



# REPORT TO COUNCIL

## City of Sacramento

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915 I Street, Sacramento, CA 95814-2604

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CONSENT

**November 23, 2010**

**Honorable Mayor and  
Members of the City Council**

**Title: Agreements: Subcontracts with Elk Grove Unified School District for After-School Programs**

**Location/Council District:** 8401 Valley Lark Drive, District 8, and 8351 Cutler Way, outside City limits

**Recommendation:** Adopt a **Resolution 1)** authorizing the City Manager to execute two subcontract agreements and any extensions, amendments, or other related documents with the Elk Grove Unified School District (Elk Grove) as necessary for the City to be an after-school program subcontractor to Elk Grove at John Reith and Isabelle Jackson Elementary Schools and be reimbursed by Elk Grove up to \$279,205 in Fiscal Year (FY) 2010/11; and **2)** authorizing the City Manager or designee to adjust the operating revenue and expenditure budgets as necessary to implement the agreements.

**Contact:** David Mitchell, Operations Manager, 808-6076; Alan Tomiyama, Recreation Manager, 808-8958; Murray Levison, Administrative Officer, 808-6195

**Presenters:** Not applicable

**Department:** Parks and Recreation

**Division:** Recreation

**Organization No:** 19001631

### **Description/Analysis**

**Issue:** The Elk Grove Unified School District (Elk Grove) has requested that the Parks and Recreation Department's Sacramento START (Students Today Achieving Results for Tomorrow) program operate the after-school literacy and enrichment program at two of Elk Grove's elementary schools – John Reith at 8401 Valley Lark Drive and Isabelle Jackson at 8351 Cutler Way – on a subcontract basis. Elk Grove has received a grant from the California Department of Education for the after-school program and prefers that Sacramento START operate the program. Subcontract agreements have been negotiated for each of the two elementary school locations and authorization is requested for the City Manager to sign the agreements.

**Policy Considerations:** Continued participation in after-school programming is consistent with the City's strategic plan to enhance livability.

**Environmental Considerations:**

**California Environmental Quality Act (CEQA):** This report concerns administrative activities that will not have any significant effect on the environment and that do not constitute a "project," as defined by CEQA [CEQA Guidelines Sections 15061(b)(3); 15378(b)(2)].

**Sustainability Considerations:** Not applicable.

**Commission/Committee Action:** None

**Rationale for Recommendation:** Since 1996 the Sacramento START program has operated after-school literacy and enrichment programs at dozens of elementary school campuses throughout Sacramento County. Typically the programs have been funded in large part by grants from the California Department of Education. Over the years several local school districts have applied for and received similar grants from the State for similar programs, and have asked Sacramento START to be a subcontractor to deliver the program to their students. Executing the subcontract agreements with Elk Grove will allow the elementary school children to participate in the Sacramento START after-school literacy and enrichment program.

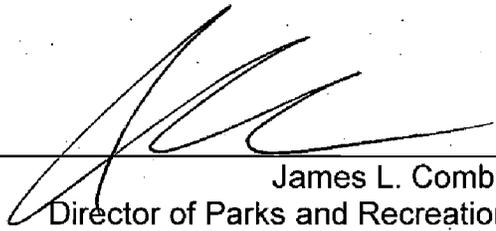
START has been operating the programs at John Reith and Isabelle Jackson for many years. This year Elk Grove became the grant recipient from the California Department of Education. Elk Grove is operating the programs at Anna Kirchgater, Herman Leimbach and Barbara Comstock Morse and has asked START to operate the program at John Reith and Isabelle Jackson.

**Financial Considerations:** The Elk Grove Unified School District has requested that the City operate the after-school program at two of their elementary schools – John Reith and Isabelle Jackson. Elk Grove will pay the City up to \$139,700 for work at John Reith and up to \$139,505 for work at Isabelle Jackson, for a total of up to \$279,205 in FY2010/11. These amounts cover the City's full direct costs of operating the programs. No additional or General Fund appropriation is required.

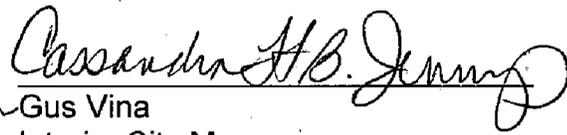
Although Elk Grove desires to subcontract their programmatic operations to the City, it would continue to have sole fiscal and compliance responsibility for their grant with the California Department of Education.

**Emerging Small Business Development (ESBD):** Purchase of supplies and equipment will be made in accordance with the City's Emerging and Small Business Development program requirements.

Respectfully submitted by:   
David Mitchell  
Operations Manager

Approved by:   
James L. Combs  
Director of Parks and Recreation

Recommendation Approved:

  
for Gus Vina  
Interim City Manager

APPROVED AS TO FORM:

  
CITY ATTORNEY

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## Attachment 1

### Background

Sacramento START (Students Today Achieving Results for Tomorrow) was launched in 1996. Today, START is widely recognized as one of the most outstanding after-school literacy and enrichment programs in the country, serving thousands of elementary school children in the most disadvantaged areas of the City and County. The City of Sacramento through its Parks and Recreation Department provides management and administrative support. Funding is provided through a partnership with the California Department of Education, the City of Sacramento's General Fund, the participating school districts, and donations from foundations, businesses and individuals. A significant portion of the funding comes from the State or from school districts whose funding comes from the State. No fees are charged to the children or their parents.

State law governs the overall structure of the START program, which is part of the State's After School Education and Safety (ASES) program. Requirements cover the duration and frequency of the program, the required ratio of staff to children, staff background and education qualifications, reimbursement rate, the percent of local matching funds and the need for an evaluation.

Program staff will be employees of the City. All program supervision and administration will be handled by the City's Parks and Recreation Department.

Elk Grove Unified School District will be solely responsible to the California Department of Education (CDE) for communication with CDE and for compliance with all CDE grant requirements. START will bill Elk Grove quarterly for the cost of all labor and supplies used at John Reith and Isabelle Jackson in the program. An additional amount has been allocated in the budget to allow START to recover administrative costs.



**RESOLUTION NO. 2010-**  
Adopted by the Sacramento City Council  
November 23, 2010

**APPROVING ELK GROVE UNIFIED SCHOOL DISTRICT  
SUBCONTRACT AGREEMENTS**

**BACKGROUND**

- A. The Department of Parks and Recreation has operated the START (Students Today Achieving Results for Tomorrow) after-school literacy and enrichment program since 1996.
- B. The City has operated the START program at John Reith and Isabelle Jackson elementary schools in the Elk Grove Unified School District (Elk Grove) as a direct grant recipient from the California Department of Education (CDE) for many years.
- C. Elk Grove is now the direct grant recipient from CDE for the after-school program at John Reith and Isabelle Jackson. Elk Grove has requested that the City operate the START program at these two school sites on a subcontract basis. Elk Grove will pay the City's full direct costs of operating the programs, up to a total of \$279,205 in Fiscal Year (FY) 2010/11.
- D. No additional or General Fund appropriation is required.

**BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL  
RESOLVES AS FOLLOWS:**

- Section 1. The City Manager is authorized to execute two subcontract agreements and any extensions, amendments, or other related documents with the Elk Grove Unified School District (Elk Grove) as necessary for the City to be an after-school program subcontractor to Elk Grove at John Reith and Isabelle Jackson Elementary Schools and be reimbursed by Elk Grove up to \$279,205 in Fiscal Year (FY) 2010/11.
- Section 2. The City Manager or designee is authorized to adjust the operating revenue and expenditure budgets as necessary to implement the agreements.
- Section 3. The agreements described in Section 1 are attached as Exhibit A and Exhibit B and made a part of this Resolution.

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- Exhibit A - Agreement for John Reith
- Exhibit B - Agreement for Isabelle Jackson