



# City of Sacramento City Council

915 I Street, Sacramento, CA, 95814  
[www.CityofSacramento.org](http://www.CityofSacramento.org)

**Meeting Date:** 12/6/2011

**Report Type:** Consent

**Title:** Administrative Approvals Associated with the June 5, 2012 Primary and November 6, 2012 General Elections

**Report ID:** 2011-00931

**Location:** Citywide and Districts 2, 4, 6 and 8

**Recommendation:** Adopt 1) a Resolution calling for the holding of a primary municipal election to be held on Tuesday, June 5, 2012, for the election of certain officers (Mayor and Districts 2, 4, 6 and 8); and for a general municipal election to be held on Tuesday, November 6, 2012, for a run-off election of certain officers if necessary; 2) a Resolution requesting the Sacramento County Board of Supervisors to consolidate the City of Sacramento's primary and general municipal elections with the statewide primary and general elections; and 3) a Resolution requesting the Sacramento County Board of Supervisors to permit the County Elections Official to render certain election services to the City of Sacramento in connection with the consolidated elections.

**Contact:** Stephanie Mizuno, Assistant City Clerk, (916) 808-8093, Office of the City Clerk

**Presenter:** None

**Department:** City Clerk

**Division:** Elections

**Dept ID:** 04001021

## **Attachments:**

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- 1-Description/Analysis
  - 2-Resolution Calling Elections
  - 3-Resolution Consolidating Elections
  - 4-Resolution Requesting Election Services
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## **City Attorney Review**

Approved as to Form  
Matthew Ruyak  
11/19/2011 4:59:07 PM

## **Approvals/Acknowledgements**

Department Director or Designee: Stephanie Mizuno, 11/21/2011 8:41:58 AM

Eileen Teichert, City Attorney

Shirley Concolino, City Clerk  
**John F. Shirey, City Manager**

Russell Fehr, City Treasurer



## Description/Analysis

**Issue:** The terms for the incumbent Mayor and Council Members in Districts 2, 4, 6, and 8 will expire in November 2012. Pursuant to established procedures, the Office of the City Clerk is calling for the holding of a primary election in June 2012 to fill these vacancies, and for a general election for these offices in November 2012 if a run-off election is necessary. In accordance with the City Charter, regular city elections are to be consolidated with statewide elections.

In addition, to obtain specific election services from the County Registrar of Voters, it is necessary to formally request to the Sacramento County Board of Supervisors instruction to the County Elections Official to provide such services.

**Policy Considerations:** The actions outlined in this report are in accordance with the California Elections Code and the Sacramento City Charter.

**Environmental Considerations:** None.

**Sustainability:** None.

**Commission/Committee Action:** None.

**Rationale for Recommendation:** These actions are necessary to hold a June 2012 primary election and a November 2012 general election..

**Financial Considerations:** Funds are available in the City Clerk's election budget to accommodate the cost of these elections. The County Registrar is currently unable to provide a detailed estimate because the revised council district boundaries are not yet finalized in the County's registration system. A rough estimate for the June primary election is \$250,000. Measures for the June ballot are estimated at \$22,000 each.

The cost of the November election will depend on the necessity of run-off elections. The first measure on the November ballot is estimated at \$120,000 and additional measures \$21,650 each. Information on the cost of a November election will be brought back to Council if those contests are called.

**Emerging Small Business Development (ESBD):** None.



## **RESOLUTION NO.**

Adopted by the Sacramento City Council

Date Adopted

### **CALLING FOR A PRIMARY MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2012, AND FOR A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012, FOR THE PURPOSE OF ELECTING OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES**

#### **BACKGROUND**

- A. In November 2012, the terms of the Mayor and City Council Members in Districts 2, 4, 6, and 8 will expire.
- B. As provided in the City Charter, the election of officers is held on the same date as the statewide primary and general elections.
- C. As provided in the California Elections Code, elections must be formally called by resolution.
- D. If, for each elective office, one candidate does not receive a majority of votes in the June primary election, a run-off election will be required at a November general election.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Pursuant to the requirements of the laws of the State of California relating to charter cities, there is called and ordered to be held in the City of Sacramento, California, on Tuesday, June 5, 2012, a Primary Municipal Election; and on Tuesday, November 6, 2012, a General Municipal Election, for the purpose of electing a Mayor and four members of the City Council (Districts 2, 4, 6, and 8) for the full term of four years.
- Section 2. That the ballots to be used at the election shall be in form and content as required by law.
- Section 3. That the polls for the election shall be open at 7:00 a.m. on the day of the election and shall remain open continuously from that time until 8:00 p.m. of the same day when the polls shall be closed, except as provided in Section 14401 of the Elections Code of the State of California.

- Section 4. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.
- Section 5. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed, and directed to give further or additional notice of the election, in the time, form, and manner as required by law.
- Section 6. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original resolutions.



## **RESOLUTION NO.**

Adopted by the Sacramento City Council

Date Adopted

### **REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SACRAMENTO TO CONSOLIDATE THE CITY OF SACRAMENTO'S JUNE 5, 2012, PRIMARY MUNICIPAL AND NOVEMBER 6, 2012, GENERAL MUNICIPAL ELECTIONS WITH THE STATEWIDE ELECTIONS ON THE SAME DATES**

#### **BACKGROUND**

- A. The Sacramento City Council has called and ordered a Primary Municipal Election to be held on June 5, 2012, for the purpose of electing a Mayor and City Council Members in Districts 2, 4, 6, and 8; and has called a General Municipal Election to be held on November 6, 2012, for the purpose of conducting a run-off in those offices if necessary.
- B. As provided in the California Elections Code, the request for consolidation with the jurisdiction conducting the election must be formally adopted.
- C. It is desirable that the Primary and General Municipal Elections be consolidated with the Statewide Primary and General Elections to be held on the same date and in the same manner as if there were one election.

#### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. Pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Sacramento is hereby requested to consent and agree to the consolidation of a Primary Municipal Election with the Statewide Primary Election on Tuesday, June 5, 2012, and of a General Municipal Election with the Statewide General Election on Tuesday, November 6, 2012, for the purposes of the election of a Mayor and City Council Members in Districts 2, 4, 6, and 8.
- Section 2. That the County Elections Department is authorized to canvass the returns of the Primary and General Municipal Elections. The elections shall be held in all respects as if there were only one election, and only one form of ballot shall be used.
- Section 3. That the Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election.

- Section 4. That the City of Sacramento recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.
- Section 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Sacramento County Board of Supervisors and the County Elections Department.
- Section 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.



## **RESOLUTION NO.**

Adopted by the Sacramento City Council

Date Adopted

**REQUESTING THE SACRAMENTO COUNTY BOARD OF SUPERVISORS TO PERMIT THE COUNTY ELECTIONS OFFICIAL TO RENDER CERTAIN ELECTION SERVICES TO THE CITY OF SACRAMENTO RELATING TO THE CONDUCT OF THE JUNE 5, 2012, PRIMARY AND NOVEMBER 6, 2012, GENERAL MUNICIPAL ELECTIONS, PURSUANT TO SECTION 10002 OF THE ELECTIONS CODE**

### **BACKGROUND**

- A. The Sacramento City Council has called for consolidation of the June 5, 2012, Primary Municipal Election and November 6, 2012, General Municipal Election with the Statewide Elections for the purpose of electing a Mayor and City Council Members in Districts 2, 4, 6, and 8.
- B. In the course of conduct of the elections it is necessary for the City to request services of the County.
- C. All necessary expenses in performing these services shall be paid by the City of Sacramento.

### **BASED ON THE FACTS SET FORTH IN THE BACKGROUND, THE CITY COUNCIL RESOLVES AS FOLLOWS:**

- Section 1. The Board of Supervisors of the County of Sacramento is hereby requested to permit the County Elections Official to render the following services in accordance with and pursuant to the provisions of the California Elections Code to the City of Sacramento in conducting a Primary Municipal Election to be held on Tuesday, June 5, 2012, and a General Municipal Election to be held on Tuesday, November 6, 2012:
- 1. Examine the signatures upon any nomination paper or petition of any candidate for municipal office.
  - 2. Establish precincts and polling places, secure election officers, and prepare and mail notices of appointment.
  - 3. Purchase precinct supplies and absentee voter supplies.

4. Print sample ballots and polling place cards, including the statements of candidates' qualifications and mail to registered voters.
5. Transport voting booths, ballots, original books of affidavits, ballot boxes, and precinct supplies to precincts.
6. Provide printed official ballots.
7. Provide for absentee voting through the Office of the County Registrar of Voters.
8. Supervise and conduct election.
9. Tabulate electronic votes.
10. Perform all things necessary or incidental to accomplish the proper and legal conduct of the election.

Section 2. That the County Elections Department is authorized to canvass and certify the returns of the Primary and General Municipal Elections.

Section 3. That the City of Sacramento recognizes that costs will be incurred by the County by reason of this election and agrees to reimburse the County for those costs.

Section 4. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Election Department of the County of Sacramento.

Section 5. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.