



City of Sacramento City Council

915 I Street, Sacramento, CA, 95814
www.CityofSacramento.org

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Meeting Date: 7/12/2011

Report Type: Consent

Title: Bequest to Animal Care Services

Report ID: 2011-00420

Location: Citywide

Recommendation: Adopt a Resolution: 1) authorizing the Interim City Manager or the Interim City Manager's designee to accept a bequest from Steven English to the Department of General Services, Animal Care Services Division in the amount of \$146,321; 2) approving the establishment of a multi-year operating project for the Animal Care Spay/Neuter Project (I13000500); 3) establishing revenue and expenditure budgets for the Animal Care Spay/Neuter Project in the amount of \$60,000; and 4) authorizing the Interim City Manager or the Interim City Manager's designee to appropriate the bequest as follows: a) \$60,000 to the Animal Care Spay/Neuter Project; b) \$60,000 to the Animal Care Donation Project (I13000400); and c) \$26,321 to the Department of General Services FY2011/12 operating budget.

Contact: Penny Cistaro, Animal Care Services Manager, (916) 808-7433, General Services Department

Presenter: None

Department: General Services Dept

Division: Animal Care Administration

Dept ID:

Attachments:

1-Description/Analysis
2 - Resolution

City Attorney Review

Approved as to Form
Lan Wang
7/5/2011 8:50:48 AM

City Treasurer Review

Prior Council Financial Policy Approval or
Outside City Treasurer Scope
Russell Fehr
6/23/2011 11:47:20 AM

Approvals/Acknowledgements

Department Director or Designee: Reina Schwartz - 6/30/2011 4:15:31 PM

Assistant City Manager: Cassandra Jennings - 7/1/2011 2:10:20 PM



Description/Analysis

Issue: The Department of General Services, Animal Care Services Division has been notified that it is named as a beneficiary in the annuity of Steven English, and that the claim in the amount of \$146,321 is pending settlement. Certain insurance documents must be executed by the City in order to complete the settlement, and the recommendations in this report will provide the documentation necessary to meet the insurance company requirements.

Policy Considerations: The recommendation in this report is in accordance with City Charter Section 61(h), which provides the City Manager the power and duty to execute, on behalf of the city all contracts, franchises, leases or permits or any other document requiring the execution of which is required by an officer of the city, when authorized to do so by the provisions of the Charter or by ordinance or resolution.

Environmental Considerations:

California Environmental Quality Act (CEQA): The recommendations in this report have been determined to be exempt from the requirements of CEQA under Section 15061(b)(3), which states that activities are exempt when it can be seen with certainty that there is no possibility that the activities may have a significant effect on the environment.

Sustainability: None

Commission/Committee Action: None

Rationale for Recommendation: The Department of General Services, Animal Care Services Division has been notified that it is named as a beneficiary in the annuity of Steven English, and that the claim in the amount of \$146,321 is pending settlement. Certain insurance documents must be executed by the City in order to complete the settlement, and the recommendations in this report will provide the documentation necessary to meet the insurance company requirements.

Financial Considerations: This report recommends appropriating the bequest as follows: a) \$60,000 to the Animal Care Spay/Neuter Project (I130000500, General Fund, Fund 1001); b) \$60,000 to the Animal Care Donation Project (I13000400, General Fund, Fund 1001); and c) \$26,321 to the Department of General Services FY2011/12 operating budget (General Fund, Fund 1001) for one time use in the Animal Care Services division.

The Animal Care Services Spay/Neuter Project will be used to provide financial assistance to low income City residents for pet spay or neuter operations. Funding in this project will be used in conjunction with the Sacramento Society for the Prevention of Cruelty to Animals (SSPCA) to reimburse the SSPCA for the cost of performing pet spay and neuter operations during community pet spay and neuter events sponsored by the City and the SSPCA.

The Animal Care Donation Project is an existing project that supplements the annual Animal Care Services division operating budget by providing funding for expenditures for the care and comfort of shelter animals which are above and beyond what the annual operating budget can support. Examples include medical expenses for injured animals that will be part of the foster care program, as well as toys and grooming equipment.

The following table provides a summary of the recommended uses of the bequest.

Amount	Recommended Use	Funding Source
\$60,000	Financial assistance for pet spay or neuter operations	Animal Care Spay/Neuter Project
\$60,000	Care and comfort for shelter animals	Animal Care Donation Project
\$26,321	Animal Care Services marketing program	Animal Care Services operating budget

Emerging Small Business Development (ESBD): At this time no goods or services are being purchased as a result of this report.



RESOLUTION NO. 2011-XXXX

Adopted by the Sacramento City Council

July 12, 2011

AUTHORIZE THE ACCEPTANCE OF A BEQUEST TO THE DEPARTMENT OF GENERAL SERVICES, ANIMAL CARE SERVICES DIVISION

BACKGROUND

- A. The Department of General Services, Animal Care Services Division has been notified that it is named as a beneficiary in the annuity of Steven English, and that the claim is pending settlement.
- B. Certain insurance documents must be executed by the City in order to complete the settlement, and the recommendations in this report will provide the documentation necessary to meet the insurance company requirements.

BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:

- Section 1. The Interim City Manager or the Interim City Manager's designee is hereby authorized to accept the bequest from Steven English to the Department of General Services, Animal Care Services Division in the amount of \$146,321.
- Section 2. Establishing a multi-year operating project for Animal Care Spay/Neuter Project (I13000500) is hereby approved.
- Section 3. Establishing revenue and expenditure budgets for the Animal Care Spay/Neuter Project in the amount of \$60,000 is hereby approved.
- Section 4. The Interim City Manager or the Interim City Manager's designee is authorized to appropriate the bequest as follows: a) \$60,000 to the Animal Care Spay/Neuter Project (I13000500, General Fund, Fund 1001); b) \$60,000 to the Animal Care Donation Project (I1300400, General Fund, Fund 1001); and c) \$26,321 to the Department of General Services FY2011/12 operating budget (General Fund, Fund 1001).