



# City of Sacramento City Council

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915 I Street, Sacramento, CA, 95814  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Meeting Date:** 5/24/2011

**Report Type:** Consent

**Title:** Old Sacramento Maintenance District - Fiscal Year (FY) 2011/12 Annual Report

**Report ID:** 2011-00232

**Location:** District 1

**Recommendation:** Adopt a Resolution adopting the Old Sacramento Maintenance District annual budget and establish fees for FY2011/12.

**Contact:** Jodie Vong, Finance Department, (916) 808-8243; Mark Griffin, (916) 808-8788, Finance Department

**Presenter:** None

**Department:** Finance

**Division:** Public Improvement Finance

**Dept ID:** 06001321

## **Attachments:**

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- 1-Description/Analysis
- 2-Schedule of Proceedings
- 3-Resolution

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### **City Attorney Review**

Approved as to Form  
Jeffrey C. Heeren  
5/10/2011 10:22:06 AM

### **City Treasurer Review**

Prior Council Financial Policy Approval or  
Outside City Treasurer Scope  
Russell Fehr  
5/4/2011 12:26:15 PM

### **Approvals/Acknowledgements**

Department Director or Designee: Leyne Milstein - 5/5/2011 2:57:38 PM

Assistant City Manager: Patti Bisharat - 5/9/2011 1:54:32 PM



## Description/Analysis

**Issue:** The Old Sacramento Maintenance District (District) was formed on October 2, 1984.

The existing District is required by the Sacramento City Code to present an annual budget for City Council approval. Approval will authorize the City to collect assessments in the amount sufficient to provide funding for the annual cost of street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades, all of which are of specific benefit to the district properties. These services are above and beyond those currently provided by the City.

The assessments are equal to the maximum amount authorized of \$70,060. The per parcel assessments range from \$171 for a small vacant lot to \$3,552 for a large lot with a four-story commercial building.

**Policy Considerations:** The annual proceedings for this District are set forth in section 3.128.210 of the Sacramento City Code. The purpose of the maintenance district is to provide a means for recovery of costs incurred by the City for these additional services.

### Environmental Considerations:

**California Environmental Quality Act (CEQA):** Under California Environmental Quality Act (CEQA) Guidelines, annual proceedings of a Special District do not constitute a project and therefore are exempt from review.

**Sustainability:** There are no sustainability considerations applicable to the formation process or administration of an assessment district.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** The actions in the recommended Resolution are required by the Sacramento City Code, as set forth in Section 3.128.210, for annual proceedings of an existing district.

**Financial Considerations:** There will be no cost to the City or the General Fund. The property owners shall pay, through fees levied, for all costs associated with this District. The fees levied are used to defray additional City and contractor expenses associated with the higher level of maintenance provided to this area.

The total assessments towards property owners for the District for FY2011/12 is projected at \$70,060 as shown on Exhibit B. The annual operating budget will be adjusted to reflect these Council approved assessments and expenditure plans.

**Emerging Small Business Development (ESBD):** City Council approval of these proceedings is not affected by City policy related to the ESBD Program.



## SCHEDULE OF PROCEEDINGS

### Old SACRAMENTO MAINTENANCE DISTRICT FY2011/12 SCHEDULE

<b>May 24, 2011</b>	<b>Council Approves District Budget and Establishes Service Fee for FY2011/12</b>
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August 2011      Service Fee Placed on Sacramento County Tax Roll

## RESOLUTION NO.

Adopted by the Sacramento City Council

### ADOPTING THE FISCAL YEAR (FY) 2011/12 BUDGET FOR THE OLD SACRAMENTO MAINTENANCE DISTRICT AND ESTABLISHING THE FEES ASSESSED ON PROPERTY WITHIN THE DISTRICT

#### BACKGROUND

- A. The Old Sacramento Maintenance District (District), as depicted in Exhibit A, was established by the City Council and approved by the property owners on October 2, 1984.
- B. The City Council established the District under Chapter 3.128 of the Sacramento City Code (Chapter 3.128), and has previously assessed fees on the property in the District to pay for street sweeping, collection of trash in street receptacles and service courts, and cleaning of building facades and related services to be provided within the District, all in accordance with Chapter 3.128.
- C. The City Council is fully advised in this matter.

#### BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

**Section 1.** The City Council finds that the background statements in paragraphs A through C above are true.

**Section 2.** The City Council hereby:

- (a) Determines that the FY2011/12 costs for the additional services for the Old Sacramento Maintenance District are as shown on Exhibit B attached hereto and incorporated into this resolution;
- (b) Determines that the additional costs shall be wholly borne by the property owners in the area;
- (c) Fixes the fee for each property owner as shown on the Exhibit C attached hereto and incorporated into this resolution; and
- (d) Orders the fee be placed on the Sacramento County Assessor's tax roll for FY2011/12.

**Section 3.** Exhibits A, B, and C are part of this resolution.

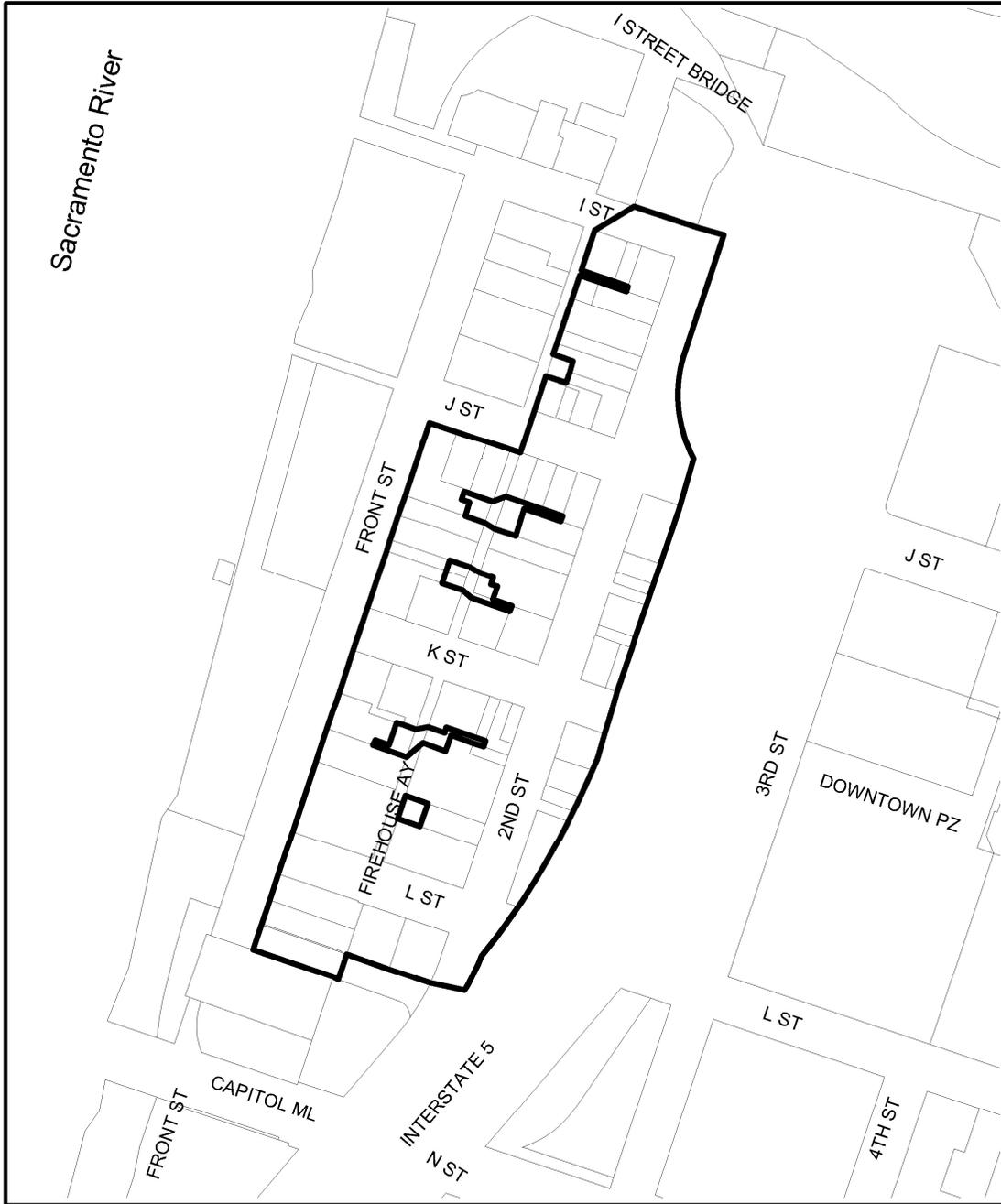
**Table of Contents:**

Exhibit A: Map of District

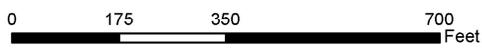
Exhibit B: District Budget

Exhibit C: Parcel Fee Schedule

# Old Sacramento Maintenance District



 G.I.S.  
City of  
Sacramento  
Department of Finance  
B Mueller 04/28/11



**OLD SACRAMENTO MAINTENANCE DISTRICT (FUND 2208)  
FY2011/12 BUDGET**

Beginning Fund Balance	\$6,736
<b>Total Assessed to Property Owner</b>	<b>\$70,060</b>
Maintenance Contract	
Street Cleaning, Service Courts	\$69,758
Unscheduled Maintenance	-0-
Administration	
Special Districts	2,017
Billing Administration	
Consultant	250
Finance Accounting	1,159
County	<u>112</u>
<b>Total Expenditures</b>	<b>\$73,296</b>
Ending Fund Balance (Contingency)	\$3,500

**CITY OF SACRAMENTO  
 OLD SACRAMENTO MAINTENANCE DISTRICT  
 PARCEL FEE SCHEDULE  
 FY2011/12**

ASSMT	PARCEL	PARCEL	FRONT	STRUCTURE	TOTAL FEE
#	#	AREA	FOOTAGE	AREA	TO PARCEL
		(square ft.)	(linear ft.)	(square ft.)	
1	00603600010001	4,692.00	61.05	1,079.27	\$102.02
	00603600010002	4,692.00	61.05	1,079.27	\$102.02
	00603600010003	4,692.00	61.05	1,079.27	\$102.02
	00603600010004	4,692.00	61.05	1,079.27	\$102.02
	00603600010005	4,692.00	61.05	1,079.27	\$102.02
	00603600010006	4,692.00	61.05	1,079.27	\$102.02
	00603600010007	4,692.00	61.05	1,079.27	\$102.02
	00603600010008	4,692.00	61.05	1,079.27	\$102.02
	00603600010009	4,692.00	61.05	1,079.27	\$102.02
	00603600010010	4,692.00	61.05	1,079.27	\$102.02
	00603600010011	4,692.00	61.05	1,079.27	\$102.02
2	00600120360000	1,918.00	25.14	7,175.00	\$579.60
3	00600120370000	5,522.00	149.71	7,143.00	\$1,272.50
4	00600120210000	5,013.00	43.81	9,862.00	\$969.10
5	00600120220000	9,082.00	60.30	27,720.00	\$2,190.68
6	00600120230000	4,013.00	27.04	9,911.00	\$848.60
7	00600120240000	5,292.00	39.39	11,639.00	\$1,059.70
8	00600120310000	2,520.00	40.49	10,979.00	\$871.00
9	00600120300000	1,475.00	25.00	4,425.00	\$411.40
10	00600120290000	2,856.00	39.47	0.00	\$318.30
11	00600120280000	5,322.00	131.20	17,588.00	\$1,728.80
12	00600710350000	8,933.00	181.53	19,123.00	\$2,212.28
13	00600710340000	5,100.00	56.98	11,257.00	\$1,097.80
14	00600710330000	4,138.00	43.17	13,713.00	\$1,115.70
15	00600710490000	2,558.00	33.80	0.00	\$279.00
16	00600710450000	2,734.00	36.04	7,020.00	\$661.00
17	00600710270000	2,984.00	40.15	8,400.00	\$762.80
18	00600710220000	3,467.00	125.94	6,880.00	\$1,048.00
19	00600710430000	5,373.00	48.41	15,128.00	\$1,280.20
20	00600730390000	6,856.00	167.60	1,372.00	\$1,120.40

21	0060073040000	2,756.00	40.69	6,600.00	\$658.80
22	0060073041000	1,382.00	20.04	3,600.00	\$343.90
23	0060071041000	5,825.00	38.80	12,240.00	\$1,119.00
24	0060071040000	7,091.00	46.50	17,011.00	\$1,468.50
25	0060071050000	2,416.00	21.41	6,132.00	\$539.50
26	0060071025000	8,350.00	177.42	10,193.00	\$1,700.90
27	0060071056000	6,580.00	77.26	21,502.00	\$1,792.10
28	0060071032000	5,503.00	37.28	13,140.00	\$1,141.20
29	0060071053000	11,408.00	83.35	45,000.00	\$3,308.20
30	0060071038000	5,728.00	74.01	10,656.00	\$1,169.40
31	0060071055000	6,684.00	163.80	28,736.00	\$2,511.28
32	0060073047000	4,283.00	61.26	12,173.00	\$1,115.20
33	0060073045000	1,364.00	19.25	4,680.00	\$395.70
34	0060073048000	3,901.00	129.09	9,540.00	\$1,222.80
35	0060073049000	1,793.00	22.76	0.00	\$191.90
36	0060072047000	6,584.00	150.29	20,936.00	\$2,049.20
37	0060072039000	7,304.00	80.33	10,988.00	\$1,301.70
38	0060072046000	6,460.00	70.00	7,948.00	\$1,055.60
39	0060072024000	9,098.00	59.97	27,000.00	\$2,153.08
40	0060072025000	19,628.00	281.44	0.00	\$2,227.28
41	0060072048000	6,229.00	79.45	26,000.00	\$2,013.30
42	0060072032000	1,532.00	20.33	3,053.00	\$325.40
43	0060072033000	2,328.00	39.97	7,891.00	\$698.20
44	0060072034000	1,972.00	95.58	6,685.00	\$833.30
45	0060072035000	1,394.00	19.81	3,590.00	\$343.20
46	0060072036000	16,900.00	110.10	13,911.00	\$2,119.40
47	0060072045000	4,695.00	42.50	17,467.00	\$1,339.20
48	0060072043000	12,662.00	234.66	36,864.00	\$3,552.00
49	0060074035000	5,470.00	150.65	16,446.00	\$1,754.40
50	0060074037000	3,574.00	56.86	10,773.00	\$984.90
51	0060074038000	1,382.00	23.50	0.00	\$171.30
52	0060074032000	6,250.00	160.83	14,350.00	\$1,730.60
53	0060136002000	6,730.00	202.65	17,761.00	\$2,098.40
54	0060136003000	6,806.00	42.05	12,684.00	\$1,210.90
55	0060136008000	6,873.00	80.20	10,185.00	\$1,234.90
56	0060136009000	6,882.00	80.42	10,185.00	\$1,236.30
		<u>305,665.00</u>	<u>4,470.73</u>	<u>677,127.00</u>	<u>\$70,060.00</u>
		25.00%	25.00%	50.00%	70,060