive and responsible bidder in the formal competitive process.
- C. There is sufficient funding available in the operating budget to support the projected maintenance requirements for fiscal year 2010/11. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for each fiscal year.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. A contract is awarded to Dominguez Landscape for streetscape maintenance of the College/Howe Streetscapes in an initial amount of \$75,500 in year one, with options to extend the contract for up to two one-year periods. The total amount of the contract, with optional extensions, will not exceed \$232,000 for the three-year period.