



REPORT TO COUNCIL

City of Sacramento

915 I Street, Sacramento, CA 95814-2604
www.CityofSacramento.org

CONSENT
November 23, 2010

**Honorable Mayor and
Members of the City Council**

**Title: Contract: Original Equipment Manufacturer (O.E.M.) Repair Services and
Related Parts**

Location/Council District: Citywide

Recommendation: Adopt a **Resolution:** 1) awarding five-year contracts to: a) Carmichael Honda for the purchase of Honda parts and services in an amount not to exceed \$250,000 for the five year period; b) Elk Grove Toyota for the purchase of Toyota parts and services in an amount not to exceed \$250,000 for the five year period; c) Lasher Auto Group for the purchase of Acura parts and services in an amount not to exceed \$100,000 for the five year period; d) Harrold Ford for the purchase of Ford parts and services in an amount not to exceed \$1,360,000 for the five year period; e) Swift Jeep Chrysler Dodge for the purchase of Dodge parts and services in an amount not to exceed \$650,000 for the five year period; f) West Coast Frame and Collision Repair, Inc. for the purchase of Medtec and Wheeled Coach parts and services in an amount not to exceed \$1,000,000 for the five year period; g) Ray Gaskin Service for the purchase of Curbtender and Leach parts and services in an amount not to exceed \$2,000,000 for the five year period; and 2) authorizing the City Manager or the City Manager's designee to execute the contracts specified above provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

Contacts: Marc Robles, Program Analyst, Procurement Services, 808-6343;
Craig Lymus, Acting Procurement Manager, 808-5524

Presenters: Not applicable

Department: General Services

Division: Procurement Services

Organization No. : 13001061

Description/Analysis:

Issue: The Department of General Services, Fleet Management Division has an ongoing need to purchase O.E.M. repair services and related parts for the ongoing operations of the Fleet Management division.

Policy Considerations: The recommendations in this report are in accordance with: 1) the provisions of City Code Section 3.56; and 2) Resolution No. 2010-346 prohibiting the City from entering into any contract to purchase goods or services from any business or entity headquartered in Arizona.

Committee/Commission Action: Not applicable

Environmental Considerations:

California Environmental Quality Act (CEQA): The current proposal involves the purchasing of vehicle and equipment parts and services. Continuing purchases of vehicle and equipment parts and repair services are not a 'project' and are not subject to CEQA, in accordance with Section 15378(b)(2) of the CEQA Guidelines. Therefore, as determined by the City's Environmental Services Planning Manager, no environmental review is necessary.

Sustainability Considerations: These purchases are consistent with the City's revised Low Emission Vehicle Acquisition Policy (Resolution No. 2004-613) and Fleet Fuel Strategies (Resolution No. 2005-454).

Rationale for Recommendation: The Department of General Services, Fleet Management Division has ongoing needs to purchase O.E.M. repair services and related parts for the ongoing operations of the Fleet Management division.

In October 2010, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B11131061003 for the purchase of O.E.M. repair services and related parts. Nine responses were received. The lowest responsive and responsible bidders are listed in the table below.

Vendor	Total Contract Amount
Carmichael Honda	\$250,000
Elk Grove Toyota	\$250,000
Harrold Ford	\$1,360,000
Lasher Auto Group	\$100,000
Swift Jeep Chrysler Dodge	\$650,000
West Coast Frame	\$1,000,000
Ray Gaskin Service	\$2,000,000

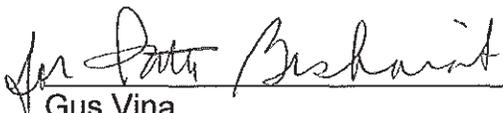
Financial Considerations: Sufficient funds are available in the FY2010/11 operating budget of the Department of General Services (Fleet Fund, Fund 6501) to purchase O.E.M. repair services and related parts through June 30, 2011. Purchases made after June 30, 2011 are subject to funding availability in the adopted budget of the applicable fiscal year(s). The total proposed contract amounts for each vendor are listed above. Pricing for the first year of the contract will be at the original bid price and price increases are capped at a maximum of 5% for each year of the contract.

Emerging Small Business Development (ESBD): None of the recommended vendors for award are certified with the City of Sacramento as emerging/small business firms.

Respectfully submitted by: 
Craig B. Lymus
Acting Procurement Manager

Approved by: 
Reina J. Schwartz
Director, Department of General Services

Recommendation Approved:


Gus Vina
Interim City Manager

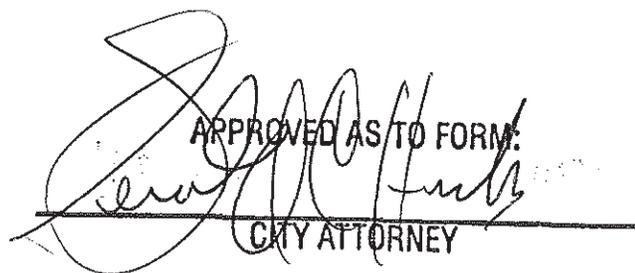

APPROVED AS TO FORM:
CITY ATTORNEY

Table of Contents:

Report	Pg 1
Attachments	
1 Bid Results	Pg 4
2 Resolution	Pg 5



BID RESULTS - BID NO. B11131061003

Line No.	Item Description	Vendor	Discount from Price List	Hourly Rate	Extended Price
1	Cummins Parts	Bid not responsive			
2	Cummins Repairs & Services	Bid not responsive			
3	Chevrolet Parts	No bid			
4	Chevrolet Repairs & Services	No bid			
5	Toyota Parts	Elk Grove Toyota	25%		\$11,250
6	Toyota Repairs & Services	Elk Grove Toyota		\$108	\$21,600
7	Nissan Parts	No bid			
8	Nissan Repairs & Services	No bid			
9	Honda Parts	Carmichael Honda	0%		\$15,000
10	Honda Parts & Services	Carmichael Honda		\$106	\$21,200
11	Acura Parts	Lasher Auto Group	23%		\$7,700
12	Acura Repairs & Services	Lasher Auto Group		\$100	\$10,000
13	Ford Parts	Downtown Ford	38.5%		\$61,500
13	Ford Parts	Future Ford	+10%		\$110,000
13	Ford Parts	Harrold Ford	38.7%		\$61,300
14	Ford Repairs & Services	Downtown Ford		\$62.50	\$156,250
14	Ford Repairs & Services	Future Ford		\$76	\$190,000
14	Ford Repairs & Services	Harrold Ford		\$54.40	\$136,000
15	Dodge Parts	Lasher Auto Group	27%		\$21,900
15	Dodge Parts	Swift Jeep Chrysler	25%		\$22,500
16	Dodge Repairs & Services	Lasher Auto Group		\$100	\$100,000
16	Dodge Repairs & Services	Swift Jeep Chrysler		\$95	\$95,000
17	Pierce Parts	No bid			
18	Pierce Repairs & Services	No bid			
19	Medtec Parts	West Coast Frame	5%		\$14,250
20	Medtec Repairs & Services	West Coast Frame		\$98	\$147,000
21	Curbtender Parts	Ray Gaskin Service	10%		\$90,000
22	Curbtender Repairs & Services	Ray Gaskin Service		\$85	\$85,000
23	Heil Parts	No bid			
24	Heil Repairs & Services	No bid			
25	Leach Parts	Ray Gaskin Service	10%		\$90,000
26	Leach Repairs & Services	Ray Gaskin Service		\$85	\$85,000
27	Bauer Parts	No bid			
28	Bauer Repairs & Services	No bid			
29	Wheeled Coach Parts	West Coast Frame	5%		\$7,600
30	Wheeled Coach Repairs & Services	West Coast Frame		\$98	\$9,800

Note: The above chart lists actual bid amounts and does not reflect bid evaluation preferences for City 1% sales tax preference for Downtown Ford. The amounts listed reflect estimated annual expenditures.

The lowest responsible bid amounts represent the total for the quantities selected for evaluation purposes only, which was calculated on historic annual expenditures. Authorization is requested to enter into contracts in a total amount not to exceed \$5,610,000, which anticipates a cost and/or volume increase and more closely reflects the actual amount anticipated to be expended overall for the potential five year period.



RESOLUTION NO. 2010-XXXX

Adopted by the Sacramento City Council

November 23, 2010

AWARD OF CONTRACTS FOR THE PURCHASE OF ORIGINAL EQUIPMENT MANUFACTURER (O.E.M.) REPAIR SERVICES AND RELATED PARTS

BACKGROUND

- A. The Department of General Services, Fleet Management Division, has an ongoing requirement to procure Original Equipment Manufacturer (O.E.M.) repair services and related replacement parts for the City's diverse equipment and vehicle fleet.
- B. In October 2010, Procurement Services, in accordance with City Code Section 3.56, issued Invitation for Bid No. B11131061003 for the purchase of O.E.M. parts and repair services. Nine responses were received. Vendors were required to be an authorized distributor and repair facility for the manufacturer(s) they represent. Therefore, multiple awards must be made in order to fulfill the parts and service needs for a wide variety of vehicles and equipment owned by the City.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Carmichael Honda is awarded a five-year contract for the purchase of Honda parts and services in a total amount not to exceed \$250,000.
- Section 2. Elk Grove Toyota is awarded a five-year contract for the purchase of Toyota parts and services in a total amount not to exceed \$250,000.
- Section 3. Harrold Ford is awarded a five-year contract for the purchase of Ford services in a total amount not to exceed \$1,360,000.
- Section 4. Swift Jeep Chrysler Dodge is awarded a five-year contract for the purchase of Dodge services in a total amount not to exceed \$650,000.
- Section 5. West Coast Frame and Collision Repair, Inc. is awarded a five-year contract for the purchase of Medtec and Wheeled Coach parts and services in a total amount not to exceed \$1,000,000.

Contracts: Purchase of O.E.M. Repair Services and Related Parts November 23, 2010

- Section 6. Ray Gaskin Service is awarded a five-year contract for the purchase of Curbtender and Leach parts and services in a total amount not to exceed \$2,000,000.
- Section 7. Lasher Auto Group is awarded a five-year contract for the purchase of Acura parts and services in a total amount not to exceed \$100,000.
- Section 8. The City Manager or the City Manager's designee is authorized to execute the contracts specified above, provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).