



City of Sacramento City Council

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915 I Street, Sacramento, CA, 95814
www.CityofSacramento.org

Meeting Date: 6/14/2011

Report Type: Consent

Title: Annual Report: Northside Subdivision Maintenance District

Report ID: 2011-00227

Location: Main Avenue between Rio Linda Boulevard and Marysville Boulevard, District 2

Recommendation: Adopt a Resolution adopting the Northside Subdivision Maintenance District Annual Budget and Levy Assessment for Fiscal Year ("FY") 2011/12.

Contact: Diane Morrison, Administrative Officer, (916) 808-7535; Mark Griffin, Fiscal Manager, (916) 808-8788, Finance Department

Presenter: None

Department: Finance

Division: Public Improvement Finance

Dept ID: 06001321

Attachments:

1-Description/Analysis

2-Resolution Adopting Annual Budget and Levying Assessment

City Attorney Review

Approved as to Form
Matthew Ruyak
6/6/2011 1:12:32 PM

City Treasurer Review

Prior Council Financial Policy Approval or
Outside City Treasurer Scope
Russell Fehr
5/27/2011 12:30:55 PM

Approvals/Acknowledgements

Department Director or Designee: Leyne Milstein - 6/1/2011 4:37:15 PM

Assistant City Manager: Patti Bisharat - 6/2/2011 9:31:55 AM



Description Analysis

Issue: The Northside Subdivision Maintenance District (“District”) is required by the Sacramento City Code to present an annual budget to City Council for approval. Approval of the District’s annual budget will authorize the City to collect assessments in the amount sufficient to provide funding for maintenance of the wetlands and the landscaped areas adjacent to the subdivision in this District for FY2011/12.

A map of the District is included as Exhibit A to the resolution.

On June 7, 1992, City Council approved formation of the Northside Subdivision Maintenance District. This District provides funding for maintenance activities associated with the Northside Subdivision Wetlands Mitigation Program. The mitigation program is in compliance with the U. S. Army Corps of Engineers’ permit issued to the developer of Northside Subdivision on June 20, 1990. Activities include cleaning of the sand and grease trap separator for the storm drain system, disposal of the contents, mowing, and litter pick up. The District also funds maintenance activities for the landscaped area adjacent to Marysville Boulevard.

Policy Considerations: The annual proceedings for this District are being processed as set forth in Section 3.124.190 of the Sacramento City Code. This action supports Best Management Practices to provide maintenance activities associated with the Northside Subdivision Wetlands Mitigation Program as required by the U.S. Army Corps of Engineers Permit.

Environmental Considerations

California Environmental Quality Act (CEQA): Under California Environmental Quality Act (CEQA) guidelines, annual proceedings of a Special District do not constitute a project, and are therefore exempt from review.

Sustainability Considerations: There are no sustainability considerations applicable to the formation process and administration of a special district.

Commission/Committee Action: None.

Rationale for Recommendation: The actions in the recommended Resolution are required by Section 3.124.190 of the Sacramento City Code for annual proceedings of an existing district.

Financial Considerations: There will be no cost to the City or the General Fund. The cost of maintenance for the Northside Subdivision Wetlands Mitigation Program, together with the landscaped area along Marysville Boulevard, will be funded through the District.

The total amount assessed to the property owners for the District for FY2011/12 is projected at \$5,544 with an assessment of \$49.50 per single-family home as shown on Exhibit B to the Resolution, and detailed in the Engineer’s Report on file with the City Clerk. The proposed assessment is an increase of 1.7% over the assessment in FY2010/11. However, it is still well below the maximum authorized assessment of \$191.25 per single-family home in the District.

Emerging Small Business Development (ESBD): City Council approval of these proceedings is not affected by City policy related to the ESBD Program.



RESOLUTION NO.

Adopted by the Sacramento City Council

ADOPTING THE NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT ANNUAL BUDGET AND LEVYING ASSESSMENT FOR FISCAL YEAR (FY) 2011/12

BACKGROUND

- A. The Northside Subdivision Maintenance District (“District”), as depicted in Exhibit A, was established by the City Council and approved by the property owners on June 7, 1992.
- B. The City Council established the District under Chapter 3.124 of the Sacramento City Code (“Chapter 3.124”), and has previously levied assessments on property in the District to pay for landscaping maintenance services and related services to be provided within the District, all in accordance with Chapter 3.124.
- C. The assessment in FY2011/12 at \$49.50 per single-family home will be 1.7% higher than the assessment of \$48.68 in the current year (FY2010/11), but still below the highest authorized amount for this District shown on Exhibit B.
- D. The Council is fully advised in this matter.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

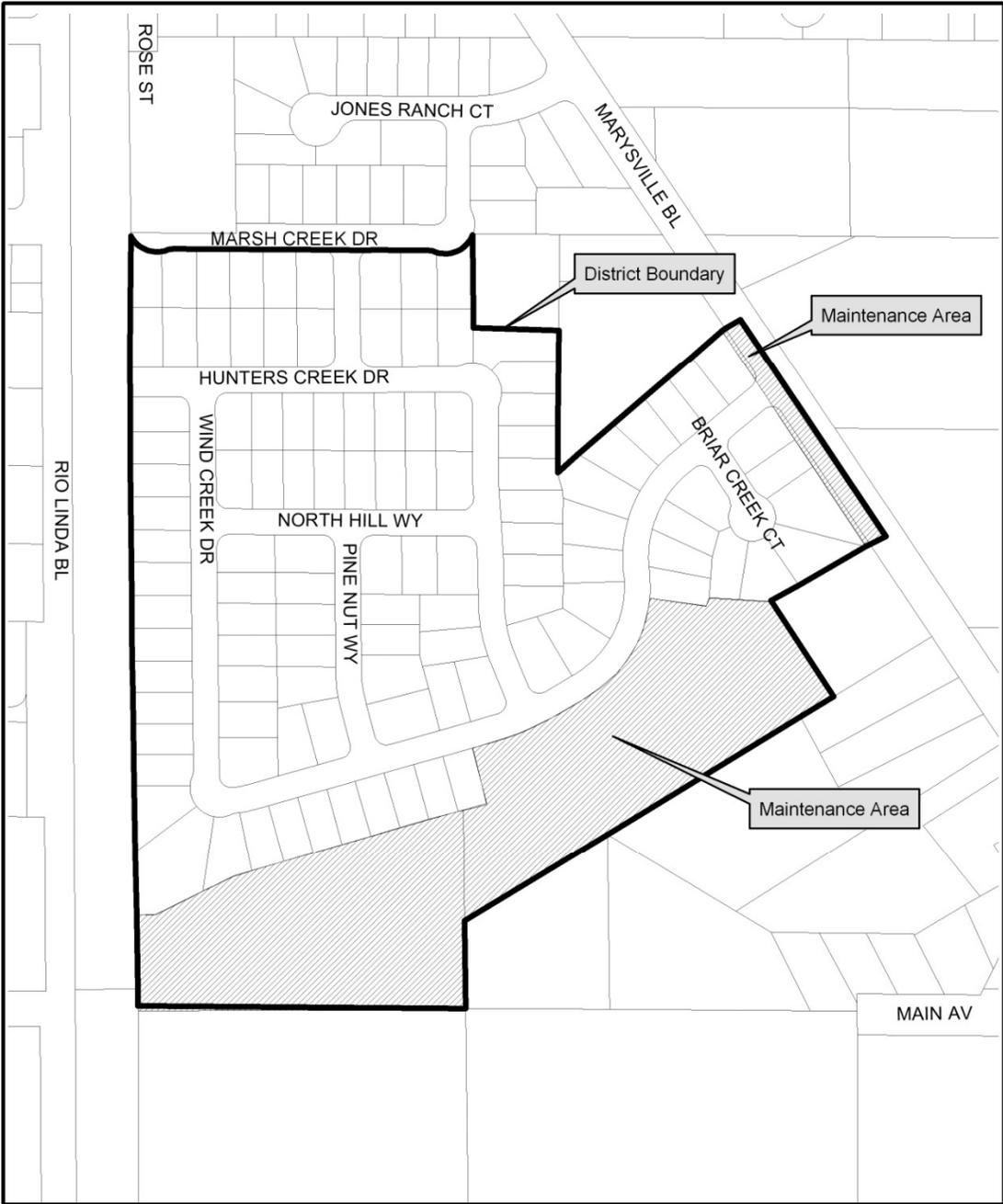
- Section 1.** The City Council finds and determines that the background statements A through D are true and correct.
- Section 2.** The Supervising Engineer of the Department of Transportation, the person designated by this Council as the Engineer of Work for the District, is hereby directed to file an annual report in accordance with the provisions of Section 3.124.190 of the Sacramento City Code.
- Section 3.** The City Council:
 - (a) Adopts the annual budget set forth in the FY2011/12 Engineer’s Annual Report; and
 - (b) Levies the assessment set forth in the FY2011/12 Engineer’s Annual Report.
- Section 4.** Exhibits A and B are part of this resolution.

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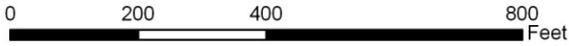
Exhibit A: District Map -1 Page

Exhibit B: FY2011/12 District & Parcel Assessment -1 Page

Northside Subdivision Maintenance District



B Mueller 04/11/07



**NORTHSIDE SUBDIVISION MAINTENANCE DISTRICT
FY2011/12
DISTRICT AND PARCEL ASSESSMENT**

<i>Estimated</i> Beginning Fund Balance (FY11/12)	\$57,300
Total Assessed to Property Owners	\$ 5,544
Maintenance Tasks	
Wetlands Maintenance (Utilities)	\$ 5,000
Landscape Maintenance (Streets)	1,666
Administration	
Department of Transportation	910
Special Districts	2,200
Billing Administration	1,543
Total Expenditures	\$11,319
<i>Estimated</i> Ending Fund Balance (Contingency)	\$51,525
Year-Over-Year Change in Fund Balance	(\$ 5,775)

PARCEL ASSESSMENT

Name	Maximum Authorized	FY2010/11	FY2011/12
Northside Subdivision Maintenance District	\$191.25	\$48.68	\$49.50