



City of Sacramento City Council

915 I Street, Sacramento, CA, 95814
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Meeting Date: 4/21/2011

Report Type: Consent

Title: Bequest to Animal Care Services

Report ID: 2011-00322

Location: Citywide

Recommendation: Adopt a Resolution 1) accepting a bequest from Steven English to the Department of General Services, Animal Care Services Division in the amount of \$146,321; and 2) authorizing the City Manager or the City Manager's designee to appropriate the bequest as follows: a) \$60,000 to the Animal Care Donation account; b) \$60,000 to the Animal Care Spay/Neuter Fund; and c) \$26,321 to the Department of General Services FY2011/12 operating budget for one time use in the Animal Care Services division.

Contact: Penny Cistaro, Animal Care Services Manager, (916) 808-7433, General Services Department

Presenter: None

Department: General Services Dept

Division: Animal Care Administration

Dept ID: 13001141

Attachments:

1-Description/Analysis

2 - Resolution

City Attorney Review

Approved as to Form
Lan Wang
4/12/2011 2:20:43 PM

City Treasurer Review

Prior Council Financial Policy Approval or
Outside City Treasurer Scope
Russell Fehr
3/31/2011 11:05:34 AM

Approvals/Acknowledgements

Department Director or Designee: Reina Schwartz - 4/7/2011 11:56:12 AM

Assistant City Manager: Cassandra Jennings - 4/8/2011 9:15:49 AM



Description/Analysis

Issue: This report recommends accepting a bequest from Steven English to the Department of General Services, Animal Care Services Division in the amount of \$146,321.

Policy Considerations: The recommendation in this report is in accordance with City Charter, Article V, Section 61(h), which provides the City Manager the power and duty to execute, on behalf of the city all contracts, franchises, leases or permits or any other document requiring the execution of which is required by an officer of the city, when authorized to do so by the provisions of the Charter or by ordinance or resolution.

Environmental Considerations:

California Environmental Quality Act (CEQA): The recommendations in this report have been determined to be exempt from the requirements of CEQA under Section 15061(b)(3), which states that activities are exempt when it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment.

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: The Department of General Services, Animal Care Services Division has been notified that it is named as a beneficiary in the annuity of Steven English, and that the claim is pending settlement. Certain insurance documents must be executed by the City in order to complete the settlement, and the recommendations in this report will provide the documentation necessary to meet the insurance company requirements.

Financial Considerations: This report recommends appropriating the bequest as follows: a) \$60,000 to the Animal Care Donation account (I13000400, General Fund, Fund 1001); b) \$60,000 to the Animal Care Spay/Neuter Fund (General Fund, Fund 1001); and c) \$26,321 to the Department of General Services FY2011/12 operating budget (General Fund, Fund 1001) for one time use in the Animal Care Services division. The Animal Care Donation account supplements the annual Animal Care Services division operating budget by providing funding for expenditures for the care and comfort of shelter animals which are above and beyond what the annual operating budget can support. Examples include medical expenses for injured animals that will be part of the foster care program, as well as toys and grooming equipment. The Animal Care Services Spay/Neuter Fund provides financial assistance to low income City residents for pet spay or neuter operations. Funds appropriated to the FY2011/12 operating budget for one time use will be used to increase adoptions by developing marketing materials to showcase the shelter and increase its visibility in the community.

Emerging Small Business Development (ESBD): At this time no goods or services are being purchased as a result of this report.

RESOLUTION NO. 2011-XXXX

Adopted by the Sacramento City Council

April 21, 2011

AUTHORIZE THE ACCEPTANCE OF A BEQUEST TO THE DEPARTMENT OF GENERAL SERVICES, ANIMAL CARE SERVICES DIVISION

BACKGROUND

- A. The Department of General Services, Animal Care Services Division has been notified that it is named as a beneficiary in the annuity of Steven English, and that the claim is pending settlement.
- B. Certain insurance documents must be executed by the City in order to complete the settlement, and the recommendations in this report will provide the documentation necessary to meet the insurance company requirements.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. Acceptance of a bequest from Steven English to the Department of General Services, Animal Care Services Division in the amount of \$146,321 is hereby authorized.
- Section 2. The Interim City Manager or the Interim City Manager's designee is authorized to appropriate the bequest as follows: a) \$60,000 to the Animal Care Donation account; b) \$60,000 to the Animal Care Spay/Neuter Fund; and c) \$26,321 to the Department of General Services FY2011/12 operating budget for one time use in the Animal Care Services division.