

RESOLUTION NO. 2011-138

Adopted by the Sacramento City Council

March 15, 2011

APPROVING AN ON-CALL MASTER CONSULTANT LIST FOR VETERINARY SERVICES

BACKGROUND

- A. Establishing an on-call master consultant services list is a common “best practice” for cost effective and efficient delivery of services.
- B. Approval of an on-call master consultant services list will position the Department of General Services, Animal Care Division to deliver veterinary services in a more cost effective and efficient manner by expanding its capacity to meet critical emergency requirements and by reducing the time needed to prepare, evaluate, and respond to each and every emergency. Additionally, unforeseeable situations identified during the course of projects may be addressed immediately.
- C. On September 20, 2010, in accordance with AP (Administrative Policy)-4102, the Department of General Services issued a Request for Qualifications (RFQ No. B1113001021005) for on-call veterinary services. Only one firm, Abel Pet Clinic, responded with a statement of qualifications. Given the low response rate, staff did further outreach to veterinary service providers to determine why they did not participate in the RFQ and whether they would be willing to negotiate a contract for the needed services. In most cases, the veterinary providers did not participate in the RFQ process as they are unfamiliar with public sector contracting requirements and so were unaware or unable to submit their qualifications in response to the initial solicitation. Once staff determined that the providers were able to provide the services, staff assisted the providers with meeting the City’s contracting requirements through negotiated agreements, consistent with City procurement rules. This process is in the city’s best interest since it will result in the on-call master consultant list that is necessary to meet the critical care requirements of the City’s stray and abandoned pet population. Three firms are recommended for each of the four types of services required, for a total of 12 on-call veterinary firms.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. An On-Call Master Consultant List for Veterinary Services (Exhibit A) is approved for a period of one year with four one-year renewal options with Animal Spay and Neuter, a Non-Profit Clinic, Dr. Jennifer Hatch, Dr. Julie Sheldon, Family Pet Group dba Nor Cal Vet, Valley Hi Pet Clinic, and VCA Animal Hospitals dba Bradshaw Animal.

Section 2. The Interim City Manager or the Interim City Manager's designee is authorized to execute professional services contracts with the consultants specified above in amounts not to exceed \$100,000 per year, per consultant.

Section 3. The Interim City Manager or the Interim City Manager's designee is authorized to renew each professional services contract each year, provided that sufficient funds are available in the budget adopted for the applicable fiscal year(s).

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Exhibit A: On-Call Master Consultant List for Veterinary Services

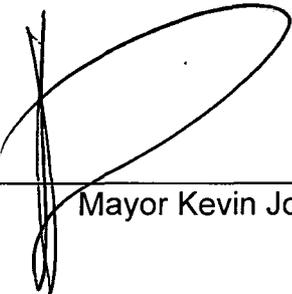
Adopted by the City of Sacramento City Council on March 15, 2011 by the following vote:

Ayes: Councilmembers Ashby, Cohn, D Fong, R Fong, McCarty, Pannell, Schenirer, Sheedy, and Mayor Johnson.

Noes: None.

Abstain: None.

Absent: None.



Mayor Kevin Johnson

Attest:



Shirley Concolino, City Clerk

Exhibit A

On-Call Master Consultant List for Veterinary Services		
Type of Service	Company Name	Contract Amount
On-Call Emergency Veterinary Services (Day)	Family Pet Group dba Nor Cal Vet	\$100,000
	VCA Animal Hospitals dba Bradshaw Animal	\$100,000
On-Call Emergency Veterinary Services (Evening)	Family Pet Group dba Nor Cal Vet	\$100,000
	VCA Animal Hospitals dba Bradshaw Animal	\$100,000
On-Site Veterinary Services	Dr. Jennifer Hatch	\$100,000
	Dr. Julie Sheldon	\$100,000
Off-Site Veterinary Services	Animal Spay and Neuter, A Nonprofit Clinic	\$100,000
	Valley Hi Pet Clinic	\$100,000