



# REPORT TO COUNCIL City of Sacramento

915 I Street, Sacramento, CA 95814-2604  
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**CONSENT**  
**August 31, 2010**

**Honorable Mayor and  
Members of the City Council**

**Title: Award Contract: Landscape Maintenance Services I-5 Buffer**

**Location/Council District:** District 1

**Recommendation:** Adopt a **Resolution:** 1) awarding a one-year contract to perform landscape maintenance services for the Interstate 5 Buffer Landscape Corridor, with two one-year renewal options, to Empire Landscaping, in an amount not to exceed \$139,650 for the maximum three-year term; and 2) authorize the City Manager, or the City Manager's designee, to execute the annual renewals provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

**Contacts:** Michael Malone, Field Services Division Manager, 808-6226  
Ken Swartz, Stores Administrator, 808-6276

**Presenters:** Not applicable

**Department:** Utilities

**Division:** Field Services

**Organization No:** 14001431

**Description/Analysis:**

**Issue:** The Drainage Collection section within the Department of Utilities (DOU) is responsible for the landscape maintenance and repair of the Interstate-5 Buffer Landscape Corridor. This corridor houses drainage installations which include swales, basins, and pumps used for flood control protection. The DOU Field Services Division initiated a competitive bid process in order to award a contract for landscape maintenance services. This report requests that the City Council award

Empire Landscaping a one-year contract with two one-year renewal options, for an amount not to exceed \$ 139,650 for the maximum three year term.

**Policy Considerations:**

The recommendations in this report are in accordance with the City's policy for the procurement of Nonprofessional Services, AP 4101, and the provisions of City Code Chapter 3.56 that provide for the award of competitively bid supply contracts to the lowest responsible bidder.

**Committee/Commission Action:** Not applicable

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** Under Section 15378(b)(2) of the CEQA Guidelines, continuing administrative or maintenance activities do not constitute a project and are therefore exempt from review.

**Sustainability Considerations:** The landscape services purchased under this contract will maintain climate appropriate natives and hardy species adapted to a semi arid environment. The I-5 Buffer area also contains a drainage swale for freeway and neighborhood run-off. The water efficient landscape along with the drainage infrastructure supports the goals of the City of Sacramento's Sustainability Master Plan by conserving water and providing exceptional flood protection. Further, maintenance of the Landscape contributes to the quality of life by promoting "greening" within the City.

**Rationale for Recommendation:** In June 2010, Field Services in accordance with City Code Chapter 3.56 issued Invitation for Bid No. B103351021 for Landscape Maintenance Services. Five responses (see Attachment 1) were received. The lowest responsive and responsible bidder was Empire Landscaping.

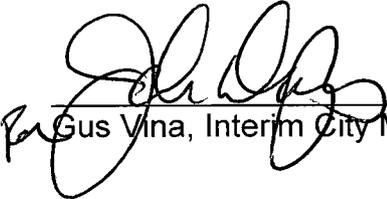
**Financial Considerations:** The purchase of landscape services will be charged to the operating budget for the Storm Drainage Fund (6011). Sufficient resources for the landscape services were provided for in the FY 2010/11 budget. Extensions of the contract in succeeding fiscal years shall be subject to funding availability in the adopted budgets for each fiscal year.

**Emerging Small Business Development (ESBD):** Two of the four bids received were from City of Sacramento Certified Emerging/Small Businesses. Empire Landscaping the vendor recommended for award is certified with the City of Sacramento as an Emerging/Small Business Enterprise (ESBE).

Respectfully submitted by:   
Michael Malone  
Field Services Division Manager

Approved by:   
Marty Hanneman  
Director, Department of Utilities

Recommendation Approved:

  
Gus Vina, Interim City Manager

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**Bid Results**

**Background**

In June 2010, Invitation for Bid No. B103351021 was issued to procure landscape maintenance services for the Interstate 5 Buffer Landscape Corridor. Five bidders responded to the solicitation. TruGreen Landcare subsequently withdrew its bid due to an erroneous interpretation of the bid’s Maintenance Performance Schedule.

After application of the City’s 5% ESBE bid evaluation preference and prompt payment discount, Empire Landscaping was determined to be the lowest responsive and responsible bidder. Based upon the results of the competitive solicitation, which are summarized below, staff recommends award of a one-year Nonprofessional Services Agreement, with two optional one-year extensions, to Empire Landscaping.

The amount of the initial one-year contract will not exceed \$46,550. The total amount of the contract, with two optional one-year extensions, will not exceed \$139,650, which includes \$5,250 for additional maintenance and repairs not included in the agreement's scope of work but which may be requested by the City during the contract term. The amount is based upon the amount of additional work typically required to address irrigation repair, special clean-up, vandalism, emergency service calls and materials.

	Vendor #1	Vendor # 2	Vendor #3	Vendor #4	Vendor #5
	Empire Landscaping	Roush Landscaping	Valley Landscape	Coast Landscape	TruGreen Landcare
Year # 1	\$ 44,800.00	\$ 42,040.00	\$ 65,620.00	\$ 77,040.00	Withdrew Bid
Year # 2	\$ 44,800.00	\$ 42,040.00	\$ 65,620.00	\$ 77,040.00	
Year # 3	\$ 44,800.00	\$ 42,040.00	\$ 65,620.00	\$ 77,040.00	
Unscheduled	\$ 5,250.00	\$ 5,450.00	\$ 6,100.00	\$ 15,730.00	
<b>Bid Total</b>	<b>\$ 139,650.00</b>	<b>\$ 131,570.00</b>	<b>\$ 202,960.00</b>	<b>\$ 246,860.00</b>	
E/SBE 5% Pref	\$ (6,982.50)	NO	\$ (10,148.00)	NO	
Prompt Pay Disc.	\$ (2,793.00)	NO	NO	NO	
<b>Bid Eval Total</b>	<b>\$ 129,874.50</b>	<b>\$ 131,570.00</b>	<b>\$ 192,812.00</b>	<b>\$ 246,860.00</b>	<b>Withdrew Bid</b>

**Award of Contract To:**

**Empire Landscaping**  
 1927 E. 8<sup>th</sup> Street  
 Davis, CA 95616

**Total Contract Amount: \$139,650**

**Using Department:** Department of Utilities

No. of Bids Received	No. of E/SBE Bids Solicited	No. of E/SBE Responses
5	0	2

Award to E/SBE Vendor?  
**Yes**

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## **RESOLUTION NO. 2010-**

Adopted by the Sacramento City Council

**August 31, 2010**

### **AWARDING A CONTRACT: LANDSCAPE MAINTENANCE SERVICES I-5 BUFFER**

#### **BACKGROUND**

- A. The City has an ongoing need to maintain landscape at drainage installations to service swales, basins and pumps used for flood control protection.
- B. City Code Chapter 3.60 identifies the general guidelines for completing contracts for public projects and procedures for bidding and issuing contracts over \$100,000.
- C. In June 2010, the City issued Invitation for Bid No. B103351021 for landscape maintenance services for the Interstate 5 Buffer Landscape Corridor, and Empire Landscaping was determined to be the lowest responsive and responsible bidder.
- D. There are sufficient funds in the Fiscal Year (FY) 2010/11 Department of Utilities' operating budget to award this contract.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. A one-year contract to perform landscape maintenance services for the Interstate 5 Buffer Landscape Corridor, with two one-year renewal options, is awarded to Empire Landscaping, in an amount not to exceed \$139,650 for the maximum three -year term.
- Section 2. The City Manager, or the City Manager's designee, is authorized to execute the annual renewals provided that sufficient funds are available for this purpose in the budget adopted for the applicable fiscal year(s).