



City of Sacramento City Council

915 I Street, Sacramento, CA, 95814

www.CityofSacramento.org

12

Meeting Date: 5/24/2011

Report Type: Consent

Title: Supplemental Agreement: Work Order and Asset Management Advanced Reporting Module Software and Maintenance

Report ID: 2011-00478

Location: Citywide

Recommendation: Adopt a Resolution: 1) authorizing the City Manager to execute Supplemental Agreement No. 2 to City Agreement 2010-0107 with Infor Global Solutions, Inc. for an amount not to exceed \$62,578 for the purchase of Advanced Reporting Module and maintenance, and 2) resetting the City Manager's supplemental agreement authority.

Contact: Karen Shipley, Support Services Manager, (916)808-7100, Department of Transportation

Presenter: None

Department: Transportation Department / General Services and Parks & Recreation

Division: Business Operations

Dept ID: 15001021

Attachments:

- 1-Description/Analysis
- 2-Background
- 3-Agreement Cover Sheet
- 4-Resolution
- 5-Supplemental Agreement

City Attorney Review

Approved as to Form
Jerry Hicks
5/12/2011 3:28:51 PM

City Treasurer Review

Prior Council Financial Policy Approval or
Outside City Treasurer Scope
Russell Fehr
5/10/2011 10:28:23 AM

Approvals/Acknowledgements

Department Director or Designee: Jerry Way - 5/11/2011 3:41:14 PM

Assistant City Manager: John Dangberg - 5/12/2011 12:43:19 PM



Description/Analysis:

Issue: The departments of Transportation (DOT), General Services (DGS) and Parks & Recreation (DPR) use the Infor Enterprise Asset Management (EAM or 7i) work order and asset management system. This system is integral in day-to-day operations for the management of work orders, tracking of time and materials used, and obtaining reimbursement of the time and materials from CIP's, programs, other departments and other agencies. Additionally, the system is used to track the departments' infrastructure assets, and it interfaces with the city's eCAPS HR/Payroll system to upload timesheet data for more than 140 employees.

On September 7, 2004, City Council adopted Resolution 2004-713 authorizing an agreement with Infor Global Solutions, Inc. for an upgrade of the work management system from the MP5 version to the 7i/EAM system.

On February 2, 2010, City Council adopted Resolution 2010-049 authorizing an agreement (2010-0107) with Infor Global Solutions, Inc. for an amount not to exceed \$65,833 for annual license and maintenance support service for the period January 1, 2010 through December 31, 2010, with four optional one-year extensions, for a total five-year not to exceed amount of \$349,158.

One of the benefits of the Infor EAM is the ability to mine the substantial data entered into EAM. Currently, creating the reports to extract the data and construct meaningful reports takes a fairly high level of expertise that is labor intensive. Infor has a report module that greatly simplifies data reporting, in particular ad hoc reports, that will greatly reduce staff time in generating reports and will enable a multitude of end users to extract and analyze the system data to support business operations and decision making, and providing information to fulfill Public Records Act (PRA) requests.

Staff has negotiated with Infor a 49% reduction of the module cost. This offer by Infor for the reduced cost expires May 31, 2011, hence the departments desire to move expeditiously at this time to enter into a supplemental agreement for the purchase and maintenance of the advanced reporting module.

Policy Considerations: This program is consistent with City's Strategic Plan goal to promote and support economic vitality by investing in infrastructure development to support sustainable growth. Further, obtaining cost reimbursement, when applicable, for services rendered as well as tracking infrastructure assets is prudent fiscal management.

Environmental Considerations:

California Environmental Quality Act (CEQA): Under CEQA guidelines, continuing administrative activities do not constitute a project and are therefore exempt from review.

Sustainability Considerations: None.

Other: None.

Commission/Committee Action: None.

Rationale for Recommendation: DOT, DGS and DPR have an ongoing need for license renewal and software maintenance for their Infor 7i/EAM work order and asset management system. The Infor 7i/EAM system is a proprietary system of Infor Global Solutions, Inc., hence the need to enter into an agreement with Infor Global Solutions, Inc. for maintenance support.

The ability for staff to extract and analyze the system data by a number of end users is critical to support business operations and decision making. Currently, creating the reports to extract the data and construct meaningful reports takes a fairly high level of expertise and is labor intensive.

The offer negotiated with Infor to procure the Advanced Reporting Module at a 49% discount provides a significant cost savings, however the offer expires May 31, 2011. Additionally, since the original agreement was entered into with Infor, additional user licenses have been purchased and additional maintenance and support services are needed for the additional licenses. Therefore, this supplemental agreement includes the cost of the advanced reporting module, maintenance on the module, and maintenance on the previously purchased licenses for DPR.

Financial Considerations: The cost for the purchase of the Advanced Reporting Module in the amount of \$33,997 will be paid from Work Management System ST/FAC CIP (R15102800) (Funds 2005, 2026). As of May 5, 2011, the Work Management System ST/FAC CIP (R15102800) has a budget of \$148,579 and an unobligated balance of \$145,221.

The maintenance cost in the amount of \$19,094 for years 2012, 2013 and 2014 for the advanced reporting module will be shared between DOT, DGS and DPR based on each department's number of licenses. The maintenance cost will be paid from CIP's and the respective departments' operating budgets, which are funded by a mix of special funds and general funds.

The maintenance cost in the amount of \$9,487 for years 2012, 2013 and 2014 for the additional licenses purchased for DPR will be paid by the DPR from their operating budget.

Supplemental Agreements No. 1 and No. 2 increase the not to exceed amount of the agreement with Infor (Agreement no. 2010-0107) to \$424,996.

Emerging Small Business Development (ESBD): Infor Global Solutions, Inc. is not a City certified Emerging Small Business Enterprise (E/SBE).



Background

On September 7, 2004, City Council adopted Resolution 2004-713 authorizing an agreement with Infor Global Solutions, Inc. for an upgrade of the work management system from the MP5 version to the 7i/EAM system.

On February 2, 2010, City Council adopted Resolution 2010-049 authorizing an agreement (2010-0107) with Infor Global Solutions, Inc. for an amount not to exceed \$65,833 for annual license and maintenance support service for the period January 1, 2010 through December 31, 2010, with four optional one-year extensions, for a total five-year not to exceed amount of \$349,158.

One of the benefits of the Infor EAM is the ability to mine the substantial data entered into EAM. Currently, creating the reports to extract the data and construct meaningful reports takes a fairly high level of expertise and is labor intensive. Infor has a report module that greatly simplifies data reporting, in particular ad hoc reports, that will enable a multitude of end users to extract and analyze the system data to support business operations and decision making, and respond to PRA requests.

Staff has negotiated with Infor EAM for a 49% reduction of the module cost. This offer by Infor EAM for the reduced cost expires May 31, 2011, hence the departments desire to move expeditiously at this time to enter into a supplemental agreement for the purchase and maintenance of the advanced reporting module.

Since EAM/7i was implemented, more than 453,000 work orders have been created to maintain streets, facilities, department specific information technology, parking services, other department assets by more than 20 different work units. Work order management enables the departments to track time and materials used, and obtain reimbursement of the labor and materials from CIP's, programs, other departments and other agencies.

In addition to work order management, the 7i/EAM system tracks department infrastructure assets, including GIS data for many of the asset types. Examples of the asset types tracked are:

Barricades	Parking Meters
Bid Areas (Streetscapes)	Parking Permits
Bollards	Parking Spaces
Building Areas	Pavement
Concrete Surfaces	Public Landscaping (Streetscapes)
Crash Attenuators	Rails
Curbs and Gutters	Road Side Ditches (Streetscapes)
Department IT Assets	Sound Walls (Streetscapes)
Equipment - Carpenters	Speed Humps
Equipment - Facilities	Street Centerline
Equipment - Overhead Doors	Street Lighting
Equipment - Plumbers	Streets
Equipment - Stationary Engineering	Structures

Guardrails
 Medians(Streetscapes)
 Monuments (Streetscapes)
 Parcels

Traffic Markings
 Traffic Signals
 Traffic Signs
 Trees

Agreement No.2010-0107 in the amount of \$349,158 provides for maintenance of the various Infor EAM/7i Enterprise Edition components through 2014. This amount was a result of nearly eight months of negotiations by staff in an effort to achieve a cost savings and not merely accept the vendors standard pricing, resulting in a savings of more than \$74,000 for the City.

Supplemental Agreement No. 1 in the amount of \$13,260 added two licenses for DPR to track park maintenance work orders.

Supplemental Agreement No. 2 in the amount of \$62,578 is for the purchase of the Advanced Reporting Module and maintenance for three years, and maintenance for three years on the two additional licenses previously purchased for DPR:

Enterprise Edition – Advanced Reporting Module		\$33,997
Advanced Reporting Module Support Contract		
01/01/2012	12/31/2012	\$5,997
01/01/2013	12/31/2013	\$6,358
01/01/2014	12/31/2014	\$6,739
Sub-total:		\$53,091
Additional DPR License Support Contract		
01/01/2012	12/31/2012	\$2,980
01/01/2013	12/31/2013	\$3,159
01/01/2014	12/31/2014	\$3,348
Sub-total:		\$9,487
Grand Total:		\$62,578



Unexecuted Contract/Agreements

- The Unexecuted Contract/Agreement is signed by the other party, is attached as an exhibit to the resolution, and is approved as to form by the City Attorney.

- The Unexecuted Contract/Agreement (Public Project) is NOT signed by the other party, is attached as an exhibit to the resolution, and is approved as to form by the City Attorney.

- The Unexecuted Contract is included as an exhibit to the Resolution, however, the Agreement(s) is with other another governmental agency and it is not feasible to obtain the other agency's signature prior to Council action (be they denominated Agreements, MOUs, MOAs, etc.); however, the City Attorney approves the forwarding of the report to Council even though the signed agreement is not in hand yet.

- The Unexecuted Contract is NOT included as an exhibit to the resolution because, due to special circumstances, and the City Attorney confirms in writing that it is okay to proceed with Council action even though the signed agreement is not in hand yet.

All unexecuted contracts/agreements which are signed by the other parties are to be in the Office of the City Clerk before agenda publication.



RESOLUTION NO.

Adopted by the Sacramento City Council

SUPPLEMENTAL AGREEMENT NO. 2: WORK ORDER AND ASSET MANAGEMENT ADVANCED REPORTING MODULE SOFTWARE AND MAINTENANCE

BACKGROUND

- A. On September 7, 2004, City Council adopted Resolution 2004-713 authorizing an agreement with Infor Global Solutions, Inc. for an upgrade of the work management system from the MP5 version to the 7i/EAM system.
- B. On February 2, 2010, City Council adopted Resolution 2010-049 authorizing an agreement (2010-0107) with Infor Global Solutions, Inc. for annual maintenance support service for the period January 1, 2010 through December 31, 2010, with four optional one-year extensions, for a total five-year not to exceed amount of \$349,158.
- C. The department users have a need to be able to easily extract and analyze data from the Infor EAM/7i system for operational and business decision making.
- D. The departments of Transportation, General Services and Parks & Recreation have an ongoing need for license renewal and software maintenance. The Infor 7i/EAM system is a proprietary system of Infor Global Solutions, Inc., hence the need to enter into an agreement with Infor Global Solutions, Inc. for continuing license and maintenance support.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The City Manager is authorized to execute Supplemental Agreement No. 2 to Agreement No. 2010-0107 with Infor Global Solutions, Inc. for an amount not to exceed \$33,997 for purchase of an advanced reporting module, and annual maintenance support service for the period January 1, 2012 through December 31, 2012, with two optional one-year extensions, for a total not to exceed amount of \$62,578.
- Section 2. The City Manager's supplemental agreement authority is reset.

Back to Table
of Contents



ORDER FORM

As it relates to the Component Systems specified herein, this Order Form is subject to the terms of the software license agreement between Infor Global Solutions (Michigan), Inc. ("Infor") and City of Sacramento ("Licensee") with an effective date of February 17, 2010 (the "License Agreement"). As it relates to Support for the Component Systems, this Order Form is subject to the applicable terms of the License Agreement (to the extent it concerns Support) or, if Support is the subject of a separate Support agreement related to the License Agreement, the terms of such Support Agreement (the "Support Agreement"). The License Agreement and related Support Agreement (if any) are referred to herein as the "Agreement". All terms of the Agreement are incorporated herein by reference. Capitalized terms not defined in this Order Form are defined in the Agreement. In the event of a conflict, the terms of this Order Form control over the terms of the Agreement.

In the event the capitalized terms in this Order Form differ from the terminology used in the Agreement, references herein to: "Component Systems" means the software products that are being licensed (and may be referred to in the Agreement as Products, Software Products, Software, Programs or Licensed Programs); "Support" means Infor's current standard maintenance and support services (and may be referred to in the Agreement as Maintenance and Support, Annual Support, Support Services, On-Going Support or One Point Support); "Order Form" means a mutually agreed upon ordering document (and may be referred to in the Agreement as Schedule, Supplement or Supplemental Schedule); "User Restriction" means the license restriction applicable to the Component System in addition to any license restrictions in the Agreement; "Annual Escalation Percentage Cap" means the maximum percentage increase in the annual Support Fee on an annual basis. In addition, based on the applicable Agreement, listed Component Systems herein owned by a third party may also be referred to in the Agreement as "Additional Software" or "Third Party Software".

Effective date of this Order Form: _____ (the "Order Form Date")

I. Component Systems

	Part # (if applicable)	Component System	User Restriction*		Support Add-on**
			Quantity	Type	
1	DS7IREPCS	Advanced Reporting - Consumer	63	Concurrent Users	
2	DS7IREPAU	Advanced Reporting - Named Author	2	Named Users	
3					
4					
5					
Total License Fee:					\$29,986.98

* If specified in the User Restriction field: "Concurrent User" Quantity represents the maximum number of authorized users that may access the Software at any given point in time, and each logon will be considered active during the entire logon period whether or not that user is interacting with the software at any point in time.

"Named User" Quantity represents the maximum number of Named Users that may access the Software and each Named Users (e.g. login ID) requires a license. Each license may only be assigned to a single and exclusive log-in. Customer may not utilize any method or program to automatically reassign a log-in from one user to another.

** Selected option in addition to standard Support.

II. Support Services

Annual Support Fee: \$5,997.40

Annual Escalation Percentage Cap: 6% or the then-current Consumer Price Index, whichever is greater.

Initial Term of Support: Order Form Date through December 31, 2011

Fee for Initial Term of Support*: \$4,009.22**

*** If the Initial Term is less than or more than 12 months, the Fee for Initial Term of Support represents a proportional amount of the Support Fee based on the anticipated Order Form Date. This fee may vary based on the actual Order Form Date.

Other Fees:

Total Amount Due (before applicable taxes): \$33,996.20

Payment is due within 30 days of Order Form Date.
All amounts are in US Dollars unless otherwise specified.

Currency: UNITED STATES DOLLAR

Equipment:

Computer Platform _____ Model: _____
Operating System _____ DBMS: Oracle
Location: Same as Delivery
Serial Number: _____

Licensee Account ID: 93644

Sales Rep ID: _____
Sales Rep Name: Randall Scheideman/Jon Eggena

Delivery Address:

City of Sacramento - DPW
915 I Street 2nd Floor
Sacramento, CA 95814

Invoice Address:
(if blank, the Delivery Address shall be used for invoicing):

Contact Name: Daniel Choe
Contact Title: Sr Dept Systems Specialist
Contact Phone: 916-808-6631
Contact email: dchoe@cityofsacramento.org

Contact Name: _____
Contact Title: _____
Contact Phone: _____
Contact email: _____

Delivery is FOB Shipping Point.

Other Terms and Conditions:

By signing this Order Form, Licensee represents and warrants that it has obtained all necessary authorizations and approvals including, but not limited to, appropriation of funds and budget approval by the City of Sacramento.

THE PARTIES have executed this Order Form through the signatures of their respective authorized representatives.

For: Infor Global Solutions (Michigan), Inc.

For: City of Sacramento

(Legal Name of LICENSEE)

Signature

Susan Erdely

Signature

Typed or Printed Name

Director, Contracts Management

Typed or Printed Name

Title

Date

5/6/11

Title

Date

APPROVED AS TO FORM:
[Signature]
CITY ATTORNEY

Enterprise Edition – Advanced Reporting Module		\$33,997
Advanced Reporting Module Support Contract		
01/01/2012	12/31/2012	\$5,997
01/01/2013	12/31/2013	\$6,358
01/01/2014	12/31/2014	\$6,739
Sub-total:		\$53,091
Additional DPR License Support Contract		
01/01/2012	12/31/2012	\$2,980
01/01/2013	12/31/2013	\$3,159
01/01/2014	12/31/2014	\$3,348
Sub-total:		\$9,487
Grand Total:		\$62,578